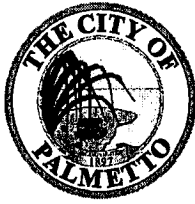


TAB 2



SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Cinco de Mayo Festival
APPLICANT: ALVAREZ Mexican Restaurant
ADDRESS: 1431 8th Ave
CONTACT: MARIE ALVAREZ

EVENT DATE: 5-8-10
EVENT TIME: 3-11 PM
PHONE: 722-3259
PHONE: 729-2232

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Festival will be held at the ALVAREZ Mexican Restaurant. There will be food, contests, music dancing & dancers. *CLOSE 15th St. between 8th & 9th Ave. *

ANTICIPATED ATTENDANCE: 300 - 500

CITY SERVICES REQUIRED:

POLICE: Streets Blocked: Traffic Control: Security: Other:
PUBLIC WORKS: Barricades: Clean-up: Set-up: Other:

If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.

TEMPORARY RESTROOM FACILITIES: # of units: 4 # of days: 1
Proposed location(s): ON 15th St. in grassy area

INSURANCE REQUIREMENT: Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit.

Please review Exhibit A for insurance coverage requirements. To purchase insurance policies of appropriate coverage through the City, please complete and submit the Special Events Application Quote Form (Exhibit B).

The Special Function Permit Application must be submitted to City Clerk's office at least 30 days prior to the event.

Sale or consumption of alcoholic beverages on City property is strictly prohibited.

If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (See Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

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PLEASE CONTINUE TO PAGE 2.

Special Function Permit Application

Page 2

EVENT: Cinco de Mayo Festival

Event Date: 5-8-10

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

[Signature]
Permittee

CITY APPROVAL:

Public Works Director [Signature]

Date 3-25-10

Risk Management [Signature] Pending INS

Date 3/24/10 7-5 8

Parks Department [Signature] (SEE ATTACHMENT)

Date 3/24/10

Police Department _____

Date _____

North River Fire _____

Date _____

APPROVED BY COMMISSION: _____

Date _____

Internal use only
Date Received: 3-22-10
[Signature]

Special Function Permit Application
Page 2

EVENT: Cinco de Mayo Festival

Event Date: 5-8-10

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

[Signature]
Permittee

CITY APPROVAL:

Public Works Director _____

Date _____

Risk Management _____

Date _____

Parks Department _____

Date _____

Police Department _____

Date _____

North River Fire _____

Date 3/24/10

APPROVED BY COMMISSION: _____

Date _____

Internal use only
Date Received: 3-22-10
[Signature]

Special Function Permit Application

Page 2

EVENT: Cinco de Mayo Festival

Event Date: 5-8-10

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

[Signature]
Permittee

CITY APPROVAL:

Public Works Director _____

Date _____

Risk Management _____

Date _____

Parks Department _____

Date _____

Police Department [Signature] _____

Date 3/26/10

North River Fire _____

Date _____

APPROVED BY COMMISSION: _____

Date _____

Internal use only
Date Received: 3-22-10
[Signature]

To: City Commission
Thru: Allen Tusing, Public Works Director
From: Geoff Seger, Parks Director
Re: Cinco de Mayo Festival

Parks staff will deliver safety cones to Alvarez Restaurant on Friday, May 7, 2010. Event staff will set up cones to close 15th Street at 8th Ave. and 9th Ave and the restaurant's parking lot.

Parks staff will pick up cones on Monday, May 3, 2010.

In-Kind Service

75 – 36" Safety Cones to block roads and parking lot.