

ATTACHMENT

H



CITY OF PALMETTO BUDGET ADJUSTMENT FORM

Resolution No _____

BUDGET ADJ #

Date of Request February 20, 2009

This form is to be used to request all budget adjustments.

Move to Account

Account Description	Account Number	Amount in Whole Dollars
Engineering Services	6905593120	\$177.00

Move from Account

Account Description	Account Number	Amount in Whole Dollars
Community Redevelopment	6905598214	\$177.00

Explanation for Adjustment: _____

Small additional payment due to ZNS for engineering services for US 41 at 7th Street

Set up on PO #77063 which has been liquidated

Beverly Minnix
Bev Minnix 2-20-2009
Person Requesting Change & Date

[Signature] 2/23/09
Department Head Approval & Date

For Finance Use

(stamp)

Finance Approval & Date

City Clerk Approval & Date

Posted By and Date

PO#: 77063 Req No: CR000181

Vendor: ZNS ENGINEERING L.C.

SENT TO: 29660 1 ZNS ENGINEERING

ZOLLER, NAJJAR & SHROYER INC. 201 5TH AVE DR E BRADENTON, FL 34208

SHIP TO: CR COMMUNITY REDEVELOPMENT AGENCY CITY OF PALMETTO 715 - 4TH STREET W PALMETTO, FL 34221

Order Dt: 06/07/07
 Due Dt: 09/30/07
 Status: Closed

FOB Point:
 Ship Via:
 Re-Encum: yes

Terms: NET30
 Batch#: 47573
 Type: N

Hist Desc: 7TH ST SIGNALIZATION PROJ

Message: REQ JIM FREE JR
 4/9/08 BOARD APPROVED \$5304.96 INCREASE
 PROJECT #39741

Line Description G/L Acct#	Qty Req#	Price UOM Job#	Extended	Qty Rcv	Qty Pd	Amt Exp	Open Amt
1. 7th St Signalization 6905596300	19999.85 CR000181	1.0000 EA	19,999.85	19999.85	19999.85	19,999.80	.00
2. 7th St Signalization 6905598214	5304.96	1.0000 EA	5,304.96	5304.96	5304.96	5,304.81	.00
*** TOTALS ***			25,304.81			25,304.61	.00

77063

RECEIVED

FEB 11 2009

PUBLIC WORKS
DEPARTMENT

INVOICE

ZNS ENGINEERING, L.C.
ENGINEERS, PLANNERS, LAND SURVEYORS AND ENVIRONMENTAL CONSULTANTS
Federal Tax ID #65-0961154

201 5th Avenue Drive, East
P.O. Box 9448 Bradenton, Florida 34206
Phone: (941) 748-8080

Invoice ATTN: MS. TANYA LUKOWIAK
to: CITY OF PALMETTO CRA
715 4TH STREET WEST
PALMETTO, FL 34221

Project No: 39791
US 41 AT 7TH STREET

PA	Billing Period:	Date of Invoice:	Terms:	Invoice No.:
	12/31/2008 - 01/27/2009	02/09/2009	due on receipt	109860

Last Invoice#: 109465 Dated: 01/09/2009 Previous balance: \$488.82

-----Payments & Credits-----

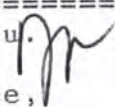
Ck#	Date	Amount
TRANSF	02/09/2009	312.00

Payments & Credits: 312.00

Past Due: 176.82

Services Rendered:
CREDIT FOR TIME ERRONEOUSLY CHARGED 0.00

Total Due - Please Pay This Amount: \$176.82

Please Indicate The Project Number On Your Remittance. Thank You. 

If You Have Any Questions Regarding The Current Charges On This Invoice,
We Must Receive Your Written Inquiry Within 15 Days Of The Invoice Date.
Otherwise, The Invoice Will Be Deemed Approved And Accepted.

Highest Legal Interest Rate Will Be Charged On Delinquent Accounts.



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Palmetto City Commission
September 3, 2008 5:00 PM

Elected Officials Present:

Larry Bustle, Mayor
Tambra Varnadore, Vice Mayor
Eric Ball, Commissioner
Tamara Cornwell, Commissioner
Brian Williams, Commissioner

Elected Officials Absent:

Mary Lancaster, Commissioner

Staff and Others Present:

James R. Freeman, City Clerk
Chief Garry Lowe
Chris Lukowiak, Public Works Director
Tanya Lukowiak, CRA Executive Director
Bob Schmitt, Planning Supervisor/Zoning Administrator
Diane Ponder, Deputy Clerk-Administration

Mayor Bustle called the meeting to order at 5:05 pm, followed by a moment of silence for overseas personnel and the Pledge of Allegiance.

1. AGENDA APPROVAL

MOTION: Mr. Williams moved, Ms. Varnadore seconded and motion carried 4-0 to approve the September 3, 2008 5:00 agenda.

2. DISCUSSION: FY2009 BUDGET

Commission made the following amendments to the proposed FY2009 budget:

CRA

Engineering was reduced by \$2,000
Promotional Advertising was reduced by \$5,000
Operating Expenses was reduced by \$2,500
Fairs & Festivals was reduced by \$2,500

City Clerk

\$2,000 identified as a Fairs & Festivals line item was deleted

Mayor and Commission

Office Supplies was reduced by \$500
Non-capitalized Equipment was reduced by \$500

IT Department

Office supplies reduced by \$1,500
Discussion was held on Commissioners being provided laptop computers. As a result, three desktop and one laptop were transferred to open a line item to fund the purchase in the future.

PW

Office Supplies reduced by \$4,000
Small Tools was reduced by \$2,800 (one traffic counter)