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## City of Palmetto Agenda Item

**Meeting Date**

8/10/10

**Presenter:** Allen Tusng      **Department:** CRA

**Title:**

**Budget shortfall**

In order to complete the Estuary Preserve Phase II FRDAP Grant project by 4-30-2010, Public works found it necessary to out source a large portion of the work to complete the project creating a budget shortfall. The shortfall is \$47,635.39. Had the project not have been completed in time, we would have lost \$200,000 in grant funds, not been able to apply for FRDAP grants for a period of time and we would have had to pay back FCT funds of \$150,000 that was awarded to improve this property. Public Works does not have the funds to clear the grant account and is therefore asking CRA to do so.

<b>Budgeted Amount:</b>	\$0.00	<b>Budget Page No(s):</b>		<b>Available Amount:</b>	\$0.00	<b>Expenditure Amount:</b>	\$47,635.39
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**Additional Budgetary Information:** Funds to be transferred to Grant account from CRA funds

<b>Funding Source(s):</b>	19055982 14	<b>Sufficient Funds Available:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Budget Amendment Required:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>Source:</b>	FY 10
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<b>City Attorney Reviewed:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	<b>Advisory Board Recommendation:</b>	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> N/A	<b>Consistent With:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	163
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**Potential Motion/Direction Requested:** Recommend approval to transfer \$47,635.39 from CRA 1905598214 to Grant Account #001 701 6304 9005

<b>Staff Contact:</b>	Jeff Burton	Interim CRA Administrator	7-26-2010
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**Attachments:** Spreadsheet of Budget and expenses for the grant reflecting the shortfall.

01 701 6304 9005

**SUMMARY OF EXPENSES/PO'S**

	Budget	Encumbered	Actual	Remaining
Preparation Clearing	100,000	-	72,887	27,113
Trailheads	3,000		60	2,940
Picnic	25,000	-	26,897	(1,897)
Benches, trash	4,000	-	6,988	(2,988)
Playground	20,000			20,000
Parking	30,000	-	69,560	(39,560)
Restroom	40,000	-	53,244	(13,244)
Landscape	38,000	-	37,385	616
<b>TOTAL</b>	<b>260,000</b>	<b>-</b>	<b>267,020</b>	<b>(7,020)</b>
PLUS: Value of Land	200,000			
LESS: CRA Contribution	20,000		(19,385)	
<b>Total Cost of Proposed Project</b>	<b>440,000</b>		<b>247,635</b>	

**DETAIL OF EXPENSES/PO'S**

PRIMARY	Description	Encumbered	Actual	PO#
<b>Preparation Clearing</b>				
	Kimley Horn	Engineering	28,096.04	910276
	Kimley Horn	Engineering	Pending approval	183.00
	SWFL	Permit	1,456.00	A/P Request
	Scheda	Permit	1,000.00	910297
	Clements	Survey	6,500.00	910348
	E CO Consultants	Silk Fences	1,500.00	910442
	Woodfruff	Trail	30,495.65	
	SMR	Sod for Trail	794.50	910573
	Consolidated/	Tipping/Landfill	1,320.22	910532
	Manatee County Landfill	Tipping/Landfill	1,541.16	A/P Request
<b>Total</b>			<b>72,886.57</b>	<b>72,886.57</b>
<b>Trailheads</b>				
	Central Stores - Signs		59.66	
<b>Total</b>			<b>59.66</b>	
<b>Picnic</b>				
	Perkling	Pavillions	26,897.00	910509
	Barco	Picnic Table	1,268.25	910508
	Barco	Benches, Trash, Picnic	5,719.55	910508
<b>Total</b>			<b>33,884.80</b>	<b>33,884.80</b>
<b>Playground</b>				
	Not Purchasing			

	Description	Encumbered	Actual	PO#
<b>Parking</b>				
Woodruff	Parking Lot		49,782.60	A/P Check
Woodruff	Parking Lot		407.68	910510
Hanson Pipe	43" X 68" Elliptical		6,186.88	910507
Woodruff	Install Pipe		10,449.32	910541
Oldcastle	Endwalls		2,734.00	910560
<b>Total</b>		-	<b>69,560.48</b>	

<b>Restroom</b>				
CXT	Cortez Flush Bldg		43,861.29	910298
Barney's	Lift Station		7,690.00	910506
Home Depot	Misc Materials		110.78	A/P Request
FPL	Lift Station Hookup		642.33	
Central Stores			939.48	
<b>Total</b>		-	<b>53,243.88</b>	

<b>Landscape</b>				
Amerson			18,000.00	910511
Amerson	CRA Porition		19,384.50	910511
Grant Submission will be for \$37,384.50				
<b>Total</b>		-	<b>37,384.50</b>	

Total Primary	348,000	-	106,831.03	241,168.97
Total Support	112,000	-	160,188.86	(48,188.86)
<b>Total</b>	<b>460,000</b>	-	<b>267,019.89</b>	<b>192,980.11</b>

	Budget	Encumbered	Actual	Remaining
Total Primary	348,000.00			
Less: Land	(200,000.00)			
Less: Playground	(20,000.00)			
Total Primary	128,000.00	-	106,831.03	21,168.97
Support cannot exceed 50%	64,000.00	-	160,188.86	(96,188.86)
	<u>192,000.00</u>		<u>267,019.89</u>	

<del>Assistance needed by CRA</del>				<u>96,188.86</u>
<del>Less: Amount approved by CRA</del>				<u>20,000.00</u>
<del>Amount requested may be less if FRDAP accepts additional expenses</del>				<u>76,188.86</u>

FRDAP Has accepted all expenses (EFT received 6/8/10)	(200,000.00)
LESS: ACTUAL CRA CONTRIBUTION	(19,384.50)
<b>TOTAL NEEDED TO CLOSE GRANT</b>	<b>47,635.39</b>

PH 910276

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JUN 10 2010



Kimley-Horn and Associates, Inc.

PUBLIC WORKS DEPARTMENT

Invoice for Professional Services

CITY OF PALMETTO
ATTN: ALLEN TUSING
PUBLIC WORKS DIRECTOR
P.O. BOX 1209
PALMETTO, FL 34220-1209

Invoice No: 046141000-0510
Invoice Date: May 31, 2010
Invoice Amount: \$183.00

Project No: 046141000
Project Name: PALMETTO ESTUARY PH III
Project Manager: FRAZIER, LISA

Please send payments to:
KIMLEY-HORN AND ASSOCIATES, INC.
P.O. BOX 932520
ATLANTA, GA 31193-2520

Client Reference: FRDAP # A08113
VENDOR #118702
For Services Rendered through May 31, 2010

Federal Tax Id: 56-0885615

LUMP SUM

Table with 6 columns: Description, Contract Value, % Complete, Amount Earned to Date, Previous Amount Billed, Current Amount Due. Rows include TASKS 1 THROUGH 4, OFFICE EXPENSES, Subtotal, and Total LUMP SUM.

HOURLY

KHA Ref # 046141000.2-4169690

Table with 2 columns: Description, Current Amount Due. Rows include EXPENSES, Subtotal, and Total HOURLY.

SIGNED: [Signature]
DATE: 6-28-10

Total Invoice: \$183.00

Should be final



Kimley-Horn  
and Associates, Inc.

## Labor and Expense Detail

CITY OF PALMETTO  
ATTN: ALLEN TUSING  
PUBLIC WORKS DIRECTOR  
P.O. BOX 1209  
PALMETTO, FL 34220-1209

Invoice No: 046141000-0510  
Invoice Date: May 31, 2010

Project No: 046141000  
Project Name: PALMETTO ESTUARY PH III  
Project Manager: FRAZIER, LISA

### HOURLY

KHA Ref # 046141000.2-4169690

Task	Description	Hrs/Qty	Rate	Current Amount Due
EXPENSES	BOND PLOTS	60.0	2.00	120.00
	MILEAGE ON PERSONAL VEHICLES	126.0	0.50	63.00
<b>TOTAL EXPENSES</b>		<b>186.0</b>		<b>183.00</b>
<b>TOTAL LABOR AND EXPENSE DETAIL</b>				<b>183.00</b>

*This page is for informational purposes only. Please pay amount shown on cover page.*