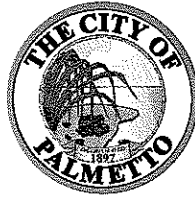


TAB 7



SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Ackerman Family Reunion
APPLICANT: Isaiah Kelley
ADDRESS: 1903 4th Ave West, Palmetto
CONTACT: Isaiah Kelley

EVENT DATE: 5-24-08
EVENT TIME: 11AM - 2PM
PHONE: 941 447-6558 (cell)
PHONE: 722-6884 home

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: (60-100 people est.)
Sutton Park - Family Reunion/games and fish fry
Sutton Park rental agreement - attached

CITY SERVICES REQUIRED:

POLICE: Streets Blocked: _____ Traffic Control: _____ Security: _____ Other: _____
PUBLIC WORKS: Barricades: _____ Clean-up: _____ Set-up: _____ Other: _____

If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.

TEMPORARY RESTROOM FACILITIES: # of units: N/A # of days: _____
Proposed location(s): _____

INSURANCE REQUIREMENT: Organized events open to the public require insurance naming the City of Palmetto as an "Additional Insured" and the insurance policy must be provided to the City Clerk ten (10) days prior to the event. If you have entered into a rental agreement for a City facility for a private event, no insurance is required. **Please review Exhibit A for insurance coverage requirements.**

The Special Function Permit Application must be submitted to City Commission for approval at least 30 days prior to the event. Sale or consumption of alcoholic beverages on City property is strictly prohibited. If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (See Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

THIS PORTION OF THE PAGE INTENTIONALLY LEFT BLANK.

PLEASE CONTINUE TO PAGE 2.

Special Function Permit Application
Page 2

EVENT: Ackerman Family Reunion/Fish Fry Event Date: 5/24/08

INDEMNITY

Isaiah Kelley (Permittee) agrees to defend, indemnify, and hold harmless the CITY OF PALMETTO, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

Isaiah Kelley
Permittee

CITY APPROVAL:

Public Works Director _____
Planning & Zoning _____
Risk Management _____
Parks Department _____
Police Department _____
North River Fire _____

Date 4-10-08
Date 4/9/08
Date 4/10/08
Date 4/7/08
Date 4/14/08
Date _____
Date _____

APPROVED BY COMMISSION: _____

Internal use only
Date Received: _____

Special Function Permit Application
Page 2

EVENT: Ackerman Family Reunion/Fish Fry

Event Date: 5/24/08

INDEMNITY

Isaiiah Kella (Permittee) agrees to defend, indemnify, and hold harmless the CITY OF PALMETTO, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

Isaiiah Kella
Permittee

CITY APPROVAL:

Public Works Director _____

Date 4-10-08

Planning & Zoning _____

Date 4/9/08

Risk Management _____

Date 4/10/08

Parks Department _____

Date 4/7/08

Police Department _____

Date _____

North River Fire _____

Date 4/14/08

APPROVED BY COMMISSION: _____

Date 4/14/08

Internal use only
Date Received: _____

City of Palmetto
Parks & Recreation Department
600 17th Street West
Palmetto, Florida 34221

Phone: (941) 721-2138
Fax: (941) 721-2139
E-Mail: pmartin@palmettofl.org

CITY FACILITY RENTAL APPLICATION / AGREEMENT

Please complete this application with as much detail as possible. Return completed application with ALL appropriate rental fees via mail to the address above or in person at 910 16th Street West.

Name of Applicant: Isaiah Kelley		Name of Organization <input type="checkbox"/> For Profit <input checked="" type="checkbox"/> Not For Profit	
Address: P.O. Box 1538	City: Palmetto	Zip Code: 34220	
Phone (daytime): 722-6884	Phone (evening): Same	Phone (cell): 941 447-6558	E-Mail Address: Ikester99@verizon.net
Contact 1 (if other than applicant): Isera Tyson	Phone (daytime): 730-9127	Phone (evening): Same	
Contact 2 (if other than applicant): Ericka Sheppard	Phone (daytime): 713-9297	Phone (evening): Same	
Anticipated attendance:	Minimum 60	Maximum 100	<i>Special Function permit provided - base on photo</i>
Date(s) of Use: Saturday 5-24-08	Day(s) of week: Saturday		
Start time (include decorating/setup time): 10:00AM	End time (include cleanup time): 3:00PM		
Is this a fundraising event? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Is an entry fee, ticket or registration fee required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Are any other fees associated with this event? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes to any of the above, please explain how funds will be used.			

Please check all that apply to this event:

- Baby/Bridal Shower Birthday Party Church Function/Social Family Gathering/Reunion
 Field Use (Games or Practices) Field Use (Recreational) Meeting Picnic Clinic
 Political Function Tournament Wedding or Reception Youth League Meeting
 Electric (if available) Water (if available) Other (describe):

Building/Facilities & Rental Fees

Please check ALL facilities being requested for use and circle the application fees.

Sutton Park

- Pavilion
 Pavilion Per Day
 Ball Field
 Ball Field Per Day
 Pavilion & Ball Field per Day

FEES: \$65.00 First 3 Hours/ \$20.00 each additional hour
FEES: \$175.00 First Day/\$100.00 each additional day
FEES: \$30.00 First 3 Hours/ \$ 5.00 each additional hour
FEES: \$55.00 All Day/\$45.00 each additional day
FEES: \$200.00 First Day/\$100.00 each additional day

Lamb Park

- Tennis Courts
 Picnic Grounds
 Celebration Center
 Celebration Center

FEES: \$20.00 First 3 Hours/ \$ 5.00 each additional hour
FEES: \$30.00 First 3 Hours/ \$ 5.00 each additional hour
FEES: \$90.00 First 3 Hours/ \$20.00 each additional hour
FEES: \$225.00 All Day/ \$150.00 each additional day

17th Street Park

- Pavilion
 Pavilion

FEES: \$55.00 First 3 Hours/ \$15.00 each additional hour
FEES: \$150.00 All Day/\$100.00 each additional day

Palmetto Historical Park

Carnegie Library

- Basement Floor Only FEES: \$130.00 First 3 Hours/ \$40.00 each additional hour
- Basement Floor & Grounds FEES: \$140.00 First 3 Hours/ \$45.00 each additional hour
- Chapel \$100.00 Security deposit FEES: \$50.00 an hour

Soccer Field FEES: \$45.00 First 3 Hours/\$15.00 each additional hour

Riverside Park West

Pavilion FEES: \$60.00 First 3 Hours/\$20.00 each additional hour

Green Bridge Fishing Pier (Tournaments) FEES: \$150.00 Per day
FEES: \$200.00 Security deposit

NOTE: A SPECIAL FUNCTION PERMIT AND ADDITIONAL SECURITY DEPOSIT ALSO MAY BE REQUIRED PURSUANT TO CHAPTER 19, ARTICLE VI OF THE CITY CODE OF ORDINANCES. RENTAL OF CITY FACILITIES FOR MORE THAN FIVE (5) DAYS IN ANY THIRTY (30) DAY PERIOD SHALL REQUIRE CITY COMMISSION APPROVAL. FEES FOR LONG TERM RENTAL OF CITY FACILITIES SHALL BE BASED ON THE ADDITIONAL OPERATION AND MAINTENANCE COSTS INCURRED BY THE CITY IN CONNECTION WITH SUCH LONG TERM USE.

Security Deposit: \$50.00 per facility unless a different amount is specified above. This amount is payable at time of reservation and is refundable upon the Completion of a favorable inspection. Up to 100% of the security deposit may be retained for damage and/or clean up if deemed necessary by management. In addition, the applicant shall be responsible for payment of cleaning/damage charges in excess of the security deposit.

Total Fees Enclosed: \$ ~~50~~ ^{\$105} Cash or Check # 1244 for Rental Fees ⁶ 105 for Deposit(s) ^{#3P} X
A Drivers License # is required for ALL checks for the person whose name is on the check:
State FL # K400 400 61 0090

Applicant fully understands that submittal of this application does not confirm my/our request and that **ALL Rental Fees and Taxes Must Be Included With This Application.** I/We further understand that ALL requests are subject to staff approval and are processed on a first come first served basis. Upon review, a designated staff member will notify me or one of my contacts regarding the status of this request and whether or not there is any additional information required, or if any rental fees and/or deposits still remain to be paid. I/We also acknowledge that I/We have received a copy, read, understand and fully agree to all of the items and terms outlined in the Facility Rental Agreement, including how to proceed in the event of any emergency needing immediate attention during the event. I/We further affirm that the information contained in this application is true and correct to the best of my/our knowledge.

Signature of Applicant: *Josh Kelly* Date: 3/24/08
Please make ALL checks payable to the City of Palmetto

FOR OFFICE USE ONLY

Date Rec'd:	Approved or Denied
Fees Collected:	Receipt #/s:
Palmetto Historical Commission	_____
Palmetto Parks and Recreation Department	_____

**CITY OF PALMETTO
FACILITY RENTAL APPLICATION**

APPLICANT ACKNOWLEDGEMENT


The Applicant, Isaiah Kelley, hereby acknowledges and agrees to the following:

- All rental fees and taxes must be included with this application
- Submittal of the application does not confirm reservation dates
- Reservation requests are subject to City approval and are processed on a first come, first served basis
- Applicant has been provided with a copy of the City Facility Rental Rules and Regulations and agrees to abide by same

Applicant hereby affirms that the information contained in this application is true and correct, acknowledges receipt of a copy of the application, and agrees to all of the terms and conditions as outlined in the Facility Rental Agreement, including how to proceed in the event of an emergency during the event.

In the case of an emergency contact the Palmetto Police Department at 941-723-4587.

The applicant hereby agrees to indemnify and hold harmless the City of Palmetto ("City"), its agents and employees against any and all claims, demands, costs, expenses and liability of every kind, nature and description directly or indirectly arising from or related to the use of the City Facility permitted under this rental agreement. The undersigned applicant certifies that he or she accepts responsibility on behalf of his/her organization / group and it's guests for any damage or theft sustained by the City (premises, landscaping, equipment, furniture) because of occupancy of the City Facility by the organization. I have read and agree to comply with the rules and regulations stated in or incorporated into this rental agreement. The cost of any special cleaning or damage to the City Facility, equipment of grounds due to the scheduled activity or event will be deducted from the security deposit provided for herein. In the event that such costs exceed the amount of the security deposit, the undersigned agrees to be personally responsible for the payment to the City of any overages.

By: 

Print name: Isaiah Kelley

Date: 3/24/08

03/25/08 City Of Palmetto 8:16 AM pmartin

SUTTON PARK-KELLEY

	AMOUNT
RECEIPT NO:PR000249	
FMSD SUTTON PARK-KELLEY	105.00
STNP	
FMSD DEPOSIT-KELLEY	50.00
DPST	

	AMOUNT
PAYMENT RECEIVED	
CK 1544	155.00
TOTAL	155.00
