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## ADVISORY BOARD MEETING

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March 3, 2011 – 5:30 PM

PLEDGE OF PUBLIC CONDUCT

*We may disagree, but we will be respectful to one another.*

*We will direct all comments to issues.*

*We will avoid personal attacks.*

715 4<sup>th</sup> Street West • Palmetto, Florida 34221

(941) 723-4988

[WWW.PalmettoCRA.org](http://WWW.PalmettoCRA.org)

Advisory Board

Sia Mollanazar, Chair

Betty Ann Price, Vice Chair

Nick Costides

MacArthur Sellars

Charles Smith

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Moment of Silence, followed by the Pledge of Allegiance.

1. CRA ADVISORY BOARD AGENDA APPROVAL.

**Action Request:**            **Motion to approve the March 3, 2011 agenda.**

2. APPROVAL OF MINUTES - FEBRUARY 10, 2011.

(TAB A)

**Action Request:**            **Motion to approve the February 10, 2011 minutes from the CRA Advisory Board Meeting.**

## NEW BUSINESS

3. Recommendation of Community Redevelopment Agency Powers – Public Works Plan.

*The CRA Advisory Board, as a function of its responsibility shall review current function, funded by the CRA Trust in order to recommend them as a “power” of the Community Redevelopment Agency.*

(See City [Sec. 11-84](#). - Powers and duties.)

*The Agency shall not spend the Fund on general fund services unrelated to planning and carrying out the Plan.*

(See City Ordinance Number 526, § 1, 11-21-94;  
Ord. No. 07-917, § 2, 2-26-07;  
Ord. No. 09-985, § 1, 2-23-09;  
Florida Statute 163.370 Powers; counties and municipalities; community redevelopment agencies (3) (c); Florida Redevelopment Association Website (<http://www.redevelopment.net/crafaq.aspx>))

This exercise will be used to detail a referenced sub plan of the draft CRA Plan for funding of this department. It will also be used to detail next year’s budget to align with the CRA Plan. Since the Advisory Board is a recommending body, final authority lies with the CRA Board (City Commission).

**Current (2010-2011) CRA Trust funding to the Public Works Department is as follows:**

<u>Account</u>	<u>Description</u>	<u>Amount</u>
1905598212	Allocation – Engineering	\$47,811.00
1905598212	Allocation – Fleet	\$48,061.00
1905598212	Allocation – Parks	\$141,113.00
1905598212	Allocation – Planning	\$33,373.00
<u>1905598212</u>	<u>Allocation – PW Administration</u>	<u>\$132,160.00</u>
<b>TOTAL</b>		<b>\$396,258.00</b>

**#1. Possible Action: Motion to recommend plan submitted by Public Works Director as a reference to 2011 Draft CRA Plan and recommend allocations presented to the upcoming CRA Budget.**

**#2. Possible Action: Continue discussion of Public Works allocations to later Advisory Board meeting.**



4. Store Front Grant – Florida Commercial Laundry Equipment, Inc. – (Jeff Burton) (TAB B)

**Action Request:** Motion to recommend approval for Store Front Grant SF11-03, Florida Commercial Laundry Equipment, Inc. In an amount, not-to-exceed \$3,903.75.

## OLD BUSINESS

5. DeLesline Construction, Inc. Store Front Grant (TAB C)

**Action Request:** Motion to recommend an extension for Store Front Grant SF10-09 DeLesline Construction, Inc. with an anticipated completion date of April 15, 2011.

6. Competitive Contract Negotiation Act (CCNA) for Public Art Creation and Installation Management Consultant Selection. (TAB D)

Applications will be provided to Advisory board members – evaluation of responses for Competitive Contract Negotiation Act (CCNA) for Public Art Creation and Installation Management Consultant Selection. The Advisory Board will review and rank responses as a recommendation to the CRA Board.

**Action Request:** Motion to recommend a rated list of Public Art Creation and Installation Management Consultants to the CRA Board.

7. Competitive Contract Negotiation Act (CCNA) for Professional Services (architectural, engineering, landscape architectural, or surveying and mapping services) Selection. (TAB E)

Applications will be provided to Advisory board members - evaluation of responses for Competitive Contract Negotiation Act (CCNA) for Professional Services (architectural, engineering, landscape architectural or surveying and mapping services) Selection. The Advisory Board will review and rank responses as a recommendation to the CRA Board.

Florida Statute 287.005 - Consultants' Competitive Negotiation Act.  
[http://www.leg.state.fl.us/statutes/index.cfm?App\\_mode=Display\\_Statute&Search\\_String=&URL=0200-0299/0287/Sections/0287.055.html](http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&Search_String=&URL=0200-0299/0287/Sections/0287.055.html)

**Action Request:** Motion to recommend a rated list of Professional Services (Architect, Engineer, Landscape Architect or Surveyor and mapping services) to the CRA Board.

8. CRA Action Status Sheet (TAB F)

9. CRA Projects managed by Public Works (TAB G)

10. CRA Director Comments

1. Demolition of 8<sup>th</sup> Avenue Motel by Palmetto Code Enforcement  
<http://www.youtube.com/user/PalmettoFloridaCRA#p/a/u/0/vWUC-1CywAY>
2. Groundbreaking of Ward 1 Phase 2
3. CRA Projects Ideas

PROJECT	EST. COST	CITY	CRA	COUNTY	SCHOOL BOARD	YMCA	GRANT	OTHER
Baseball fields		800		P	P		P	
Park Trail			P				P	
Pool/facility	3700000		P	P	P	P	P	
5th Street Streetscape	1300000		650000				P	
10th Ave Streetscape	2000000		750000				P	
Police Station			P				P	
Riverside seawall	1000000		P				P	
MLK Park	750000		P				P	
Reuse Tower	1500000		P				P	

4. 2011 Budget schedule

- a. January City Clerk (unresolved)
- b. February Public Works
- c. March Police Department
- d. April City Clerk II
- e. May
- f. June Reoccurring expenses
- g. July Capital projects
- h. August Present to CRA Board
- i. September CRA Board Approval

11. CRA Attorney Comments

12. CRA Advisory Board comments

13. Citizens Comments

14. Adjournment

**NEXT SCHEDULED MEETING – THURSDAY, APRIL 14, 2011.**

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POSTED 02-24-2011