

**PALMETTO CITY COMMISSION  
OCTOBER 5, 2009 - 7:00 PM**

**PLEDGE OF PUBLIC CONDUCT**

*We may disagree, but we will be respectful to one another.  
We will direct all comments to issues.  
We will avoid personal attacks.*

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516 8th Avenue West  
Palmetto, Florida 34221

(941) 723-4570  
<http://www.palmettofl.org>

**Shirley Groover Bryant, Mayor**

**Commission Members**

**Brian Williams, Vice Mayor, Commissioner, Ward 3  
Alan Zirkelbach, Commissioner-at-Large 1  
Tamara Cornwell, Commissioner-at-Large 2  
Mary Lancaster, Commissioner, Ward 1  
Tambra Varnadore, Commissioner, Ward 2**

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*Anyone wishing to speak before the City Commission or the CRA Board must sign in and be sworn-in prior to the meeting, stating name, address and topic to be addressed. All comments will be limited to two minutes.*

Invocation, followed by the Pledge of Allegiance.

PROCLAMATION:      Habitat for Humanity  
                             Diane Shelly, Board Member  
                             Catherine Ferrer, Fundraising Programs Manager

Swearing-in of all persons intending to address City Commission or the CRA Board.

Public Comment (non-agenda items): Comments will be limited to two minutes.

**CITY COMMISSION MEETING ORDER OF BUSINESS**

**1. CITY COMMISSION AGENDA APPROVAL**

**Action Request:      Motion to approve the October 5, 2009 7:00 PM Agenda.**

**2. CITY COMMISSION CONSENT AGENDA**

- A) Special Function Permit: First Baptist Church Fall Festival (TAB 1)
- B) Family Resources-Manatee Interagency Agreement (TAB 2)
- C) BIS Digital minutes software purchase (brought forward from Workshop meeting)
- D) Estuary Park Grant-Kimley Horn engineering project (brought forward from Workshop meeting)

**Action Request:      Motion to approve the October 5, 2009 Consent Agenda.**

3. RESOLUTION NO. 09-42 (J. Freeman) (TAB 3)  
Budget amendment resolution to establish the engineering budget for 23rd Street realignment project.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, AMENDING RESOLUTION NO. 08-32, WHICH RESOLUTION ADOPTED THE BUDGET FOR FISCAL YEAR 2008-2009, AND PROVIDING FOR AN EFFECTIVE DATE.

**Action Request: Motion to adopt Resolution No. 09-42.**

4. RESOLUTION NO. 09-44 (J. Freeman) (TAB 4)  
FY 2010 budget amendment to record acceptance of the Palmetto Mobile Technology Improvement Project grant funds.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, AMENDING RESOLUTION NO. 09-38, WHICH RESOLUTION ADOPTED THE BUDGET FOR FISCAL YEAR 2009-2010, AND PROVIDING FOR AN EFFECTIVE DATE.

**Action Request: Motion to adopt Resolution No. 09-44.**

5. EDWARD BYRN MEMORIAL JUSTICE ASSISTANCE GRANT (J. Freeman) (TAB 5)  
Acceptance of the FY09 Edward Byrne Memorial Justice Assistance Grant Program and FY2010 budget amendment to record the grant funds.

**Action Request: Motion to approve and authorize the Mayor to accept the FY09 Edward Byrne Memorial Justice Assistance Grant in the amount of \$28,253.**

RESOLUTION NO. 09-45

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, AMENDING RESOLUTION NO. 09-38, WHICH RESOLUTION ADOPTED THE BUDGET FOR FISCAL YEAR 2009-2010, AND PROVIDING FOR AN EFFECTIVE DATE.

**Action Request: Motion to adopt Resolution No. 09-45.**

6. ZNS ENGINEERING CONTRACT EXTENSION (A. Tusing) (TAB 6)  
Staff requests approval of a six month extension to the ZNS Engineering contract expiring October 15, 2009 and approval of the proposed fixed Planning Services fee. An RFP for engineering services is being developed for the bid process.

**Action Request: Motion to extend the ZNS Engineering Contract until April 15, 2010 at the current scope and level of service, and to approve and authorize the Mayor to execute the Amendment of Contract for Planning Services setting the General Planning Services at a fixed monthly rate fee of \$4,150**

7. NEW JOB DESCRIPTION AND POSTING APPROVAL (J. Burton) (TAB 7)  
Revised job description pursuant to comments from the September 28, 2009 Commission review.

**Action Request: Motion to approve the Community Redevelopment Area Parks and Facilities Coordinator job description and authorize posting of the position.**

8. PROPOSED STOP SIGNS (Chief Lowe) (TAB 8)

The Police Department seeks authorization to have a traffic study performed for the placement of new stop signs on the northbound and southbound lanes at the intersection of 9th Ave. W. and 15th St. W.

**Action Request: Motion to authorize a traffic study for the placement of stop signs at 9th Ave. W. and 15th St. W.**

9. LEX'S AUTOMOTIVE CONTRACT RENEWAL (Chief Lowe) (TAB 9)

Annual renewal of the Police Department's fleet maintenance contract.

**Action Request: Motion to approve the renewal of the Agreement for Automobile Maintenance and Repair Services with Lex's Automotive and 4-Wheel Drive Repair, Inc. for a term ending September 30, 2010, pursuant to terms and conditions of the contract effective October 1, 2008.**

10. 23rd STREET REALIGNMENT UPDATE/BASEBALL FIELD UPDATE (A. Tusing)

11. DEPARTMENT HEADS' COMMENTS

12. MAYOR'S REPORT

13. COMMISSIONERS' COMMENTS

14. PUBLIC COMMENTS FOR CITY COMMISSION

Anyone wishing to speak before the City Commission must complete the Speakers Card, stating name, address, and topic to be addressed and be sworn in prior to the meeting. All comments will be limited to two minutes.

15. ADJOURNMENT

If any person desires to appeal any decision of the City Commission, the CRA, or of any other Board of the City, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (Fla. Stat. §286.0105).

The City of Palmetto does not discriminate on the basis of race, color, national origin, sex, religion, age, marital status or handicapped status in employment or in the provision of services. Handicapped individuals may receive special accommodation in services on one working day's notice (Fla. Stat. §286.26) Anyone requiring reasonable accommodation for this meeting as provided for in the Americans with Disabilities Act should contact the City Clerk by telephone at 941-723-4570, fax 941-723-4576 or e-mail [jfreeman@palmettofl.org](mailto:jfreeman@palmettofl.org) or [dponder@palmettofl.org](mailto:dponder@palmettofl.org).

POSTED: OCTOBER 1, 2009