# TAB 3

# SPECIAL FUNCTION PERMIT CHECKLIST

EVENT: Annual Great Palmetto Clean Up/Multi Cultural Festival

# REASONS FOR SPECIAL FUNCTION PERMIT:

PARK RENTAL: CITY SERVICES: USE OF CITY PROPERTY:	Sutton Park City Personnel and Equipment Closure of 10th Ave. between 6th & 7th Streets
CITY EXPENSES:	\$2,157.50
WAIVER OF CITY FEES:	\$2,157.50 (Budgeted through CRA for \$3,500)
INSURANCE REQUIRED:	City insurance covers event



# DEPARTMENT OF PUBLIC WORKS POINT PAPER

# SPECIAL FUNCTION PERMIT FOR THE GREAT PALMETTO CLEANUP AND MULTICULTURAL FESTIVAL

**Background:** This is an annual event sponsored by the City of Palmetto which brings the community together to remove debris, old furniture, appliances, etc from the city and provides a more attractive Palmetto for our residence and visitors. It also includes an appreciation lunch for those volunteers that participated in the cleanup and a gathering of all ethnic groups along with entertainment for the remainder of the afternoon.

**Recommendation:** Approve the special function permit to allow the event to continue.

**Budget Impact:** Funds for this event have been budgeted through the CRA for \$3,500.00 with estimated expenses at \$2,157.50.



# SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Great Palmetto Clean up/Multi Cultural Fasting	/event date: <u>4/18/09</u>
APPLICANT: City of Palmetto	EVENT TIME: 7:00 am - 3:60pm
ADDRESS: 600 17th Street West, Polme Ho. FL 3422)	PHONE: 721. 4580
CONTACT: Groff Seger	PHONE: <u>721-2138</u>

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC .: The Great Palmethe Clean up (port of Great Qmerican Cleanup) and Fifth annual Multi-Culural Festival. Use of Sutton Park - close 10th Quenue between 6th & 7th Skeets - Safety 15540.

CITY SERVICES REQUIRED:

.11

POLICE: 'Streets Blocked:\_\_\_\_\_\_Tr PUBLIC WORKS: Barricades:\_\_\_\_\_

Traffic Control:		
Clean-up:_	$\checkmark$	

Security:\_\_\_\_\_ Set-up:\_\_\_\_\_

Other: Other: Cooking /Entertainment

1500 - 1100;

If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.

**INSURANCE REQUIREMENT:** Organized events open to the public require insurance naming the City of Palmetto as an "Additional Insured" and the insurance policy must be provided to the City Clerk ten (10) days prior to the event. If you have entered into a rental agreement for a City facility for a private event, no insurance is required. **Please review Exhibit A for insurance coverage requirements**.

The Special Function Permit Application must be submitted to City Commission for approval at least 30 days prior to the event. Sale or consumption of alcoholic beverages on City property is strictly prohibited. If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (See Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

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EVENT: Great Almeth Clean Up / Multi Cultural Falived Event Date: 4/15/05

# INDEMNITY

<u>City</u> of <u>Premetric</u> (Permittee) agrees to defend, indemnify, and hold harmless the CITY OF PALMNTTO, its officers, agents, employees, and volumeers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

Permittee on behalf of f	
CITY APPROVAL:	
Public Works Director Allen & Jusing	Date 2-9-09
Planning & Zoning N/A	Date
Risk Management	Date 1122/04
Parks Department GEOFF SEGER (Se ATTAchine STS)	Date 1/22/09
Police Department	Date
North River Fire	Date 211109
APPROVED BY COMMISSION:	Date

Specul function Permit Application E 19 19 2

EVENTE Gran Almilhitin- 4 1m 11 Colored Filme Event Bate: V/10/06

#### THDENTLY

<u>Citients</u> of <u>Parage 1714 C</u> (Permines) spress is to and indemnify, and hold bermises the CITY OF CALMETTOI as officers, agents, employees, and volunteers from all loss, cost, and explose utising but of any inbility or claim of libbility for personal injury, builty injury to presons, contractual liability and damage to property sustained or claimed to have been sustained wishing out of activities of the Permittee or these of any of its officers, agents, employees, licensees, or in 1.11 whether such and is sutherized by this permit or not, and Permittee that has not any and all demage to the property of the CCC of UP PACHESTOD, or loss or there of such property, done of caused by such persons. CITY OF PALAIETTO assumes no responsibility whatsoever for any property placed on the premises. Primitice hurther agrees to whive all rights of subrogation egainst CITY TE CALIMETTO The provisions of this paragraph classe do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO of any of us article or estoloyees.

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CIN APPROVAL

Public Works Director Allent Brains
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Internal use only Date Rachard

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# The Great Palmetto Clean Up 2009: 9:00 a.m. - 12:00 noon

This is a one-day event in cooperation with Keep Manatee Beautiful and Manatee County to help clean up Palmetto. Dumpsters will be located in all three Wards within the City.

- 1.
- The Northeast corner of 17<sup>th</sup> Street & 8<sup>th</sup> Avenue The Northeast corner of 5<sup>th</sup> Avenue & 10<sup>th</sup> Street 2.
- The Southeast corner of 6<sup>th</sup> Street & 11<sup>th</sup> Avenue 3.

Public Works staff will monitor all three locations during the event to make sure no hazardous materials, white goods or tires are dropped off. One employee is needed to monitor each dumpster location. The hours worked by staff for the clean up is 7:00 a.m. - 1:00 p.m. (until dumpster is picked up).

Would like to hold a participation contest with Palmetto Elementary School with a first (\$100), second (\$75) and third (\$50) place cash prize being give to the three classrooms with the largest number of participants.

Community Service Hours offered to Palmetto High and Lincoln Middle School students. Costs:

7:00 a.m. – 12:00 noon at dumpsters (one man at each dumpster) 540.00 (average \$30.00/hour (time and one half plus benefits) Labor (3 employees/6 hours each) Salaried Staff N/C (coordinate volunteer sign in/supplies) 112.50 (3 city trucks -15 hours) City Trucks Contest 225.00 Total 877.50

# Fifth Annual Multi-Cultural Festival 2009: 12:00 noon - 2:00 p.m.

After the clean up is over, the 5<sup>th</sup> Annual Palmetto Multi-Cultural Festival will begin at Sutton Park for everyone that participated in the Great Palmetto Clean Up and the County-wide Clean Up. There will be free food for everyone and live entertainment from 12:00 noon – 2:00 p.m.

Park staff will cook and serve food from 12:00 noon - 2:00 p.m. Additional volunteers needed for serving.

Entertainment by the Shaman Band will be from 12:00 p.m. - 2:00 p.m. - Free of Charge Multi-cultural entertainment groups will be contacted to participate. Costs:

Labor (3)	630.00 (8:00  am - 3:00  pm - average  \$30.00  hour time and one
	half plus benefits 3 employees/7 hours each)
Salaried Staff (4)	N/C
Food & Drink	650.00
City Bounce House	N/C (volunteers needed)
Entertainment	<u>N/C</u> (Shaman Band/local groups)
Total	1,280.00

Total Cost: \$2,157.50 Total budget: \$3,500 (CRA)

# MULTI CULTURAL FESTIVAL SUTTON PARK April 18, 2009

Suncoast Beef & Provisions

MENU:

• • • •

Hamburgers Hot Dogs
-
Condiments
Chips
Soda
Cake

Hot Dogs (160)	2	20.90	41.80 (80 per	r box)
Hamburgers (200)	5	22.90	114.50 (40 per	
	•	22.00		
Sams Club				
Cake (full sheet)	1	35.00	35.00	
Foam Plates	2	9.62	19.24	
Picnic Pack Utensils	1	20.31	20.31	
Steam Pan (small - 30)	1	8.87	8.87	
Steam Pan (large) 15)	2 3	12.48	24.96	
Foil (500" roll)	3	24.62	73.86	
Ketchup		0.00	0.00	
Mustard		0.00	0.00	
Chips	4	11.22	44.88	
Hot Dog Buns (160)	10	2.12	21.20	
Hamburger Buns (200)	9	3.16	28.44	
Water (480)	15	4.88	73.20	
Capri Sun (80)	2	7.13	14.26	
Coke (64)	2	9.08	18.16	
Diet Coke (64)	2	9.08	18.16	
Sprite (64)	2	9.08	18.16	
Charcoal (2pack)	3	14.88	44.64	
Lighter Fluid (2-pack)	1	6.49	6.49	
Miscellaneous				
Tomatoes	1	10.00	10.00	
Lettuce	1	5.00	5.00	
Onions	1	5.00	5.00	
TOTAL			646.13	

### SPECIAL FUNCTION PERMIT CHECKLIST

EVENT: Annual Spring Classic St. Pete Bicycle Club

# **REASONS FOR SPECIAL FUNCTION PERMIT:**

CITY SERVICES:	Street Closure: 3rd Ave. between 7th & 8th Street; Cones provided by Public Works (placed by applicant for the start of the event and then removed by applicant) Off duty police officers will be hired for security
USE OF CITY PROPERTY:	City roadways for bicycle ride
CITY EXPENSES:	None
WAIVER OF CITY FEES:	None
INSURANCE REQUIRED:	Will be provided 1st week of March (last year's policy attached)

Applicant informed a Club representative would have to be present at the Commission meeting when application presented for approval.

# ST.PETERSBURG BICLYCLE CLUB

# COVER SHEET

To: Diane Ponder	From: <u>Tim Butts</u>	
Company: <u>City of Palmetto</u>	Date: <u>2-06-09</u>	
Fax Number:	Number of pages (including this sheet):	
RE: Special Function Permit - St. Petersburg Bicycle Club's SPRING CLASSIC		

Comments:

Diane:

I have attached the completed Special Function Permit for the St. Petersburg Bicycle Club's annual SPRING CLASSIC. Also attached is the supporting information noted in the application.

Please note, we will provide the renewed insurance binder the first week in March.

Let me know if you need any additional information or have any questions.

>\_\_\_\_ Im Tim Butts

(727) 510-9098 Timcycling@earthlink.net

Confidentiality Notice: This facsimile is for the sole use of the recipient(s). Any unauthorized review, use, disclosure or distribution is prohibited.

	6 3 MAR	
SPECIAL FUNCTION PERMIT APPLICATION		
EVENT NAME: <u>Spring Class</u> APPLICANT: <u>Stretersburg Bicycle</u> ADDRESS: <u>304</u> 7th St. West CONTACT: <u>TIM Butts</u>	C       EVENT DATE: <u>April 19, 2009</u> Cleb       EVENT TIME: <u>Sam - 1 pm</u> PHONE: <u>727-570-9098</u> PHONE: <u>8/3-2-82-3855</u>	
DETAILS OF FUNCTION: LOCATION, PARADE Lescription & Maps for Le	ROUTE, ETC.: <u>See attached</u> tails.	
CITY SERVICES REQUIRED: 3 <sup>rel</sup> Are w., 60 POLICE: Streets Blocked: Traffic Control: PUBLIC WORKS: Barricades: Clean-up:		
If a temporary restroom is utilized for a period greater Application is available at City Hall.	than five (5) days, a Temporary Use Permit is required.	

TEMPORARY RESTROOM FACILITIES: # of units: 2 # of days: 3 Proposed location(s): 304 7 5t. West Tony 0's restaurant - SPBC mill provide

**INSURANCE REQUIREMENT:** Organized events open to the public require insurance naming the City of Palmetto as an "Additional Insured" and the insurance policy must be provided to the City Clerk ten (10) days prior to the event. If you have entered into a rental agreement for a City facility for a private event, no insurance is required. Please review Exhibit A for insurance coverage requirements.

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Spring Classic Event Date: April 19, EVENT:

2-12-09

2/10/

# INDEMNITY

St. Petersburg, Bicycle (Permittee) agrees to defend, indemnify, and hold harmless the CITY OF PALMETTO, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

- Prespleit SPBC In Permittee

CITY APPROVAL: DOlen R. Date Public Works Director Planning & Zoning Det - Required Date PENDING Date Risk Management Date 2/10/09 Parks Department X For Date Police Department Date North River Fire Date \_\_\_\_ APPROVED BY COMMISSION:

Internal use only Date Received:

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Norv., River Fice	
APPROVED BY CHIMMISSION:	Date
laternel use only Date Received	

EVENT: Spring Classic Event Date: April 19,2009

# INDEMNITY

cheb St Acters burg, Bic R (Permittee) agrees to defend, indemnify, and hold harmless the CITY OF PALMETTO, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensecs, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsnever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL PUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

-Prespect SPBC allo im Permittee

# CITY APPROVAL:

Public Works Director	Date
Planning & Zoning	Date
Risk Management	Date
Parks Department	Date
Police Department	Date
North River Fire Man WMAL	Date <u>2/9/09</u>
APPROVED BY COMMISSION:	Date 11
Internal use only Date Received:	

#### St. Petersburg Bicycle Club

#### Spring Classic 2009

## City of Palmetto - Permit Application

#### Information Sheet

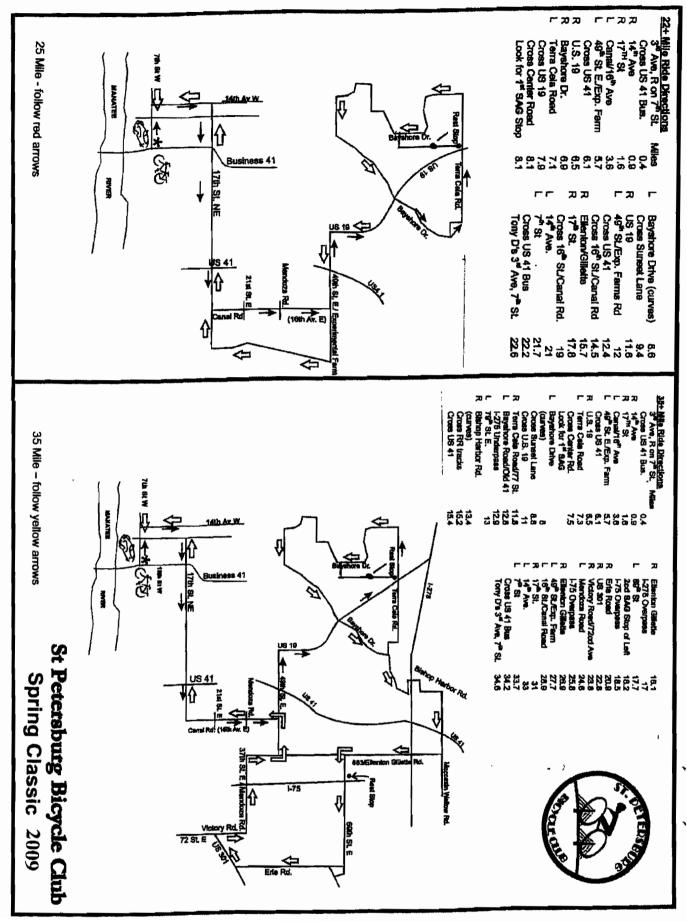
For the 21<sup>th</sup> year, the St. Petersburg Bicycle Club will hold its annual Spring Classic bicycle ride in the City of Palmetto and Manatee County.

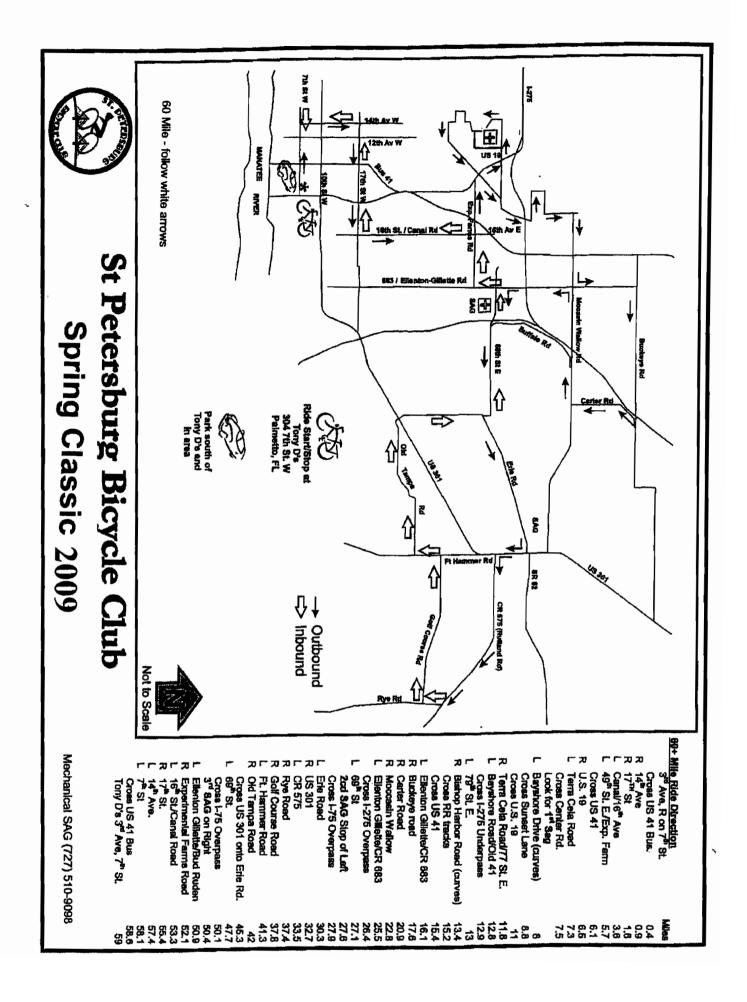
On April 19<sup>th</sup>, 2008, we will be starting the ride at Tony D's Restaurant at 304 7<sup>th</sup> Street West in the City of Palmetto. From there we will ride westward (see attached maps) on 7<sup>th</sup>, cross Business 41, take a right on 14<sup>th</sup> Ave W, another right on 17<sup>th</sup> Street West, cross back over Business 41, take a left at 16<sup>th</sup> Avenue/Canal Road and proceed into the County. The return route will be the reverse.

We anticipate 300-350 riders. The three different ride-distances (25, 35 and 60 miles) will leave 10 minutes apart between 8:00 and 8:20. We will hire off-duty City of Palmetto Police Officers (typically 4) for the start area and the outbound crossings of Business 41 and US 41 to ensure safety.

We request the closing of 3<sup>rd</sup> Avenue between 7<sup>th</sup> Street and 8<sup>th</sup> Street for no more than 50 minutes between 7:30 and 8:20 to allow upwards of 350 bicyclists to gather safely before the ride.







Mar 11 2008 4:17PM ALLIED SPECIALTY INSURANC 7273675695 p.3

ACORD. CERTIFIC	ATE OF LIAB	ILITY INS	SURANC	E	DATE MMDD//// 3/11/08
NUCEN Allied Specialty 10451 Gulf Blvd. Treasure Island,		HOLDER.	THIS CERTIFICA	UED AS A MATTER O RIGHTS UPON THE C TE DOES NOT AMEN FFORDED BY THE PO	ERTIFICATE D. EXTEND OR
800/237-3355		INSURERS /	Fording CO	VERAGE	NAIC #
MED St Petersburg Bic	vcle Club, Inc			rance Compan	
P O Box 76023		INSURER E:			-
St. Petersburg FI	33734	INSURER C:			
<b>y</b>		INSURER D:			
		INSURER E:			
VERAGES HE POLICIES OF INSURANCE LISTED BELO NY REQUIREMENT, TERM OR CONDITION AY PERTAIN, THE INSURANCE AFFORDED	OF ANY CONTRACT OR OTHER E	DOCUMENT WITH RE	SPECT TO WHICH	THIS CERTIFICATE MAY	BE ISSUED OR
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	POLICY NUMBER				
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				PERSONAL & ADV INJURY	<b>1</b> ,000,00 <b>2</b> ,000,00
				GENERAL AGGREGATE	1,000,00
GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO- LECT LOC				PRODUCTS - COMPADE AGG	; 1,000,00
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ENFLOYERS' LIABILITY				EL. EACH ACCIDENT	\$
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?				EL. DISEASE - EA EMPLOYEE	1
If yes, describe under SPECIAL PROVISIONS below				EL. DISEASE - POLICY LIMIT	1
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		AUTHORIZED REP		Akpile	

# SPECIAL FUNCTION PERMIT CHECKLIST

EVENT: Baby Shower Shedonne Washington

# REASONS FOR SPECIAL FUNCTION PERMIT:

PARK RENTAL: CITY SERVICES: USE OF CITY PROPERTY:	Carnegie Library Rental (Attached) None None
CITY EXPENSES:	None
WAIVER OF CITY FEES:	None \$50 Security deposit collected; Rental fee collected by Historical Society and reimbursed to the City on a monthly basis
INSURANCE REQUIRED:	None required because of execution of Palmetto Historical Park Rental Application/Agreement



# SPECIAL FUNCTION PERMIT APPLICATION

139

EVENT NAME: BABY STYLET	EVENT DATE:_
APPLICANT: Shedding Washington	EVENT TIME:_
ADDRESS: 11402 Walden Loop	PHONE: 94
CONTACT: (441) 542-2572	PHONE:

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC	to be beld in	Carnegie Librory
	Services .	
CITY SERVICES REQUIRED:		
-	ecurity:	Other:
		Other:
If a temporary restroom is utilized for a period greater than five (5) Application is available at City Hall.	aays, a Temporary	Use Permit is required.
TEMPORARY RESTROOM FACILITIES: # of units: Proposed location(s):	# of days:	

INSURANCE REQUIREMENT: Organized events open to the public require insurance naming the City of Palmetto as an "Additional Insured" and the insurance policy must be provided to the City Clerk ten (10) days prior to the event. If you have entered into a rental agreement for a City facility for a private event, no insurance is required. Please review Exhibit A for insurance coverage requirements.

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**EVENT:** 101

Event Date: 3-7-04

# INDEMNITY

PALMETTO, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

Wast nne Permittee

CITY APPROVAL:

Public Works Director allenk Jusing
Public Works Director <u>Allen Lusing</u> Planning & Zoning <u>NA</u>
Risk Management
Parks Department GEOFF SELLEN
Police Department
North River Fire
APPROVED BY COMMISSION:

Date _	2-16-09
Date _	
Date _	2/16/09
Date _	2/10/09
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Internal use only Date Received:

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of the Department Alas	2/12/09	
Inst. Miner The	1.500	
APPROVED BY COMMISSION:	Tout:	
Internal use outy Date Security	· · · ·	

EVENT: BQDIPOWER

Event Date:\_\_3-7-04

#### INDEMNITY

Sheat Market States and the second states of the personal injury bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

nne ermittee

#### CITY APPROVAL:

Public Works Director	Date
Planning & Zoning	Date
Risk Management	Date
Parks Department GEOFF SELAEM	Date 2/10/09
Police Department	Date
North River Fire / 1/1/1/1/1/2	Date <u>21/2/07</u>
APPROVED BY COMMISSION:	Date
Internal use only	

	Pail netto Historical Park	Phone: (941) 723-4991
,	P.O. Box 1192	Fax: (941) 721-6828
1	Palmetto, Florida 34920-1192	E-Mail: lynn.pope@manateeclerk.com
	raimetto, riorida 37220-1192	E-Mail: Iyill:pope@illanateccierk.com
	b 2 2 PALMETTO HISTORICAL PARK	1
ð,	PALMETTO HISTORICAL PARK	RENTAL APPLICATION / AGREEMENT
4	PALMETTO HISTORICAL PARK	·
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		uch detail as possible. Return completed application
	with ALL appropriate rental fees via mail	to the address above, or in person to 515 10th Ave W. Palmetto
		Name of Organization
	Name of Applicant: Washington	Availe of Organization
	Thomas & Town do	
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	Address: Cits.	Zin Code:
	Address: Address: Bhone (daytime) Bhone (daytime) Bhone (eventing)	
	THE CHILIN CUD I TWITTE	
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	Phone (davtime): (941) 062 - 0820 (941) 565 4223	19411597-2572
	Contact 1 (if other than applicant): Phone (dayting	
	Jhodona Milling Sc	7-7<77
	Shedoone (441)-54	
	Contact 2 (if other than applicant): Phone (dayting	Phone (evening):
	Tawanda 7278	31-3938
	Anticipated attendance: Minimum	Maximum
	Anticipated attendance: Minimum	
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	Date(s) of Use:	Day(s) of week:
1	3-1-04	$\cdot$ SUTORAGE
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	otare time (merdde decorating setup time).	End time (monde creatup time).
-	Is this a fundraising event? [] Yes [] No	
1	Is this a fundraising event? [] Yes [] No	,
- 1	Is an entry fee, ticket or registration fee required? []	Yes I No
	Are any other fees associated with this event? [] Yes	I No
	Are any other ices associated with this event. [] ies	
	If yes to any of the above, please explain how funds will	be used.
ł		
	Please check all that apply to this cvcnt:	
	E Baby/Bridal Shower [ ]Birthday Party [ ]Chu	ch Function/Social [ ]Family Gathering/Reunion
	[ ]Field Use (Games or Practices) [ ]Field Use (Rec	reational) [ ]Meeting [ ]Picnic [ ]Clinic
	C 3Pulitical Function C 7Toursent C 7Wedding a	Dependion I Wouth Langua Masting
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[		
	······································	
	Palmetto Historical	Park & Kental Fees
	Please check ALL facilities being requeste	d for use and circle the application fees.
	Carnegie Library	
	Basement Floor Only	FEES: \$130.00 First 3 Hours/ \$40.00 each additional hour
	[ ]Basement Floor & Grounds	FEES: \$140.00 First 3 Hours/ \$45.00 each additional hour
	Chapel \$100.00 Security deposit	FEES: \$50.00 an hour & Geowel #60.00
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	FOR MORE THAN FIVE (5) DAYS IN ANY THIRTY (	O) DAY PERIOD SHALL REQUIRE CITY COMMISSION
1	APPROVAL FEES FOR LONG TERM RENTAL OF C	TTY FACILITIES SHALL BE BASED ON THE ADDITIONAL
	OPERATION AND MAINTENANCE COSTS INCIDE	ED BY THE CITY IN CONNECTION WITH SUCH LONG TERM
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	USE.	
	Security Deposit: \$50.00 per facility unless a differ	rent amount is specified above. This amount is payable at time of
- 1		favorable inspection. Up to 100% of the security deposit may be
	retained for damage and/or clean up if deemed necessar	y by management. In addition, the applicant shall be
	responsible for payment of cleaning/damage charge	s in excess of the security denosit
	51 51 51	50.00
	Total Fees Enclosed: \$ <u><u></u> [] ]Cash of Check #</u>	for Rental Fees for Deposit(s) 50.00
	A Drivers License # is required for ALL checks for the	person whose name is on the check:
	State #	
	State #	
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Applicant fully understands that submittal of this application does not confirm my/our request and that ALL Rental Fees and Taxes Must Be Included With This Application. I/We further understand that ALL requests are subject to staff approval and are processed on a first come first served basis. Upon review, a designated staff member will notify me or one of my contacts regarding the status of this request and whether or not there is any additional information required, or if any rental fees and/or deposits still remain to be paid. I/We also acknowledge that I/We have received a copy, read, understand and fully agree to all of the items and terms outlined in the Facility Rental Agreement, including how to proceed in the event of any emergency needing immediate attention during the event. I/We further affirm that the information contained in this application is true and correct to the best of my/our knowledge. Signature of Applicant:			
Please make ALL checks payable to the Palmetto Historical Commission			
FOR OFFICE USE ONLY			
Date Rec'd: 2-9-09	Approved or Denied		
Fees Collected: Receipt #/s:			
Palmetto Historical Commission			
Palmetto Parks and Recreation Department			

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# PALMETTO HISTORICAL PARK APPLICANT ACKNOWLEDGEMENT

The Applicant, <u><u>NC(One</u> M)</u> acknowledges and agrees to the following:

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\_\_\_\_, hereby

- All rental fees and taxes must be included with this application
- Submittal of the application does not confirm reservation dates
- Reservation requests are subject to City approval and are processed on a first come, first served basis
- Applicant has been provided with a copy of the Palmetto Historical Park Facility Rental Rules and Regulations and agrees to abide by same

Applicant hereby affirms that the information contained in this application is true and correct, acknowledges receipt of a copy of the application, and agrees to all of the terms and conditions as outlined in the Facility Rental Agreement, including how to proceed in the event of an emergency during the event.

In the case of an emergency contact the Palmetto Police Department at 941-723-4587.

The applicant hereby agrees to indemnify and hold harmless the Palmetto Historical Commission and the City of Palmetto, their agents and employees against any and all claims, demands, costs, expenses and liability of every kind, nature and description directly or indirectly arising from or related to the use of the Palmetto Historical Park Facility permitted under this rental agreement.

The undersigned applicant certifies that he or she accepts responsibility on behalf of his/her organization / group and it's guests for any damage or theft sustained by the Palmetto Historical Park (premises, landscaping, equipment, furniture) because of occupancy of the Palmetto Historical Park Facility by the organization.

I have read and agree to comply with the rules and regulations stated in or incorporated into this rental agreement. The cost of any special cleaning or damage to the Park Facility, equipment of grounds due to the scheduled activity or event will be deducted from the security deposit provided for herein. In the event that such costs exceed the amount of the security deposit, the undersigned agrees to be personally responsible for the payment to the Palmetto Historical Commission of any overages.

Bv: Print name: Date:

#### SPECIAL FUNCTION PERMIT CHECKLIST

#### EVENT: Palmetto Historical Commission Heritage Day

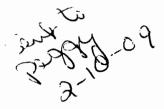
Pursuant to Commission's request several years ago, the Historical Commission simultaneously submits the special function permit for each of its planned events.

# **REASONS FOR SPECIAL FUNCTION PERMIT:**

CITY SERVICES:	None
USE OF CITY PROPERTY:	Use of the Historical Park
CITY EXPENSES:	None
WAIVER OF CITY FEES:	None
INSURANCE REQUIRED:	Historic Commission's policy attached Participating vendors must submit an insurance policy prior to the date of the event.

Applicant informed a Historic Commission representative will have to be present at the Commission meeting when application presented for approval.





SPECIAL FUNCTION PERMIT APPLICA	ATION
APPLICANT: <u>Palmetto Histofical</u> Commission j ADDRESS: <u>515-10th Avp. W Palmetto</u> j	EVENT DATE: <u><b>3</b>-14-09</u> EVENT TIME: <u>10 Am - 9 pn</u> PHONE: <u>723-499</u>
DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: <u>tainment</u> , <u>Alex's</u> <u>Lebnonade</u> ( <u>Sponsored</u> ) <u>to be</u> <u>announced</u> ( <u>Good eats</u> <u>Sylvic</u> Sack hop in evening within Palmette I <u>CITY SERVICES REQUIRED</u> :	Crafts, musical enter- by PHC), Food Vender a Thistorical Park
POLICE: Streets Blocked: Traffic Control: Security	: Other: Other:
If a temporary restroom is utilized for a period greater than five (5) days, a Application is available at City Hall.	a Temporary Use Permit is required.
TEMPORARY RESTROOM FACILITIES: # of units: # Proposed location(s):	of days:

**INSURANCE REQUIREMENT:** Organized events open to the public require insurance naming the City of Palmetto as an "Additional Insured" and the insurance policy must be provided to the City Clerk ten (10) days prior to the event. If you have entered into a rental agreement for a City facility for a private event, no insurance is required. Please review Exhibit A for insurance coverage requirements.

The Special Function Permit Application must be submitted to City Commission for approval at least 30 days prior to the event. Sale or consumption of alcoholic beverages on City property is strictly prohibited. If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (See Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

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Heritage Day **EVENT:** 

Event Date: 3-14-09

# INDEMNITY

**CALMETTO**, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

# I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

auber tes PHC Permittee

CITY APPROVAL:

Date	2-16-09
Date	
Date	2/14/09
Date	
Date	
Date	·····
Date	

Internal use only Date Received:

Heritage Day EVENT:

Event Date:	3-14-09
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#### INDEMNITY

<u>ALMETTO</u>, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of a tivities of the Permittee or those of any of its officers, agenta, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

auber fles PHC Permittee

CITY	APPROVAL:	
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Public Works Director	Date
Planning & Zoning	Date
Risk Management	Date
Parks Department GEOFF SEELER	Date 2/10/09
Police Department	Date
Police Department	Date 2/12/09
APPROVED BY COMMISSION:	Data

Internal use only

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APPROVED BY COMPASSION:	Daix:
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# MEMORANDUM

TO: CITY OF PALMETTO COMMISSION

FROM: RON KOPER, RISK MANAGER/SAFETY DIRECTOR

SUBJECT: PALMETTO HISTORICAL COMMISSION – HERITAGE DAY 3/14/2009

**DATE:** 2/17/2009

Insurance  $\underline{IS}$  required for this event.

\*\*NOTE: Any vendors participating in this event will be required to provide a Certificate of Coverage\*\*

RK

# SPECIAL FUNCTION PERMIT CHECKLIST

#### EVENT: Palmetto Historical Commission Gospel & Games

Pursuant to Commission's request several years ago, the Historical Commission simultaneously submits the special function permit for each of its planned events.

**REASONS FOR SPECIAL FUNCTION PERMIT:** 

CITY SERVICES:	None
USE OF CITY PROPERTY:	Use of the Historical Park
CITY EXPENSES:	None
WAIVER OF CITY FEES:	None
INSURANCE REQUIRED:	Historic Commission's policy attached Participating vendors must submit an insurance policy prior to the date of the event.

Applicant informed a Historic Commission representative will have to be present at the Commission meeting when application presented for approval.



# SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: GOSP21 + Games EVENT DATE: 4-04-09
APPLICANT: Palmetto Historical Commission EVENT TIME: 5pm-8pm
ADDRESS: 515-10th Ave. w - Palmetto PHONE:
CONTACT: Mandy Polson PHONE: 723-4991
DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Singing groups to perform
Within Palmetto Historical Park - Tables wegenes set up Outside - Alex's Lemonade (sponsored by PHC)-Food vendor
To be Announced - word of mouth Barbe cue
CITY SERVICES REQUIRED:
POLICE: Streets Blocked: Traffic Control: Security: Other:
PUBLIC WORKS: Barricades: Clean-up: \Set-up: Other:
If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.
TEMPORARY RESTROOM FACILITIES: # of units: # of days: Proposed location(s):

**INSURANCE REQUIREMENT:** Organized events open to the public require insurance naming the City of Palmetto as an "Additional Insured" and the insurance policy must be provided to the City Clerk ten (10) days prior to the event. If you have entered into a rental agreement for a City facility for a private event, no insurance is required. **Please review Exhibit A for insurance coverage requirements**.

The Special Function Permit Application must be submitted to City Commission for approval at least 30 days prior to the event. Sale or consumption of alcoholic beverages on City property is strictly prohibited. If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (See Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

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19,05 Pe EVENT:

+ Games Event Date: 4-04-09

#### INDEMNITY

AMATTO, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

auben Res. PHC

CITY APPROVAL:	
Public Works Director Allen & Luning	Date 2-14-09
Planning & Zoning N/A	Date
Risk Management Com	
Parks Department A Sp-	Date 2/12/09
Police Department	Date
North River Fire 2/12/09 Min/Min-	Date_ <u>2//2/09</u>
APPROVED BY COMMISSION:	Date
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Internal use only Date Received:	
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	Special F Page 2	unction Permi	t Application				
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#### INDEMNITY

(DYMMA) (Permittee) agrees to defend, indemnify, and hold harmless the CITY OF Historical PALMETTO, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

Rep. PHC. Permittee

CITY APPROVAL:

Public Works Director allen Lusing
Planning & Zoning N/A
Risk Managemenn
Parks Department
Police Department TYBO
North River Fire
APPROVED BY COMMISSION:

Date	2-16-09
Date	
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Date	

Internal use only Date Received:

TO: CITY OF PALMETTO COMMISSION

FROM: RON KOPER, RISK MANAGER/SAFETY DIRECTOR

SUBJECT: PALMETTO HISTORICAL COMMISSION – GOSPEL & GAMES 4/4/2009

**DATE:** 2/17/2009

Insurance  $\underline{IS}$  required for this event.

\*\*NOTE: Any vendors participating in this event will be required to provide a Certificate of Coverage\*\*

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PALMETTO FL 34221										
941-721-2139	2000	m	Q. M		Partionized Re		1.2139	-724	0.44	
Attention: Peggy Martin James C. Moore, Jr. Ext. 228	-1100	200	marchine	-						

EVENT: Palmetto Historical Commission Family Fun Day

Pursuant to Commission's request several years ago, the Historical Commission simultaneously submits the special function permit for each of its planned events.

**REASONS FOR SPECIAL FUNCTION PERMIT:** 

	CITY SERVICES:	None
	USE OF CITY PROPERTY:	Use of the Historical Park
	EXPENSES:	None
WAIVE	R OF CITY FEES:	None
INSUR	ANCE REQUIRED:	Historic Commission's policy attached Participating vendors must submit an insurance policy prior to the date of the event.



EVENT NAME: Family Fun Day APPLICANT: <u>Palmetto Historical Comm</u> ADDRESS: <u>515-10<sup>th</sup> Ave.w Palm</u> etto CONTACT: <u>Mandy</u> Polson	event date: <u>4-10-09</u> event time: <u>ilam- 1pm</u> phone: phone: phone:
DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: ( to be set up within Palmetto Mi	storical park
	ty:Other: :Other: , a Temporary Use Permit is required. # of days:
Proposed location(s):	

**INSURANCE REQUIREMENT:** Organized events open to the public require insurance naming the City of Palmetto as an "Additional Insured" and the insurance policy must be provided to the City Clerk ten (10) days prior to the event. If you have entered into a rental agreement for a City facility for a private event, no insurance is required. **Please review Exhibit A for insurance coverage requirements**.

The Special Function Permit Application must be submitted to City Commission for approval at least 30 days prior to the event. Sale or consumption of alcoholic beverages on City property is strictly prohibited. If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (See Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

Special Function Permit App Page 2	lication		
EVENT: Fam; 14	Fun Day	Event Date:_	4-10-09

#### INDEMNITY

**CALMETTO**, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

auben Pres. PHC Permittee

CITY APPROVAL:	
Public Works Director Obu R Justing	Date 2-16-09
Planning & Zoning Mr 1	Date
Risk Management	Date <u>2//6/09</u>
Parks Department	Date 2/12/09
Police Department	Date
North River Fire	Date <u>2/12/09</u>
APPROVED BY COMMISSION:	Date
J	
Internal use only Date Received:	

Special	Function	Permit	Application
Page 2			

Family FUR DAY EVENT

Event Date: 4-10-09

#### INDEMNITY

ALMETTO, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

es. PHC

CITY APPROVAL:

Internal use only Date Received

Public Works Director append Juning	Date 2-16-09
Planning & Zoning Mar 11/	Date
Risk Management	Date 2/16/09
Parks Department ANS	Date 2/12/04
Police Department	Date 02/17/09
North River Fire	Date
APPROVED BY COMMISSION:	Date

TO: CITY OF PALMETTO COMMISSION

- FROM: RON KOPER, RISK MANAGER/SAFETY DIRECTOR
- SUBJECT: PALMETTO HISTORICAL COMMISSION FAMILY FUN DAY 4/10/2009

**DATE:** 2/17/2009

Insurance  $\underline{IS}$  required for this event.

\*\*NOTE: Any vendors participating in this event will be required to provide a Certificate of Coverage\*\*

AC		ATE OF LIAB	LITY INS	URANCE			MM/DD/YY 17/2009
MOOI 601 8	CER Phone: 941-722-3238 Fax: 941-723-1 RE & MOORE INSURANCE AGENC TH AVE. WEST IETTO FL 34221-5115		ONLY HOLDE	AND CONFERS NO R. THIS CERTIFIC	SUED AS A MATTER OF IN RIGHTS UPON THE CERTI ATE DOES NOT AMEND, E AFFORDED BY THE POLICIE	FICATE	OR
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	BOX 1192		INSURER C:				
PALM	ETTO FL 34220		INSURER D:				· · · · ·
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COVI	ERAGES						
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	NON-OWNED AUTOS	,		Į	(Per accident)	\$	
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	ITY OF PALMETTO		DO SO SHALL IN	MPOSE NO OBLIGATION	N OR LIABILITY OF ANY KIND UPO	N THE IN	SURER, ITS
-	O BOX 1209		AGENTS OR REE	PRESENTATIVES.			
F	ALMETTO FL 34221		AUTHORIZED RE	PRESENTATIVE	$\cap \land$		
9	41721-2139				Same (	MI	ne
	ion: Peggy Martin			la	mes . Moore, Jr. Ext.	228	0

#### EVENT: Palmetto Historical Commission Jazz in the Afternoon

Pursuant to Commission's request several years ago, the Historical Commission simultaneously submits the special function permit for each of its planned events.

**REASONS FOR SPECIAL FUNCTION PERMIT:** 

	CITY SERVICES:	None
	USE OF CITY PROPERTY:	Use of the Historical Park
	EXPENSES:	None
WAIVE	ER OF CITY FEES:	None
INSUR	ANCE REQUIRED:	Historic Commission's policy attached Participating vendors must submit an insurance policy prior to the date of the event.



EVENT NAME: Jazz in the Afternoon APPLICANT: Palmetto Historical Commission ADDRESS: 515-10th Ave. W Palmetto CONTACT: Mandy Polson	EVENT DATE: $4 - 18 - 09$ EVENT TIME: $1pn - 2:30pm$ PHONE: $723 - 4991$
DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Dand to be set up on perch et & Chairs to be set up in Circle for g AT Palmetto Historical Park	ottoge rentertain, copie to sit - No food vendors
PUBLIC WORKS: Barricades: Clean-up: Set-up If a temporary restroom is utilized for a period greater than five (5) days Application is available at City Hall.	ty: Other: : Other: , a Temporary Use Permit is required. # of days:

**INSURANCE REQUIREMENT:** Organized events open to the public require insurance naming the City of Palmetto as an "Additional Insured" and the insurance policy must be provided to the City Clerk ten (10) days prior to the event. If you have entered into a rental agreement for a City facility for a private event, no insurance is required. Please review Exhibit A for insurance coverage requirements.

The Special Function Permit Application must be submitted to City Commission for approval at least 30 days prior to the event. Sale or consumption of alcoholic beverages on City property is strictly prohibited. If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (See Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

Special Function Permit Application Page 2

azz in the Afternoon Event Date: EVENT:

4-18-09

#### INDEMNITY

**CALLETTO**, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

100PH Permittee

CITY APPROVAL:

Public Works Director allen & Turning
Planning & Zoning UIA
Risk Management
Parks Department
Police Department
North River Fire
APPROVED BY COMMISSION:
Internal use only Date Received:

Date	2-16-09
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Date	
Date	2/12/09
Date	/ / /

Special Function Permi Page 2	t Application		
EVENT: JUZZ	in the	Afternoon	Event Date: 4-18-09

(941) 723-4830

p.3

Antoinette Kilgore

#### INDEMNITY

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

200PHC Permittee

CITY APPROVAL:

Feb 17 09 05:37p

Public Works Director Allen & Lessing
Planning & Zoning 11/A- 12.
Risk Management
Parks Department
Police Department 77 18 20
North River Fire
APPROVED BY COMMISSION:

Internal use only	
Date Received	

Date 2-	16-09
Date	
Date	16/09
Date 2/	2/09
Date 📿	Inter
Date	
Date	

TO: CITY OF PALMETTO COMMISSION

FROM: RON KOPER, RISK MANAGER/SAFETY DIRECTOR

SUBJECT: PALMETTO HISTORICAL COMMISSION – JAZZ IN THE AFTERNOON 4/18/2009

**DATE:** 2/17/2009

Insurance  $\underline{IS}$  required for this event.

\*\*NOTE: Any vendors participating in this event will be required to provide a Certificate of Coverage\*\*

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MOO 601 8	UCER Phone: 941-722-3238 Fax: 941-723-17 PRE & MOORE INSURANCE AGENC' 8TH AVE, WEST METTO FL 34221-5115		ONLY A	AND CONFERS NO R. THIS CERTIFIC	Sued as a matter of in Rights upon the cert Ate does not amend, e Afforded by the polici	IFICATE	OR
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	. BOX 1192 METTO FL 34220		INSURER C:				
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			INSURER E:				
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INSR AL	DO'L TYPE OF INSURANCE	POLICY NUMBER		POLICY EXPIRATION	LIMITS		
	GENERAL LIABILITY	01-OL-330563-2	02/06/09	02/06/10	EACH OCCURRENCE	\$	1,00
	X COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurence)	\$	200
	CLAIMS MADE X OCCUR			1	MED. EXP (Any one person)	\$	1(
A					PERSONAL & ADV INJURY	\$	1,00
	GENTL AGGREGATE LIMIT APPLIES PER:				GENERAL AGGREGATE PRODUCTS-COMP/OP AGG.	\$	1,00
	POLICY PRO- JECT LOC				FRODUCIS-COMPTOF AGG.	•	_1,00
					COMBINED SINGLE LIMIT (Ea accident)	\$	
	ALL OWNED AUTOS SCHEDULED AUTOS				BODILY INJURY (Per person)	\$	
	HIRED AUTOS				BODILY INJURY		
	NON-OWNED AUTOS	,			(Per accident)	\$	
					PROPERTY DAMAGE (Per accident)	\$ '	
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	\$	
	OTUA Y/A				OTHER THAN EA ACC		
				<u> </u>	ACH OCCURRENCE	\$ \$	
	CLAIMS MADE				AGGREGATE	\$	
						\$	
	DEDUCTIBLE					\$	
	RETENTION \$					\$	
	ORKERS COMPENSATION AND				TORY LIMITS OTHER		
AN	Y PROPRIETOR/PARTNER/EXECUTIVE				E.L. EACH ACCIDENT	\$	_
ify	FFICER/MEMBER EXCLUDED? /es, describe under				E.L. DISEASE-EA EMPLOYEE	\$	
8P	ECIAL PROVISIONS below				E.L. DISEASE-POLICY LIMIT	\$	
	THER:				,		
DESC	CRIPTION OF OPERATIONS/LOCAT	IONS/VEHICLES/EXCLUS	ONS ADDED BY	ENDORSEMENT	SPECIAL PROVISIONS		
CEP	TIFICATE HOLDER		CANCELL	ATION			
CER			SHOULD ANY	OF THE ABOVE DES	CRIBED POLICIES BE CANCELI	ED BEF	ORE THE
			EXPIRATION D	ATE THEREOF, THE	ISSUING INSURER WILL ENDER	LEFT, BU	MAIL 10 DA
			DO SO SHALL I	MPOSE NO OBLIGATIO	IN OR LIABILITY OF ANY KIND UP	ON THE	NSURER, IT
	P O BOX 1209 PALMETTO FL 34221			EPRESENTATIVE			
			AUTHORIZED R	CFRESENIATIVE	0		$\frown$
					$C \rightarrow D$	$\sim$	and a
	941721-2139 ntion: Peggy Martin				ames O. Moore, Jr. Ext.	$\mathcal{M}$	me

EVENT: Palmetto Historical Commission Summer Social/Book Fair

Pursuant to Commission's request several years ago, the Historical Commission simultaneously submits the special function permit for each of its planned events.

**REASONS FOR SPECIAL FUNCTION PERMIT:** 

CITY SERVICES:	None
USE OF CITY PROPERTY:	Use of the Historical Park
CITY EXPENSES:	None
WAIVER OF CITY FEES:	None
INSURANCE REQUIRED:	Historic Commission's policy attached Participating vendors must submit an insurance policy prior to the date of the event.



EVENT NAME: Summer Social Book fair	event date: <u>6- 20 - 09</u>
APPLICANT: palmetto tistorical Comprission	EVENT TIME: 11AM- 30m
ADDRESS: 515-10th Ave.wPalmetto	PHONE:
CONTACT: Mandy Polson	PHONE: 723-4991
	ter fer
DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: ( // lexs hemonade stand (sponsore Vendor to be announced, and	Crafts games sale- d by PHCP food the Talmetto Historical Park
CITY SERVICES REQUIRED:	
	ty: Other:
PUBLIC WORKS: Barricades: Clean-up; Set-up	0 Other:
If a temporary restroom is utilized for a period greater than five (5) days Application is available at City Hall.	, a Temporary Use Permit is required.
TEMPORARY RESTROOM FACILITIES: # of units: Proposed location(s):	# of days:

**INSURANCE REQUIREMENT:** Organized events open to the public require insurance naming the City of Palmetto as an "Additional Insured" and the insurance policy must be provided to the City Clerk ten (10) days prior to the event. If you have entered into a rental agreement for a City facility for a private event, no insurance is required. **Please review Exhibit A for insurance coverage requirements**.

The Special Function Permit Application must be submitted to City Commission for approval at least 30 days prior to the event. Sale or consumption of alcoholic beverages on City property is strictly prohibited. If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (See Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

Special Function Permit Application Page 2

Social BOOK FAir Event Date: 4-20-09 Jamer EVENT: Sn

#### INDEMNITY

MALTO HIS DUCA (Permittee) agrees to defend, indemnify, and hold harmless the CITY OF PALMETTO, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

CITY APPROVAL: Public Works Director Date 2-16-0 Planning & Zoning NA Date Date **Risk Management** 2 Date\_ Parks Department Police Department Date North River Fire Date APPROVED BY COMMISSION: Date Internal use only Date Received:

Special Function Permit Application Page 2

Secial Book Fair Event Date: 6-20-09 SWAMER EVENT: the Cn

#### INDEMNITY

PALMETTO, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

Permittee

### CITY APPROVAL:

Public Works Director Mark Juning	Date_
Planning & Zoning <u>N/n //</u>	Date _
Risk Management	Date
Parks Department	Date _
Police Department ming	Date _
North River Fire	Date
APPROVED BY COMMISSION:	Date _

Internal use only Date Received:

TO: CITY OF PALMETTO COMMISSION

FROM: RON KOPER, RISK MANAGER/SAFETY DIRECTOR

SUBJECT: PALMETTO HISTORICAL COMMISSION - SUMMER SOCIAL/BOOKE FAIR 6/20/2009

**DATE:** 2/17/2009

Insurance IS required for this event.

\*\*NOTE: Any vendors participating in this event will be required to provide a Certificate of Coverage\*\*

			LITY INS	URANCE		DATE (M 02/1	WDD/ 7/200
MOOR 601 8T	ER Phone: 941-722-3238 Fax: 941-723-17 E & MOORE INSURANCE AGENC H AVE. WEST ETTO FL 34221-5115		ONLY A	AND CONFERS NO	SUED AS A MATTER OF IN RIGHTS UPON THE CERT ATE DOES NOT AMEND, E AFFORDED BY THE POLICII	FICATE	OR
			INSURERS AFF	ORDING COVER	AGE		NA
	-	Agency Lic#: A183018		eneral Ins Co of A	morica		2473
PALME	ETTO HISTORICAL COMMISSION,	INC.	INSURER B:		inenca		241 3
P. O. B	BOX 1192		INSURER C:				
PALME	ETTO FL 34220		INSURER D:				
			INSURER E:				
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INSR ADD'L	TYPE OF INSURANCE	POLICY NUMBER		POLICY EXPIRATION	LIMITS		
LTR INSRU	GENERAL LIABILITY	01-OL-330563-2	02/06/09	02/06/10	EACH OCCURRENCE	\$	1,
	X COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurence)	\$	
					MED. EXP (Any one person)	\$	
A					PERSONAL & ADV INJURY	\$	<u>1,</u>
					GENERAL AGGREGATE	\$	1,
	GEN'L AGGREGATE LIMIT APPLIES PER:				PRODUCTS-COMP/OP AGG.	\$	1,
					COMBINED SINGLE LIMIT (Ea accident)	\$	
	ALL OWNED AUTOS SCHEDULED AUTOS		•		BODILY INJURY (Per person)	\$	
	HIRED AUTOS				BODILY INJURY (Per accident)	\$	
					PROPERTY DAMAGE (Per accident)	\$ '	
				1	AUTO ONLY - EA ACCIDENT	\$	
					OTHER THAN EA ACC AUTO ONLY: AGG	\$	
	EXCESS / UMBRELLA LIABILITY				EACH OCCURRENCE	\$	
	OCCUR CLAIMS MADE				AGGREGATE	\$	
						\$	
	DEDUCTIBLE					\$	
	RETENTION \$				WC STATU-	\$	_
	RKERS COMPENSATION AND				E.L. EACH ACCIDENT	\$	
	PROPRIETOR/PARTNER/EXECUTIVE CER/MEMBER EXCLUDED?				E.L. DISEASE-EA EMPLOYEE	\$	_
If yes.	describe under				E.L. DISEASE-POLICY LIMIT	\$	
отн					· · · · · · · · · · · · · · · · · · ·		
DESCR	RIPTION OF OPERATIONS/LOCAT	IONS/VEHICLES/EXCLUSI	ONS ADDED BY	ENDORSEMENT/	SPECIAL PROVISIONS		
OTH	IER:	IONS/VEHICLES/EXCLUSI	ONS ADDED BY	ENDORSEMENT/	;	\$	

#### EVENT: Palmetto Historical Commission Summer Social

Pursuant to Commission's request several years ago, the Historical Commission simultaneously submits the special function permit for each of its planned events.

**REASONS FOR SPECIAL FUNCTION PERMIT:** 

CITY SERVICES:	None
USE OF CITY PROPERTY:	Use of the Historical Park
CITY EXPENSES:	None
WAIVER OF CITY FEES:	None
INSURANCE REQUIRED:	Historic Commission's policy attached Participating vendors must submit an insurance policy prior to the date of the event.



EVENT NAME: Summer	Social	E	VENT DATE: <u></u> 8-	01-09
APPLICANT: Palmette	Histor; cal	COMMISSIC 'E	VENT TIME: //A	<u>m-2pm</u>
ADDRESS: 515-10th	Ave W- Pa	Imetto p	HONE:	•
CONTACT: mandy	Polson	Р	HONE: <u> </u>	.4991
<u>۱</u>	Title to	be anno	inced	
DETAILS OF FUNCTION 1 O	CATION PARADE RO	UTE ETC · ('	rafts oar	mes
DETAILS OF FUNCTION: LO $\frac{1}{2} \frac{1}{2} \frac{1}$	emonade Sta	Na Soonson	all by P	
tool	vendor to	be and	vounted,	
	METTO HIStorical Par		***** · · · · · · · · · · · · · · · · ·	
CITY SERVICES REQUIRED:				
POLICE: Streets Blocked:	Traffic Control:	_ / Security:		
PUBLIC WORKS: Barricades:	Clean-up/	Set-up:	Other:	
	$\wedge$ /	TI		
If a temporary restroom is utilized Application is available at City Hall.	for a period greater the	in five (§) days, a	i Temporary Use Pern	nit is required.
TEMPORARY RESTROOM FA	ACILITIES: # of units:	#	of days:	
Proposed location(s):			-	

**INSURANCE REQUIREMENT:** Organized events open to the public require insurance naming the City of Palmetto as an "Additional Insured" and the insurance policy must be provided to the City Clerk ten (10) days prior to the event. If you have entered into a rental agreement for a City facility for a private event, no insurance is required. Please review Exhibit A for insurance coverage requirements.

The Special Function Permit Application must be submitted to City Commission for approval at least 30 days prior to the event. Sale or consumption of alcoholic beverages on City property is strictly prohibited. If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (See Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

**Special Function Permit Application** Page 2

Summer Social EVENT:

Event Date:\_ 8 -01-09

# INDEMNITY

istorical Communio (Permittee) agrees to defend, indemnify, and hold harmless the CITY OF PALMETTO, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

Permittee

CITY APPROVAL:	
Public Works Director Aller & Jung	Date 2-16-09
Planning & Zoning Ma	Date
Risk Management	Date 2/16/09
Parks Department	Date 2/12/09
Police Department	Date
North River Fire	Date 2/12/09
APPROVED BY COMMISSION:	Date
Internal use only Date Received:	

Special	Function	Permit	Application
Page ?			

Social DUMMEr EVENT:

\_\_\_\_\_ Event Date: 8 - C \ - C 9

#### INDEMAILA

ALMETTO, its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim or liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the Permittee or those of any of its officers, agents, employees, licensees, or invitees, whether such act is authorized by this permit or not; and Permittee shall pay for any and all damage to the property of the CITY OF PALMETTO, or loss or theft of such property, done or caused by such persons. CITY OF PALMETTO assumes no responsibility whatsoever for any property placed on the premises. Permittee further agrees to waive all rights of subrogation against CITY OF PALMETTO. The provisions of this paragraph clause do not apply to any damage or loss caused solely by the negligence of the CITY OF PALMETTO or any of its agents or employees.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

Permittee

CITY APPROVAL:

Public Works Director Allen R. Juster
Planning & Zoning Ma //
Risk Management
Parks Department
Police Department mrs 22
North River Fire
APPROVED BY COMMISSION:

Internal use only Date Received:

Date 2-16-09
Date
Date 3/16/09
Date 2/12/09
Date 02/17/09
Date
Date

TO: CITY OF PALMETTO COMMISSION

FROM: RON KOPER, RISK MANAGER/SAFETY DIRECTOR

SUBJECT: PALMETTO HISTORICAL COMMISSION - SUMMER SOCIAL 8/1/2009

**DATE:** 2/17/2009

Insurance IS required for this event.

\*\*NOTE: Any vendors participating in this event will be required to provide a Certificate of Coverage\*\*

<u>ACORD</u> <sub>™</sub> CERTIF	ICATE OF LIA	<u>BILITY INS</u>	URANCE		02/17/2	
PRODUCER Phone: 941-722-3238 Fax: 941-7 MOORE & MOORE INSURANCE AGE 601 8TH AVE. WEST PALMETTO FL 34221-5115		ONLY HOLDE	AND CONFERS NO R. THIS CERTIFIC	SUED AS A MATTER OF IN RIGHTS UPON THE CERT ATE DOES NOT AMEND, E AFFORDED BY THE POLICI	IFICATE	
		INSURERS AFF	ORDING COVER	AGE		NA
	Agency Lic#: A183		eneral Ins Co of A	marlas		797
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P. O. BOX 1192	,	INSURER C:				
PALMETTO FL 34220		INSURER D:				
		INSURER E:				
COVERAGES THE POLICIES OF INSURANCE LISTED BELOW ANY REQUIREMENT, TERM OR CONDITION OF MAY PERTAIN, THE INSURANCE AFFORDED B POLICIES, AGGREGATE LIMITS SHOWN MAY H	ANY CONTRACT OR OTHER DOC Y THE POLICIES DESCRIBED HER	UMENT WITH RESPECT	TO WHICH THIS CER	FIFICATE MAY BE ISSUED OR		
	POLICY NUMBER		POLICY EXPIRATION	LIMITS		_
GENERAL LIABILITY	01-OL-330563-2	02/06/09	02/06/10	EACH OCCURRENCE	\$	1.0
X COMMERCIAL GENERAL LIABILI				DAWAGE TO RENTED PREMISES (Ea occurence)	\$	
CLAIMS MADE X OCCU	R			MED. EXP (Any one person)	\$	
A				PERSONAL & ADV INJURY	\$	1,0
				GENERAL AGGREGATE	\$	1,0
GENL AGGREGATE LIMIT APPLIES PER POLICY PRO- JECT L				PRODUCTS-COMP/OP AGG.	\$	1,0
				COMBINED SINGLE LIMIT (Ea accident)	\$	_
ALL OWNED AUTOS				BODILY INJURY {Per person}	\$	
HIRED AUTOS				BODILY INJURY (Per accident)	\$	
				PROPERTY DAMAGE (Per accident)	\$ '	
				AUTO ONLY - EA ACCIDENT	\$	_
				OTHER THAN AUTO ONLY: AGG	\$	
EXCESS / UMBRELLA LIABILITY				EACH OCCURRENCE	\$	
OCCUR CLAIMS MAD	E			AGGREGATE	\$	ON R V. NAIC 24732 1,000 100 1,000 1,000 1,000 1,000 1,000 1,000 1,000
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DEDUCTIBLE					\$	
RETENTION \$					\$	
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				TORY LIMITS OTHER		
ANY PROPRIETOR/PARTNER/EXECUTIVE				E.L. EACH ACCIDENT	\$	
OFFICER/MEMBER EXCLUDED?				E.L. DISEASE-EA EMPLOYEE	\$	
OTHER:				E.L. DISEASE-POLICY LIMIT	\$	_
				7		
DESCRIPTION OF OPERATIONS/LOC	ATIONS/VEHICLES/EXCLU	SIONS ADDED BY	ENDORSEMENT	SPECIAL PROVISIONS		
CERTIFICATE HOLDER		CANCELL	ATION			
		SHOULD ANY	OF THE ABOVE DES	CRIBED POLICIES BE CANCELL	ED BEFORE T	HE
CITY OF PALMETTO		EXPIRATION D WRITTEN NOT	ATE THEREOF, THE ICE TO THE CERTIFIC	ISSUING INSURER WILL ENDEAU CATE HOLDER NAMED TO THE IN OR LIABILITY OF ANY KIND UP	VOR TO MAIL 1 LEFT, BUT FAIL	LUR
P O BOX 1209 PALMETTO FL 34221						
941-721-2139		AUTHORIZED R	EPRESENTATIVE	Semant	min	t
Attentions Deams Mostin			le	ames C. Moore, Jr. Ext.	228	6
Attention: Peggy Martin					~~~~	

#### EVENT: Palmetto Historical Commission Yard Sale

Pursuant to Commission's request several years ago, the Historical Commission simultaneously submits the special function permit for each of its planned events.

**REASONS FOR SPECIAL FUNCTION PERMIT:** 

CITY SERVICES:	None
USE OF CITY PROPERTY:	Use of the Historical Park
CITY EXPENSES:	None
WAIVER OF CITY FEES:	None
INSURANCE REQUIRED:	Historic Commission's policy attached Participating vendors must submit an insurance policy prior to the date of the event.



EVENT NAME: Yard Sale APPLICANT: Palmetto Historical Commission ADDRESS: 515-10 thave. w-Palmetto CONTACT: Mandy Polson	EVENT DATE: 10-03-09 EVENT TIME: 9 AM - 1pm PHONE: 723-4991 PHONE: 723-4991
DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: ( Allex's Lemonade Stand: 5200 sored by to be announced Palmetto History	PHC, food Mendor
CITY SERVICES REQUIRED: POLICE: Streets Blocked: Traffic Control: Security PUBLIC WORKS: Barricades: Clean-up: Set-up If a temporary restroom is utilized for a period greater than five (5) days Application is available at City Hall.	y:Other: :Other: a Temporary Use Permit is required.
TEMPORARY RESTROOM FACILITIES: # of units: Proposed location(s):	# of days:

**INSURANCE REQUIREMENT:** Organized events open to the public require insurance naming the City of Palmetto as an "Additional Insured" and the insurance policy must be provided to the City Clerk ten (10) days prior to the event. If you have entered into a rental agreement for a City facility for a private event, no insurance is required. Please review Exhibit A for insurance coverage requirements.

The Special Function Permit Application must be submitted to City Commission for approval at least 30 days prior to the event. Sale or consumption of alcoholic beverages on City property is strictly prohibited. If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (See Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

Feb	18 09 11:01a	Antoinette Kilgore City of Palmetro	(941) 723-4830 8≼(72745)/⇔	P.1
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Parks Department Cr Police Department

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Cate 2.152/09 Date 2/18/09 Date 2/18/09

Daie

TO: CITY OF PALMETTO COMMISSION

FROM: RON KOPER, RISK MANAGER/SAFETY DIRECTOR

SUBJECT: PALMETTO HISTORICAL COMMISSION - YARD SALE 10/3/2009

DATE: 2/17/2009

Insurance **IS** required for this event.

\*\*NOTE: Any vendors participating in this event will be required to provide a Certificate of Coverage\*\*

			ALTER	R. THIS CERTIFICA	Ate does not amend, e Fforded by the policie	FICATE	DR W
				ORDING COVERA	AGE		N.
	ISURED	Agency Lic#: A183018		eneral ins Co of An	nerica		247:
	ALMETTO HISTORICAL COMMISSION,	INC.	INSURER B:				
	. O. BOX 1192 ALMETTO FL 34220		INSURER C:				
	· · · · · · · · · · · · · · · · · · ·		INSURER D:				
~	COVERAGES		INSURER E:				_
	IF POLICIES OF INSURANCE LISTED BELOW HA IV REQUIREMENT, TERM OR CONDITION OF ANY AY PERTAIN, THE INSURANCE AFFORDED BY TH LICLIES, AGGREGATE LIMITS SHOWN MAY HAVE	CONTRACT OR OTHER DOCUM	ENT WITH RESPECT T N IS SUBJECT TO ALL	TO WHICH THIS CERT	IFICATE MAY BE ISSUED OR		
INSR		POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS		
	GENERAL LIABILITY	01-OL-330563-2	02/06/09	02/06/10	EACH OCCURRENCE	\$	1
	X COMMERCIAL GENERAL LIABILITY			1	DAWAGE TO RENTED PREMISES (Ea occurence)	\$	
					MED. EXP (Any one person)	\$	
A	· · · · · · · · · · · · · · · · · · ·				PERSONAL & ADV INJURY	\$	1
	GEN'L AGGREGATE LIMIT APPLIES PER:				GENERAL AGGREGATE PRODUCTS-COMP/OP AGG.	\$	_1
	POLICY PRO-				FRODUCTO-COMPION AGG.	•	1
					COMBINED SINGLE LIMIT (Ea accident)	\$	
	ALL OWNED AUTOS SCHEDULED AUTOS				BODILY INJURY (Per person)	\$	
	HIRED ALTOS						
	NON-OWNED AUTOS				BODILY INJURY (Per accident)	\$	
					PROPERTY DAMAGE (Per accident)	\$ '	
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	\$	
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	EXCESS / UMBRELLA LIABILITY				AGGREGATE	s s	
						s	
	DEDUCTIBLE					\$	_
	RETENTION \$					\$	
	WORKERS COMPENSATION AND				WC STATU- TORY LIMITS OTHER		
	EMPLOYERS' LIABILITY			1	E.L. EACH ACCIDENT	\$	
	OFFICER/MEMBER EXCLUDED?				E.L. DISEASE-EA EMPLOYEE	\$	
	SPECIAL PROVISIONS below				E.L. DISEASE-POLICY LIMIT	\$	
	OTHER:				,		
	ESCRIPTION OF OPERATIONS/LOCAT			ENDORGEMENT!	SDECIAL DROVICIONS		_
DE	ESCRIPTION OF OPERATIONS/LOCAT	IONS/VEHICLES/EXCLUSI	ONS ADDED BY	ENDORSEMENI	SPECIAL PROVISIONS		
			•				
CE	ERTIFICATE HOLDER		CANCELL	ATION			
			SHOULD ANY	OF THE ABOVE DESC	RIBED POLICIES BE CANCELL	ED BEFOR	E H
			WRITTEN NOT	ICE TO THE CERTIFIC	SSUING INSURER WILL ENDEAN ATE HOLDER NAMED TO THE NOR LIABILITY OF ANY KIND UP(	LEFT, BUT I	FAIL
	CITY OF PALMETTO P O BOX 1209			PRESENTATIVES.	TO CADILLE OF ANT KIND UPC		UNCH
	PALMETTO FL 34221		AUTHORIZED RE	EPRESENTATIVE	~ ~		~