

**TAB 9**



# City of Palmetto Agenda Item

Meeting Date

12/7/09

**Presenter:**  **Department:**

**Title:**  
**BUDGET AMENDMENT Resurfacing - 10<sup>th</sup> St W from 14<sup>th</sup> Ave West to 8<sup>th</sup> Ave W**

**PROBLEM:**Resolution # 09-50 to adopt FDOT to properly record the increase to revenue and expense for FDOT contract #426728 in the amount of \$96,873.

**BACKGROUND:**FDOT awarded the City LAP funding to resurface a section of streets; 10<sup>th</sup> st W from 14<sup>th</sup> Ave W to 8<sup>th</sup> Ave W. The grant was approved by Commission (Res #09-28 on 6/15/09). The City has received the Notice to Proceed by FDOT effective 10/22/09 therefore budget for Revenue and Expenses will need to be added to FY10 Budget. No Matching Required.

**Budgeted Amount:**  **Budget Page No(s):**  **Available Amount:**  **Expenditure Amount:**

**Additional Budgetary Information:**

**Funding Source(s):**  **Sufficient Funds Available:**  Yes  No **Budget Amendment Required:**  Yes  No **Source:**

**City Attorney Reviewed:**  Yes  No  N/A **Advisory Board Recommendation:**  For  Against  N/A **Consistent With:**  Yes  No  N/A

**Potential Motion/Direction Requested:**

**Staff Contact:**

**Attachments:**

**RESOLUTION NO. 09-50**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, AMENDING RESOLUTION NO. 09-38, WHICH RESOLUTION ADOPTED THE BUDGET FOR FISCAL YEAR 2009-2010, AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, from time to time it is necessary to increase or decrease revenues and expenditures in certain accounts, and;

**WHEREAS**, it is necessary to provide budgetary authorization for the expenditure of these funds;

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA:**

**Section 1:** That Revenue Account 301 331 4000 9597, 10<sup>th</sup> St Resurface FDOT Grant, for the fiscal year ending September 30, 2010 is increased by Ninety-Six Thousand Eight Hundred Seventy-Three dollars (\$96,873) for the resurfacing of streets from 10<sup>th</sup> St W from 14<sup>th</sup> Ave W to 8<sup>th</sup> Ave W.

**Section 2:** That Expense Account 301 704 6300 9597, 10<sup>th</sup> St Resurface FDOT Grant for the fiscal year ending September 30, 2010 is increased by Ninety-Six Thousand Eight Hundred Seventy-Three dollars (\$96,873) for the resurfacing of streets from 10<sup>th</sup> St W from 14<sup>th</sup> Ave W to 8<sup>th</sup> Ave W.

**Section 3:** This Resolution shall become effective immediately upon its passage.

**Section 4:** All Resolutions and parts of Resolutions in conflict herewith are repealed.

**PASSED AND DULY ADOPTED**, in regular session, by the City Commission of the City of Palmetto, with a quorum present and voting, this 7th day of December, 2009.

CITY OF PALMETTO, FLORIDA  
BY AND THROUGH THE CITY  
COMMISSION OF THE CITY OF  
PALMETTO

By: \_\_\_\_\_  
SHIRLEY GROOVER BRYANT,  
MAYOR

ATTEST: JAMES R. FREEMAN

By: \_\_\_\_\_  
City Clerk



# Florida Department of Transportation

Capital Project 9-50  
301 704 6300 9597  
301 331 4000 9597

CHARLIE CRIST  
GOVERNOR

801 North Broadway Avenue  
Bartow, Florida 33830

STEPHANIE C. KOPELOUSOS  
SECRETARY

October 22, 2009

City of Palmetto  
Mr. Frank Woodard, Deputy Director  
600 17<sup>th</sup> Street  
Palmetto, Florida 34221

RE: NOTICE TO PROCEED – CONSTRUCTION PHASE ONLY

FM #:	426728-1-58-01
County:	Manatee
F.A.P. No.:	ARRA 288 B
Contract No.:	AP K05
Description:	Resurfacing -- 10 <sup>th</sup> Street West from 14 <sup>th</sup> Avenue West to 8 <sup>th</sup> Avenue West

Dear Mr. Woodard:

In accordance with SECTION 3.06 of the Local Agency Program (LAP) Agreement, dated **June 26, 2009** between the Department and the City of Palmetto for construction of the above referenced project, *you are hereby authorized to proceed with the **construction phase*** on this project. Services are to begin on or after **October 22, 2009** and be completed on or before **December 31, 2012**.

Please forward the bid tabulations and the anticipated contractor who will be awarded the project for review prior to awarding the project. Once documents are reviewed and approved, the City will be notified and the contract can be awarded. Additionally, please forward a copy of your Construction Notice to Proceed to the contractor along with the executed construction contract to my attention at the address listed below. Please ensure the Agency will inform the Department in writing of the commencement and completion of the phase.

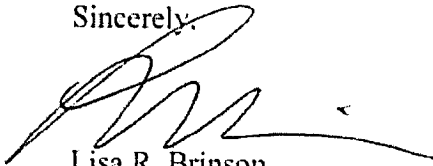
Please keep in mind that invoices can be submitted monthly; however, an invoice must be submitted quarterly each fiscal year. Also, the Florida Department of Transportation fiscal year begins July 1 and ends June 30. Upon completion of the phase, the Department will have forty-five (45) working days after receipt of the final invoice to review, inspect and approve the project phase for payment.

Please contact Lance Grace, Operation Center Manager at (941) 359-7315 a week or more before commencing work.

District One, District Contracts Office  
801 North Broadway Avenue \* Bartow, FL 33830  
(863) 519-2836 \* (863) 519-1981 (Fax) \* MS 1-18

If I can be of further assistance, please give me a call at (863) 519-2836 or e-mail at (lisa.brinson@dot.state.fl.us).

Sincerely,

A handwritten signature in black ink, appearing to read 'L. Brinson', with a long horizontal flourish extending to the right.

Lisa R. Brinson  
Local Agency Program Coordinator

Cc: File

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**LOCAL AGENCY PROGRAM AGREEMENT**

**EXHIBIT "B"**

**SCHEDULE OF FUNDING**

<b>AGENCY NAME &amp; BILLING ADDRESS</b> City of Palmetto 600 17 <sup>th</sup> Street West Palmetto, Florida 34221	<b>FPN:</b> 426728-1
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**PROJECT DESCRIPTION**

Name: Resurface

Length: approx. 2,640 LF

Termini: 10<sup>th</sup> W Street from 14<sup>th</sup> Avenue West to 8<sup>th</sup> Avenue W

This agreement covers the construction phase cost. Funds for construction phase will be available in fiscal year 2008/2009. No construction phase work may commence without issuance of a NOTICE TO PROCEED from the Department. Availability of any funds is subject to legislative approval.

TYPE OF WORK By Fiscal Year	FUNDING		
	(1) TOTAL PROJECT FUNDS	(2) AGENCY FUNDS	(3) STATE & FEDERAL FUNDS
<b>Planning</b> 2008-2009			
2009-2010			
2010-2011			
Total Planning Cost			
<b>Project Development &amp; Environment (PD&amp;E)</b> 2008-2009			
2009-2010			
2010-2011			
Total PD&E Cost			
<b>Design</b> 2008-2009			
2009-2010			
2010-2011			
Total Design Cost			
<b>Right-of-Way</b> 2008-2009			
2009-2010			
2010-2011			
Total Right-of-Way Cost			
<b>Construction</b> 2008-2009	\$96,873		\$96,873
2009-2010			
2010-2011			
2011-2012			
Total Construction Cost			
<b>Construction Engineering and Inspection (CEI)</b> 2008-2009			
2009-2010			
2010-2011			
Total CEI Cost			
Total Construction and CEI Costs			
<b>TOTAL COST OF THE PROJECT</b>	<b>\$96,873</b>		<b>\$96,873</b>

The Department's fiscal year begins on July 1. For this project, funds are not projected to be available until after the 1st of July of each fiscal year. The Department will notify the Agency, in writing, when funds are available.