

TAB 6

**POINT PAPER
RES. 08-35**

**BUDGET ADJUSTMENT FOR
OUTSTANDING ENCUMBRANCES (CARRY-OVER PO'S)**

Problem: The FY2008-2009 budget does not include the carry-over purchase orders from FY08.

Background: Each year, the city carries forward the purchase orders which were outstanding at September 30, 2008 (end of the fiscal year). The accounting system also carries forward sufficient budget, unspent in FY08, to support those purchase orders. This process amends the approved FY09 budget and requires Commission's formal approval.

Attachment A, lists, by fund and account number, the outstanding purchase orders carried forward into FY09. The attachment also lists separate, the operating and CIP purchase orders. The total amount is \$2,068,926.29 of which \$1,232,556.27 is for CIP projects.

Alternatives:

1. Do nothing.
2. Approve Resolution #08-35 increasing the expense budgets, per the attached list, by \$2,068,926.29.

Recommendation: Staff recommends alternative #2, Approve Resolution #08-35.

Budget Impact: The overall budget will be increased by the \$2,068,926.29 and is funded from the unused FY08 budget.

RESOLUTION NO. 08-35

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, AMENDING RESOLUTION NO. 08-32, WHICH RESOLUTION ADOPTED THE BUDGET FOR FISCAL YEAR 2008-2009, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, from time to time it is necessary to increase or decrease revenues and expenditures in certain accounts, and;

WHEREAS, it is necessary to provide budgetary authorization for the expenditure of these funds;

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA:

Section 1: That appropriate line items of the fiscal year ending September 30, 2009 be amended by carry forward amounts of open Purchase Orders in the grand total of Two Million Sixty-eight Thousand Nine Hundred Twenty-seven Dollars (\$2,068,927), as evidenced in the attached listing by department and purchase order number.

Section 2: This Resolution shall become effective immediately upon its passage.

Section 3: All Resolutions and parts of Resolutions in conflict herewith are repealed.

Passed by the City Commission of the City of Palmetto, Florida in regular session with a quorum present and voting this 20th day of October, 2008.

**BY: _____
Lawrence E. Bustle, Jr., Mayor**

ATTEST:

**_____
James R. Freeman, City Clerk**

**2008 CARRY-FORWARD ENCUMBRANCES
ATTACHMENT A**

ACCOUNT NUMBER	PO (ENCUMBRANCE) NUMBER	VENDOR NUMBER AND NAME	DESCRIPTION	AMOUNT
GENERAL FUND				
0015133101	79147	24102 BAYSHORE TECHNOLOGIES INC	PROFESSIONAL I.T. SERVICES	4,800.00
0015135223	79077	3075 CDW GOVERNMENT, INC.	Microsoft server 2003 STD Edit and CD ROM	1,021.43
0015135223	79078	7310 GOODSON ELECTRIC INC	CITY HALL	1,248.00
0015136900	78801	31682 BANC OF AMERICA PUBLIC	VIDEO SYS - SHARED COST	4,226.06
0015153101	79145	6450 FLORIDA LEAGUE OF CITIES	OPEB EVALUATION/TRAVEL	2,500.00
0015155413	77416	218900 UPPCC	CPPB APPLICATION FEES	500.00
0015215223	79078	7310 GOODSON ELECTRIC INC	POLICE DEPARTMENT	1,046.00
0015215223	79108	7655 GULF STATES DISTRIBUTORS	FEDERAL CLASSIC .40 S&W 155GR	378.00
0015215413	79105	3640 ST PETERSBURG COLLEGE	INVESTIGATIVE INTERVIEW	287.40
0015216900	78198	31682 BANC OF AMERICA PUBLIC	FORD CROWN VICTORIA #P71720A	6,807.00
0015216900	78199	31682 BANC OF AMERICA PUBLIC	FORD F-150 #F12	1,374.00
0015216900	78213	31682 BANC OF AMERICA PUBLIC	(4) 2007 FORD CROWN VICS CARS	12,007.36
0015216900	78214	31682 BANC OF AMERICA PUBLIC	(2) 2007 FORD EXPEDITION VEHIC	5,914.88
0015216900	78405	31682 BANC OF AMERICA PUBLIC	2008 FORD CROWN VICTORIA	6,065.68
0015236900	78200	31682 BANC OF AMERICA PUBLIC	FY08 LEASE FINANCE PAYMENTS	1,470.18
0015243116	76921	98288 IMAGE ONE CORPORATION	CONVERSION PROJECT DOCUMENTS	15,362.20
0015245223	79157	14321 NEXTEL COMMUNICATIONS	SHIPPING	12.00
0015245242	79157	14321 NEXTEL COMMUNICATIONS	I580 MOTOROLA W/1YR AGREEMENT	165.99
0015404634	79051	239622 WEST COAST AIR CONDITIONI	AC 2 YR ROUTINE MAINTENANCE	112.50
0015405242	79116	14321 NEXTEL COMMUNICATIONS	NEXTEL REPLACED F/941-737-0283	129.99
0015423116	78824	20380 TBE GROUP	UPGRADING GIS DATABASE	1,525.87
0015424634	79051	239622 WEST COAST AIR CONDITIONI	FOUR SPILIT SYSTEMS AT PW	112.50
0015433101	71070	230788 WALLACE ROBERTS & TODD, L	CONTRACT OVERAGES	2,431.76
0015435223	79166	13830 MISTER WINDOW INC	glass for window	39.00
0015494634	79161	17690 PRO INDUSTRIES,INC	repair oil dispenser	165.00
0015724415	78032	2014 UNITED SITE SERVICES	PORT-O-LETS	568.03
0015724415	79120	2675 NORTHSIDE RENT-ALL	DRILLCORE RENTAL/DAMAGE WAIVER	319.00
0015724634	79159	6340 FIRKINS NISSAN	17040 PUMP ASSEMBLY AND O-RING	273.50
0015725217	79124	3430 COAST PUMP WATER TECHNOLOGI	FTG, PVC 401-130 S40 1"X1"TEE	557.45
0015725221	79119	20630 JOHN DEERE LANDSCAPES	MISC TREE MATERIAL	2,000.00
0015725271	78396	20643 TREBIRD PUBLISHING	1/6 PAGE AD-SOUTHERN FESTIVALS	180.00
0015726900	78211	31682 BANC OF AMERICA PUBLIC	TC4C042 2006 GMC TOP KICK 4500	4,999.14
0015726900	78217	31682 BANC OF AMERICA PUBLIC	2/2007 FORD RANGER 4X2 SPEC#29	4,716.84
TOTAL GENERAL FUND				83,316.76
CAPITAL PROJECTS FUND				
3016016200438	78387	15510 ONECO CONCRETE & ASPHALT,	SUTTON PARK PLAYGROUND IMP	990.00
3016016200590	79164	14472 A-1 LAWN SERVICE INC	IRRIGATION: REBUILD NEW SYSTEM	17,167.90
3016016200590	79165	83156 HERRERA SOD INC	INSTALL BAHIA SOD; COTTAGES	2,380.00
3016073120691	76716	180061 RENAISSANCE PLANNING GROU	TRAFFIC MOBILITY STUDY	11,017.69
3016073120755	77406	12607 LOMBARDO,FOLEY & KOLARIK I	7th Street Extension Project	20,660.27
			WA#2&3 - RECONSTRUCT	
			STORMWATER/INSTALL SIDEWALKS 4TH	
3016076300757	78386	15510 ONECO CONCRETE & ASPHALT,	AVE	15,602.75
TOTAL CAPITAL PROJECTS FUND (CIP)				67,818.61
ROAD AND BRIDGE FUND				
3075414634	79162	161606 POPE WELDING & MACHINE IN	rebuild screens stain less	571.80
3075414634	79163	187535 RING POWER CORPORATION	inpect and reseal steering cyl	344.14
3075415302	77307	176 FPL	ADDITIONAL STREET LIGHTS	2,092.94
3075415302	78390	15510 ONECO CONCRETE & ASPHALT,	Sidewalk/catch basin repair	1,170.00
3075415302	78394	15510 ONECO CONCRETE & ASPHALT,	Repair Driveway	1,274.75
3075415302	78505	15510 ONECO CONCRETE & ASPHALT,	Repair Gravity Wall	6,162.50
3075415302	79133	15510 ONECO CONCRETE & ASPHALT,	Saw Cut 12'X10' area asphalt	1,120.00
3075415302	79134	15510 ONECO CONCRETE & ASPHALT,	Mobilization/Preparation/6" 3000 PSI w/Fiber	1,214.00
3075415302	79135	15510 ONECO CONCRETE & ASPHALT,	Mobilization/remove concrete/dome	3,503.00
3075415302	79137	15510 ONECO CONCRETE & ASPHALT,	Mobilization/remove concrete/4" 3000 w/fiber	2,127.25
3075415302	79138	15510 ONECO CONCRETE & ASPHALT,	Mobilization/remove concrete/4" 3000 w/fiber	1,232.00
3075415302	79139	19801 SUPERIOR ASPHALT	Remove and replace concrete	8,995.00
3075416900	78189	31682 BANC OF AMERICA PUBLIC	CAMERA TRUCK - SHARED COST	3,629.13
TOTAL ROAD AND BRIDGE FUND				33,436.51
SOLID WASTE FUND				
4035344634	79051	239622 WEST COAST AIR CONDITIONI	SPECIFICATIONS ATTACHED	112.50
TOTAL SOLID WASTE FUND				112.50

**2008 CARRY-FORWARD ENCUMBRANCES
ATTACHMENT A**

ACCOUNT NUMBER	PO (ENCUMBRANCE) NUMBER	VENDOR NUMBER AND NAME	DESCRIPTION	AMOUNT
WATER AND SEWER FUND				
4325333116	71444	19523 JONES,EDMUNDS & ASSOCIATES	ENG SERVICES - FUTURE NEEDS	391.30
4325334605	79143	2115 BENCHMARK ENVIRO ANALYTICAL	Drinking Water Analysis	2,904.00
4325334634	79051	239622 WEST COAST AIR CONDITIONI	ADMIN/ENG/SOLID WASTE/WTR/SWR	112.50
4325334751	79144	4460 ADVANCED DOWNTOWN QUICKPRIN	Inspection tags for Backflows	1,197.00
4325336302	79080	19769 SUNSTATE METER & SUPPLY, I	RADIO READ TELEMETRY METERS	11,970.00
4325336900	78189	31682 BANC OF AMERICA PUBLIC	CAMERA TRUCK - SHARED COST	3,629.13
4325336900	78218	31682 BANC OF AMERICA PUBLIC	2/2007 Ford Ranger 4X PU Truck	3,997.88
4325336900	78219	31682 BANC OF AMERICA PUBLIC	2007 1 Ton Ford F-350 PU Truck	4,942.16
4325354636	79041	13072 ALLIED MOLDED PRODUCTS LLC	ARV Box	700.00
4325355223	79142	350 FL DEPT OF AGRICULTURE AND	Renewal of Lawn and Ornamental	25.00
4325356401	79136	19584 SOUTHERN SUPPLY COMPANY	Sewer Snake	1,830.60
4325356900	78189	31682 BANC OF AMERICA PUBLIC	CAMERA TRUCK - SHARED COST	3,629.15
4325363116	77481	20787 BURTON & ASSOCIATES	USER FEE STUDY	10,000.00
4325375223	78623	2115 BENCHMARK ENVIRO ANALYTICAL	QUARTERLY WELL MONITORING	9,971.70
4325376400	79128	2129 BARNEY'S PUMPS INC	replacement pumps	8,540.00
4325376900	78220	31682 BANC OF AMERICA PUBLIC	GMC TOPKICK BOOM TRUCK	18,078.60
			TOTAL WATER AND SEWER OPERATING	81,919.02
4326323120755	77406	12607 LOMBARDO,FOLEY & KOLARIK I	7th Street Extension Project	25,704.92
4326326300438	79149	136621 MILLER PIPELINE CORP	AND REAHB	93,010.00
4326326300543	60997	19523 JONES,EDMUNDS & ASSOCIATES	17th St W Utility Relocation	7,299.04
4326326300754	78797	17729 VEOLIA WATER NORTH AMERICA	RAS PUMP STATION WWTP	37,730.53
4326333120754	78383	19523 JONES,EDMUNDS & ASSOCIATES	ENGINEERING SERVICES	3,201.74
4326333120754	78511	19523 JONES,EDMUNDS & ASSOCIATES	WWTP CAPACITY RE-RATE STUDY	6,603.75
4326333120755	77406	12607 LOMBARDO,FOLEY & KOLARIK I	7th Street Extension Project	25,704.91
4326336300438	78997	32109 CHAZ EQUIPMENT	REPAIR AND MTCE	82,000.00
4326336300438	79149	136621 MILLER PIPELINE CORP	SANITARY SEWER LINING	26,000.00
4326336300543	60997	19523 JONES,EDMUNDS & ASSOCIATES	17th St W Utility Relocation	7,299.03
4326336300754	78298	17729 VEOLIA WATER NORTH AMERICA	REPLACEMENT OF INTERNAL	39,133.88
4326336300754	78301	17729 VEOLIA WATER NORTH AMERICA	REHAB LS#19 OVERPASS AND LS#17	24,178.30
4326336300754	78302	17729 VEOLIA WATER NORTH AMERICA	ELECTRICAL SERVICE UPGRADES	1,156.20
4326336300754	78797	17729 VEOLIA WATER NORTH AMERICA	RAS PUMP STATION WWTP	196,372.00
			TOTAL WATER AND SEWER CIP	575,394.30
			TOTAL WATER AND SEWER FUND	657,313.32
STORMWATER FUND				
4405383116	76708	346 E CO CONSULTANTS, INC.	misc pond/ditch maintenance	4,300.00
4405383116	78613	346 E CO CONSULTANTS, INC.	HIDDEN LAKE WETLAND MTCE	508.00
4405383116	78946	346 E CO CONSULTANTS, INC.	10th st stormwater pond	1,650.00
4405383116	79038	346 E CO CONSULTANTS, INC.	misc. pond (MLK pond)	125.00
4405383116	79044	19523 JONES,EDMUNDS & ASSOCIATES	PPD- Attenuation Monitoring	6,000.00
4405383120	71550	29660 ZOLLER, NAJJAR & SHROYER L	STORMWATER WATER DRAINAGE PW	8,876.67
4405384634	79160	7430 GRAVELY OF BRADENTON	16550 thottle cable	30.32
4405385251	79132	154 MANATEE APPAREL GRAPHICS	Shirts for supervisor-Bloome	134.88
			TOTAL STORMWATER OPERATING	21,624.87
4406406100336	77408	19523 JONES,EDMUNDS & ASSOCIATES	JACKSON PARKLAND ACQUISITION	1,194.01
4406406300336	79011	19801 SUPERIOR ASPHALT	New Sidewalk along 17th Street	14,426.00
4406406300756	78384	7235 GIFFELS-WEBSTER ENGINEERS I	ENGINEERING SERVICES WA#3	8,592.00
			TOTAL STROMWATER CIP	24,212.01
			TOTAL STORMWATER FUND	45,836.88
REUSE FUND				
4606606300590	78479	167275 PBS&J	EXPLORATORY WELL/ASR WELL ENG	493,096.35
4606606300590	78616	58 CITY OF BRADENTON	INTERCONNECT STUDY L854 REUSE	20,000.00
4606606300590	78795	87667 HAUSINGER & ASSOCIATES INC	ASR EXPLORATORY WELL	52,035.00
			TOTAL REUSE FUND (CIP)	565,131.35
CRA FUND				
6905593120	78956	136280 MALCOLM PIRNIE, INC.	Edenfield SSP Draft	1,800.00
6905594415	78744	19153 RICOH BUSINESS SYSTEM	AFICIO MP C3000 COLOR COPIER	414.00
6905594891	50586	201619 TOM POLSKI SIGNS	US 41/301 BILLBOARD SERVICES	1,915.00
6905594891	79084	189804 REHOBOTH ENTERPRISES	Movie in the Park Blankets	179.76
6905596300	77061	180549 ROAD RUNNER HIGHWAY SIGNS	7th St Signalization	12,787.10
6905596300	78936	7235 GIFFELS-WEBSTER ENGINEERS I	Ward 1 Phase2 Infrastructure	391,427.60
6905596900	78212	31682 BANC OF AMERICA PUBLIC	JBC Back Hoe Model 214	6,597.58
6905596900	78215	31682 BANC OF AMERICA PUBLIC	2007 1/2 Ton PU Truck F150 4x2	3,413.16

**2008 CARRY-FORWARD ENCUMBRANCES
ATTACHMENT A**

ACCOUNT NUMBER	PO (ENCUMBRANCE) NUMBER	VENDOR NUMBER AND NAME	DESCRIPTION	AMOUNT
6905596900	78216	31682 BANC OF AMERICA PUBLIC	2007 3/4 Ton F250 SD 4x2	3,336.54
6905596900	78221	31682 BANC OF AMERICA PUBLIC	2008 INT'L MODEL 7600 SBA 6X4	23,778.90
6905596900	78222	31682 BANC OF AMERICA PUBLIC	VPD3611LHA VAC-CON JET/VAC	53,430.18
6905596900	78801	31682 BANC OF AMERICA PUBLIC	VIDEO SYS - SHARED COST	8,683.80
6905598211	79068	6360 FIRST BAPTIST CHURCH PALMET	1st Baptist Church	50,000.00
6905598211	79167	61301 FUTURE PLAN LLC	08-SF-12 Future Plan LLC	30,141.00
6905598212	60288	29660 ZOLLER, NAJJAR & SHROYER L	HABEN BLVD IMPROVEMENTS	23,184.46
6905598214	76351	19523 JONES,EDMUNDS & ASSOCIATES	RIVERSIDE PARK/DR W IMPROVEMEN	2,757.00
6905598214	78274	30233 CPH ENGINEERING INC	8th ave drainage study	2,114.28
			TOTAL CRA FUND	<u>615,960.36</u>
			GRAND TOTAL OPERATING ENCUMBRANCES	<u>836,370.02</u>
			GRAND TOTAL CIP ENCUMBRANCES	<u>1,232,556.27</u>
			GRAND TOTAL CARRY-FORWARD ENCUMBRANCES	<u><u>2,068,926.29</u></u>