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PALMETTO COMMUNITY REDEVELOPMENT AGENCY

2010 - 2011

RESIDENTIAL REDEVELOPMENT PROGRAM

GENERAL PROGRAM

The Community Redevelopment Agency (CRA) Residential Program will fund affordable housing redevelopment within the Community Redevelopment District. The CRA is responsible for publicly noticing the availability of funds annually through the largest newspaper distribution to the public and other media as necessary. This announcement of funding availability will summarize the program and related activities contained in the CRA Residential Program. Program administration for this initiative will be performed by the CRA and when available, said administrative services shall be reimbursed where applicable from any funds that are obtained where said services can be reimbursed.

Funding availability will be subject to change and shall be based annually on availability of Tax Increment Funds and other funds obtained from grants or other sources. The funding may be renewed annually by review and recommendation of the CRA Advisory Board and the approval of the CRA Board of Directors and is accessible through the CRA office located at 715 4th Street West, Palmetto, Florida 34221 by completing an application.

APPLICANT REQUIREMENTS

Applicant(s) property must be located within the CRA District.

Applicant(s) must qualify under the Manatee County Habitat for Humanity "Brush With Kindness Program with Palmetto CRA revisions.

Applicant(s) will be required to provide documentation from the City of Palmetto Code Enforcement Department citing all violations on the applicant's property.

Applicant(s) must meet the "income guidelines" for low or low-income households as provided by Manatee County Habitat for Humanity. (Note: "Income Limits" will be provided and are subject to change annually).

The maximum single family funding available is \$20,000. Should this funding not correct the code violations resulting in the home being designated as uninhabitable, the home will be subject to demolition instead of redevelopment.

No funding assistance will be provided to any owner in arrears of local property taxes, arrears of City of Palmetto utility accounts or any liens or judgments outside of a normal mortgage.

Funds may be used for single family detached or attached properties. Attached properties are defined as duplexes with separate legal descriptions, planned unit developments and condominiums. Funds may not be utilized for mobile homes.



A Brush with Kindness

Mail or fax completed form:
Manatee County Habitat for Humanity
1201 8th Ave West, Suite 318
Bradenton, FL 34205
Phone: 941-748-9100
Fax: 941-748-9110

For Office Use Only

Date Received:
City Citation:
Referred By
Phone No.
Application No.

A Brush with Kindness (ABWK) is a program of Manatee County Habitat for Humanity that does home painting and minor exterior repairs for low income homeowners who need assistance. Call 748-9100 with any questions.

SECTION 1 - Homeowner Information

Legal Name of Homeowner:
Date of Birth:
Home Address:
County:
City: Zip Code: Email:
Telephone Numbers: Home: Work: Cell:
Number of Years at Address:
Name of Neighborhood:

List the names, ages, and relationship to homeowner of all people living in the home
(attach a list if more space is needed):
Name/relationship Age:
Name/relationship Age:
Name/relationship Age:
Name/relationship Age:

SECTION 2 - Special Needs

Is the homeowner or anyone in the home disabled? Yes No
If yes, indicate the type of disability below (check all that apply, please describe if "other"):
Uses a Walker, Cane or Crutches Wheelchair Bound Blind Hearing Impaired
Loss of Limb Mentally Disabled Other:
Is translation needed? Yes No If yes, what language:





SECTION 3 - Sharing Your Personal Information?

If your application is a more appropriate fit with other, similar programs may we share it with them?
Yes No
Unless you give us permission to share your information with other organizations, your application will be kept confidential. If you check yes, you give A Brush With Kindness your consent to share the information you provide on this application with similar organizations if A Brush With Kindness is not able to assist you.

SECTION 4 - Household Income and Mortgage Information

The total, combined income before taxes for ALL persons living in the home is: \$ per year
You must attach verification of all HOUSEHOLD income for each adult in the house, unless a full time student (provide proof of registration) and/or benefits for children. (For example, the most recent income tax return, monthly social security statement, other retirement income statements, employment check stub. Please note on attached statements if it represents annual, monthly, twice-monthly, bi-weekly or weekly income.)
Are you still making loan payments on your home? Yes No If yes, to whom:
If yes, what is your monthly payment? \$ / month
After paying your monthly bills (gas, electric, insurance, food, phone, medical, etc.), approximately how much money do you have left to spend on house repairs? \$ / month

SECTION 5 - House Information / Exterior

HOUSE INFORMATION	<u>House</u>		<u>Garage</u>																																			
<p>Place a large "X" over the house (below), which most resembles the size of your house.</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"> 1 story</div> <div style="text-align: center;"> 1.5 story</div> <div style="text-align: center;"> 2 story</div> <div style="text-align: center;"> 2.5 story</div> </div> <p>Year Purchased: _____ Year Built: _____</p> <p>Last Painted: _____ Square Feet: _____</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%; text-align: left;">Siding</th> <th style="width: 50%; text-align: left;">Trim</th> </tr> <tr> <td><input type="checkbox"/> wood</td> <td><input type="checkbox"/> wood</td> </tr> <tr> <td><input type="checkbox"/> brick</td> <td><input type="checkbox"/> vinyl</td> </tr> <tr> <td><input type="checkbox"/> shakes</td> <td><input type="checkbox"/> metal</td> </tr> <tr> <td><input type="checkbox"/> stucco</td> <td></td> </tr> <tr> <td><input type="checkbox"/> painted stucco</td> <td></td> </tr> <tr> <td><input type="checkbox"/> asbestos/slate</td> <td></td> </tr> <tr> <td><input type="checkbox"/> aluminum</td> <td></td> </tr> <tr> <td><input type="checkbox"/> vinyl</td> <td></td> </tr> </table>	Siding	Trim	<input type="checkbox"/> wood	<input type="checkbox"/> wood	<input type="checkbox"/> brick	<input type="checkbox"/> vinyl	<input type="checkbox"/> shakes	<input type="checkbox"/> metal	<input type="checkbox"/> stucco		<input type="checkbox"/> painted stucco		<input type="checkbox"/> asbestos/slate		<input type="checkbox"/> aluminum		<input type="checkbox"/> vinyl		<table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%; text-align: left;">Siding</th> <th style="width: 50%; text-align: left;">Trim</th> </tr> <tr> <td><input type="checkbox"/> wood</td> <td><input type="checkbox"/> wood</td> </tr> <tr> <td><input type="checkbox"/> brick</td> <td><input type="checkbox"/> vinyl</td> </tr> <tr> <td><input type="checkbox"/> shakes</td> <td><input type="checkbox"/> metal</td> </tr> <tr> <td><input type="checkbox"/> stucco</td> <td></td> </tr> <tr> <td><input type="checkbox"/> painted stucco</td> <td></td> </tr> <tr> <td><input type="checkbox"/> asbestos/slate</td> <td></td> </tr> <tr> <td><input type="checkbox"/> aluminum</td> <td></td> </tr> <tr> <td><input type="checkbox"/> vinyl</td> <td></td> </tr> </table>	Siding	Trim	<input type="checkbox"/> wood	<input type="checkbox"/> wood	<input type="checkbox"/> brick	<input type="checkbox"/> vinyl	<input type="checkbox"/> shakes	<input type="checkbox"/> metal	<input type="checkbox"/> stucco		<input type="checkbox"/> painted stucco		<input type="checkbox"/> asbestos/slate		<input type="checkbox"/> aluminum		<input type="checkbox"/> vinyl	
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<p>Parts of house and garage that need painting:</p> <ul style="list-style-type: none"> <input type="checkbox"/> House siding <input type="checkbox"/> House trim (around doors, windows, overhangs, etc.) <input type="checkbox"/> Garage siding <input type="checkbox"/> Garage trim (around doors, windows, overhangs, etc.) <input type="checkbox"/> Other _____ 	<p>Repairs needed on exterior:</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>																																					

SECTION 6 - Application History

Have you applied to ABWK in the past? Yes No What year(s)? _____

Has ABWK done work at your home in the past? Yes No Year(s)? _____

SECTION 7 - Personal Statement

Please write a *brief* explanation of why you feel you should be selected and how it will help you.

SECTION 8 - Requested Repairs

Briefly describe the type of work you would like done on your home. Attach a separate piece of paper if there is not enough space to list all repairs. Remember that the items listed below will be considered for repair, but the final decision on what work can be done with our time and financial resources will be made at the discretion of A Brush with Kindness. The work done by *A Brush with Kindness* will focus on external improvement and beautification. Our volunteers are not professionals and may not be able to make all repairs.

Please print.

Describe the Area of Repair

Painting. List all exterior painting requirements. Be specific.

Yard Work. Indicate if there is yard cleanup and/or trash removal required. Describe any landscaping that is necessary.

Other Minor Exterior Repairs. List any exterior repairs that may be necessary. Examples: broken handrail, rotting porch step, etc.

Describe any further repairs that may be necessary. While these are not currently within the scope of *A Brush with Kindness*, your home may be considered for future work and/or another program that could better meet your needs.

Describe the Area of Repair

Roofing Repairs. Identify where roof leaks.

Accessibility Modifications. Examples: wheelchair ramp, bathroom grab bars, accessible shower stall, etc.

Appliances. Identify appliances such as stove, refrigerator or hot water heater that do not work or need repair.

Plumbing Repairs. Describe sink, tub or toilet leaks, etc.

Doors and Windows. Describe repairs required, including locks, glass, frames, weather-stripping, etc.

Electrical Repairs. List rooms where wall outlets, switches and light fixtures do not work.

Carpentry Repairs. Describe problems with doors, floors, porches, steps, walls, ceilings, etc. Indicate places in house needing repair.

Other. Identify other repairs requested but not listed above.

Complete the following if you are not the homeowner, but are assisting the homeowner in completing this application.

Your name: _____	Your daytime telephone number: _____	Is homeowner aware of this application? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Section 9: Homeowner's Agreement

MEDIA AND PUBLICITY

Manatee County Habitat for Humanity often works with corporate, church or community sponsors. These sponsors provide funds for our projects. Additionally, they often provide some of the volunteers to help complete the work on the home. In celebration, some sponsors may wish to publicize the event and/or information about the family in different newsletters, newspapers, radio, television, web sites, internet, etc.

I/we consent to having information released about our family to sponsors and for Manatee County Habitat for Humanity public relations and marketing purposes which might include, but is not limited to, the organization's brochures and marketing materials, newsletters, website, emails, social media, press releases, media interviews, newspaper/radio/television coverage, and visits from elected officials.

_____ SIGNATURE OF HOMEOWNER	_____ DATE
_____ SIGNATURE OF HOMEOWNER	_____ DATE

TV Radio Newspaper Flyer Friend Neighbor Neighborhood Organization
 Habitat Home Store
 Other (please describe): _____

HOMEOWNER'S AGREEMENT

I, _____ certify that the information on this application is true and accurate and that I own the property at _____
 I have no present intention to move or offer my home for sale for at least three years. I confirm that, except for conditions listed in this application, my home is a safe place for volunteers.

I understand that the people who may work on my house are unpaid volunteers; that few, if any of them, are skilled in the construction trades; and that A Brush with Kindness or Manatee County Habitat for Humanity MAKES NO WARRANTIES, EXPRESS OR IMPLIED REGARDING ANY MATERIALS USED OR WORK DONE BY ANYONE AT MY HOUSE. I hereby agree that I, my assignees, their heirs, distributees, guardians, and legal representatives will not make claim against, sue or attach the property of Manatee County Habitat for Humanity or any affiliated organizations, sponsors, partners or suppliers of any tools or equipment that are used in these activities, for injury or damage resulting from negligence or others acts, howsoever caused by any employee, agent, volunteer, contractor or participant in Manatee County Habitat for Humanity activities. I hereby release Manatee County Habitat for Humanity and any of its affiliated organizations, sponsors or partners from all actions, claims or demands that I, my assignees, heirs, guardians, and legal representatives now have or may hereafter have for injury or damages resulting from my participation in any Manatee County Habitat for Humanity or A Brush with Kindness activities.

_____ SIGNATURE OF HOMEOWNER	_____ DATE
_____ SIGNATURE OF HOMEOWNER	_____ DATE

Application Checklist

- Did you complete all 9 sections of this application?
- Did you sign the application? (SECTION 9)
- Did you enclose a copy of the deed on your home or other proof of ownership, such as a property tax receipt? *All documents submitted must show the name and address of the applicant.*
- Do you currently have homeowner's insurance? Yes No
- Are you current on your homeowner's insurance premiums? Yes No
- Did you include a statement verifying income?
 - Your income tax return for the last year
 - Your last 2 paycheck stubs or other proof of income
 - Your last 2 bank statements (including the name and mailing address of bank and your account numbers)
 - Proof of child support or other public assistance

All adults over the age of 18, must submit income documentation (or prove current student status) showing name and address.

- If further income or credit verification is needed, Manatee County Habitat for Humanity reserves the right to conduct a credit report check at a cost of \$20 to be paid by the homeowner applicant.

Manatee County Habitat for Humanity seeks to improve homes and communities through the use of volunteers. If you are involved in your community, please describe (i.e. school activities, community groups, sports organizations, church membership, or organizations in which a member of the household is active, etc).

SIGNATURE OF HOMEOWNER

DATE