

**TAB 10**

**POINT PAPER  
RES. 08-34**

**BUDGET ADJUSTMENT  
GENERAL BUDGET CLEAN-UP**

**Problem:** Some of the budget in the expense and revenue accounts in General Fund and Road and Bridge Fund need adjusting to bring them in line with the actual or projected revenues and expenses for FY08.

**Background:** The Auditors, as a part of their audit procedures in December, compare the budget in the governmental funds to the actual revenues and expenses. In some cases, when the budgeted amount is greater than 10% difference, the auditor will question the reason for this variance. Therefore, it is normal procedure at the end of the fiscal year to review the budget in the governmental funds for reasonableness and adjust any budget lines showing a large variance. Finance has identified several revenue and expense budget lines in General Fund and Road and Bridge Fund that need adjusting. These accounts, the associated budget, YTD actual/projected amount, the adjustment needed and reasons for the adjustments are listed on Attachment A.

**Alternatives:**

1. Do nothing.
2. Approve Resolution #08-34 increasing and decreasing the revenue and expense budgets as listed.

**Recommendation:** Staff recommends alternative #2, Approve Resolution #08-34.

**Budget Impact:** Budget will be brought in line with the actual, or projected, amounts and the variances will be corrected.

## ATTACHMENT A Budget Resolution 08-34

Account Number	Account Description	Budget	YTD Actual/Projected	Increase (Decrease)
<b>General Fund Revenue</b>				
1	0013312006 Department of Justice - Radio Grant	-	15,263	15,263
1	0013312500 Grant/VOCA	-	8,298	8,298
1	0013344900 FDOT - Landscaping grant	-	19,312	19,312
3	0013355000 State Rev/Alcohol Beverage	8,021	16,882	8,861
2	0013376304 FRDAP Grant - Estuary Enhancements	100,000	-	(100,000)
3	0013644100 Disposition of Assets	25,000	42,372	17,372
3	0013817065 Transfer-In from Trailer Pk Trust	25,000	79,005	54,005
<b>General Fund Expenses</b>				
1	0015725413 Land for Parks	-	11,430	11,430
2	0015726300 FRDAP Grant - Estuary Enhancements	100,000	-	(100,000)
4	0015726449 Capital Lease Inception	-	127,619	127,619
<b>Road and Bridge Revenue</b>				
5	3073124201 5 Cent Second Local Option Gas Tax	450,984	400,000	(50,984)
3	3073490000 Charges for Services Provided	4,500	15,500	11,000
5	3073632400 Impact Fees - Roads	200,000	1,400	(198,600)
<b>Road and Bridge Expenses</b>				
5	3075415302 Materials - Road Repairs	128,956	100,000	(28,956)
5	3075414950 Locate Costs	50,000	25,000	(25,000)
5	3075416401 Machinery and Equipment	10,000	-	(10,000)

**Notes:**

1	These are grants that were established during FY07 and budget was not carried over into FY08.
2	This grant was established during FY08 but will not be expended or revenue recognized until FY09. Budget is established in FY09
3	Revenue budget was underestimated and needs to be increased to match the actual/projected revenues.
4	Capital Lease Inception (expense) is recognized in the year the leased assets are received. In FY07, a lease was obtained for a water truck in Parks and the revenue was recognized in FY07. The water truck was not received until FY08, requiring the expense to be recognized in FY08. The budget for this expense was established in FY07 and not carried forward.
5	These revenue and expense budget lines were overestimated, and need to be reduced to better match the actual/projected revenues and expenses.

**RESOLUTION NO. 08-34**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA,  
AMENDING RESOLUTION NO. 07-39, WHICH RESOLUTION ADOPTED THE BUDGET FOR  
FISCAL YEAR 2007-2008, AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS, from time to time it is necessary to increase or decrease revenues and expenditures in certain accounts, and;**

**WHEREAS, it is necessary to provide budgetary authorization for the expenditure of these funds;**

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA:**

**Section 1:** That appropriate line items of the fiscal year ending September 30, 2008 be amended as evidenced in the listing below for the purpose of general end of year budget clean-up.

<b>Account Number</b>	<b>Account Description</b>	<b>Increase (Decrease)</b>
<b>General Fund Revenue</b>		
0013312006	Department of Justice - Radio Grant	15,263
0013312500	Grant/VOCA	8,298
0013344900	FDOT - Landscaping grant	19,312
0013355000	State Rev/Alcohol Beverage	8,861
0013376304	FRDAP Grant - Estuary Enhancements	(100,000)
0013644100	Disposition of Assets	17,372
0013817065	Transfer-In from Trailer Pk Trust	54,005
<b>General Fund Expenses</b>		
0015725413	Land for Parks	11,430
0015726300	FRDAP Grant - Estuary Enhancements	(100,000)
0015726449	Capital Lease Inception	127,619
<b>Road and Bridge Revenue</b>		
3073124201	5 Cent Second Local Option Gas Tax	(50,984)
3073490000	Charges for Services Provided	11,000
3073632400	Impact Fees - Roads	(198,600)
<b>Road and Bridge Expenses</b>		
3075415302	Materials - Road Repairs	(28,956)
3075414950	Locate Costs	(25,000)
3075416401	Machinery and Equipment	(10,000)

**Section 2:** That this decrease to the budget be funded from the fund balance accounts of the General Fund and Road and Bridge.

**Section 3:** This Resolution shall become effective immediately upon its passage.

**Section 4:** All Resolutions and parts of Resolutions in conflict herewith are repealed.

**Passed by the City Commission of the City of Palmetto, Florida in regular session with a quorum present and voting this 22nd day of September, 2008.**

**BY: \_\_\_\_\_**  
**Lawrence E. Bustle, Jr., Mayor**

**ATTEST:**

**\_\_\_\_\_  
James R. Freeman, City Clerk**