

TAB 10



City of Palmetto Agenda Item

Meeting Date

12/7/09

Presenter: Allen R. Tusing, Director

Department: Public Works

Title:

Resurfacing Project: 10th Street West from 8th Avenue West to 14th Avenue West
COP Job #09-597

ZNS ENGINEERING- WORK ASSIGNMENT #2

Problem:

Recently, the Public Works Department was awarded with American Recovery and Reinvestment Act (ARRA) money in the amount of \$96,873 to surface 10th Street from 8th Avenue West to 14th Avenue West. This project will be coordinated with the two proposed intersection improvement projects at 10th Street W. and 10th Avenue W. and 10th Street W. and 14th Avenue W. The length of the project is approximately 2,640 linear feet.

Background:

Public Works is proposing to use ZNS for Construction Engineering and Inspection (CEI) services to during construction insure that the contractor is complying with the all ARRA requirements.

Budgeted Amount: \$4,000.00
Budget Page No(s):
Available Amount: \$0.00
Expenditure Amount: \$0.00

Additional Budgetary Information:

Funding Source(s): 307-541-3120
Sufficient Funds Available: Yes No
Budget Amendment Required: Yes No
Source:

City Attorney Reviewed: Yes No N/A
Advisory Board Recommendation: For Against N/A
Consistent With: Yes No N/A

Potential Motion/Direction Requested: Authorize the Mayor to execute Work Assignment #2 with ZNS Engineering to provide CEI services.

Staff Contact: Allen R. Tusing, Director

Attachments: ZNS Engineering- Work Assignment #2

ZNS Engineering, LC

WORK ASSIGNMENT #2

Pursuant to the City of Palmetto Agreement for Professional Engineering Services, entered into by and between the CITY OF PALMETTO (City) and ZNS Engineering, L.C. (ZNS), the City hereby authorizes the following professional services under said Agreement:

TITLE OF PROJECT: **Resurfacing Project
10th St W from 8th Ave W to 14th Ave W
COP Job #09-597**

DESCRIPTION OF AUTHORIZED SERVICES:

The following Scope of Services represents construction engineering and inspection (CEI) for the resurfacing at 10th Street West from 8th Avenue West to 14th Avenue West, Palmetto, Florida 34221.

Key personnel for this Work Assignment shall be Jeb C. Mulock, PE and Karen Wilson, Construction Manager.

<u>Tasks</u>	<u>Estimated Cost</u>
Construction Engineering Services	\$4,000.00

METHOD OF COMPENSATION: The compensation to the Consultant for the performance of the above identified services shall be pursuant to the Rate Schedule as defined in said Agreement, to the extent set forth as follows:

Time and Material Fee with a Not to Exceed Amount of : **\$4,000.00**

The Consultant agrees to perform the professional services outlined above at the method of compensation set forth above, upon receipt of authorization from the City of Palmetto.

Attest:

ZNS Engineering, LC

By:



Assistant Secretary/Treasurer

Jeb C. Mulock, PE, Assistant VP
(Printed Name/Title)

11.16.2009
Date

The City of Palmetto hereby authorizes the professional services outlined above at the method of compensation set forth above.

CITY OF PALMETTO, FLORIDA

By:

Shirley Groover Bryant, Mayor

Date

CITY OF PALMETTO
RESURFACING PROJECT

SCOPE OF SERVICES

CONSTRUCTION ENGINEERING SERVICES

ZNS will **a)** act as Liaison to the City of Palmetto for communication with Construction Manager (CM) of all events and issues during progress of the contract, invoice approvals, time extensions and contract supplements; **b)** coordinate and attend a preconstruction conference; attend onsite inspections, review of MOT plans and implementation, monitoring work zones, observation of work practices and installation, monitoring of activities, monitor testing, maintain records of daily operations and events that affect work, monitor, inspect and document compliance of construction with projects approved plans and specs, provide documentation of CEI's compliance with ARRA (American Recovery & Reinvestment Act) requirements; **c)** conduct photographic documentation during construction, normal progress of work, critical path issues, accidents, unsafe work conditions, unusual construction techniques, damages and any activity which may result in claims.

EXCLUSIONS

The following items are not included, assumed not to be necessary, in the time and material/not to exceed fee, but can be performed as requested by the City on a time and materials basis:

1. Bid Documents
 - Compile bid documents
 - Contract quantity estimates
 - Notice and manage of bid process
 - Tabulate and provide bid analysis
2. Contract Documents
 - Coordinate contract preparation
 - Manage execution
 - Ongoing contract compliance monitoring
3. Engineering Services
 - Review and approve record drawings
 - Final estimate/contract quantity reconciliation
 - Public information services
 - Claims review and analysis and settlement assistance