

TAB 3



**SPECIAL FUNCTION PERMIT APPLICATION**

*Rockin TO THE OLDIES*

EVENT NAME: FUNDRAISER CAR SHOW  
APPLICANT: PALMETTO Auto motive  
ADDRESS: 405 8<sup>th</sup> Ave W.  
CONTACT: Kevin Jamison

EVENT DATE: 8/30/08  
EVENT TIME: 5pm to 9pm  
PHONE: 941-722-1500  
PHONE: 941-526-3797

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: AT Palmetto Automotive Food, Live Entertainment, Games for Kids, Beverages, FUND RAISER FOR BIG BROTHERS/BIG SISTERS

**CITY SERVICES REQUIRED:**

POLICE: Streets Blocked: \_\_\_\_\_ Traffic Control: X Security: \_\_\_\_\_ Other: street Sweeps  
PUBLIC WORKS: Barricades: \_\_\_\_\_ Clean-up: \_\_\_\_\_ Set-up: \_\_\_\_\_ Other: Sign @ BRidge

*If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.*

TEMPORARY RESTROOM FACILITIES: # of units: 2 # of days: 1  
Proposed location(s): \_\_\_\_\_

**INSURANCE REQUIREMENT:** Organized events open to the public require insurance naming the City of Palmetto as an "Additional Insured" and the insurance policy must be provided to the City Clerk ten (10) days prior to the event. If you have entered into a rental agreement for a City facility for a private event, no insurance is required. **Please review Exhibit A for insurance coverage requirements.**

The Special Function Permit Application must be submitted to City Commission for approval at least 30 days prior to the event. Sale or consumption of alcoholic beverages on City property is strictly prohibited. If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (See Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

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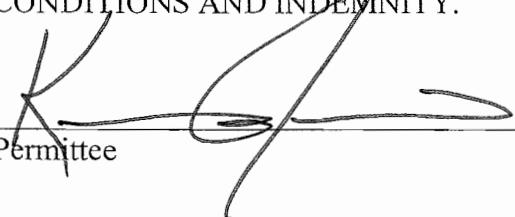
EVENT: CAR SHOW FUNDRAISER

Event Date: 8/30/08

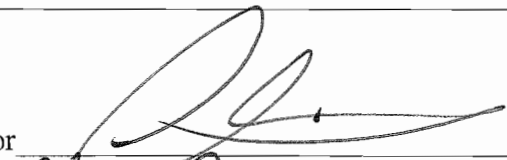


**INDEMNITY**

Palmetto Automotive (Permittee) agrees to defend, indemnify, and hold harmless the CITY OF PALMETTO, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

  
\_\_\_\_\_  
Permittee

**CITY APPROVAL:**

Public Works Director		Date <u>8/11/08</u>
Planning & Zoning		Date <u>8/1/08</u>
Risk Management		Date <u>8/4/08</u>
Parks Department	<u>JEFF SEGER (SEE ATTACHMENT)</u>	Date <u>8/1/08</u>
Police Department	_____	Date _____
North River Fire	_____	Date _____
APPROVED BY COMMISSION:	_____	Date _____

Internal use only  
Date Received: \_\_\_\_\_

Special Function Permit Application

Page 2

8/30/08

EVENT: CAR SHOW/FUNDRAISER

Event Date: \_\_\_\_\_

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[Signature]  
Permittee

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Public Works Director \_\_\_\_\_ Date \_\_\_\_\_

Planning & Zoning \_\_\_\_\_ Date \_\_\_\_\_

Risk Management \_\_\_\_\_ Date \_\_\_\_\_

Parks Department \_\_\_\_\_ Date \_\_\_\_\_

Police Department \_\_\_\_\_ Date \_\_\_\_\_

North River Fire [Signature] Date 7/31/08

APPROVED BY COMMISSION: \_\_\_\_\_ Date \_\_\_\_\_

Internal use only  
Date Received: \_\_\_\_\_

Special Function Permit Application  
Page 2

8/30/08

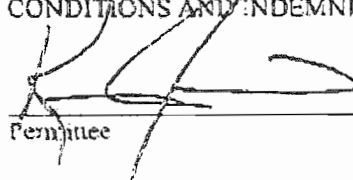
EVENT: CAR SHOW/FUNDRAISER

Event Date: \_\_\_\_\_

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\_\_\_\_\_  
Permittee

CITY APPROVAL:

Public Works Director _____	Date _____
Planning & Zoning _____	Date _____
Risk Management _____	Date _____
Parks Department _____	Date _____
Police Department <u>TKR</u> _____	Date <u>07/31/08</u>
North River Fire _____	Date _____
APPROVED BY COMMISSION: _____	Date _____

Internal use only  
Date Received: \_\_\_\_\_

Special Function Permit/Temporary Use Permit Application

Rockin to the Oldies

Car Show Fundraiser benefiting Big Brothers Big Sisters

Palmetto Automotive

405 8<sup>th</sup> Avenue West

Saturday, August 30, 2008

5:00 p.m. – 9:00 p.m.

COSTS associated for services requested by the sponsor:

Port-o-lets (2 - 1 regular/1 handicapped)	195.00
Display Banner one week before event	25.00
30 – traffic cones	N/C
Street sweeper (discussed with the Streets Department - City can not provide)	

NOTE - This is the first of four car shows they plan on sponsoring for various charities. They will submit a Special Function Permit prior to each event once plans are finalized.

11/29/08 – Children's Hospital

1/31/09 – Boys & Girls Club

5/20/09 – Manatee Vets & Families

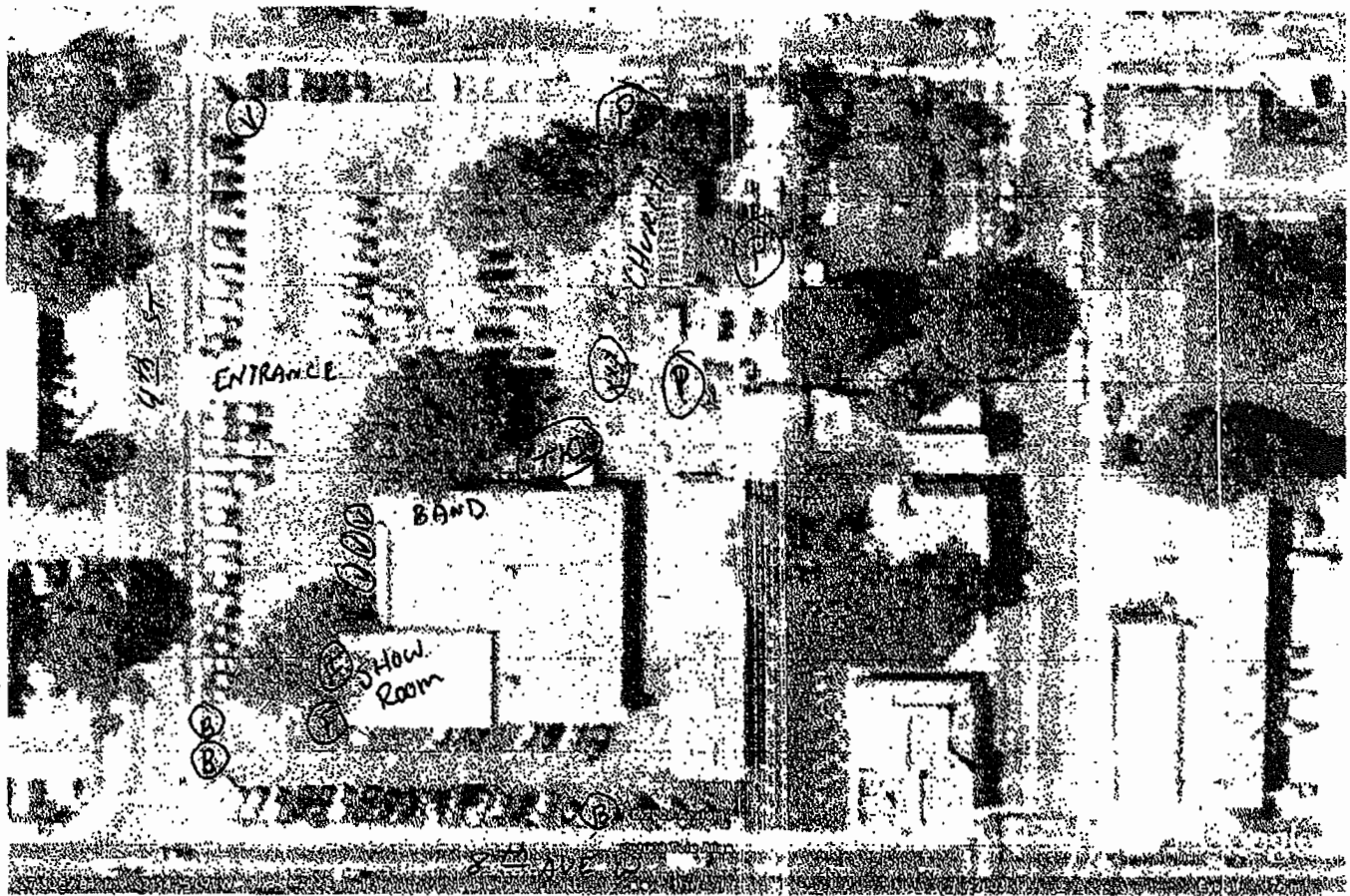
Diane:

I spoke with Kevin Jamison who stated the he will need two officers for each of the 4 events and the officers will be asked to work from 5:00 PM to 9:00 PM each of the 4 days.

This will be handled by off duty officers and no expenses will be incurred by the City of Palmetto.



Mayer



(+X) = PORT-O-LETS

(V) = VENDERS

(B) = BARRACADES

(F) = FOOD

(TKD) = T.I-Kwan-Do Demonstration Location

(P) = PALMETTO'S SALES UNITS CARS, TRUCKS, TRAILORS, ECT



Fund Raiser For Big Brothers  
+ Big Sisters

- ① THESE EVENT WILL LAST ABOUT 4 HRS.
- ② CARS WILL START ARRIVING 1 DAY IN ADVANCE W/ MOST OF THEM STARTING TO ARRIVE AROUND 3:00pm THE DAY OF THE EVENT
- ③ ENTERTAINMENT WILL SHUT DOWN AROUND 8:30 + THE ~~THRO~~ TROPHIES ~~PRESENTED~~ AND ANY OTHER ANNOUNCEMENTS WILL BE MADE
- ④ 90% OF THE PARKING LOT WILL BE CLEARED BY 10pm
- ⑤ KIWANIS WILL BE COOKING + HANDLING THE FOOD -
- ⑥ WE WILL SELLING TICKETS FOR VENDORS

MY NAME IS KEVIN JAMISON  
I WORK FOR PALMETTO AUTOMOTIVE  
IF YOU HAVE ANY QUESTIONS PLEASE  
CALL ME @ OFFICE -- 941-722-1500  
CELL -- 941-526-3297



# ROCKIN' TO THE OLDIES CRUISIN'

Billy Lindsey



ELVIS

August 30, 2008

5:pm - 9pm

@ PALMETTO AUTOMOTIVE  
405 8th Ave W - Palmetto



\$15.00

Registration Fee

## FUN, FOOD, PRIZES, TROPHIES, SILENT AUCTION



BEST DRESSED  
CONTEST



LIVE BAND  
SIAMAN

## FUNDRAISER FOR:

"HULA HOOP" CONTEST  
KID ACTIVITIES  
FUN FOR THE WHOLE  
FAMILY!



CONTACT:

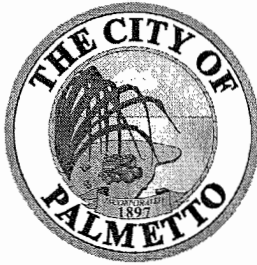
KEVIN

Palmetto Automotive Sales & Service  
(941) 722-1500  
[www.palmettoautomotive.info](http://www.palmettoautomotive.info)

PAUL

(941) 746-8346  
[www.geocities.com/bcsnrisers](http://www.geocities.com/bcsnrisers)





APPLICATION FOR SPECIAL PERMIT EXCEPTION  
TO THE CITY'S NOISE ORDINANCE

APPLICATION MUST BE FILED NO LESS THAN THIRTY (30) DAYS PRIOR TO  
THE DATE OF EVENT OR OCCURRENCE.

Palmetto Automotive  
Applicant's Name

8/30/08 - 11/29/08 -  
Event Date

405 8th Ave W

~~Palmetto Automotive~~

Florida 34221  
Address

941-722-1500  
Telephone

Applicant's Authorized Representative

The Applicant hereby applies for a Special Permit Exception (SPE) to certain provisions of the City of Palmetto's Code regarding the prohibition of and abatement of noise disturbances on private and public properties. The SPE is sought for:

1. DESCRIPTION OF ACTIVITY/EVENT FOR WHICH SPE IS REQUESTED:

8/30/08 → Fundraiser for Big Brothers + Big Sisters

for families (Manatee County)

2. ESTIMATED ATTENDANCE: 1000 +

3. PROJECTED OR PROPOSED HOURS OF EVENT: From 5 pm To 9 pm

4. STATEMENT OF GENERAL COMMUNITY IMPORTANCE OR BENEFIT:

Raising money for local assistance programs

5. IDENTIFY PROPOSED EFFECTIVE MITIGATION MECHANISMS:

Turn it Down  
Accomodate in any way  
move speakers

6. ANY ALTERNATIVE LOCATIONS FOR EVENT/ACTIVITY:

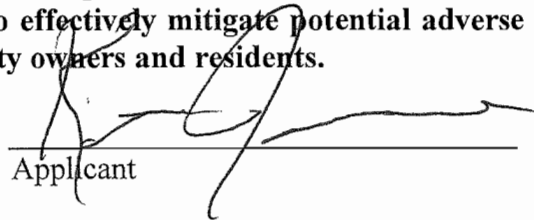
NO

7. NAME AND NUMBER OF RESPONSIBLE PARTY TO BE CONTACTED DURING EVENT/ACTIVITY:

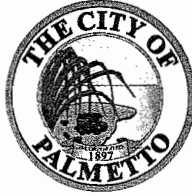
JULIE Brown 941-812-2252  
office - 941-722-1500  
Tom Brown cell 941-526-5656  
Kevin Jamison cell 941-526-3797

I AM AWARE THAT in determining whether or not an SPE shall be issued, the City Commission shall, at a minimum, consider the nature of the event; its possible adverse effects; its importance to the general community and potential benefit the event may have upon the City and the general public; the number of participants at the event; the time of the event; proposed effective mitigation mechanisms; and the availability of alternative locations. Review of a denial of an SPE shall be to the Circuit Court in and for Manatee County and must be filed within thirty (30) days of the date of the City Commission decision relating to the SPE. Review shall be based solely upon the record generated before the City Commission. The burden is upon the applicant to establish by substantial, competent evidence that the activity for which the SPE is sought has the means to effectively mitigate potential adverse effects and impacts upon surrounding property owners and residents.

Internal Use Only  
Date Received:  
\_\_\_\_\_

  
Applicant

CITY COMMISSION APPROVAL: \_\_\_\_\_



**SPECIAL FUNCTION PERMIT APPLICATION**

EVENT NAME: Veteran's Day Parade

EVENT DATE: 11/8/08

APPLICANT: Manatee County Veteran's Council

EVENT TIME: 4:00pm - 8:00pm

ADDRESS: F. O. Box 1881, Bradenton, FL 34206

PHONE: \_\_\_\_\_

CONTACT: William Field

PHONE: 722-7183

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: See attached map.  
Start at Manatee County Fairgrounds - end at Sutton Park.  
Gate 4

**CITY SERVICES REQUIRED:**

POLICE: Streets Blocked:  Traffic Control:  Security: \_\_\_\_\_ Other: \_\_\_\_\_  
PUBLIC WORKS: Barricades:  Clean-up: \_\_\_\_\_ Set-up: \_\_\_\_\_ Other: \_\_\_\_\_

*If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.*

TEMPORARY RESTROOM FACILITIES: # of units:                      # of days:                       
Proposed location(s): \_\_\_\_\_

**INSURANCE REQUIREMENT:** Organized events open to the public require insurance naming the City of Palmetto as an "Additional Insured" and the insurance policy must be provided to the City Clerk ten (10) days prior to the event. If you have entered into a rental agreement for a City facility for a private event, no insurance is required. **Please review Exhibit A for insurance coverage requirements.**

The Special Function Permit Application must be submitted to City Commission for approval at least 30 days prior to the event. Sale or consumption of alcoholic beverages on City property is strictly prohibited. If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (See Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

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Special Function Permit Application  
Page 2

EVENT: Veteran's Day Parade

Event Date: 11/8/08

INDEMNITY

Manatee County Veterans Council (Permittee) agrees to defend, indemnify, and hold harmless the CITY OF PALMETTO, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

[Signature]  
Permittee

CITY APPROVAL:

Public Works Director [Signature]  
Planning & Zoning [Signature]  
Risk Management [Signature]  
Parks Department [Signature]  
Police Department [Signature]  
North River Fire [Signature]  
APPROVED BY COMMISSION: \_\_\_\_\_

Date 8.4.08  
Date 8/1/08  
Date 8/4/08  
Date 7/21/08  
Date \_\_\_\_\_  
Date 8/9/08  
Date \_\_\_\_\_

Internal use only  
Date Received: \_\_\_\_\_

Special Function Permit Application  
Page 2

EVENT: Veteran's Day Parade

Event Date: 11/8/08

INDEMNITY

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[Signature]  
Permittee

CITY APPROVAL:

Public Works Director [Signature]

Date 8.4.08

Planning & Zoning [Signature]

Date 8/1/08

Risk Management [Signature]

Date 8/4/08

Parks Department [Signature]

Date 7/21/08

Police Department [Signature]

Date 08/05/08

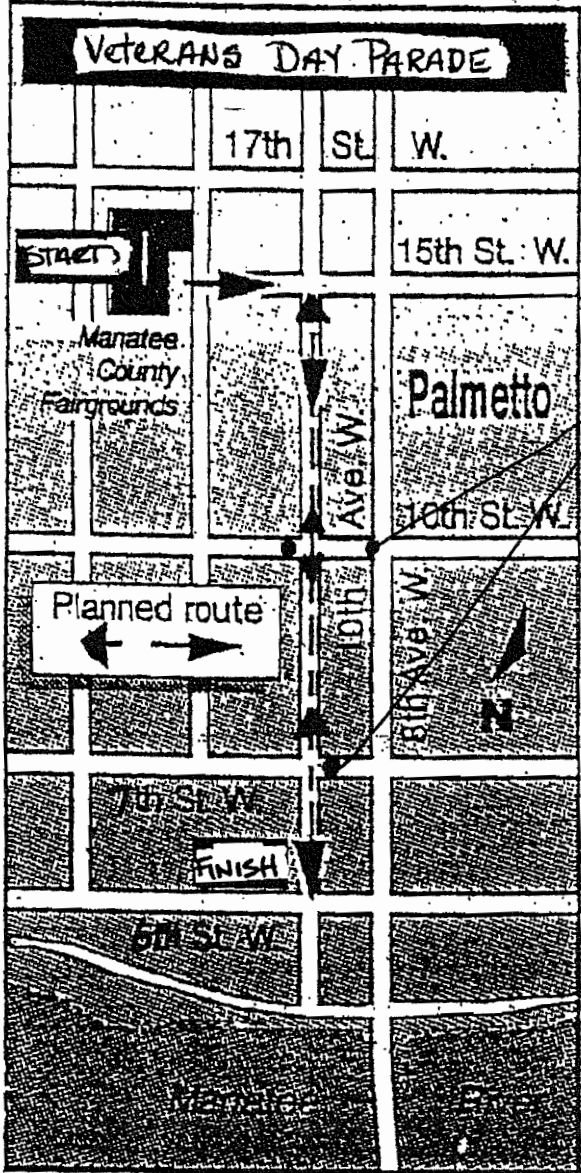
North River Fire \_\_\_\_\_

Date \_\_\_\_\_

APPROVED BY COMMISSION: \_\_\_\_\_

Date \_\_\_\_\_

Internal use only  
Date Received: \_\_\_\_\_





Special Function Permit/Temporary Use Permit Application

Veteran's Day Parade  
Manatee County Veteran's Council

Saturday, November 8, 2008  
4:00 p.m. – 8:00 p.m.

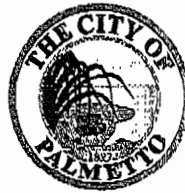
Start: Manatee County Fairgrounds – Gate 4  
End: Sutton Park

Road closures/traffic control for parade (map attached)

COSTS associated for parade:

Overtime Hours (2 men @ \$28.00/hour (3 hours each)	\$168.00
Salaried staff employees	N/C
200 cones	in kind

No other costs associated with this event.



**SPECIAL FUNCTION PERMIT APPLICATION**

EVENT NAME: 23rd Annual Walkathon  
APPLICANT: Southeastern Guide Dogs, Inc.  
ADDRESS: 4210 77th St. E, Palmetto, FL 34221  
CONTACT: PAULA BEST

EVENT DATE: Feb. 28, 2009  
EVENT TIME: 7:30 AM - 1:30 PM  
PHONE: (941) 729-5665  
PHONE: \_\_\_\_\_

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Manatee River Fair Assoc. & MOSAIC Arena - See attach for the walkers' route.

CITY SERVICES REQUIRED: *\* we will hire off duty police*  
POLICE: Streets Blocked: \_\_\_\_\_ Traffic Control: ✓ Security: ✓ Other: \_\_\_\_\_  
PUBLIC WORKS: Barricades: \_\_\_\_\_ Clean-up: \_\_\_\_\_ Set-up: \_\_\_\_\_ Other: -banners

*\* we may need use of a few at the Arena parking area*  
If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.

TEMPORARY RESTROOM FACILITIES: # of units: N/A # of days: \_\_\_\_\_  
Proposed location(s): \_\_\_\_\_

**INSURANCE REQUIREMENT:** Organized events open to the public require insurance naming the City of Palmetto as an "Additional Insured" and the insurance policy must be provided to the City Clerk ten (10) days prior to the event. If you have entered into a rental agreement for a City facility for a private event, no insurance is required. **Please review Exhibit A for insurance coverage requirements.**

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PLEASE CONTINUE TO PAGE 2.**

Special Function Permit Application  
Page 2

EVENT: Southeastern Guide Dogs' 23rd Annual Walkathon Event Date: 2/28/2009

INDEMNITY

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I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

Titus Herman  
Permittee

CITY APPROVAL:

Public Works Director \_\_\_\_\_  
Planning & Zoning \_\_\_\_\_  
Risk Management \_\_\_\_\_  
Parks Department \_\_\_\_\_  
Police Department \_\_\_\_\_  
North River Fire \_\_\_\_\_

Date 2-1-08  
Date 7/29/08  
Date 7/31/08  
Date 7/23/08  
Date \_\_\_\_\_  
Date 8/5/08

APPROVED BY COMMISSION: \_\_\_\_\_

Internal use only  
Date Received: \_\_\_\_\_

Special Function Permit Application  
Page 2

EVENT: Southeastern Guide Dogs' 23rd Annual Walkathon

Event Date: 2/28/2009

INDEMNITY

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Titus Herman  
Permittee

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Planning & Zoning \_\_\_\_\_  
Risk Management \_\_\_\_\_  
Parks Department \_\_\_\_\_  
Police Department \_\_\_\_\_  
North River Fire \_\_\_\_\_

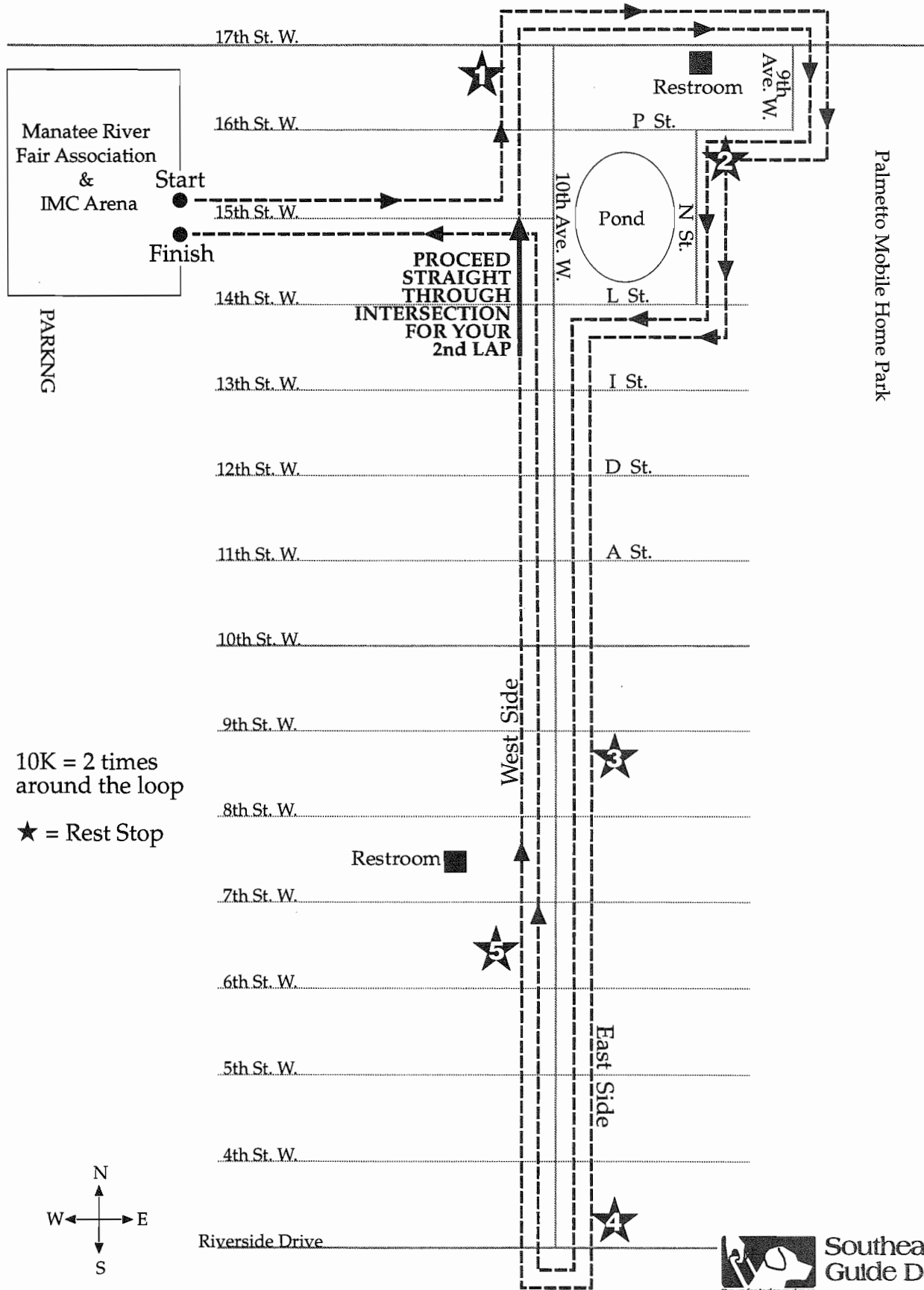
Date 2-1-08  
Date 7/25/08  
Date 7/30/08  
Date 7/29/08  
Date 08/05/08  
Date \_\_\_\_\_  
Date \_\_\_\_\_

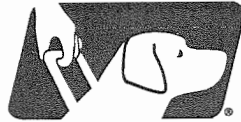
APPROVED BY COMMISSION: \_\_\_\_\_  
Date \_\_\_\_\_

Internal use only  
Date Received: \_\_\_\_\_

# Walkathon

## Route Map





Southeastern Guide Dogs  
Harness the power of freedom.®

July 18, 2008

RECEIVED

JUL 22 2008

CITY HALL

REQUEST FOR: SPECIAL FUNCTION PERMIT  
City Of Palmetto

Dear Mayor Bustle and Council Members:

Southeastern Guide Dogs is requesting permission to conduct its 23rd ANNUAL Walkathon in your city on Saturday, February 28, 2009. We expect approximately 1,300 participants for 2009's exciting event!

We have held this event for many years and once again Manatee River Fair Association and IMC Arena will be utilized as the start and finish points. Registration begins at 7:30 a.m. and the walk will begin at 8:00 a.m. Although the walking portion of the event will be over no later than 11:00 a.m., the event at the arena will finish by 1:30PM.

Enclosed is a diagram of the route for your consideration and approval. This route leads through Palmetto Mobile Home Park. Many of the park residents are our supporters and participate by walking and offering rest stations for participants along the route.

Southeastern Guide Dogs will request the assistance of the Palmetto Police Department to ensure the safety of all participants and maintain traffic control at key intersections. As in the past, the request will be for 6 or 7 off-duty Police Officers. The guide dog school will pay for the officers' time and provide them with meals. Along with the officers, we will have many rest areas offering liquid refreshments for our participants and canine friends. The route will also have many volunteers stationed to provide help as needed and the route is monitored closely by staff. Lunch and entertainment at the arena is also planned for the walkers after completion of the walk.

Insurance will be covered by our carrier. We will provide you with a copy of this coverage when renewed at the end of January 2009.

We look forward to a continuing and positive relationship as members of the community and thank you for your consideration and past support for our event.

Sincerely,

Titus Herman  
Chief Executive Officer

Encls.

