

TAB 7

**POINT PAPER  
RES. 09-46**

**BUDGET ADJUSTMENT FOR  
OUTSTANDING ENCUMBRANCES (CARRY-OVER PO'S)**

**Problem:** The FY2009-2010 budget does not include the carry-over purchase orders from FY09.

**Background:** Each year, the city carries forward the purchase orders which were outstanding at September 30, 2009 (end of the fiscal year). The accounting system also carries forward sufficient budget, unspent in FY09, to support those purchase orders. This process amends the approved FY10 budget and requires Commission's formal approval.

Attachment A, lists, by fund and account number, the outstanding purchase orders carried forward into FY10. The attachment also lists separate, the operating and CIP purchase orders. The total amount is \$1,715,150.32 of which \$1,133,323.30 is for CIP projects.

**Alternatives:**

1. Do nothing.
2. Approve Resolution #09-46 increasing the expense budgets, per the attached list, by \$1,715,150.32

**Recommendation:** Staff recommends alternative #2, Approve Resolution #09-46

**Budget Impact:** The overall budget will be increased by the \$1,715,150.32 and is funded from the unused FY09 budget.

**RESOLUTION NO. 09-46**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, AMENDING RESOLUTION NO. 09-38, WHICH RESOLUTION ADOPTED THE BUDGET FOR FISCAL YEAR 2009-2010, AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, from time to time it is necessary to increase or decrease revenues and expenditures in certain accounts, and;

**WHEREAS**, it is necessary to provide budgetary authorization for the expenditure of these funds;

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA:**

**Section 1:** That appropriate line items of the fiscal year ending September 30, 2010 be amended by carry forward amounts of open Purchase Orders in the grand total of One Million Seven Hundred Fifteen Thousand One Hundred Fifty-One (\$1,715,151), as evidenced in the attached listing by department and purchase order number.

**Section 2:** This Resolution shall become effective immediately upon its passage.

**Section 3:** All Resolutions and parts of Resolutions in conflict herewith are repealed.

**Passed by the City Commission of the City of Palmetto, Florida in regular session with a quorum present and voting this 19th day of October, 2009.**

CITY OF PALMETTO, FLORIDA  
BY AND THROUGH THE CITY  
COMMISSION OF THE CITY OF  
PALMETTO

By: \_\_\_\_\_  
SHIRLEY GROOVER BRYANT,  
MAYOR

ATTEST: JAMES R. FREEMAN

By: \_\_\_\_\_  
City Clerk

**2009 CARRY-FORWARD ENCUMBRANCES  
RESOLUTION 09-46  
ATTACHMENT A**

Account Number	PO #	Description	Vendor Number and Name	Open Amount
<b>GENERAL FUND</b>				
0015114634	89910	CHAMBER PRO PROPOSAL #COPAL100	247252 XEROX AUDIO VISUAL	608.75
0015114751	89024	YEAR END OVERAGES	19160 RICOH AMERICAS CORPORATION	130.00
0015115223	89927	D670 MEN'S ISLA CAMP SHIRT	154 MANATEE APPAREL GRAPHICS	34.11
0015124405	89794	AFICIO MPC5000 MAINTENANCE	19163 RICOH AMERICAS CORPORATION	979.29
0015133101	89449	CHANGE ORDER - BACKUP SERVICES	23423 HIDE AWAY STORAGE SERVICES	3,000.00
0015133101	89590	IT TECHNICAL SUPPORT SERVICES	23423 HIDE AWAY STORAGE SERVICES	7,857.50
0015135223	89926	UPS GROUND FREIGHT	20318 TIGER DIRECT, INC	7.99
0015135223	89928	2-DAY EXPRESS SHIPPING	2128 BANK OF AMERICA	7.99
0015135223	89963	HARDWARE & SOFTWARE UPGRADES	3363 CITY OF PALMETTO	15,000.00
0015135242	89926	K254026 KINGSTON 2048MB MEMORY	20318 TIGER DIRECT, INC	215.94
0015135242	89928	CT917855 2GN 240PIN DIMM UPGRD	2128 BANK OF AMERICA	127.96
0015135242	89965	Sata/IDE to USB Adapter	20318 TIGER DIRECT, INC	31.98
0015135401	89964	GLC-LH-SM GE SFP, LC CONNECTOR	175410 QONCERT LLC	4,457.60
0015135401	89966	APC 1250VA LCD 120V UPS	3075 CDW GOVERNMENT, INC.	1,547.23
0015135401	89967	EVGA geforce 9500 GT Card	20318 TIGER DIRECT, INC	136.97
0015135413	89962	CONSULTING & CABLING	3363 CITY OF PALMETTO	5,000.00
0015136401	89964	WS-C3560G-48TS-S CATALYST 3560	175410 QONCERT LLC	13,431.60
0015154405	89024	AFICIO MP C4500 COLOR MNTC & COLOR COPIES	19160 RICOH AMERICAS CORPORATION	1,184.67
0015154751	89024	YEAR END OVERAGES	19160 RICOH AMERICAS CORPORATION	165.81
0015154751	89794	YEAR END OVERAGES	19163 RICOH AMERICAS CORPORATION	500.00
0015164751	89794	YEAR END OVERAGES	19163 RICOH AMERICAS CORPORATION	500.00
0015214111	89744	ACCESSORIES W/CHARGER, ANTENNA	13200 MANATEE COUNTY	236.25
0015214405	89081	AFICIO MP 3500SPF MAINTENANCE	19153 RICOH BUSINESS SYSTEM	1,242.00
0015215223	89538	CUSTOM GALLS TACTICAL CARRIERS	7000 GALLS INCORPORATED	209.98
0015215223	89883	BADGES AND BARS - UNIFORMS	7000 GALLS INCORPORATED	355.00
0015215242	89885	DRAG SLED FHP	24850 BRAKER BOX	275.00
0015215242	89977	LIFTING TAPE, FINGER PRINT PAD, BECKING CARDS	12820 LYNN PEAVEY COMPANY	322.35
0015215251	89927	D670 MEN'S ISLA CAMP SHIRT	154 MANATEE APPAREL GRAPHICS	82.98
0015215251	89978	BADGE GOLD AND TACTICAL CARRIER	7000 GALLS INCORPORATED	172.99
0015216401	89744	MACOM P7150 PORTABLE RADIO	13200 MANATEE COUNTY FINANCE	3,566.25
0015234751	89794	YEAR END OVERAGES	19163 RICOH AMERICAS CORPORATION	500.00
0015245223	89183	MAINTENANCE INCLUDES ALL PARTS	19160 RICOH AMERICAS CORPORATION	11.65
0015404405	89233	MAINTENANCE INCLUDES ALL PARTS	19153 RICOH BUSINESS SYSTEM	1,031.94
0015433101	71070	CONTRACT OVERAGES	230788 WALLACE ROBERTS & TODD, L	2,431.76
0015724634	89916	FUMIGATION FOR DRY TERMITES	209078 TOTAL CONTROL TERMITE & P	3,900.00
0015724634	89957	HID PROXPRO CARD READER, CARD READER	191514 SONITROL	3,807.00
0015724634	89976	re217551amp	19564 HIGHLAND TRACTOR COMPANY	27.65
0015725221	89787	Adonida Palms 15 gal.	130499 MARIPOSA NURSERY INC.	130.00

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Account Number	PO #	Description	Vendor Number and Name	Open Amount
0015725221	89810	DWF Raphiolepis 3 gal. & various plants	130499 MARIPOSA NURSERY INC.	853.75
0015725223	89043	AFICIO 1515MF COPIER MAINTENAN	19153 RICOH BUSINESS SYSTEM	324.92
<b>TOTAL GENERAL FUND</b>				<u>74,406.86</u>
<b>CAPITAL PROJECTS FUND</b>				
30160731206	76716	TRAFFIC MOBILITY STUDY	180061 RENAISSANCE PLANNING GROUP	11,017.69
30160731207	77406	7th Street Extension Project	12607 LOMBARDO,FOLEY & KOLARIK	12,817.27
30160763006	89861	CRUSHED ROCK AS NEEDED	23490 WOODRUFF & SONS INC	1,254.57
30160763007	89642	10TH ST-10TH AVE IMPROVEMENT	12607 LOMBARDO,FOLEY & KOLARIK	17,784.00
30160763007	78386	WA#2 - RECONSTRUCT STORMWATER ASPHALT,	15510 ONECO CONCRETE & ASPHALT,	8,228.25
30160763007	78386	WA#3 INSTALL SIDEWALKS 4TH AVE ASPHALT,	15510 ONECO CONCRETE & ASPHALT,	7,374.50
30160763007	89641	10TH ST-14TH AVE IMPROVEMENT	12607 LOMBARDO,FOLEY & KOLARIK	20,038.00
30160763009	89956	DESIGN AND PLANS PREPRATION	85311 HEIDT & ASSOCIATES INC	47,884.48
<b>TOTAL CAPITAL PROJECTS FUND (CIP)</b>				<u>126,398.76</u>
<b>ROAD AND BRIDGE FUND</b>				
3075413416	89616	Removal of large oak tree	72391 G & S LAWN MAINTENANCE	500.00
3075414634	89790	Repair of Vehicle #746	2214 BEN'S AUTO BODY	1,398.40
3075414634	89808	Repair sidewalk on 17th St.W.	16586 ANDERSON ASPHALT & CONCRET	1,000.00
3075414634	89857	nut #9x-2065, Rod #104-1970, turnbuckle #134-0453	18320 RINGHAVER EQUIPMENT COMPANY	47.22
3075414634	89877	R&R main boom #360	16645 PORT MANATEE SHIP REPAIR	300.00
3075415302	89051	ASPHALT AS NEEDED	19801 SUPERIOR ASPHALT	172.36
3075415302	89467	Tack as Needed	19801 SUPERIOR ASPHALT	40.00
3075415302	89953	Remove and install curb	15510 ONECO CONCRETE & ASPHALT	8,490.00
<b>TOTAL ROAD AND BRIDGE FUND</b>				<u>11,947.98</u>
<b>WATER AND SEWER FUND</b>				
4325334636	89969	AFCKM73TRK:TRAFFIC REPAIR KIT	6247 FEI #44 - FERGUSON ENTERPRI	144.60
4325335263	89162	CITY WATER FOR RESALE	13300 MANATEE COUNTY UTILITY	80,000.00
4325363116	77481	USER FEE STUDY	20787 BURTON & ASSOCIATES	10,000.00
4325364751	89794	YEAR END OVERAGES	19163 RICOH AMERICAS CORPORATION	68.07
4325375223	89163	QUARTERLY WELL MONITORING	2115 BENCHMARK ENVIRO ANALYTICAL	13,176.75
<b>TOTAL WATER AND SEWER OPERATING</b>				<u>103,389.42</u>
43263331207	77406	7th Street Extension Project	12607 LOMBARDO,FOLEY & KOLARIK I	25,704.91
43263231207	77406	7th Street Extension Project	12607 LOMBARDO,FOLEY & KOLARIK I	25,704.92

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Account Number	PO #	Description	Vendor Number and Name	Open Amount
43263331207	78511	WWTP CAPACITY RE-RATE STUDY	19523 JONES, EDMUNDS & ASSOCIATES	1,734.00
43263363007	78301	REHAB LS#19 OVERPASS AND LS#17	17729 VEOLIA WATER NORTH AMERICA	16,034.32
43263363007	89961	WWTP UPGRADES CIP 2009	17729 VEOLIA WATER NORTH AMERICA	300,000.00
43263363009	89958	WWTP REPAIR & REPLACE CIP 2009	17729 VEOLIA WATER NORTH AMERICA	70,000.00
43263363009	89849	LIFT STATION CIP 2009 LS#9 #20, #19	17729 VEOLIA WATER NORTH AMERICA	48,000.00
			<b>TOTAL WATER AND SEWER CIP</b>	<u>487,178.15</u>
			<b>TOTAL WATER AND SEWER FUND</b>	<u>590,567.57</u>
<b>STORMWATER FUND</b>				
4405383116	89791	QUARTERLY MTCE-DAVIDSON CREEK	346 E CO CONSULTANTS, INC.	805.00
4405383120	71550	STORMWATER WATER DRAINAGE PW	29660 ZNS ENGINEERING L.C.	8,876.67
4405383120	89840	re-cert for girls club pond	29660 ZNS ENGINEERING L.C.	225.00
4405383120	89892	1ST NAM SAMPLING EVENT	19523 JONES, EDMUNDS & ASSOCIATES	6,000.00
4405384634	89837	Repair Alamo deck lid	16645 PORT MANATEE SHIP REPAIR	120.00
4405385223	89520	sod as needed	19495 SMR FARMS	200.00
4405385242	89139	SMALL TOOLS AS NEEDED	7550 GROWERS HARDWARE COMPANY	89.50
			<b>TOTAL STORMWATER OPERATING</b>	<u>16,316.17</u>
44064063007	78384	ENGINEERING SERVICES WA#3	7235 GIFFELS-WEBSTER ENGINEERS I	6,650.00
			<b>TOTAL STORMWATER CIP</b>	<u>6,650.00</u>
			<b>TOTAL STORMWATER FUND</b>	<u>22,966.17</u>
<b>REUSE FUND</b>				
46066063005	78479	ASR EXPLORATORY WELL	167275 PBS&J	493,096.39
46066063005	78616	INTERCONNECT STUDY L854 REUSE	58 CITY OF BRADENTON	20,000.00
			<b>TOTAL REUSE CIP</b>	<u>513,096.39</u>
<b>CRA FUND</b>				
6905596300	77061	7th St Signalization	180549 ROAD RUNNER HIGHWAY SIGNS	12,787.10
6905596300	78936	Ward 1 Phase 2 Infrastructure	7235 GIFFELS-WEBSTER ENGINEERS I	306,497.00
6905598211	89930	SF #09-05 Katsamakias	102642 KATSAMAKIAS, TONY AND JULY	8,974.50
6905598212	60288	HABEN BLVD IMPROVEMENTS	29660 ZNS ENGINEERING L.C.	23,184.46
6905598214	78274	8th ave drainage study	30233 CPH ENGINEERING INC	2,114.28
6905598214	89935	Add engineering for Riverside	12607 LOMBARDO, FOLEY & KOLARIK	22,209.25
			<b>TOTAL CRA FUND</b>	<u>375,766.59</u>
			<b>GRAND TOTAL OPERATING ENCUMBRANCES</b>	<u>581,827.02</u>
			<b>GRAND TOTAL CIP ENCUMBRANCES</b>	<u>1,133,323.30</u>
			<b>GRAND TOTAL CARRY-FORWARD ENCUMBRANCES</b>	<u>1,715,150.32</u>