

TAB 2



SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Fall Festival
APPLICANT: First Baptist Church
ADDRESS: 1020 4th St. West
CONTACT: Termy Wells

EVENT DATE: 10-31-08
EVENT TIME: 5:30PM-7:30PM
PHONE: 722-7795
PHONE: 737-8684

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Close North 1/2 of 11th Ave. West between 4th St. + 5th St. from 3:00PM-9:00 PM.

CITY SERVICES REQUIRED:

POLICE: Streets Blocked: Traffic Control: Security: Other:
PUBLIC WORKS: Barricades: Clean-up: Set-up: Other:

If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.

TEMPORARY RESTROOM FACILITIES: # of units: NA # of days: NA
Proposed location(s): _____

INSURANCE REQUIREMENT: Organized events open to the public require insurance naming the City of Palmetto as an "Additional Insured" and the insurance policy must be provided to the City Clerk ten (10) days prior to the event. If you have entered into a rental agreement for a City facility for a private event, no insurance is required. **Please review Exhibit A for insurance coverage requirements.**

The Special Function Permit Application must be submitted to City Commission for approval at least 30 days prior to the event. Sale or consumption of alcoholic beverages on City property is strictly prohibited. If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (See Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

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Special Function Permit Application
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EVENT: Fall Festival

Event Date: 10-31-08

INDEMNITY

First Baptist Church (Permittee) agrees to defend, indemnify, and hold harmless the CITY OF PALMETTO, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

Ray A. Wells Facilities Director
Permittee

CITY APPROVAL:

Public Works Director	<u>[Signature]</u>	Date	<u>9-18-08</u>
Planning & Zoning	<u>[Signature]</u>	Date	<u>9/16/08</u>
Risk Management	<u>[Signature]</u>	Date	<u>9-17-08</u>
Parks Department	<u>Jeff Sevier</u>	Date	<u>9/15/08</u>
Police Department	_____	Date	_____
North River Fire	_____	Date	_____
APPROVED BY COMMISSION:	_____	Date	_____

Internal use only
Date Received: _____

Sep 23 08 09:51a

City of Palmetto

9417294576

P. 3

Sep 15 08 10:38a
Sep 11 09 06:02p

Antoinette Kilgore
City of Palmetto

9411 723-4830
941 723 4576

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Special Function Permit Application
Page 2

EVENT: Fall Festival

Event Dates: 10-31-08

INDEMNITY

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Joseph B. Wells Facilities Director
Permittee

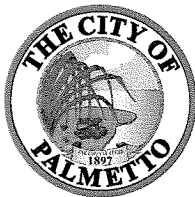
CITY APPROVAL:

Public Works Director _____
Planning & Zoning _____
Risk Management _____
Parks Department _____
Police Department _____
North River Fire _____

Date _____
Date _____
Date _____
Date 9/15/08
Date 9/23/08
Date _____

APPROVED BY COMMISSION: _____

Internal use only
Date Received: _____



SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Ninth Annual Family Celebration of Lights **EVENT DATE:** December 5 & 6, 2008
APPLICANT: MCAA / Resource Connection for Kids **EVENT TIME:** 5:00-9:00 & 3:00 -9:00
ADDRESS: 302 Manatee Ave. E., Bradenton, FL. 34208 **PHONE:** (941) 745-5949 ext. 7710
CONTACT: Carol Hunt, RC4K Director **PHONE:** (941) 745-5949 ext. 7710

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: The event will take place at Sutton & Lamb Parks, The Palmetto Historical Park and down 10th Avenue West from 7th Street West to midway between 5th and 6th Streets West. (See attachment for additional details.)

CITY SERVICES REQUIRED:

POLICE: Streets Blocked: X Traffic Control: _____ Security: X Other: _____
PUBLIC WORKS: Barricades: X Clean-up: _____ Set-up: X Other: _____

If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.

TEMPORARY RESTROOM FACILITIES: # of units: _____ # of days: _____
Proposed location(s): _____

INSURANCE REQUIREMENT: Organized events open to the public require insurance naming the City of Palmetto as an "Additional Insured" and the insurance policy must be provided to the City Clerk ten (10) days prior to the event. If you have entered into a rental agreement for a City facility for a private event, no insurance is required. **Please review Exhibit A for insurance coverage requirements.**

The Special Function Permit Application must be submitted to City Commission for approval at least 30 days prior to the event. Sale or consumption of alcoholic beverages on City property is strictly prohibited. If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (See Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

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EVENT: The Ninth Annual Family Celebration of Lights Event Date: December 5 & 6, 2008

INDEMNITY





Manatee Community Action Agency, Inc. / Resource Connection for Kids (Permittee) agrees to defend, indemnify, and hold harmless the CITY OF PALMETTO, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.



(Permittee) **Barbara Patten, MCAA Executive Director**

CITY APPROVAL:

Public Works Director		Date	<u>9/29/08</u>
Planning & Zoning		Date	<u>9/29/08</u>
Risk Management	 <u>PENDING INFO</u>	Date	<u>9/30/08</u>
Parks Department	 <u>(SEE ATTACHMENT)</u>	Date	<u>9/29/08</u>
Police Department	_____	Date	_____
North River Fire	_____	Date	_____
APPROVED BY COMMISSION:	_____	Date	_____

Internal use only
Date Received: _____

City of Palmetto
Request for Support
Family Celebration of Lights

- Use of Sutton Park and Lamb Park from 8:00 a.m., Friday, December 5, 2008 through 11:00 p.m., Saturday, December 6, 2008.
- Use of the Celebration Center from 8:00 a.m., Thursday, December 4, 2008 through 11:00 p.m., Saturday, December 6, 2008.
- Closure of 10th Avenue between 7th Street and 5th Street (by the Carnegie Library) from 8:00 a.m., Friday, December 5, 2008 until 11:00 p.m., Saturday, December 6, 2008. The driveway behind the library will remain unblocked during the event, including the setup period.
- Routine police supervision. We will employ off duty police officers for both evenings.
- Use of the City of Palmetto generator for the event.
- Assistance of one to two Public Works personnel during the event.
- Assistance of Public Works personnel to assist with the closing of the event on Saturday, December 6th from 9:00 p.m. to 11:00 p.m.
- Move and set up two (2) ticket booths, two (2) gingerbread houses, and igloo in the parks on Friday, December 5th, and return on Monday, December 8th. The storage location after the event has not been determined at this time.

Special Function Permit/Temporary Use Permit Application

MCAA/Resource Connection for Kids
Ninth Annual Family Celebration of Lights

Friday/Saturday, December 5 & 6, 2008
5:00 pm – 9:00 pm & 3:00 pm – 9:00 pm

Sutton & Lamb Parks/Palmetto Historic Park
Road closures, security, City generator, assistance during event, cleanup (request attached)

COSTS associated with event at Sutton/Lamb/Palmetto Historic parks:

2 men @ \$29.29/\$26.38 an hour (4 hours each/Friday)	\$ 225.40
2 men @ \$29.29/\$26.38 an hour (6 hours each/Saturday)	\$ 338.10
3 men @ \$24.19/\$24.92/\$28.27 an hour (2 hours each for clean up/Saturday – 9:00-11:00 pm	\$ 154.76
4 men @ \$32.67/\$31.75/\$28.27/\$24.19 (4 hours set up/ 4 hours remove-ticket booths/houses/igloo)	\$ 935.04
Fuel to move above items (5 gal gas/5 gal diesel)	\$ 37.50
Fuel for generator (50 gal diesel @ \$4.50)	<u>\$ 225.00</u>

TOTAL ACTUAL COSTS \$1,915.80

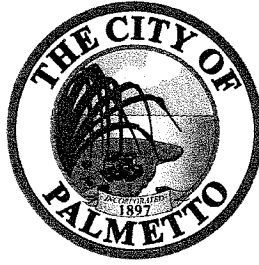
IN-KIND Services (provided last year/requested this year)

Park Rental:	
Sutton Park 2 days @ \$200.00/day	\$ 400.00
(Note: Movie in the Park for December will need to be rescheduled)	
Lamb Park 2 days @ \$90.00/day	\$ 180.00
Celebration Center 2 days @ \$225.00/day	\$ 450.00
(Note: not available until Friday @ 8:00 am)	
Historic Park 2 days @\$680.00/day	\$1,360.00
City Vehicles:	
1 truck 10 hours @ \$7.50	\$ 75.00
1 truck 3 hours @ \$7.50	\$ 22.50
1 truck 8 hours @ \$7.50	\$ 60.00
1 trailer 8 hours @ \$5.00	\$ 50.00
1 front end loader @ \$65.00	\$ 520.00
40 cones	N/C
25kw Generator with cords 2 days @ \$250	<u>\$ 500.00</u>

TOTAL IN KIND COSTS \$3,617.50

City electric costs at Sutton & Lamb parks; Celebration Center and Historic Park increase by approximately \$500.00 per month during this event.

Police supervision – off duty officers will be employed.



SPECIAL FUNCTION PERMIT APPLICATION QUOTE FORM

ORGANIZATION'S NAME: Manatee Community Action Agency, Inc. / Resource Connection for Kids

ADDRESS: 302 Manatee Avenue East, Suite 200

CITY/ST/ZIP: Bradenton, Florida 34208

LOCATION OF EVENT: Sutton & Lamb Parks, Palmetto Historical Park, down 10th Avenue West from 7th Street West to midway between 5th Street West & 6th Street West. INDOORS OUTDOORS

TYPE OF EVENT: Ninth Annual Family Celebration of Lights PURPOSE: Community Awareness

DATES OF EVENT: December 5, 2008 (5:00 PM - 9:00 PM) & December 6, 2008 (3:00 PM - 9:00 PM)

PREVIOUSLY HELD: YES NO

PRIOR INSURANCE: YES NO

INSURANCE COMPANY: N-Surance Outlets (Tarpon Springs, Florida)

PREMIUM: \$ 555.96

ANY PROIR LOSSES? YES NO

ESTIMATED RECEIPTS/COST \$ None

FIREWORKS? YES NO

AMUSEMENT RIDES? YES NO

ARE CERTIFICATES OF INSURANCE REQUIRED FROM VENDORS?

YES NO

ARE SECURITY AND/OR MEDICAL SERVICES PROVIDED?

YES NO

ADDITIONAL INSURED REQUIRED (LIST):

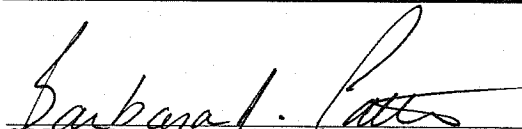
City of Palmetto
516 8th Avenue West
Palmetto, Florida 34221

Leisure Products
4709 US Highway 301
Ellenton, Florida 34222

LIMIT OF LIABILITY REQUESTED \$300,000 \$500,000 \$1,000,000

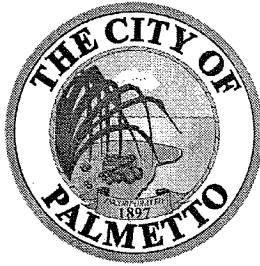
DEDUCTIBLE REQUESTED \$250 \$500 \$1000

COVERAGE REQUESTED GENERAL LIABILITY LIQUOR LIABILITY


SIGNATURE: Barbara Patten, MCAA Executive Director

9-24-08
DATE

COMPLETE A SEPARATE APPLICATION FORM FOR EACH EVENT AND MAIL OR FAX TO:
RISK MANAGER, CITY OF PALMETTO, 600 17th STREET WEST, PALMETTO, FLORIDA 34221
(941) 721-2138 fax (941) 721-2139



APPLICATION FOR SPECIAL PERMIT EXCEPTION
TO THE CITY'S NOISE ORDINANCE

APPLICATION MUST BE FILED NO LESS THAN THIRTY (30) DAYS PRIOR TO
THE DATE OF EVENT OR OCCURRENCE.

Sarah Eurice w/
Seychelles Spa
Applicant's Name
Sarah Eurice
628 Pura Ave & 11th St

Nov 1st 2008
Event Date

Address
[Signature]
Applicant's Authorized Representative

941-722-4322 (Seychelles Spa)
Telephone 704-9575 (Sarah Eurice)

The Applicant hereby applies for a Special Permit Exception (SPE) to certain provisions of the City of Palmetto's Code regarding the prohibition of and abatement of noise disturbances on private and public properties. The SPE is sought for:

1. DESCRIPTION OF ACTIVITY/EVENT FOR WHICH SPE IS REQUESTED:

Cutathon for the Heart Assoc / Heart Heroes
my child has had Heart surgery and we are holding
this event to raise money for this association. We would
like to have a amp / microphone & light music outside.

2. ESTIMATED ATTENDANCE: 50

3. PROJECTED OR PROPOSED HOURS OF EVENT: From 2^{p.m} To 6^{p.m}

4. STATEMENT OF GENERAL COMMUNITY IMPORTANCE OR BENEFIT:

It is a community event for the Heart
assoc/Heart Heroes. I want it to be a positive,
fun event. We will do haircuts for a lower cost +
all money raised will go to assoc. ChickFillet is sponsoring
food we will raffle off Gift cert. from different
Businesses in community, and ~~in community~~ our own.

5. IDENTIFY PROPOSED EFFECTIVE MITIGATION MECHANISMS:

6. ANY ALTERNATIVE LOCATIONS FOR EVENT/ACTIVITY:

No

7. NAME AND NUMBER OF RESPONSIBLE PARTY TO BE CONTACTED DURING EVENT/ACTIVITY:

Sarah Eurice 724-9575
722-4322 Seychelles Spa.

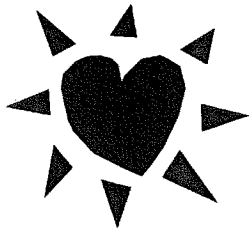
I AM AWARE THAT in determining whether or not an SPE shall be issued, the City Commission shall, at a minimum, consider the nature of the event; its possible adverse effects; its importance to the general community and potential benefit the event may have upon the City and the general public; the number of participants at the event; the time of the event; proposed effective mitigation mechanisms; and the availability of alternative locations. Review of a denial of an SPE shall be to the Circuit Court in and for Manatee County and must be filed within thirty (30) days of the date of the City Commission decision relating to the SPE. Review shall be based solely upon the record generated before the City Commission. The burden is upon the applicant to establish by substantial, competent evidence that the activity for which the SPE is sought has the means to effectively mitigate potential adverse effects and impacts upon surrounding property owners and residents.

Internal Use Only
Date Received:

[Signature]
Applicant

CITY COMMISSION APPROVAL: _____

Seychelles Spa presents the 2008 for the



AMERICAN HEART HEROES

A program of the American Heart Association, Greater Southeast Affiliate

Cut-A-Thon

November 1st ♥ 2-6 pm ♥ Seychelles Spa

Food, Fun, Prizes 'n' More!



Honoring Seychelles' own very special heart patients: Alyssa Eurice & Jacob Brockhoff

Haircuts:

- Ages 17+\$25
- Kids ages 10-16\$15
- Kids ages 0-10\$10

ALL proceeds go to The American Heart Association
WALK-INS WELCOME • First come, first served

Seychelles SPA

941 / 722.4322

1003 10th Ave W, Palmetto

Many thanks to our sponsors:



EEE properties