

TAB 11



City of Palmetto Agenda Item

Meeting Date

12/7/09

Presenter: Jim Freeman

Department: City Clerk

Title:

BUDGET AMENDMENT for Intersection Improvement of 10th St W at 14th Ave W provided by FDOT grant.

PROBLEM: Resolution # 09-51 to adopt FDOT to properly record the increase to revenue and expense for FDOT contract #420876 in the amount of \$400,000.

BACKGROUND: FDOT awarded the City LAP funding for intersection improvements at 10th St W and 14th Ave W. The grant was approved by Commission (Res #09-33 on 9/14/09). The City has received the Notice to Proceed by FDOT effective 10/29/09 therefore budget for Revenue and Expenses will need to be added to FY10 Budget. No Matching Required.

Budgeted Amount:	\$400,000 .00	Budget Page No(s):		Available Amount:	\$0.00	Expenditure Amount:	\$400,000 .00
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Additional Budgetary Information: To increase Revenue - 301-331-4000-7576 and increase expenses 301-701-6300-7576 by \$400,000.

Funding Source(s):	LAP Agreemnt	Sufficient Funds Available:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Budget Amendment Required:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Source:	FDOT
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City Attorney Reviewed:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Advisory Board Recommendation:	<input type="checkbox"/> For <input type="checkbox"/> Against <input checked="" type="checkbox"/> N/A	Consistent With:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
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Potential Motion/Direction Requested: Approve Budget Amendment 09-51 to allow for revenue from FDOT and expenses incurred by the City. The net effect is zero on the 2010 budget

Staff Contact: Cheryl A. Miller Finance

Attachments: FDOT Notice to Proceed Letter dated 10/29/09

RESOLUTION NO. 09-51

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, AMENDING RESOLUTION NO. 09-38, WHICH RESOLUTION ADOPTED THE BUDGET FOR FISCAL YEAR 2009-2010, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, from time to time it is necessary to increase or decrease revenues and expenditures in certain accounts, and;

WHEREAS, it is necessary to provide budgetary authorization for the expenditure of these funds;

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA:

Section 1: That Revenue Account 301 331 4000 7576, 10th & 14th FDOT Grant, for the fiscal year ending September 30, 2010 is increased by Four Hundred Thousand dollars (\$400,000) for the improvement of streets from 10th St W from 14th Ave W.

Section 2: That Expense Account 301 701 6300 7576, 10th & 14th FDOT Grant, for the fiscal year ending September 30, 2010 is increased by Four Hundred Thousand dollars (\$400,000) for the improvement of streets from 10th St W from 14th Ave W.

Section 3: This Resolution shall become effective immediately upon its passage.

Section 4: All Resolutions and parts of Resolutions in conflict herewith are repealed.

PASSED AND DULY ADOPTED, in regular session, by the City Commission of the City of Palmetto, with a quorum present and voting, this 7th day of December, 2009.

CITY OF PALMETTO, FLORIDA
BY AND THROUGH THE CITY
COMMISSION OF THE CITY OF
PALMETTO

By: _____
SHIRLEY GROOVER BRYANT,
MAYOR

ATTEST: JAMES R. FREEMAN

By: _____
City Clerk

7-51



Capital Project

301 704 6300-7574
301 331 4000 7576

Florida Department of Transportation

CHARLIE CRIST
GOVERNOR

801 North Broadway Avenue
Bartow, Florida 33830

STEPHANIE C. KOPELOUSOS
SECRETARY

October 29, 2009

City of Palmetto
Mr. Frank Woodard, Deputy Director
600 17th Street
Palmetto, Florida 34221

RE: NOTICE TO PROCEED – CONSTRUCTION PHASE ONLY

FM #:	420876-1-58-01
County:	Manatee
F.A.P. No.:	8887 706 A
Contract No.:	AP Q39
Description:	Intersection Improvements – 10 th Street West at 14 th Avenue West

Dear Mr. Woodard:

In accordance with SECTION 3.06 of the Local Agency Program (LAP) Agreement, dated **October 29, 2009** between the Department and the City of Palmetto for construction of the above referenced project, *you are hereby authorized to proceed with the construction phase* on this project. Services are to begin on or after **October 29, 2009** and be completed on or before **December 31, 2012**.

Please forward the bid tabulations and the anticipated contractor who will be awarded the project for review prior to awarding the project. Once documents are reviewed and approved, the City will be notified and the contract can be awarded. Additionally, please forward a copy of your Construction Notice to Proceed to the contractor along with the executed construction contract to my attention at the address listed below. Please ensure the Agency will inform the Department in writing of the commencement and completion of the phase.

Please keep in mind that invoices can be submitted monthly; however, an invoice must be submitted quarterly each fiscal year. Also, the Florida Department of Transportation fiscal year begins July 1 and ends June 30. Upon completion of the phase, the Department will have forty-five (45) working days after receipt of the final invoice to review, inspect and approve the project phase for payment.

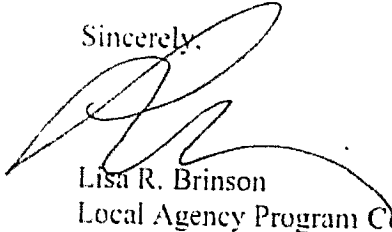
Please contact Lance Grace, Operation Center Manager at (941) 359-7315 a week or more before commencing work.

District One, District Contracts Office
801 North Broadway Avenue * Bartow, FL 33830
(863) 519-2836 * (863) 519-1981 (Fax) * MS 1-18

\$ 400,000

If I can be of further assistance, please give me a call at (863) 519-2836 or e-mail at (lisa.brinson@dot.state.fl.us).

Sincerely,

A handwritten signature in black ink, appearing to read 'Lisa R. Brinson', with a long horizontal flourish extending to the right.

Lisa R. Brinson
Local Agency Program Coordinator

Cc: File

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
LOCAL AGENCY PROGRAM AGREEMENT

EXHIBIT "B"

SCHEDULE OF FUNDING

AGENCY NAME & BILLING ADDRESS City of Palmetto 600 17 th Street West Palmetto, Florida 34221	FPN: 420876-1-58-01
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PROJECT DESCRIPTION

Name: Intersection Improvements
 Termini: 10th Street W at 14th Avenue W

Length: approx 1200 feet

This agreement covers the construction phase cost. Funds for construction phase will be available in fiscal year 2009/2010. No construction phase work may commence without issuance of a NOTICE TO PROCEED from the Department. Availability of any funds is subject to legislative approval.

TYPE OF WORK By Fiscal Year	FUNDING		
	(1) TOTAL PROJECT FUNDS	(2) AGENCY FUNDS	(3) STATE & FEDERAL FUNDS
Planning			
2008-2009			
2009-2010			
2010-2011			
Total Planning Cost			
Project Development & Environment (PD&E)			
2008-2009			
2009-2010			
2010-2011			
Total PD&E Cost			
Design			
2008-2009			
2009-2010			
2010-2011			
Total Design Cost			
Right-of-Way			
2008-2009			
2009-2010			
2010-2011			
Total Right-of-Way Cost			
Construction			
2008-2009			
2009-2010	\$400,000		\$400,000
2010-2011			
2011-2012			
Total Construction Cost			
Construction Engineering and Inspection (CEI)			
2008-2009			
2009-2010			
2010-2011			
Total CEI Cost			
Total Construction and CEI Costs			
TOTAL COST OF THE PROJECT	\$400,000		\$400,000

The Department's fiscal year begins on July 1. For this project, funds are not projected to be available until after the 1st of July of each fiscal year. The Department will notify the Agency, in writing, when funds are available.