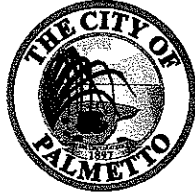


TAB 7



SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Great Palmetto Clean Up / Multi-Cultural Festival EVENT DATE: 4/19/08
APPLICANT: City of Palmetto EVENT TIME: 7:00 am - 4:00 pm
ADDRESS: 600 17th Street West, Palmetto, FL PHONE: 721-4580
CONTACT: Geoff Seger PHONE: 721-2138

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: The Great Palmetto Clean Up and Fourth Annual Multi-Cultural Event - Use of Lamb and Sutton Parks - see attached. Close 10th Avenue between 6th & 7th Streets.

CITY SERVICES REQUIRED:

POLICE: Streets Blocked: _____ Traffic Control: _____ Security: _____ Other: _____
PUBLIC WORKS: Barricades: Clean-up: Set-up: Other: Cooking

If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.

TEMPORARY RESTROOM FACILITIES: # of units: 2 # of days: 1
Proposed location(s): Sutton Park

INSURANCE REQUIREMENT: Organized events open to the public require insurance naming the City of Palmetto as an "Additional Insured" and the insurance policy must be provided to the City Clerk ten (10) days prior to the event. If you have entered into a rental agreement for a City facility for a private event, no insurance is required. **Please review Exhibit A for insurance coverage requirements.**

The Special Function Permit Application must be submitted to City Commission for approval at least 30 days prior to the event. Sale or consumption of alcoholic beverages on City property is strictly prohibited. If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (See Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

**THIS PORTION OF THE PAGE INTENTIONALLY LEFT BLANK.
PLEASE CONTINUE TO PAGE 2.**



SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Great Palmetto Clean Up / Multi-Cultural Festival EVENT DATE: 4/19/08
 APPLICANT: City of Palmetto EVENT TIME: 7:00am - 4:00pm
 ADDRESS: 600 17th Street West, Palmetto, FL PHONE: 721-4580
 CONTACT: Geoff Seger PHONE: 721-2138

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: The Great Palmetto Clean Up and Fourth Annual Multi-Cultural Event - Loc of Lomb and Sutton Parks - see attached. Also 10th Avenue between 6th & 7th Streets.

CITY SERVICES REQUIRED:

POLICE: Streets Blocked: _____ Traffic Control: _____ Security: _____ Other: _____
 PUBLIC WORKS: Barricades: Clean-up: Set-up: Other: Cooking

If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.

TEMPORARY RESTROOM FACILITIES: # of units: 2 # of days: 1
Proposed location(s): Sutton Park

INSURANCE REQUIREMENT: Organized events open to the public require insurance naming the City of Palmetto as an "Additional Insured" and the insurance policy must be provided to the City Clerk ten (10) days prior to the event. If you have entered into a rental agreement for a City facility for a private event, no insurance is required. Please review Exhibit A for insurance coverage requirements.

The Special Function Permit Application must be submitted to City Commission for approval at least 30 days prior to the event. Sale or consumption of alcoholic beverages on City property is strictly prohibited. If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (See Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

THIS PORTION OF THE PAGE INTENTIONALLY LEFT BLANK.
PLEASE CONTINUE TO PAGE 2.

*NO other request
Chief Love
2/25/08*

Special Function Permit Application
Page 2

EVENT: Great Palmetto Cleanup/Multi-Cultural Festival

Event Date: 4/19/08

INDEMNITY

(Permittee) agrees to defend, indemnify, and hold harmless the CITY OF PALMETTO, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

Permittee

CITY APPROVAL:

Public Works Director _____

Date _____

Risk Management _____

Date _____

Parks Department Goff Selzer

Date 2/21/08

Police Department _____

Date _____

North River Fire John Williams

Date 2/25/08

APPROVED BY COMMISSION: _____

Date _____

Internal use only
Date Received: _____

Special Function Permit Application
Page 2

EVENT: Great Palmetto Cleanup/Multi-Cultural Festival

Event Date: 4/19/08

INDEMNITY

(Permittee) agrees to defend, indemnify, and hold harmless the CITY OF PALMETTO, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

Permittee _____

CITY APPROVAL:

Public Works Director _____

Date _____

Risk Management _____

Date _____

Parks Department Geoff Segura _____

Date 2/21/08

Police Department [Signature] _____

Date 2/25/08

North River Fire _____

Date _____

APPROVED BY COMMISSION: _____

Date _____

Internal use only
Date Received: _____

EVENT: Great Palmetto Cleanup/Multi-Cultural Festival

Event Date: 4/19/08

INDEMNITY

_____(Permittee) agrees to defend, indemnify, and hold harmless the CITY OF PALMETTO, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

Permittee

CITY APPROVAL:

Public Works Director _____

Risk Management _____

Parks Department _____

Police Department _____

North River Fire _____

APPROVED BY COMMISSION: _____

Date	<u>2-26-08</u>
Date	<u>2-25-08</u>
Date	<u>2/21/08</u>
Date	_____
Date	_____
Date	_____

Internal use only
Date Received: _____

**The Great Palmetto Clean Up 2008:
9:00 a.m. – 12:00 noon**

This is a one-day event in cooperation with Keep Manatee Beautiful and Manatee County to help clean up Palmetto. Dumpsters will be located in all three Wards within the City.

1. The Northeast corner of 17th Street & 8th Avenue
2. The Northeast corner of 5th Avenue & 10th Street
3. The Southeast corner of 6th Street & 11th Avenue

Public Works staff will monitor all three locations during the event to insure no hazardous materials, white goods or tires are dropped off. One employee is needed to monitor each dumpster location. The hours worked by staff for the clean up is 7:00 a.m. – 12:00 noon.

A flyer will be prepared for Palmetto Elementary School encouraging participation in the cleanup with a first, second and third place cash prize being given to the three classrooms with the largest number of participants. A flyer will also be sent to Palmetto High School encouraging students to take advantage of this opportunity to earn community service hours (flyers attached).

Estimated Costs:

7:00 a.m. – 12:00 noon at dumpsters (one man at each dumpster)

Labor	375.00
City Trucks	112.00
Contest	<u>350.00</u>
Total	837.00

**Fourth Annual Multi-Cultural Festival 2008:
12:00 noon – 3:00 p.m.**

After the clean up, the 4th Annual Palmetto Multi-Cultural Festival will begin at Sutton Park for everyone that participated in the Great Palmetto Clean Up and the County-wide Clean Up. There will be free food for everyone and live entertainment.

Park staff will cook and serve food from 12:00 noon – 2:30 p.m. Samples of various ethnic foods will be prepared and provided by local community groups.

Entertainment will be provided by the Shaman Band. – Free of Charge

Estimated Costs:

Labor	580.00
Food & Drink	900.00
Port-o-lets (2)	165.00
Fun Services	575.00 (1 - obstacle courses)
Entertainment	<u>N/C</u> (Shaman Band)
Total	2,220.00

Total Cost: \$3,057.00

Total Budget: \$3,500.00 (CRA - \$1,500; Parks - \$2,000)