

ATTACHMENT

H

7th STREET EXTENSION

7th STREET EXTENSION

In 2008, the CRA obtained authorization to change the scope of the existing Bank of America loan to include the construction of the extension of 7th Street, east to Haben Boulevard. Currently, approximately \$714,000 in loan proceeds is available for this project.

The City Commission adopted the Department of Public Works' CIP on April 6, 2009. This project was included on the CRA's project list for construction in FY 2010 (attached). The current estimated cost of the project is \$950,000, committing the CRA to the utilization of these loan proceeds and an additional (approximate) \$250,000 in FY 2009-2010.

This project is consistent with CRA objectives, in that it strengthens the City's contribution to the well-being of the community, enables successful on-going revitalization, and strengthens Palmetto as a unique place in the region, due to the proximity of the Civic Center and the Estuary Park. The extension of 7th Street West would allow for FDOT activation of the signal at 7th Street and US 41/301, enhance the traffic flow to allow for the adjacent site to be appropriate for hotel development, enhancing the traffic flow, parking and utilization of the Civic Center, and allowing for improved access to downtown Palmetto from Riviera Dunes, Palmetto Trace, and other eastern locations. The project has been contemplated from at least the consideration of the development of Riviera Dunes' DRI.

The City currently has an approved work assignment for the design of the eastbound extension of 7th Street West (attached). Work is approximately 30% complete, but has been suspended.

QUESTIONS:

- Should the CRA continue to maintain this funding for this project and commit to budget an additional \$250,000 for next year?
- Should the CRA pay down the loan by this amount so that we stop paying interest on this amount?

CITY OF PALMETTO
DEPARTMENT OF PUBLIC WORKS
COST ESTIMATE/PROJECT SHEET
APRIL 2009

CITY OF PALMETTO CRA PROJECT

Project Name: 7th Street Extension

Project ID: _____ Job Cost 7554

Department: CRA

Functional Area: Public Services

Location: 7th Street West from US 301 to Haben Blvd

Project Priority				
High				Low
1	2	3	4	5

Budget Impact

	Calendar Yr. 09	Calendar Yr. 10	Calendar Yr. 11	Calendar Yr. 12	Calendar Yr. 13	Future	Totals
Engineering Cost							0
Construction Cost		950,000					950,000
Design							0
Other							0
Totals	0	950,000	0	0	0	0	950,000

Funding Source

General Fund							0
Water							0
Stormwater							0
Sewer							0
Reclaim							
City - Road & Bridge							
Grant							
SRF Loans							
BOA Loans							
Other- CRA		950,000					950,000
Totals	0	950,000	0	0	0	0	950,000

-Comments-

This project consists of extending 7th Street West from US 41/301 eastward to Haben Boulevard.

	GF	Road and Bridge	Water	Sewer	Stormwater	Reuse	Total
Dollars Provided By:							
Fund Balance							
04 BOA Loan							
05 BOA Loan							
Outside Sources							
Grants							
SRF Loans							
Future funding							
Other							
Total Project	-		-	-	-	-	-

The funding source will ultimately pay for the project through the use of fund balance, loans, grants or other sources.

2009 CRA PROJECTS

Job	CRA	Total Project Cost	2009	2010	2011	2012	2013
5438	Ward 1 Phase 2	\$ 4,000,000.00	\$ -	\$ 2,000,000.00	\$ 2,000,000.00	\$ -	\$ -
TBA	Haben Blvd Gateway	\$ 990,000.00	\$ 90,000.00	\$ 900,000.00	\$ -	\$ -	\$ -
TBA	Haben Blvd Gateway Phase 2	\$ 880,000.00	\$ -	\$ 440,000.00	\$ 440,000.00	\$ -	\$ -
7554	7th Street Extension	\$ 950,000.00	\$ -	\$ 950,000.00	\$ -	\$ -	\$ -
TBA	8th Ave. & Riverside Dr.	\$ 300,000.00	\$ 300,000.00	\$ -	\$ -	\$ -	\$ -
TBA	8th & 9th Street Drainage Improvements from 10th St.W. to 7th St.W.	\$ 435,572.00	\$ 435,572.00	\$ -	\$ -	\$ -	\$ -
	GRAND TOTALS:	\$ 7,555,572.00	\$ 825,572.00	\$ 4,290,000.00	\$ 2,440,000.00	\$ -	\$ -

Current Work Assignments

4/08/09 17:03:43
q111-lq

City Of Palmetto
Purchase Order Detail

Page 1
tulukowiak

PO#: 77406 Req No: F7004833

Vendor: LOMBARDO, FOLEY & KOLARIK

TO: 12607 I LOMBARDO, SKITTER & FOLEY, INC BOX 188 825 4 ST W PALMETTO, FL 34221

SHIP TO: FW PUBLIC WORKS DEPARTMENT *** DELIVER BEFORE 3:00 *** 600 - 17TH STREET W PALMETTO, FL 342

Order Dt: 07/16/07
Due Dt: 10/12/07
Status: Open

FOB Point:
Ship Via:
Re-Encum: yes

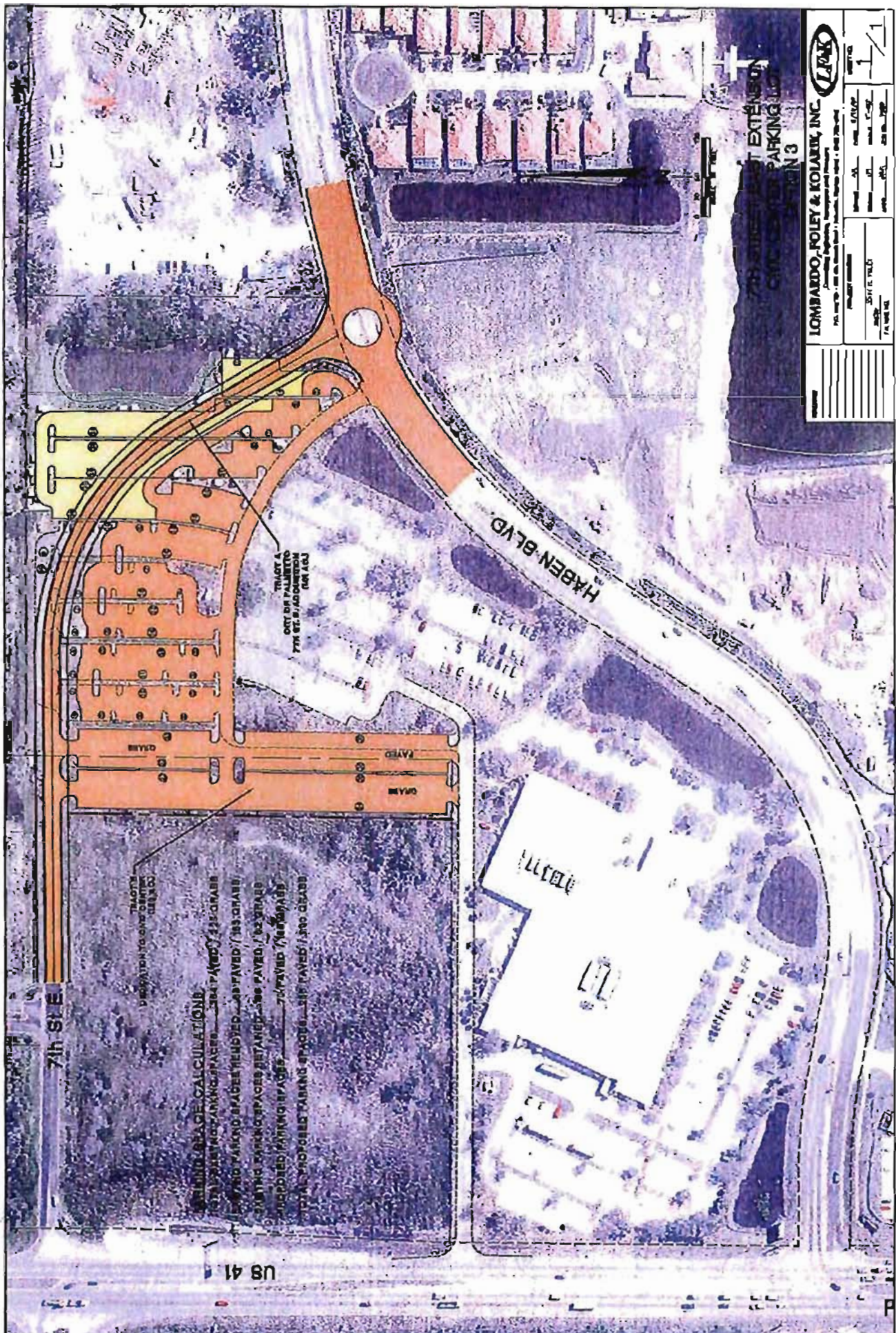
Terms: NET30
Batch#: 48656
Type: 0

Hist Desc: 7TH ST EXTENSION PROJ#07-554

Message:

Line Description G/L Acct#	Qty Req#	Price UOM Job#	Extended	Qty Rev	Qty Pd	Amnt Exp	Open Amt
1. 7TH STREET EXTENSION PROJECT 10090063000007554	17415.25 F7004833	1.0000 EACH 7554	17,415.25	17415.25	17415.25	17,415.25	.00
2. COP PROJECT NO. 07-554							
3. LOMBARDO PROJECT# 7590							
4. 7th Street Extension Project 30160731207554	25704.92	1.0000 ea 7554	25,704.92	12887.65	12887.65	12,887.65	12,817.27
5. 7th Street Extension Project 43263231207554	25704.92	1.0000 ea 7554	25,704.92	.00	.00	.00	25,704.92
6. 7th Street Extension Project 43263331207554	25704.91	1.0000 ea 7554	25,704.91	.00	.00	.00	25,704.91
*** TOTALS ***			94,530.00			30,302.90	61,227.10

CONCEPTUAL DESIGN



COST ESTIMATES
FEBRUARY 2008

[illegible]



WESTRA CONSTRUCTION CORP.

UNDERGROUND UTILITIES · WATER-SEWER · DRAINAGE · SEWER TREATMENT PLANTS

February 29, 2008

Mr. Chris Lukowiak, Director
City of Palmetto DPW
600 17th St. W.
Palmetto, FL 34221

Re: 7th Street E. Extension

Dear Chris,

Per your request, attached is a "Revised Preliminary Budget Estimate" for the construction of the extension of 7th St. E. from its current termination point on the east side of Rte. 41 (at the entrance to Palmetto Trace) to connect to Haben Boulevard. The routing used for this estimate is as drawn on the aerial photograph by Lynn Townsend and Associates, dated 8/16/07, that you gave me last week, with parking lot limits revised. The parking lot areas shown to be constructed on this drawing are to be finished, paved, and striped, which forms the basis for the revision from the previous estimate, dated January 14, 2008. Also included is an Allowance Item for installation of a lighted crosswalk and single light pole north of the existing entrance to the Manatee Civic Center parking lots. This allowance is formulated to include installation of the facilities, and the cost of bringing power to the subject location. The revised estimate total is \$1,017,624.50.

The estimate anticipates a 50' Street Right of Way, 24' pavement width with Type "F" Curb, and a pavement profile of 10" Crushed Concrete base and 1 1/2" of Type S-1 Asphalt pavement. I have included an allowance figure for storm drainage, which has not been designed at this time. As is normal, no rock excavation is included. All items are subject to change when final design is available, as no profiles, drainage, etc. is finalized now.

Please feel free to contact me at your convenience with any questions.

Sincerely,

Gerald Hester
Gerald Hester
Project Manager

c.c. - Mike Beukema

Westra Construction Corp.

ITEM	14-Jan-08	City of Palmdale 7th St W. Extension	Budget Estimate	QUANTITY	UNIT	UNIT \$	TOTAL \$	PIGGYBACK CONTRACT
Sill Form				3600	LF	\$2.60	\$9,750.00	Bahia Vista St (1-4-19-1, 104-19-3)
Excavation and removal				1760	CY	\$10.76	\$18,012.00	SR 25 (4120)
Replacement Fill				760	CY	\$14.25	\$10,887.50	Central County (49)
Demo Existing Pavement				6300	SY	\$5.00	\$31,500.00	Beachwalk (92008)
Clear and Grub				1	LS	\$28,000.00	\$28,000.00	4% per Bahia Vista St
Road Profile (10" CC base, 1 1/2" S-1)				4300	SY	\$39.50	\$160,050.00	Area "C" (55)
Type "F" Curb				2700	LF	\$27.76	\$74,825.00	Area "C" (4520-1-11)
6" Sidewalk				860	SY	\$48.25	\$38,512.50	Bahia Vista St (4622-1-2)
Sanding				8000	SY	\$3.00	\$18,000.00	Area "C" (57E-1-1)
Pavement Mounting / signage				1	LS	\$7,500.00	\$7,500.00	Allowance
Drainage Allowance								Drainage Allowance Total - \$171,170.00
30" RCP				300	lf	\$35.26	\$3,025.50	Bahia Vista St
24" RCP				430	lf	\$74.00	\$31,820.00	"
18" RCP				760	lf	\$73.60	\$55,125.00	"
30" MIES				2	ea	\$1,325.00	\$2,650.00	SR 26 (40340)
Curb Inlets				10	ea	\$5,300.00	\$53,000.00	Bahia Vista St (2425-1-481)
P-7 MH				1	ea	\$3,000.00	\$3,000.00	Bahia Vista St (425-2-041)

CITY COMMISSION MINUTES

Point Paper
7th Street Extension
February 18, 2008

Problem: The City and CRA share an interest in the extension of 7th Street West, from US 41/301 eastward to Haban Boulevard. The CRA has approximately \$730,000 in loan proceeds that have not been used, and would like to amend the loan agreement so as to utilize these proceeds for the construction of the eastward extension of 7th Street West.

Background: Due to the increase traffic flow on US 41/301, the City has explored options to alleviate transportation congestion. One improvement to the area included the full signalization of 7th Street and US 41/301. The FDOT designed the improvements and signalization of this intersection, and the construction of this design was offset by \$400,000 of FDOT grant money, as provided through the MPO. The signal is installed and street improvements are complete, yet the signal is not fully activated: the light flashes and traffic control is accomplished with temporary barricades. FDOT has advised the DPW that the signal will be fully activated upon the commencement of activities related to the extension of 7th Street West.

The extension of 7th Street West will, therefore, provide many positive returns:

- o FDOT activation of the signal at 7th St. W. and US 41/301
- o Enhancement of the traffic flow such that the adjacent site is attractive to hoteliers
- o Enhancement of the traffic flow, parking and utilization of the Civic Center
- o Improved access to downtown Palmetto from Riviera Dunes, Palmetto Trace & US 41/301

With approval of the City Commission, Lombardo, Foley & Kolarik, Inc. (LF&K) studied the area and designed plans for approximately 1,300 linear feet of roadway extending from the existing eastern boundary of 7th Street West (at the entrance to Palmetto Trace Apartments), across the Civic Center northern parking lot, then south to connect to Haban Boulevard. (See attached sketch & budget estimate)

The CRA has approximately \$730,000 in loan proceeds remaining from the 2006 Bank of America loan. This funding was previously earmarked for the 1st Ward Project (Phase I) which is now complete, and for land assembly related to the retention of Palmetto Elementary School in downtown. In order for us to use this funding for the construction of the 7th Street extension, Commission should authorize a change in the description of the loan projects. Additional funding required for the completion of the project can be allocated from 690-559-8214.

Alternatives:

- o Authorize the CRA to change the project description to include 7th Street extension
- o Take no action

Recommendation:

- o Authorize the CRA to change the project description to include 7th Street extension

Budget Impact:

Palmetto City Commission
February 18, 2008 4:00 p.m.

Elected Officials Present:

Larry Bustle, Mayor
Eric Ball, Commissioner
Tamara Cornwell, Commissioner
Mary Lancaster, Commissioner
Brian Williams, Commissioner

Elected Official Absent:

Tembra Vamadore, Vice Mayor

Staff and Others Present:

James R. Freeman, City Clerk
Chief Garry Lowe
Chris Lukowiak, Public Works Director
Tanya Lukowiak, CRA Executive Director
Michele Hall, City Attorney
Bob Schmitt, Planning Supervisor/Zoning Administrator
Karen Simpson, Deputy Clerk-Finance
Jim Free, CRA Consultant
Diane Ponder, Deputy Clerk-Administration

Mayor Bustle called the meeting to order at 4:02 p.m., followed by a moment of silence for overseas military personnel and the Pledge of Allegiance.

1. UPDATE: HIV AWARENESS

Krislen Pate, HIV/AIDS Outreach Coordinator for Manatee County, updated Commission on Manatee County's ranking in the state for cases involving AIDS and sexually transmitted diseases, stating the Pat Groover and Memphis areas were included in the RARE Project's study.

Project Smile currently utilizes a mobile unit that offers testing for HIV, sexually transmitted diseases and pregnancy, as well as support groups and educational meetings. Ms. Pate informed Commission she is looking for a place in Palmetto where Project Smile can be located.

2. UPDATE: ERIE ROAD LANDFILL

Mr. Lukowiak informed Commission a joint meeting is tentatively scheduled with the county commission to discuss the Erie Road landfill issue. Mr. Lukowiak updated the Commission on the meeting that was between county staff and the county commission concerning the topic. The issue facing the City is that Manatee County staff is suggesting the county has met its responsibilities in monitoring the landfill and that the City should assume the responsibility. City staff is of the opinion all responsibilities associated with the landfill's closure permit still lie with the county.

Mr. Lukowiak discussed the lease the City entered into with Manatee County Radio Controllers (MCRC), the subsequent sublease the City approved to the Bradenton Lawn for a paintball operation at the landfill and events originated by the paintball organization that have led to the current situation. A point paper outlining recent history of the topic is attached hereto and made a part of these minutes.

Mayor Bustle acknowledged the county is in possession of information from DEP that the City has not yet received regarding the minor modification application. Attorney Hall stated her opinion the county attorney will share information that has been gathered; if not, a formal public records request will be made to the county. Commission suggested that a formal public records request

should also be made to DEP. Mr. Lukowiak stated research into the City's records regarding the landfill continues.

4. 7th STREET EXTENSION

To begin the discussion, Mrs. Lukowiak confirmed she had met with counsel to review the statute governing CRAs as they relate to the CIP. She reiterated that the CRA is very careful not to put projects funded by TIF on the CIP. She explained the engineering for the project totaling \$98,000 was included on the 2007 CIP but the project construction was never included on the CIP. She also confirmed she had consulted with FRA Director Carol Westmoreland to verify that what she was proposing was permissible, which Ms. Westmoreland confirmed.

Mrs. Lukowiak informed Commission the CRA has \$730,000 remaining in loan proceeds from the 2006 Bank of America loan. The original amount of the loan was \$1.5 million, and was dedicated to the Ward 1 Phase 1 project and other projects for which we did not need all the money. Mrs. Lukowiak requested that Commission amend the projects dedicated to the 2006 Bank of America loan to add the 7th Street extension project, as FDOT has indicated that full activation of the 7th Street light can occur once the extension project is under contract.

Mrs. Lukowiak discussed the Riviera Dunes DRI requirements concerning traffic. She also confirmed Riviera Dunes has met its 5% improvements requirements, in addition to the land dedications to the City.

Mrs. Lukowiak explained alternate funding sources for the project have not been found. She also discussed CRAs borrowing capabilities until the Strand decision. Bond counsel has confirmed the City can take a loan and CRA pay the City, but CRA cannot independently take a loan at this time. She also stated the loan proceeds can only be used for public facilities, and 7th St. is probably the best utilization for the limited funds that are available for use. Mr. Lukowiak agreed that 7th St. is one of his top three priorities.

Mr. Lukowiak stated he will have a more defined drawing after our engineer meets with county staff. Regarding the land swap for the street, a reverter clause when the property was conveyed to the civic center requires the land to be used only for a public purpose. The county wants the City to be sure there will not be a violation of the clause. Attorney Hall explained the right to the reverter clause still lies with the joint venture that dedicated the land, not Linda Svenson, as was believed. After these two issues are resolved, the Interlocal agreement will then have to go to the county commission for approval.

Discussion ensued on whether the project should be delayed until after the Strand decision. Mr. Free stated it is desirable to spend the loan proceeds prior to the loan's third anniversary to avoid arbitrage laws. He also recommended paying down the loan if the loan proceeds are not used for the project. He agreed with Mrs. Lukowiak that it appears a legal option would be for the City to borrow money and there be an agreement with CRA for the repayment of the debt.

Mrs. Lukowiak stated Commission must approve changing the loan description and then the CRA would have to approve and execute the contract, but a resolution would be brought to City Commission for official action. Mayor Bustle questioned if the contract should be executed by the City rather than CRA. Mrs. Lukowiak affirmed that was acceptable; Mr. Lukowiak stated a work assignment could be issued under a current piggy-back contract with Westra Construction.

Commission agreed to move the topic to the 7:00 agenda for action.

X

Palmetto City Commission
February 18, 2008 7:00 p.m.

Elected Officials Present:

Larry Bustle, Mayor
Eric Ball, Commissioner
Tamara Cornwell, Commissioner
Mary Lancaster, Commissioner
Brian Williams, Commissioner

Elected Official Absent:

Tambra Varnadore, Vice Mayor

Staff and Others Present:

James R. Freeman, City Clerk
Chief Garry Lowe
Chris Lukowskiak, Public Works Director
Tanya Lukowskiak, CRA Executive Director
Michele Hall, City Attorney
Bob Schmitt, Planning Supervisor/Zoning Administrator
Karen Simpson, Deputy Clerk-Finance
Diana Ponder, Deputy Clerk-Administration

Mayor Bustle called the meeting to order at 7:01 p.m., followed by a moment of silence for overseas military personnel and the Pledge of Allegiance.

PROCLAMATION: Future Farmers of America Week February 16 – 23, 2008
Carolyn Gilbert, Agri/Science and Academy Lead Teacher, PHS
Brittany Buckingham, FFA President

Swearing-in of all persons speaking to Commission.

PUBLIC COMMENT: No public comment.

ORDER OF BUSINESS:

1. AGENDA APPROVAL

MOTION: Mr. Ball moved, Mrs. Varnadore seconded and motion carried 5-0 to approve the February 18, 2008 7:00 PM agenda with the addition of the CRA 7th Street extension topic and the inversion of items 9 and 10.

2. CONSENT AGENDA

- A) Minutes: February 4, 2008
- B) Noise Exception & Temporary Use Permit-Chris' Catering Service

Ms. Cornwell requested that item B be removed from the Consent Agenda for discussion.

MOTION: Mr. Ball moved, Mrs. Lancaster seconded and motion carried 5-0 to approve item A of the February 18, 2008 Consent Agenda.

B) Noise Exception & Temporary Use Permit – Chris' Catering Service

Discussion ensued on the Noise Exception & Temporary Use Permit application submitted by Chris' Catering Service to allow a wrestling event one Saturday of each month at the business location, specifically that there was no time limitation on the permit and that port-o-lets would be utilized at each event. Matt Sfarikis explained why he found it necessary to use the port-o-lets rather than the bathroom facilities on site. Staff confirmed the Temporary Use Permit was submitted because code restricts the use of port-o-lets to a total of five times per year. Mr. Lukowlak suggested that the Temporary Use Permit be withdrawn and a five-month trial be allowed. Mr. Schmitt informed Commission he has spoken with Mr. Sfarikis, but he will also follow up to get the necessary information regarding the placement of the port-o-lets. Mr. Sfarikis agreed, stating the trial would prove if the event is profitable and would allow donation of some of the profits to the Sickle Cell Foundation as planned, and give him time to further research how best to provide for the athletes competing and provide permanent bathroom facilities. Ms. Cornwell informed Mr. Sfarikis that she will not support any extension of the permit if the permanent facilities are not on site by August.

MOTION: Mr. Ball moved, Mrs. Lancaster seconded and motion carried 5-0 to approve the Noise Exception Permit for Chris' Catering Service from April through August, subject to approval by the Planning Supervisor.

2A. 7th STREET EXTENSION

MOTION: Mrs. Lancaster moved, Mrs. Cornwell seconded and motion carried 5-0 to include the 7th Street Extension in the project description for the CRA 2006 Series Bank of America loan.



3. SPECIAL FUNCTION PERMITS-PALMETTO HISTORIC COMMISSION

Palmetto Historic Commission is submitting Special Function Permit applications for their scheduled events for 2008. As additional vendors are scheduled for the events, the required insurance will be provided. Ann Marshall, Palmetto Historic Commission, confirmed the events have been reviewed with the City's calendar to ensure there are no conflicting event dates.

MOTION: Mrs. Varnadore moved, Mr. Ball seconded and motion carried 5-0 to approve the Palmetto Historic Commission Special Function Permits as presented.

4. PUBLIC HEARING: ORDINANCE NO. 08-959

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, AMENDING CHAPTER 21, SECTION 21-8 OF THE CITY CODE OF ORDINANCES PERTAINING TO THE TEMPORARY USE OF MOBILE HOMES AND MANUFACTURED BUILDINGS AS SALES OFFICES OR ON ACTIVE CONSTRUCTION SITES; PROVIDING FOR ENFORCEMENT; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Bustle opened the public hearing. After no public comment, Mayor Bustle closed the public hearing.

MOTION: Mr. Ball moved, Mrs. Lancaster seconded and motion carried 5-0 to adopt Ordinance No. 08-959.

Tanya Lukowiak

From: Kuhlman, Holly L [holly.kuhlman@bankofamerica.com]
Sent: Thursday, March 27, 2008 4:48 PM
To: Jim Free; Burd, Sherry A
Cc: mark.raymond@hkclaw.com; Tanya Lukowiak
Subject: Re: Re Modifying Series 2006 Project Description

As long as the project is consistent with the existing redevelopment plan the bank does not have an issue with the change in the use of funds. Let me know if you need anything further. Thanks, : Holly

Sent from my BlackBerry Wireless Handheld

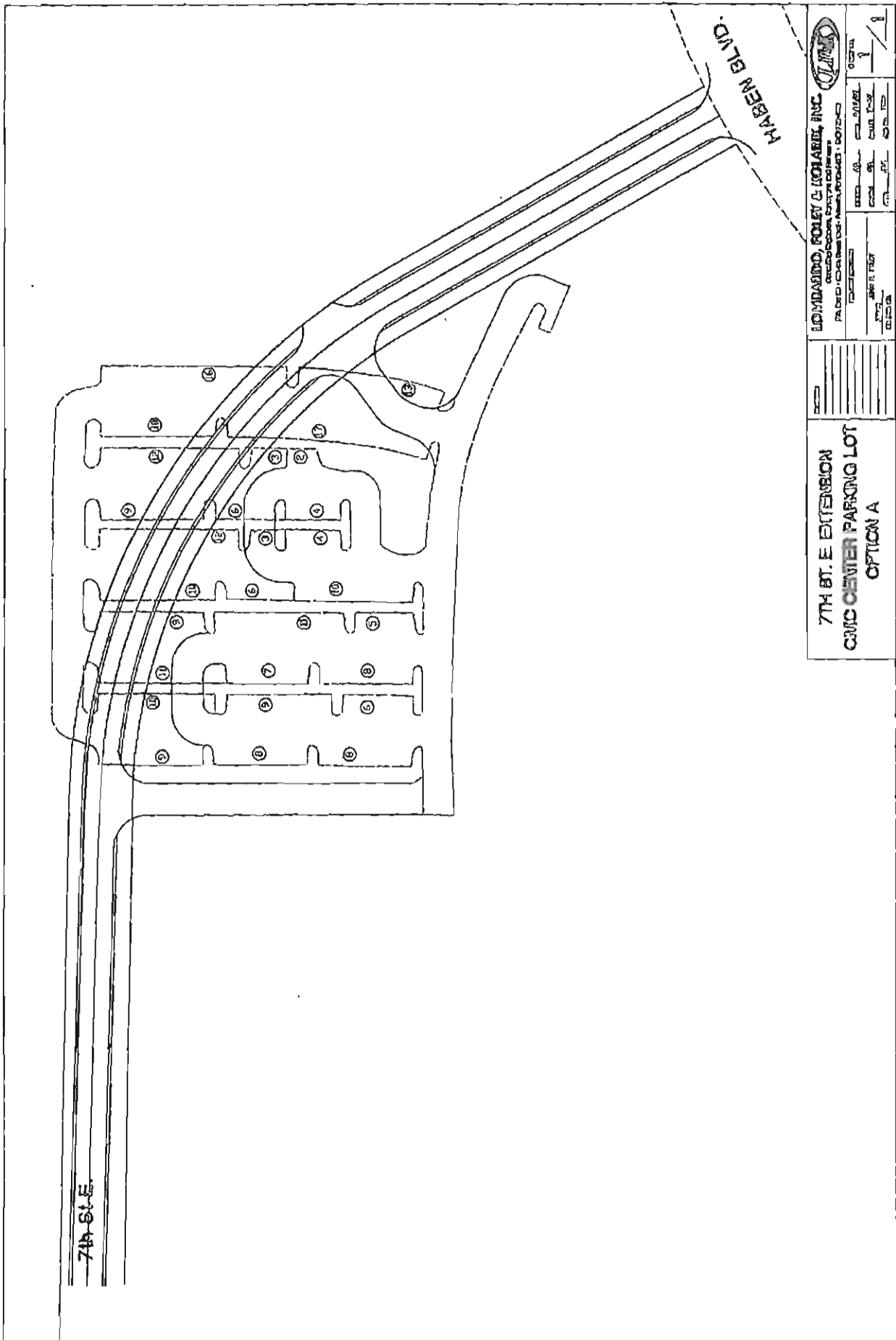
----- Original Message -----

From: Jim Free <jefree@palmettofl.org>
To: Kuhlman, Holly L; Burd, Sherry A
Cc: Mark.Raymond@hkclaw.com <Mark.Raymond@hkclaw.com>; Tanya Lukowiak <tlukowiak@palmettofl.org>
Sent: Mon Mar 24 13:32:13 2008
Subject: Re Modifying Series 2006 Project Description

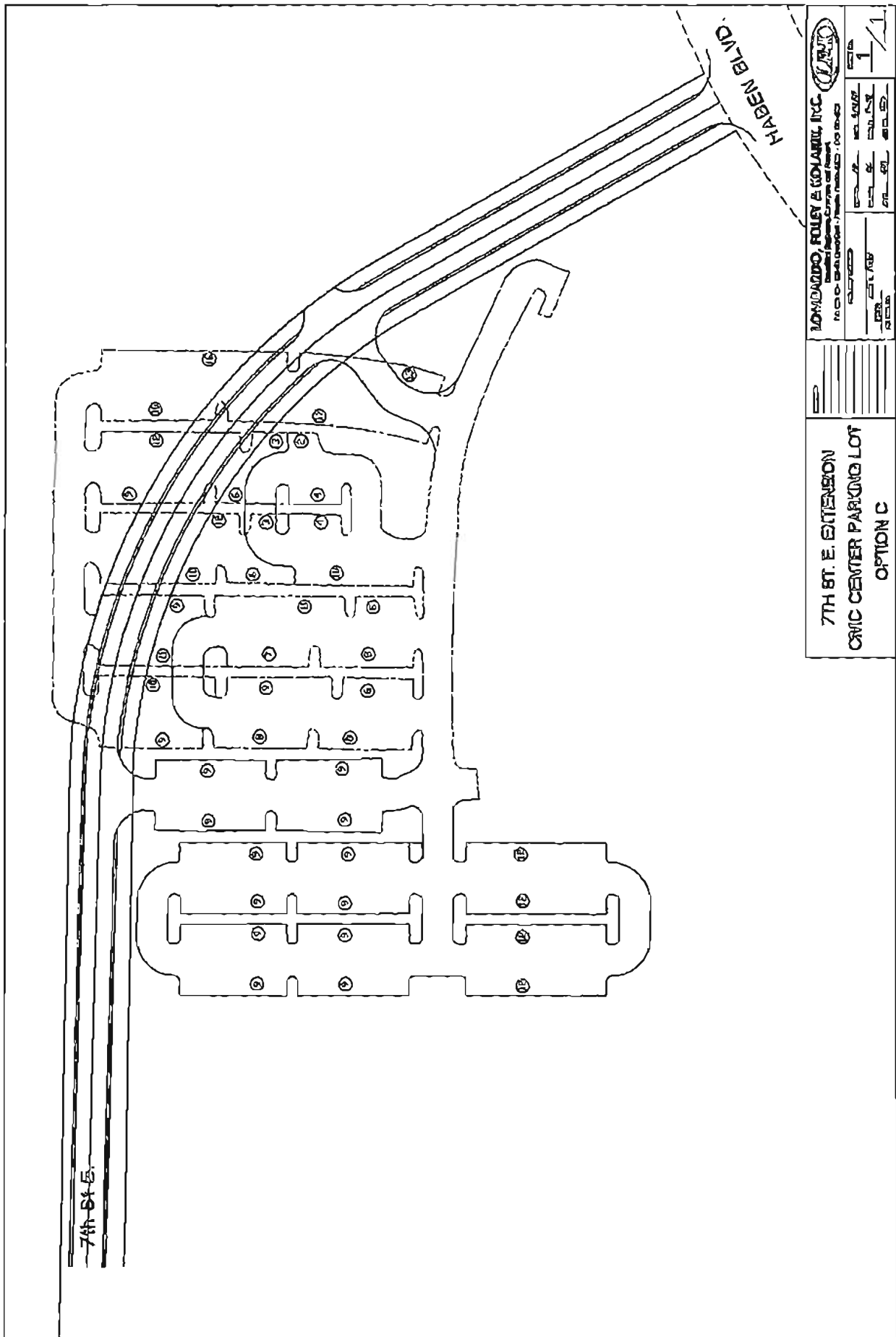
Holly ~ The CRA has secured City approval for using the remaining proceeds from the Series 2006 loan (approximately \$720,000) for the extension of 7th Street east of US 301/41 (copy of Feb 18 City Commission Minutes attached). The CRA Board was to approve the item at their March 12 meeting but failed to have a quorum. Their next meeting is scheduled for April 9 at which time they will approve the project description change. I have discussed the change with Mark Raymond and he sees no problem since the Bank is agreeable and the Project does not impact the tax status of the loan and is consistent with the objectives and associated projects of the adopted redevelopment plan. We would like to proceed with the Project and with your approval will sign the contract to begin construction. Then after CRA Board approval April 9 we can complete the documents. If you can approve please do so via return email and we will proceed.

Thanks Jim Free

941-526-6857



7TH ST. E. EXTENSION CIVIC CENTER PARKING LOT OPTION A		EDMUNDSON, ROLEY & HONAN, INC. CIVIL ENGINEERS 1000 10th St. N. Suite 1000 MINNEAPOLIS, MN 55403 TEL: 612-338-1111 FAX: 612-338-1112		SHEET NO. 1 OF 1
PROJECT NO. 0000000000 DATE 11/11/00 DRAWN BY J. HONAN CHECKED BY J. HONAN APPROVED BY J. HONAN		SCALE: 1" = 20'-0" NORTH ARROW		11/11/00



7TH ST. E. EXTENSION CIVIC CENTER PARKING LOT OPTION C		LANDSCAPE: FOLEY & KOWALSKI, INC. 1000 10th St. E. Suite 100 Minneapolis, MN 55415 Tel: 612-338-1000 Fax: 612-338-1001		DATE: 1/1/11
PREPARED BY: F&K CHECKED BY: F&K DESIGNED BY: F&K DRAWN BY: F&K	SCALE: 1" = 20'-0" SHEET: 1 OF 1	PROJECT NO.: 1000-1000-1000 CLIENT: CITY OF MINNEAPOLIS	DATE: 1/1/11	

REC'D COMM # 2754

JOINT MEETING: PALMETTO CITY COMMISSION AND MANATEE COUNTY BOARD OF COUNTY COMMISSIONERS

Palma Sola Room
Civic Center
Palmetto, Florida

Manatee County Office: (941) 745-3700
Palmetto City Hall: (941) 723-4570

- AGENDA -

7:00 P.M. - 9:00 P.M.

April 7, 2008

- I. Call to Order, Pledge and Invocation - Mayor Larry Bustle
- II. Erie Road Landfill Permit Responsibilities - Mayor Bustle and Commissioner von Hahmann
- III. 7th Street Extension Civic Center Parking Lot - Commissioner von Hahmann
- IV. Jackson Park Stormwater Project Joint Agreement - Chris Lukowiak
- V. US 41 Median Maintenance - Chris Lukowiak
- VI. Blackstone Aquatic Facility - Mayor Bustle
- VII. Adjourn

The Facilitator may take business out of order if he determines that such a change in the agenda's schedule will expedite the business of the Meeting.

CITY-WIDE TRAFFIC STUDY

Palmetto City Commission
October 15, 2007 4:00 p.m.

Elected Officials Present:

Larry Bustle, Mayor
Eric Ball, Vice Mayor
Tamara Comwell, Commissioner
Mary Lancaster, Commissioner
Tambra Varnadore, Commissioner
Brian Williams, Commissioner

Staff and Others Present:

James R. Freeman, City Clerk
Chris Lukowiak, Public Works Director
Deputy Chief Mike Mayer
Tanya Lukowiak, CRA Executive Director
Bob Schmitt, Interim City Planner
Michele Hall, City Attorney
Diane Ponder, Deputy Clerk-Administration

Mayor Bustle called the meeting to order at 4:05 pm. A moment of silence was observed for our military men and women serving all over the world, followed by the Pledge of Allegiance.

1. AGENDA APPROVAL

MOTION: Mr. Ball moved, Mrs. Lancaster seconded and motion carried 4-0 to approve the October 15, 2007 4:00 pm agenda.

2. MANATEE SCHOOL FOR THE ARTS

Kerry Ward, Wachovia Bank, informed Commission Manatee School for the Arts is seeking a bank qualified bond issue of \$8.5 million. The school currently has a \$5 million outstanding balance, approved by Commission in three different issues. Of the City's \$10 million per calendar year allotment, \$5.8 million has been used. Mr. Ward further explained his bond counsel is trying to confirm if the three prior issues totaling \$5 million can be grandfathered, and then the school will request only \$1.5 million. Mr. Ward stated the school's request at this point is approval from the City for two separate issues, \$3.5 million before the end of the year and \$3 million in January of 2008. The challenge is that the City would have to commit now to the future \$3 million 2008 issue.

Mr. Freeman confirmed that if Commission approves the \$3 million request for 2008, that amount would be removed from the City's \$10 million allotment in 2008. Mr. Lukowiak reviewed the potential 2008 projects that could be funded from loan proceeds. Several Commissioners voiced concern with having to commit to a future bond when the City's decisions for 2008 funding needs have not been finalized. A workshop will be scheduled for the near future to review proposed City and CRA projects for 2008 and their proposed finance options.

Mayor Bustle stated the City has in the past and will continue to support MSA, but at this particular time the Commission must keep the City's needs in the forefront of their considerations. Commission declined participation in the request from Manatee School for the Arts.

2. SCHOOL FACILITY INTERLOCAL DRAFT AGREEMENT

Attorney Hall informed Commission that staff had met with School Board representatives concerning language amendments the City proposes to the School Facility Interlocal Agreement. Attorney Hall reviewed the draft language she had prepared, briefly reviewing the "shall" and

"may" terms contained throughout the document. She concentrated her discussion on sections 9.1 School Site Selection, 9.2 Planning of Educational Facilities and 9.3 Site Improvements of the agreement. After thoroughly discussing the proposed language and the negotiated points between staff and the School Board representatives that remain in the document and language that was removed, Commission accepted the draft agreement as proposed. The final document will be presented to Commission for formal approval on November 5, 2007.

3. TRAFFIC ANALYSIS PRESENTATION

Nick Lett, Renaissance Planning, reviewed a presentation of the traffic mobility study that was performed. Key considerations used during the study were:

- Approved and pending development projects
- Committed capital projects
- Capacity constrained facilities
- Peak hour commuting patterns

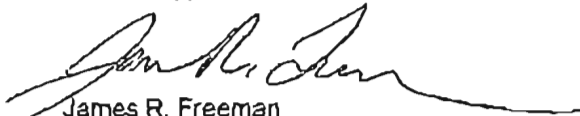
Components of the findings discussed with Commission included:

- Existing and 2012 projected levels of service
- 2012 recommended improvements and projected capital improvement costs
- Stop sign and signalized intersections
- Recommended traffic circulation of stop/signalized intersections
- On-street parking strategy
- 2030 future traffic circulation map

Discussion ensued on how the study can be used as a development review tool when considering large scale developments and their impacts to City traffic and how it will benefit the City in developing long range plans. Mr. Lukowlak discussed the projects that are already underway and their funding. He also stated a plan for stop signs will be presented at the November 5, 2007 Commission meeting and staff will begin preparing a plan for addressing on-street parking.

Meeting adjourned at 6:05 pm.

Minutes approved: November 5, 2007


James R. Freeman
City Clerk

Point Paper

CITY WIDE TRAFFIC STUDY COP Job # 05- 495

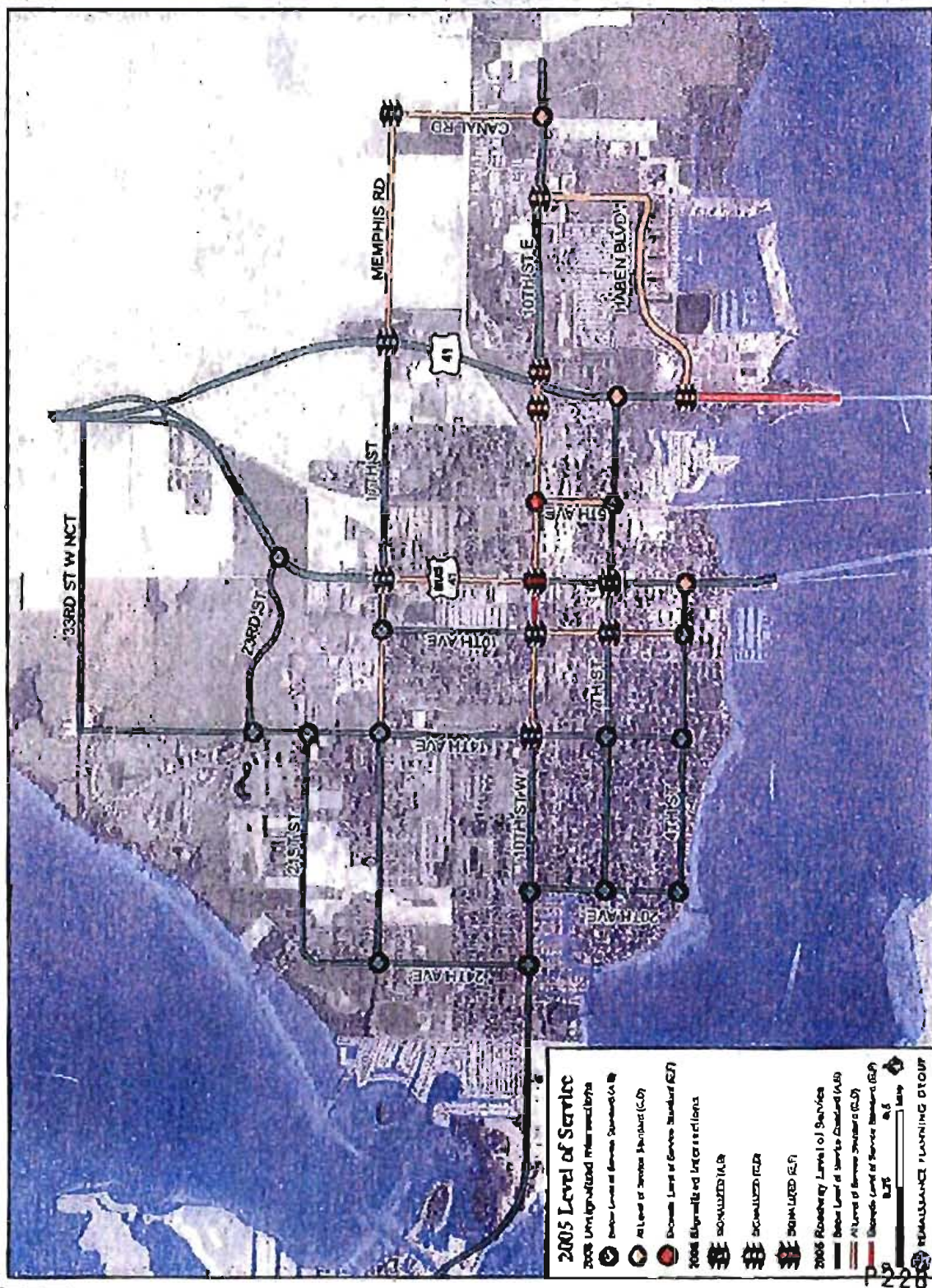
TRAFFIC ANALYSIS PRESENTATION

Background:

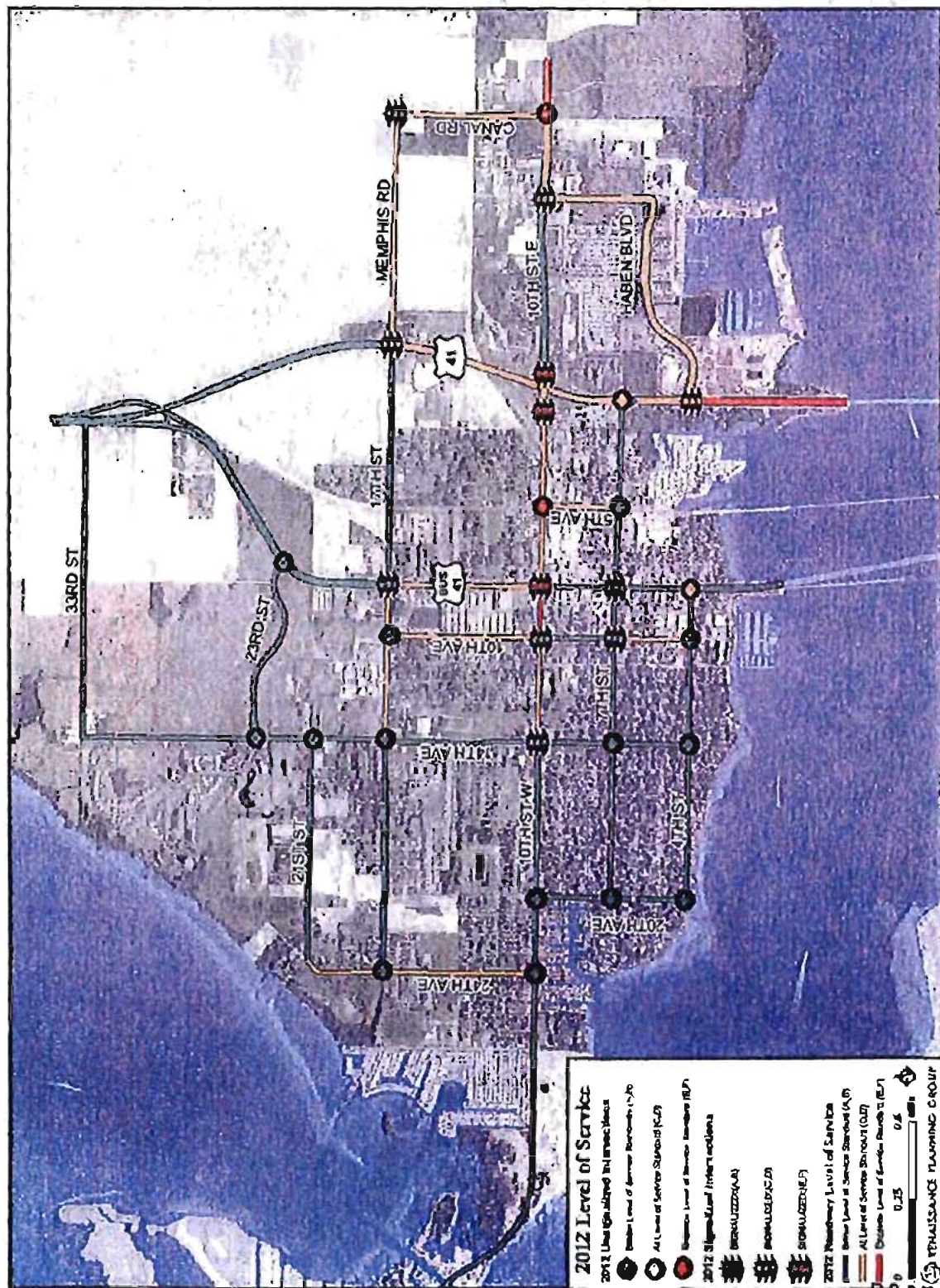
On October 16, 2006, City Commission approved Renaissance Planning Group to conduct an analysis of the City's mobility challenges and opportunities, and develop a series of recommendations to improve traffic circulation, accessibility, safety and overall mobility in the City. The objective of the project was to examine specific traffic circulation and mobility strategies, and develop recommendations that are feasible from a financial, operational and community perspective. The project study area encompassed the full city limits, although the analysis will account for growth and transportation influences from surrounding areas.

Renaissance Planning Group has prepared a presentation for the City Commission to present the analysis findings for potential traffic circulation strategies.

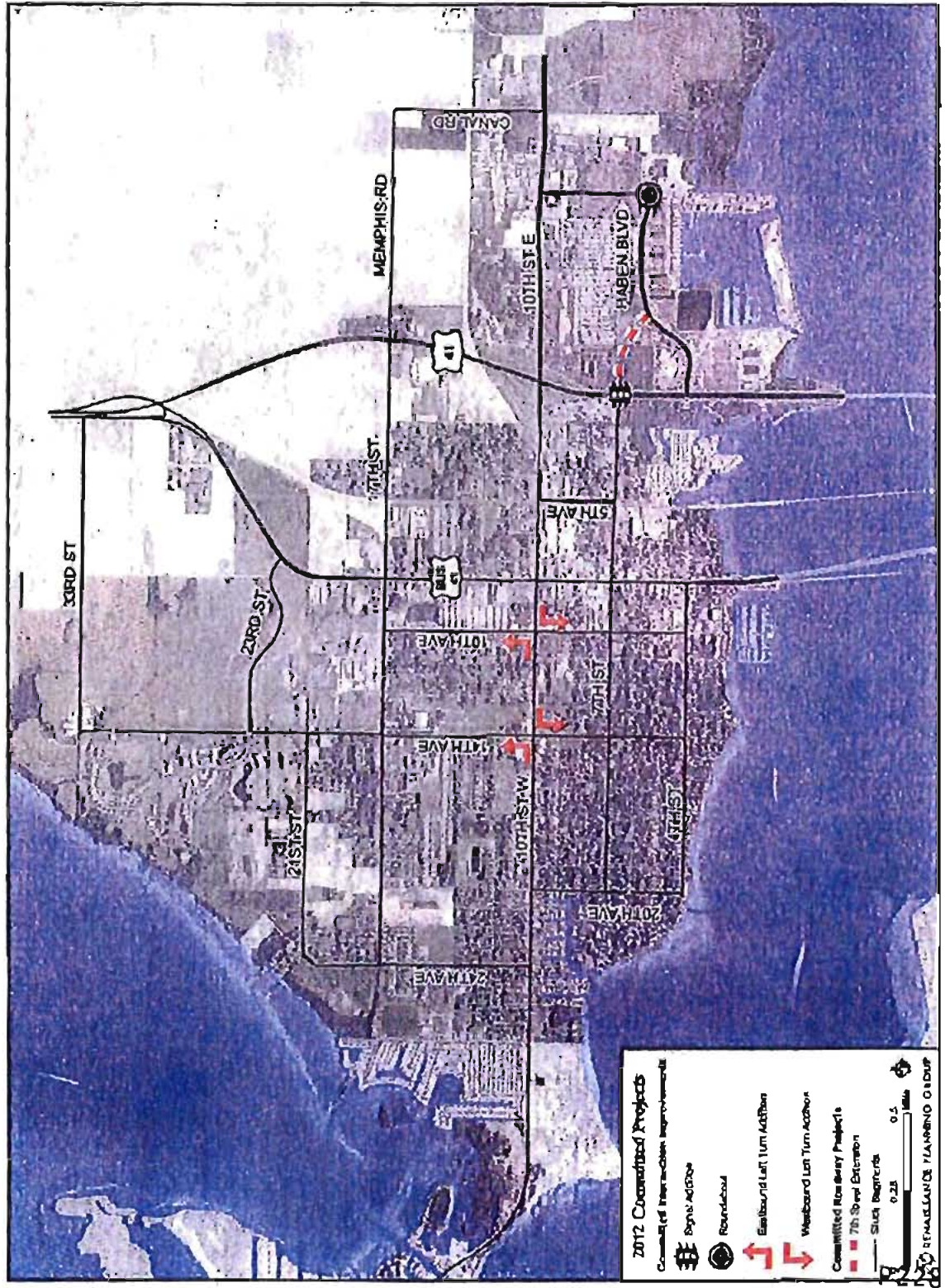
Existing intersection and roadway level of service (LOS)



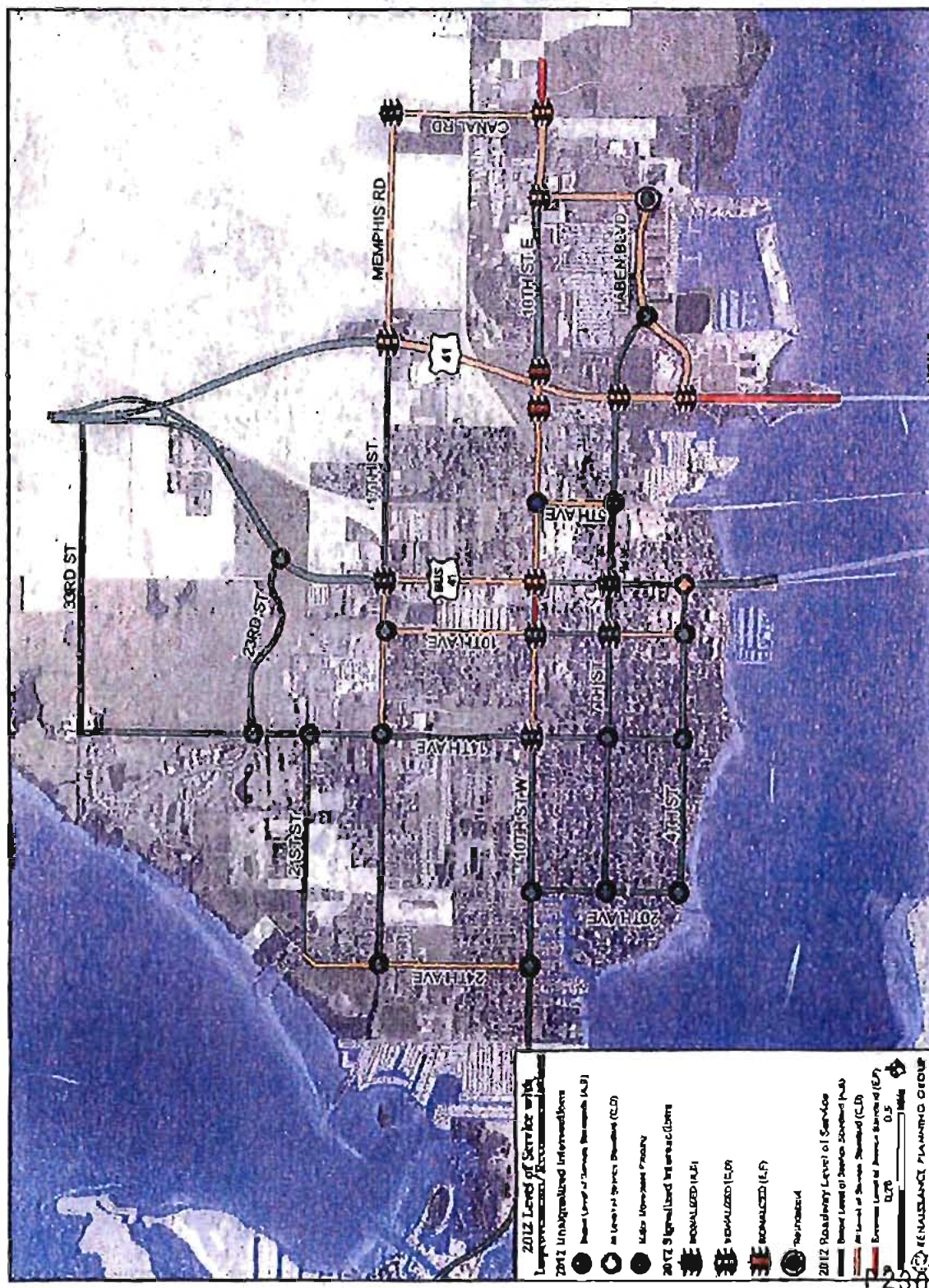
2012 intersection and roadway with no improvements



2012 Committed and Planned Improvements



2012 Recommended Improvements



FDOT CONFIRMATION REGARDING
EXTENSION and FUNDING OF
SIGNALIZATION

CC:CL

RECEIVED

SEP 05 2008

PUBLIC WORKS
DEPARTMENT

PROJECT FILE # 01-3111



Florida Department of Transportation

CHARLIE CRIST
GOVERNOR

STEPHANIE C. KOPELOUSOS
SECRETARY

September 2, 2008

The Honorable Joe McClash
Commissioner at Large
Manatee County Board of County Commissioners
P.O. Box 1000
Bradenton, FL 34206

RE: Section 13130; U.S. 41/301 and 7th Street West (Milepost 3.788)
Traffic Signal and Conditions on Rivera Dunes Development of Regional Impact

Dear Commissioner McClash:

I am writing in response to your letter dated August 7, 2008 regarding the traffic signal at U.S. 41/301 and 7th Street West intersection and status of the improvements required in the development order for the Rivera Dunes Development of Regional Impact (DRI).

First, let me address your comments related to the traffic signal at U.S. 41/301 and 7th Street West intersection. The traffic signal was approved by the department based on a traffic study prepared by Tindale Oliver and Associates. This study demonstrated the traffic signal will be needed with the extension of 7th Street West from U.S. 41 to Haben Boulevard. The Sarasota-Manatee County Metropolitan Planning Organization (MPO) and the department assisted the City of Palmetto with the funding for construction of the traffic signal at this intersection.

The traffic signal is currently operating in flash mode since the city has not accomplished the extension of 7th Street West. It is the department's intent to leave the traffic signal in this mode until such time the city demonstrates 1) an executed agreement with Manatee County regarding the necessary right-of-way for the extension and 2) a construction contract for the extension is awarded.

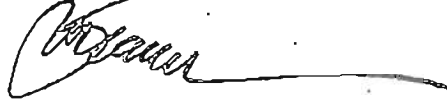
You also mentioned concerns with the enforcement of the development order for the Rivera Dunes DRI. As you may be aware, enforcement of development order conditions is the responsibility of the local jurisdiction, in this case the City of Palmetto. According to the city, we have learned the Rivera Dunes DRI has not triggered the trip threshold even though they exceeded the development intensity threshold. Since the widening of U.S. 41 between Haben Boulevard and the U.S. 301 ramps is a requirement in the Rivera Dunes DRI development order, the department will not support allocation of work program dollars for these improvements unless prioritized by the MPO. We also understand, the Rivera Dunes DRI development has already contributed their proportionate fair share to the city and the necessary improvements are covered by the city's current Capital Improvement Program (CIP). We have requested a written response from the city confirming the above referenced conversation.

The Sarasota-Manatee County 2030 Long Range Transportation Plan (LRTP) shows the need for eight lanes along U.S. 41 in this area, but also shows this is a constrained facility. The conditions in the development order as required by the city do not contradict this need. Based on these findings, it appears the City of Palmetto is not in conflict with the MPO's LRTP and the DRI process.

The Honorable Joe McClash
September 2, 2008
Page 2

If you have any questions, please do not hesitate to contact me or Mr. Edward Gonzalez, Director of Transportation Operations at (863) 519-2201.

Sincerely,



Stanley M. Cann, P.E.
District Secretary

SMC:LKN:clw

cc: Manatee County Board of County Commissioners
Ed Hunzeker, County Administrator, Manatee County
Ron Schulhofer, Director of Public Works, Manatee County
Mike Howe, Director, Sarasota-Manatee Metropolitan Planning Organization
Mayor Larry Bustle, City of Palmetto
Chris Lukowiak, P.E., Director of Public Works, City of Palmetto
Edward Gonzalez, P.E., Director of Transportation Operations
Richard Combs, Director of Transportation Development
Cindy Clemmons-Adente, District Public Information Director
Benjamin Walker, P.E., Intermodal Systems Development Manager
Amarilys Alfonso-Perez, P.E., Intermodal System Planning Administrator
Manon Lavoie, Community Liason

Congestion Management System (CMS)
Project Funding

<u>Location</u>	<u>Project #</u>	<u>Funding Year</u>	<u>Project Description</u>	<u>EQOT Contribution</u>	<u>City of Palmetto Contribution (Engineering, Design, Construction)</u>	<u>Total Project Cost</u>
10th St & 14th Ave.	4208761	2009/2010	Addition of Turn Lanes	\$400,000	\$60,000	\$460,000
Haben Blvd.	4208751	2009/2010	Traffic Circle	\$367,000	\$48,350	\$415,350
Canal Rd.	TBD	2011/2012	Signal Installation & Addition of Turn Lane	\$600,000	\$90,000	\$690,000
10th St & 10th Ave.	TBD	2011/2012	Addition of Turn Lanes	\$200,000	\$30,000	\$230,000
US 41 & 7th St Signal	4141051	2005/2006	Traffic Signal Installation	\$400,000	\$366,448	\$766,448
US 41 & Riverside Dr (TRIP)	4209811	2006/2007	Intersection Improvement	\$150,000	\$150,000	\$300,000
			TOTAL	\$2,117,000	\$744,798	\$2,861,798
<u>Landscaping Projects</u>						
US 41/301 (7th St-Desoto Br.)	4148221	2004/2005	Median Improvements	\$10,000	No Requirement	
Citywide Landscaping (41 @ 17th)	4155311	2007/2008	Median Improvements	\$20,000	No Requirement	

EXTENSION
CONTEMPLATED WITH
RIVERA DUNES DRI



Tindale-Oliver and Associates, Inc.

Planning and Engineering

August 27, 2003

Ms. Tanya Lukowiak, Executive Director
City of Palmetto Community Redevelopment Agency
8441 Cooper Creek Boulevard
University Park, FL 34201

Re: Proposal to Provide Professional Transportation Engineering Services
US-41/US-301/7th Street Traffic Signal Warrant Analysis—City of Palmetto, Florida

Dear Ms. Lukowiak:

Thank you for asking Tindale-Oliver and Associates, Inc., (TOA) to submit this proposal to provide professional transportation engineering services for the subject traffic signal warrant analysis in the City of Palmetto, Florida. This letter summarizes our understanding of the project and our proposed scope of services, schedule, and fee. When signed by you and returned to our office, this letter becomes our contract and notice to proceed. The attached Standard Provisions are a part of this agreement.

Project Understanding

Signalization of the US-41/US-301/7th Street intersection has been proposed by the City of Palmetto and others. The Florida Department of Transportation (FDOT) has indicated their preliminary intention to approve the traffic signal, provided forecast traffic volumes are shown to meet signal warrants outlined in *Manual on Uniform Traffic Control Devices (MUTCD)*, United States Department of Transportation, Federal Highway Administration, December 2000, as updated. A draft traffic signal warrant analysis prepared by TOA and dated July 27, 2001, indicates that a signal would be warranted when eastbound thru and left increases by 80 percent over the 2001 volumes. The 2001 signal warrant analysis did not take into consideration the extension of 7th Street from US-41 to Helen Boulevard. The scope of services summarized below will result in a traffic signal warrant analysis that considers the extension of 7th Street from US-41 to Helen Boulevard and that is based on more recent traffic volume growth estimates.

Scope of Services

We will document recent historical traffic volume growth rates on US-41 based on data published by FDOT and other available traffic count data. We will collect a new eight-hour manual turning movement count at the US-41/7th Street intersection and 48-hour machine traffic counts at the northbound, southbound, and eastbound approaches to the US-41/7th Street intersection. Based on observed traffic volume growth rates and on traffic growth forecast by the Sarasota Manatee Area Transportation Study (SMATS) computer travel demand forecasting model, we will estimate 2004 baseline traffic volumes. We will contact the City of Palmetto to identify traffic volumes from other vicinity development projects that have been approved, but not yet built, and add that traffic to the baseline traffic volume estimates. We will estimate Riviera Dunes DRI project site trip generation and pass-by capture for both the currently built and completed land uses and for the currently proposed build

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3660 Maguire Boulevard

Suite 103

Orlando, Florida 32803-3059

Phone: (407) 898-8200

Fax: (407) 898-8260



Tanya Lukowiak

August 27, 2003

Page 2

out development quantities based on data published in *Riviera Dunes DRI Mixed-Use Development Traffic Impact Analysis* (TOA, April 12, 1999). We will distribute and assign Riviera Dunes DRI project traffic to the vicinity roadway network based on data published in that same report and add that traffic to the baseline traffic volume estimates. We will adjust observed and estimated traffic volumes to account for the proposed extension of 7th Street from US-41 to Habon Boulevard. We will compare the resulting forecast traffic volumes with the MUTCD eight-hour, four-hour, and peak hour vehicular traffic volume warrants. We will also review recent US-41/7th Street intersection crash records provided by the City of Palmetto to determine if there is a history of crashes of a type susceptible to correction by signalization. We will document our methodology, findings, and recommendations in report and technical appendices that you may share with FDOT.

Meetings and Additional Services

We will prepare responses to agency review comments on the submitted analysis, participate in meetings, or undertake additional analyses as directed and authorized by you. Prior to undertaking these additional services, we will provide a cost estimate for your approval.

Schedule

Analyses of this nature typically require three to four weeks to complete. We will work as expeditiously as possible to meet your project schedule requirements. If we receive notice to proceed by Friday, August 29, 2003, we can submit the draft report for your review by Friday, September 26, 2003. If the proposed signalization concept changes or if other circumstances occur that are beyond our control and that may affect our ability to meet the established schedule, we will notify you as soon as they become apparent.

Fee and Billing

We will undertake the outlined scope of services for the lump sum fee of \$6,700. Meetings and additional services will be undertaken at our current hourly rate plus 1.15 times direct expenses. Invoices will be issued monthly based on the percent complete for lump-sum tasks, and based on services rendered for cost-plus tasks. Invoices are due and payable upon receipt.

Staffing

Doug Coxon will serve as Project Manager for this project and will be responsible for the day-to-day work effort. I will serve as Principal-in-Charge and will be responsible for overall quality assurance. Other staff will be assigned as required to best meet project needs.



Tanya Lukowiak

August 27, 2003

Page 3

Closure.

If this proposal meets with your approval, please sign below as indicated and return a signed original to our office to serve as our notice to proceed. In addition to the foregoing, this contract is subject to the Standard Provisions attached hereto and hereby incorporated herein. References in the Standard Provisions to "the client" shall refer to City of Palmetto.

We appreciate this opportunity to be of service to you.

Sincerely,
Tindale-Oliver and Associates, Inc.

William E. Oliver, P.E., PTOE
Senior Vice President

In agreement with Scope, Schedule, and Fee,
City of Palmetto

name date

title

attachment: Standard Provisions