

TAB 5



SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Holiday Party, Private
APPLICANT: Eileen Hoffner
ADDRESS: 2103 27th Ave. Blvd. W.
CONTACT: Eileen Hoffner

EVENT DATE: 12/11/09
EVENT TIME: 6:00-10:PM
PHONE: 722 2966
PHONE: cell 545-3080

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: see attached
Requesting use of dead end street

ANTICIPATED ATTENDANCE: 40 cars

CITY SERVICES REQUIRED:

POLICE: Streets Blocked: _____ Traffic Control: _____ Security: _____ Other: _____
PUBLIC WORKS: Barricades: _____ Clean-up: _____ Set-up: _____ Other: _____

2 cones

If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.

TEMPORARY RESTROOM FACILITIES: # of units: N/A # of days: _____
Proposed location(s): _____

INSURANCE REQUIREMENT: Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit. . **Please review Exhibit A for insurance coverage requirements.**

The Special Function Permit Application must be submitted to City Commission for approval at least 30 days prior to the event. Sale or consumption of alcoholic beverages on City property is strictly prohibited. If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (See Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

THIS PORTION OF THE PAGE INTENTIONALLY LEFT BLANK.

PLEASE CONTINUE TO PAGE 2.

Special Function Permit Application
Page 2

EVENT: Holiday Party - Private

Event Date: Dec. 11, 2009

HOLD HARMLESS AGREEMENT

Eileen M. Hoffner
(Name of Organization/Person) agrees to indemnify and hold harmless the City of Palmetto

from any and all liability, defense costs, including other fees, loss or damage the City of Palmetto may suffer as a result of claims, demands, costs, or judgments against it arising from Eileen M. Hoffner's activities as indicated in the Special Function Application form.

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

Eileen M. Hoffner
Permittee

CITY APPROVAL:

Public Works Director _____	Date _____
Risk Management _____	Date _____
Parks Department _____	Date _____
Police Department _____	Date <u>11/23/09</u>
North River Fire _____	Date _____
APPROVED BY COMMISSION: _____	Date _____

Internal use only
Date Received: 11/23/09
W. Under

EVENT: Holiday Party - Private

Event Date: Dec. 11, 2009

HOLD HARMLESS AGREEMENT

Eileen M. Hoffner agrees to indemnify and hold harmless the City of Palmetto
(Name of Organization/Person)

from any and all liability, defense costs, including other fees, loss or damage the City of Palmetto may suffer as a result of claims, demands, costs, or judgments against it arising from Eileen M. Hoffner's activities as indicated in the Special Function Application form.
(Name of Organization/Person)

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

Eileen M. Hoffner
Permittee

CITY APPROVAL:

Public Works Director _____	Date _____
Risk Management _____	Date _____
Parks Department _____	Date _____
Police Department _____	Date _____
North River Fire <u>[Signature]</u> _____	Date <u>11/24/09</u>
APPROVED BY COMMISSION: _____	Date _____

Internal use only
Date Received: 11/23/09
[Signature]

EVENT: Holiday Party - Private

Event Date: Dec. 11, 2009

HOLD HARMLESS AGREEMENT

Eileen M. Hoffner agrees to indemnify and hold harmless the City of Palmetto
(Name of Organization/Person)

from any and all liability, defense costs, including other fees, loss or damage the City of Palmetto may suffer as a result of claims, demands, costs, or judgments against it arising from Eileen M. Hoffner's activities as indicated in the Special Function Application form.
(Name of Organization/Person)

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS AND INDEMNITY.

Eileen M. Hoffner
Permittee

CITY APPROVAL:

Public Works Director [Signature]

Date 11/25/09

Risk Management [Signature]

Date 11/24/09

Parks Department [Signature]

Date 11/24/09

Police Department _____

Date _____

North River Fire _____

Date _____

APPROVED BY COMMISSION: _____

Date _____

Internal use only
Date Received: 11/23/09
[Signature]

This request is to gain permission to angle park, rather than parallel park, on a portion of a dead end road for one evening during a private party. CPA Associates, a local Accounting firm, where my husband is a partner, is having their holiday party at our house on the evening of December 11th. 27th Ave. Blvd. W. is a little used dead end road. Currently, only one house is occupied further down than ours. By parking out in the street, we can eliminate damage to the sprinkler system and lawn. With the angled parking there will still be access to the entire street in case of emergency.

