

TAB

A

CRA ADVISORY BOARD MEETING  
 BEGINS IMMEDIATELY FOLLOWING THE JOINT WORKSHOP MEETING  
 NOVEMBER 9, 2010

Board Members Present:

Sia Mollanazar, Chair  
 Betty Ann Price  
 Nick Costides

Absent

McArthur Sellars  
 Charles Smith

Staff and Others Present:

Jeff Burton, Interim CRA Director  
 Scott Rudacille, City Attorney  
 Antoinette Kilgore, Administrative Assistant

Mr. Mollanazar called the meeting to order at 7:30 p.m., followed by a Moment of Silence and the Pledge of Allegiance.

1. OATH OF OFFICE FOR McARTHUR SELLARS

Due to the absence of McArthur Sellars, the oath of office is to be administered at the December 14, 2010 CRA Advisory Board meeting.

2. CRA ADVISORY BOARD AGENDA APPROVAL

**Motion: Ms. Price moved to approve the November 9, 2010 agenda with the removal of items #1 and item #6. Second by Mr. Costides. Motion carried 3-0.**

3. APPROVAL OF MINUTES – OCTOBER 12, 2010

Ms. Price voiced concern that the context of her point was not made clear and that the narrative for that item was written in first person. Mr. Burton stated that the minutes would be written in third person as a summary of what transpired.

**Motion: Mr. Costides moved to approve the October 12, 2010 minutes, with the following correction to item #11. Second by Ms. Price. Motion carried 3-0.**

NEW BUSINESS

4. STORE FRONT GRANT – DE LESLINE CONSTRUCTION, INC (Jeff Burton)

Mr. DeLesline requested funds to add on to an existing portion of the roof and to upgrade the parking lot.

Reimbursement of bids would be as follows:

Roof = \$10,063.02 (50% of bid)

Architectural work = \$375.00 (50% of bid)

Paint = \$833.63 (75% of bid)

Asphalt = \$7,634 (50% of bid)

Grand total of reimbursement = \$18,905.65

**Motion: Ms. Price moved to recommend approval, not-to-exceed \$18,905.65, for Store Front Grant SF10-09, De Lesline Construction, Inc. Second by Mr. Mollanazar. Motion carried 3-0.**

5. 2011 RESIDENTIAL REHABILITATION PROGRAM (Jeff Burton)

Ms. Price noted that in previous discussions the total cost per house would be \$20,000 and that Mr. Burton might expound on the higher cost of the proposal brought forward. Mr. Burton stated that \$30,000 would be for the prototype only, in order to cover any unanticipated costs. Mr. Burton stated that he would ask Habitat for Humanity to drop its percentage rate to 13% and keep 2% in reserve to pay for accountability measures.

**Motion: Mr. Costides moved to recommend approval of the Residential Rehabilitation Program and approve funds for ONE (1) pilot project not-to-exceed \$30,000.00. Second by Ms. Price. Motion carried 3-0.**

6. PALMETTO PEACE KEEPERS PRESENTATION (Chief Rick Wells)

This item is being removed from the agenda following further review.

7. RIVERSIDE DRIVE IMPROVEMENTS CHANGE ORDERS AND OVERAGES (Allen Tusing)

This item is being removed from the agenda following further review.

OLD BUSINESS

8. 5<sup>th</sup> STREET WEST, STREETSCAPE (Jeff Burton)

Mr. Burton distributed the estimated project budget.

Mr. Mollanazar noted that state storm water grant applications for such a project are due by December 2, 2010. Mr. Mollanazar requested that the agency extend the current contract with Ugarde and Associates to write the grant application for presentation to the agency board at its next available meeting.

**Motion: Mr. Costides moved to recommend expedition of the application for a state storm water grant in order to meet the December 2, 2010 deadline. Second by Ms. Price. Carried 3-0.**

9. CRA ATTORNEY'S COMMENTS

No comments.

10. CRA DIRECTOR ADMINISTRATOR'S COMMENTS

No comments.

11. CRA ADVISORY BOARD COMMENTS

Mr. Costides – No comments.

Ms. Price stated the December 14, 2010 meeting works well with her schedule, as she originally thought it was going to be the 8<sup>th</sup>, when she will be away.

Mr. Mollanazar – No comments.

12. CITIZENS COMMENTS

CRA Advisory Board  
November 9, 2010  
Page 3 of 3

No comments.

13. ADJOURNMENT

Mr. Mollanazar adjourned the meeting at 8:35 p.m.

NEXT REGULAR SCHEDULED MEETING – DECEMBER 14, 2010