

TAB 4



516 8th Avenue West  
P.O. Box 1209  
Palmetto, Florida 34220-1209  
Phone (941) 723-4570  
Fax: (941) 723-4576  
Suncom: 516-0829  
E-mail: [chgeneral@palmettofl.org](mailto:chgeneral@palmettofl.org)  
Web: [www.palmettofl.org](http://www.palmettofl.org)

**CERTIFIED MAIL  
RETURN RECEIPT REQUESTED**

## **CITY OF PALMETTO CODE ENFORCEMENT BOARD**

**CITY OF PALMETTO**  
A political subdivision of the  
State of Florida

**Petitioner,**

vs.

**Case No. CEB 08-02**

Eric Pardo  
Eloyna Valerio  
2702 12<sup>th</sup> Street West  
Palmetto, FL 34221

**Respondent.**

### **NOTICE OF HEARING**

**Address of Violation:**  
2702 12<sup>th</sup> Street West  
Palmetto, Florida 34221

Pursuant to Chapter 162, Florida Statutes, and City of Palmetto Code of Ordinances, Chapter 2, you are hereby called upon to take notice that a Public Hearing will be conducted before the City of Palmetto Code Enforcement Board (CEB) on the 22nd day of January, 2008 at 6:00 P.M. in the Commission Chambers at City Hall, which is located at 516 8<sup>th</sup> Avenue West, Palmetto, Florida. The purpose of the hearing is to determine whether the City of Palmetto Code of Ordinances is being violated as set forth in the Notice of Violation dated December 3, 2007 and previously provided to you by Certified Mail/Return Receipt Requested on December 3, 2007. A copy of the Notice of Violation is attached to this Notice of Hearing as Exhibit A. The CEB will receive testimony and evidence at said Public

Hearing and shall make such findings of fact and conclusions of law as are supported by the testimony and evidence pertaining to the matters alleged in the attached Notice of Violation. **If you are found to be in violation, a fine may be assessed against you, as provided by law.** The purpose of the hearing shall be to conduct proceedings regarding the attached Notice of Violation attached hereto as Exhibit A.

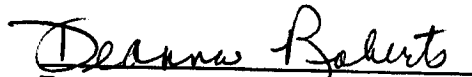
**If you desire to appeal any decision of the CEB with respect to any matter considered at this Public Hearing, you will need a verbatim record of the proceedings and for that purpose, you need to insure that a verbatim record is made which includes the testimony, and evidence upon which the appeal is to be based.** The hearing may be continued from time to time as deemed warranted and appropriate by the CEB. This case may be presented to the CEB even if the violation or repeat violation has been corrected prior to the hearing.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATE STATUTES, PERSONS WITH DISABILITIES NEEDING SPECIAL ASSISTANCE TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CODE ENFORCEMENT BOARD CLERK FOR ASSISTANCE AT LEAST THREE BUSINESS DAYS PRIOR TO THE MEETING AT (941) 723-4570.

**PLEASE GOVERN YOURSELF ACCORDINGLY.**

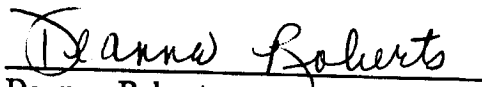
DATED: January 2, 2008.

**CODE ENFORCEMENT BOARD OF THE  
CITY OF PALMETTO, FLORIDA**



Deanna Roberts  
Clerk of the Board

**I HEREBY CERTIFY** that a true and correct copy of the above and foregoing Notice of Hearing has been furnished by Certified Mail/Return Receipt Requested and by Regular Mail to the Respondent this 2<sup>nd</sup> day of January, 2008.



Deanna Roberts  
Clerk of the Board

cc: Michele S. Hall, City Attorney  
David P. Persson, Code Enforcement Board Attorney



EXHIBIT "A"

516 8th Avenue West  
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**CODE ENFORCEMENT**

**NOTICE OF VIOLATION**

CERTIFIED MAIL/RETURN RECEIPT REQUESTED  
CERTIFIED MAIL NO. 7006 0100 0006 2638 6986 AND REGULAR MAIL

Eric Pardo  
Eloyna Valerio  
2702 12<sup>th</sup> Street West  
Palmetto, Florida 34221

**RE: City of Palmetto, Petitioner, v. Eric Pardo and Eloyna Valerio**

**Address of Violation: 2702 12<sup>th</sup> Street West, Palmetto, Florida**  
**Legal Description: E 32.5 FT OF LOT 5 & LOT 6 LESS E 26.5 FT, BLK E,**  
**REVISED BAYVIEW PARK, LESS THE N 5 FT THEREOF PER OR**  
**39/399 PI#28184.0002/6**

Eric Pardo and Eloyna Valerio:

The purpose of this letter is to provide you with notice that based upon investigation of alleged violations of the City Code, and upon inspection by the undersigned, it has been determined that a violation of the City Code is occurring at the above-referenced property. The Code provisions that are in violation and the nature of the violations are as follows:

Palmetto Code of Ordinances, Chapter 7, Article III, Florida Building Code, Section 7-31.

- Sec. 7-31. Florida Building Code adopted by reference.

**DESCRIPTION OF VIOLATION:**

- A solid vinyl fence was erected on the above referenced property in violation of the Florida Building Code.

**TO REMEDY THESE VIOLATIONS**, you must accomplish the following action within five (5) days of receipt of this Notice. The corrective action necessary is as follows:

- You must contact the City of Palmetto Building Department, secure the required building permits and comply with all applicable building codes.

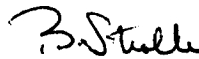
**THIS IS NOTICE** that a failure to accomplish corrective action and remedy the violations above within the time provided will result in referral of this matter to the City's Code Enforcement Board for a hearing. If, after the hearing by the Code Enforcement Board, violations are determined, such violations may be punishable by a fine not to exceed Two Hundred and Fifty Dollars (\$250.00) per day for a first violation and a fine not to exceed Five Hundred Dollars (\$500.00) per day for a repeat violation, in addition to and including, all costs incurred by the City as a result of such enforcement action.

If you have any specific questions regarding the violations please contact me at Palmetto City Hall either in person or by telephone at (941) 723-4570 ext. 105.

**PLEASE GOVERN YOURSELF ACCORDINGLY.**

**DATED**, this 3<sup>rd</sup> day of December 2007.

**CITY OF PALMETTO, FLORIDA**



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Bill Stollo  
Code Enforcement Director

**POINT PAPER**  
**CODE ENFORCEMENT BOARD HEARINGS**  
**JANUARY 22, 2008**

**CEB 08-02**

**Eric Pardo and Eloyna Valerio, 2702 12<sup>th</sup> Street West, Palmetto, Florida:**

The property that is the subject of this code enforcement action is located at 2702 12<sup>th</sup> Street West, Palmetto, Florida, Parcel ID # 28184.0002/6

The Respondents, Eric Pardo and Eloyna Valerio, are identified as the owners of this property through the Manatee County Property Appraiser's and Manatee County Tax Collector's web sites.

On October 17, 2007 I received an anonymous complaint that the Respondents had erected a solid vinyl fence on the west side of their property without a building permit. During my site inspection on the same date I observed a new solid vinyl fence on the west border of the subject property, and I spoke to the resident who acknowledged that they had recently erected this fence. She further stated she was unaware of the requirement for a building permit. I provided the telephone number for the Building Department, and I directed the resident to secure a fence permit or dismantle the fence. A Cease and Desist order was not issued as the construction activity was finished at the time of my visit. The Building Department was advised of the action I took on October 27, 2007.

I monitored the residence for compliance through November 29, 2007; the Building Department also confirmed that a fence permit had not been issued for this address. Building Department staff did state that a woman had been there several times attempting to secure a permit, but the Department could not issue it as the individual was a renter, not the owner. On December 3, 2007 a Notice of Violation was forwarded to the Respondents directing them to obtain a permit within five days of receipt of this Notice. The property continued to be in violation of City codes – the fence remained and a valid permit had not been obtained – and a Notice of Hearing was forwarded to the Respondents on January 2, 2008, scheduling this case before the Code Enforcement Board on January 22, 2008. Both sets of notices were forwarded certified and regular mail. The certified copy of the Notice of Violation was returned by the US Postal Service as unclaimed; the Respondents received notices of the certified mail by the Post Office on December 4 and December 10, 2007. *(Proofs of Service of the Notice of Violation and the Notice of Hearing are submitted for the record.)*

**Recommendation:**

It is recommended the Respondents be found in violation of City of Palmetto Code of Ordinances, and that Eric Pardo and Eloyna Valerio be directed to secure the requisite

building permit within ten (10) days of this hearing. It is further recommended that the City's administrative costs for prosecuting this case, plus any applicable recording fees, be assessed against the respondents at this time.

**Total costs to City as of January 8, 2008:**

Code Enforcement Officers

Four hours @ \$40.00/hour = **\$ 160.00**

Administration costs

One hour @ \$35.00/hour = **\$ 35.00**

**Total Costs**

**\$ 195.00**