

TAB 3

Palmetto Youth Center
Martin Luther King, Jr. Day Events
January 5, 2009

Problem: The Palmetto Youth Center is requesting a waiver of some fees for parade setup and security for the Martin Luther King, Jr. Day events on January 16 and 17, 2009.

Background: The Palmetto Youth Center is in need of security for the Martin Luther King, Jr. Banquet on January 16, 2009, and the Parade and Youth Extravaganza on January 17, 2009. Costs for security in 2008 were \$965.00 for the Parade and Youth Extravaganza. In addition, the projected fees for parade setup for 2009 are \$2,640.00, an increase of \$1,871.13 over 2008

Alternatives:

- Authorize staff to waive some fees.
- Do not waive fees.

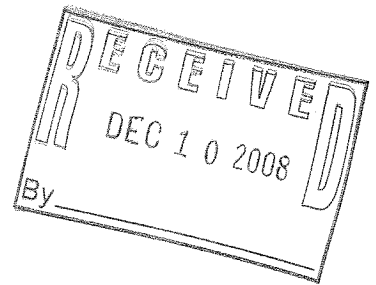
Recommendation:

- Open for discussion.

Budget Impact:

- Amount dependent upon specific fee waivers.

PALMETTO YOUTH CENTER
P.O. Box 608
501 17th St. West
Palmetto, Fl 34221



December 9, 2008

Mayor Shirley Groover-Bryant
City of Palmetto
516 8th Ave. West
Palmetto, Fl 34221

Re: Cost for Martin Luther King Jr. Festivities

Dear Mayor Groover-Bryant,

On behalf of the Palmetto Youth Center, this letter is being sent to you as a request, for a reduction in the cost incurred in the hiring of Palmetto Police Officers and City Workers, in the capacity of Security and Parade Set-Up for our upcoming Martin Luther King Jr. Festivities.

We are in need of Security for the following events:


- 1/16/09 Martin Luther King Jr. Banquet (4 officers) from 6pm – 11pm
- 1/17/09 Martin Luther King Jr. Parade (12 officers for 3 hours)
- Martin Luther King Jr. Youth Extravaganza (2 officers for 3 hours)

In the past we have also incurred the cost of \$768.87 for 2 Supervisors and 6 Service Workers, from the City, for parade set-up. On the application for the special function permit, for 2009, the Labor cost was increased to 3 supervisors and 11 Service Workers, for \$2,640. This amount is an increase in the amount of \$1,871.13 from last year.

Any assistance in the waiving of some of the fees will greatly be appreciated. If I can be of further assistance, please contact me at 941-722-5272.

Your immediate response to this matter will greatly be appreciated.

Sincerely,


Gladys Sailes-Houston, President
Palmetto Youth Center – Board of Directors

Attachments: 2008 Invoices/2009 Parade Permit

Special Function Permit/Temporary Use Permit Application

Martin Luther King Parade
Palmetto Youth Center.

Monday, January 19, 2009
11:45 a.m. – 2:30 p.m.

The Parks Department is responsible for closing and opening all roads along the parade route and all clean up after the event.

Labor:

Director of Parks
3 – Supervisors
11 – Service Works (8 hours @ \$30.00/hour) average OT rate plus 38% - \$2,640
12 – Police Offices should be on site.

Equipment:

5 – Public Works trucks
250 – 36” safety cones

Sign #1	3 – Merge Left
Sign #2	4 – Detour 1,000 feet
Sign #3	4 – Detour 500 feet
Sign #4	4 – Detour Ahead
Sign #5	4 – Detour Left
Sign #6	7 – Detour Strait
Sign #7	2 – End Detour
Sign #8	7 – Detour Right
Sign #9	1 – Merge Right

See map for detailed placement of safety signs.

To: City Commission
Thru: Chris Lukowiak, Public Works Director
From: Geoff Seger, Director of Parks
RE: Martin Luther King Parade, associated costs to the City
2008 PARADE

Martin Luther King Parade:

The Parks Department is responsible for closing and opening all roads along the Parade route and all clean up after the event.

Labor

Director of Parks

2 - Supervisors

6 - Service Workers _____ \$768.87

12 - Police Officers should be on site.

Equipment used:

5 - Public Works trucks

250 - 36" Safety Cones

Sign #1 - 3- Merge Right

Sign #2 - 4- Detour 1000ft

Sign #3 - 4- Detour 500ft

Sign #4 - 4- Detour Ahead

Sign #5 - 4- Detour Left

Sign #6 - 7- Detour Strait

Sign #7 - 2- End Detour

Sign #8 - 7- Detour Right

Sign #9 - 1- Merge Right

See map for detailed placement of safety signs