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**DRAFT MINUTES
PALMETTO COMMUNITY REDEVELOPMENT AGENCY
ADVISORY BOARD MEETING
May 8, 2012 - 5:30 PM**

Board Members Present:

Betty Ann Price , Chair
Sia Mollanazar
Nick Costides
McArthur Sellars

Staff and Others Present:

Jeff Burton, CRA Director
Scott Rudacille, City Attorney
Merab Favorite, CRA Staff
Kevin McCarthy, CRA Staff
Robert Marble, CRA Staff

The meeting was called to order at 5:30 p.m. by Betty Ann Price. A moment of silence was observed and followed by the Pledge of Allegiance.

1. CRA ADVISORY BOARD AGENDA APPROVAL.

Action: Nick Costides moved to approve the May 8, 2012 agenda.
Second by McArthur Sellars.

Vote: Motion carried by unanimous vote.

2. APPROVAL OF MARCH 13, 2012 MINUTES.

Action: Nick Costides moved to approve the March 13, 2012 minutes.
Second by Sia Mollanazar.

Vote: Motion carried by unanimous vote.

NEW BUSINESS

3. Brownfield Presentation (Bob Marble)

Discussion: Charles Ray, Vice President for Government Initiatives/Brownfields Program with PPM Consultants provided a presentation on Brownfields and how the designation of sites and/or an area might be of benefit to the CRA.

Action: MacArthur Sellars moved to recommend that the CRA district be designated as a Brownfields area. The motion died due to lack of a second.

Action: Nick Costides moved to recommend that Brownfields designation be applied to any property deemed applicable in the CRA district and not to the district as a whole.

Second by MacArthur Sellars.

Vote: Motion carried unanimously.

4. 10th Avenue Streetscape Conceptual (Jon Moore)

Discussion: Jon and Vicki Moore, of Moore 2 Design, presented a conceptual design overview of the streetscape project for being planned for 10th Avenue, running north from Riverview Boulevard to 17th Street. On May 9, it will be considered for matching grants through the MPO.

Action: **Nick Costides moved to recommend proceeding on the CRA the 10th Avenue corridor plan and phase 1 project.**
Second by MacArthur Sellars.

Vote: **Motion carried unanimously.**

5. Code Enforcement Sub-Plan & Budget Request (Jim Freeman/Bill Strollo)

Discussion: Code Enforcement Director Bill Strollo distributed his updated plan and stated he did not have updated budget information from the city and that he would prefer to postpone his presentation until a later date, if the board concurred.

Action: **MacArthur Sellars moved to postpone the presentation until the July meeting.**
Second by Nick Costides.

Vote: **Motion carried unanimously.**

6. PPD Community Policing Innovation Sub-Plan & Budget Request (Rick Wells)

Discussion: Chief Rick Wells presented an overview of the Palmetto Police Department's current community policing innovation sub-plan and plans for additional initiatives being planned for the next fiscal year.

Action: **MacArthur Sellars moved to recommend approval of the sub-plan.**
Second by Nick Costides.

Vote: **Motion carried unanimously.**

7. Riverside West Project Conceptual (Charlie Ugarte)

Discussion: Charlie Ugarte presented an overview of the conceptual plan for the Riverside West project.

Action: **Sia Mollanazar moved to recommend approval of the conceptual plan.**
Second by Nick Costides.

Vote: **Motion carried unanimously**

8. Residential Storefront (Bob Marble)

Discussion: Bob Marble discussed the paper that was forwarded to board members earlier, regarding the possibilities for a possible residential façade enhancement and beautification program for the future. The consensus of the board was for the staff to proceed with creating a draft of such a program.

9. PR Presentation (Merab Favorite)

Discussion: Merab Favorite provided an overview of the various public relations efforts being done on behalf of the CRA. Mr. Burton and board members commended her for her work.

10. Business Survey (Kevin McCarthy)

Discussion: Kevin McCarthy provided a summary of the survey he has been doing with the business community within the CRA, with kudos expressed by the board and Mr. Burton to Mr. McCarthy for his work.

11. Martin Luther King Park (Jeff Burton)

Discussion: Mr. Burton provided an update on the progress of planning for the Martin Luther King Park.

Action: Nick Costides moved to recommend approval of the plans.
Second by Sia Mollanazar.

Vote: Motion carried unanimously.

OLD BUSINESS

12. CRA Attorney Comments

No comments.

13. CRA Director Comments

No comments.

14. CRA Advisory Board Comments

No comments.

15. Citizens Comments

Bob Marble recommended the board consider putting monthly meetings on the calendar, as a way to avoid overly long agendas, cancelling alternate month meetings when they are not needed.

Mr. Burton stated that the CRA Board would like the advisory board's opinion on the issue of a property owner applying for a storefront grant for one building, while having an outstanding lien against another piece of property in the CRA.

Action: Nick Costides moved to recommend that the storefront grant application be amended to incorporate the language that an owner of any property in the CRA district that is delinquent in any city funding has no ability to secure CRA funds.

Second by MacArthur Sellars.

Vote: Motion carried unanimously.

16. Adjournment :

Meeting adjourned at approximately 8:00 p.m.