

TAB

A

DRAFT

PALMETTO COMMUNITY REDEVELOPMENT AGENCY
 ADVISORY BOARD MEETING
 BEGINS IMMEDIATELY FOLLOWING THE
 CRA BOARD / CRA ADVISORY BOARD JOINT WORKSHOP MEETING
 May 11th, 2010

PLEDGE OF PUBLIC CONDUCT

*We may disagree, but we will be respectful to one another.
 We will direct all comments to issues.
 We will avoid personal attacks.*


516 8th Avenue West
 Palmetto, Florida 34221
<http://www.palmettofl.org>

(941) 723-4988

Advisory Board Members Present:
 Betty Ann Price, Vice Chair Presiding
 Charles Smith
 Nick Costides

Advisory Board Members Absent:
 Sia Mollanazar, Chair – Out of town
 Mickey Presha, Death in Family


Other Members Present:
 Jeff Burton, Interim CRA Administrator
 Mark Barnebey, Attorney
 Beverly Minnix, Executive Administrative Assistant

 Vice Chair, Betty Ann Price called the meeting to order at 7:04 PM with a Moment of Silence, followed by the Pledge of Allegiance.

Members of the public in attendance who completed Speaker Cards or had presentations were sworn in.

 1. CRA ADVISORY BOARD AGENDA APPROVAL

MOTION: Mr. Costides moved and Mr. Smith seconded the motion to approve the May 11, 2010 CRA Advisory Board Agenda. The motion carried unanimously 3-0.

 2. APPROVAL OF MINUTES – April 13th, 2010

MOTION: Mr. Smith moved and Mr. Costides seconded the motion to approve the minutes of the April 13, 2010 CRA with a correction to Mr. Costides' name. The motion carried unanimously.

 3. MANGROVE TRIMMING (Jeff Burton)

Mr. Burton provided background to the Advisory Board of this work and that it has been done in the past on annual basis. Mr. Burton also indicated that this topic had a speaker. Jane Hunter

clarified that the Mangroves to be trimmed are in Riverside Park East. Ms. Hunter also opined that the task should be budgeted each year. Mr. Costides posed the question regarding the CRA Statute 163 allowing for maintenance. Attorney Barnebey indicated that he would research the item for compliance.

MOTION: Mr. Costides moved and Mr. Smith seconded and the motion carried unanimously to recommend the CRA Board approve the trimming of the mangroves for an amount not to exceed \$2,150.00 as long as the City Attorney determines that this is not a maintenance item and precluded by the state statutes. If it does, the Advisory Board recommends that this item go before the City Commissioners and it becomes funded by the City of Palmetto.



4. VISTA RESIDENTIAL REHABILITATION (Jeff Burton)


Mr. Burton provided overview of the program and we would pilot with VISTA to do 3 homes. This will be done with Code Enforcement and Police Dept incorporating CPTED. Discussion ensued regarding home owner participation and community involvement. Mr. Costides opined his desire to have some type of a document that the home owner would sign agreeing to maintain the property up to code in an attempt to protect our investment as well as a system to follow up to see how the property is being maintained. Mr. Smith opined his desire to consider the age of some of the home owners as it relates to their ability for participation in rehabilitating the residence. Discussion ensued about utilizing youth in the area to assist in some of these areas. Mr. Costides also requested that various facets of the program be documented and be given to the Advisory Board prior to taking a recommendation to the CRA Board. Mr. Burton indicated that he would make changes based upon the meeting and email the power point presentation that he intends to present to the CRA Board. Ms. Price requested information as to what type of work is to be done on the houses that have been identified. Ms. Price opined that the CRA Board would like to have this information also. Mr. Burton cited several examples. Ms. Price also asked who would be selecting recipients and how the review process would be handled. Mr. Burton provided a brief synopsis of the process and who will monitor. Mr. Barnebey wanted to know who would be doing the rehab. Improvements will be done by the Americorp Volunteers. We will be paying for permits, materials, title searches, etc. Ms. Price stated that she approves the plan conceptually and would like to see something more structured. Ms. Price asked if the Advisory Board would be making recommendations for approval by the CRA Board as is done with the Storefront Grant Program. Mr. Burton assured the Advisory Board they would have review and recommendation rights for the program.

MOTION: Mr. Costides moved and Mr. Smith seconded a motion to recommend approval to fund up to \$60,000, 3 homes at \$20,000.00 per home for the pilot residential rehabilitation program for this year predicated on the detail yet to be supplied. Funds will come from 1905598214 Residential Program. The motion carried unanimously.




5. 5th STREET WEST STREETSCAPE UPDATE (Jeff Burton)

Charlie Ugarte, Architect with Ugarte & Associates and Tom Levin, Landscape Architect & Urban Planner with Keystone Studios provided a Power Point Presentation. Mr. Ugarte gave a brief description of the background as to how this project came about. The first part of the presentation was to inform the Advisory Board of some of the technical aspects of the project and the second part was to provide renderings of ideas and graphics from other municipalities and options for this particular location. Mr. Ugarte presented 4 different scenarios for the 5th Street West project. Mr. Costides asked if consideration had been give to lighting and street signs. Discussion and comments ensued regarding the comprehensive presentation and amount of information presented. Mr. Barnebey interjected that the various scenarios are hypothetical. Discussion ensued regarding the tools used to create the renderings. It was suggested that as

we pursue the feasibility of this project, renderings depicting how the streetscape will look will be very important in presentation for Board Approval.  Ms. Jane Hunter came forward representing Slick's Garage stating several issues. 1. Lack of knowledge of changing plans prior to presentation 2. The use of name branding and the logo being reflected in the renderings gave the impression that Slick's garage was endorsing the plans. 3. Slick's garage is strongly against this redevelopment. Ms. Hunter opined that it was a deliberate plan to come up with some excuse to pull down the CBI building. Discussion ensued regarding the intent of the streetscape and the CBI being completely separate issues. Ms. Price stated that The Power Point was strictly done for a presentation and no decision or action was to be taken.

6. STORE FRONT GRANT COLOR PALETTE

 Beverly Minnix updated the Advisory Board on the Color Palette that is to be used for the Storefront Grant program. Ms. Minnix informed everyone that what was in their packet was a copy and the colors are not as true as what will be used for applicants. Mr. Barnebey inquired as to an option to request use of colors other than those on the palette. Mr Burton informed the applicants could submit their request which would be subject to a review committee and a variance could be issued for other color alternatives. If applicants want to use CRA funds they must either use the color palette or get a variance.


7. CBI BUILDING UPDATE (Jeff Burton)


The fence is down, the parking lot was cleaned up and scraped by Public Works, water in the loading doc has been removed and is being monitored, approval received to install fire prevention measures, the building has been secured to keep vagrants out. The RFP is being revised to incorporate additional requirements requested by Commissioners.

8. ATTORNEY'S COMMENTS



9. CRA INTERIM ADMINISTRATOR'S COMMENTS


10. CRA ADVISORY BOARD COMMENTS

 Mr. Costides – No comments

 Smith – will hold thoughts

11. CITIZENS COMMENTS - Anyone wishing to speak before the City Commission must complete the Speakers Card, stating name, address, and topic to be addressed and be sworn in prior to the meeting. All comments will be limited to two minutes.

 Jane Hunter – Stated that our website says that the CRA will help promote events in the CRA. Slick's Garage currently sponsors "First Friday's on Fifth" and they are officially asking for this service. Ms. Hunter indicated that she had been twice refused use of the "CRA" sign. Ms. Hunter was informed that the sign is not the CRA's. It belongs to the City.  Discussion ensued regarding as to how advertising funds can be used for business sponsored events, community events. Mr. Barnebey expressed concerns about starting to fund events. Ms. Price asked Mr. Barnebey to research this item and advise Mr. Burton accordingly who will in turn inform the CRA Advisory Board.

 Ms. Price asked Mr. Burton to give an update on websites. We are in the process of moving away from the City's website. Our current website is too restrictive and does not have the features that we would like such as video. We will have links to the City's Website. We have one proposal and we will be obtaining one more. The cost will be well under \$10,000.00. Once received, we will be bringing those back to you for recommendation.

 Meeting adjourned at 8:44 PM

Next Meeting is June 8, 2010.

The City of Palmetto does not discriminate on the basis of race, color, national origin, sex, religion, age, marital status or handicapped status in employment or in the provision of services. Handicapped individuals may receive special accommodation in services on one working day's notice (Fla. Stat. §286.26) Anyone requiring reasonable accommodation for this meeting as provided for in the Americans with Disabilities Act should contact the Community Redevelopment Agency by telephone at 941-723-4988, fax 941-723-4704 or e-mail jburlon@palmettofl.org or brinnix@palmettofl.org.

Approved:

June 8, 2010