

TAB 17



# City of Palmetto Agenda Item

**Meeting Date**

6/21/10

**Presenter:** Allen R. Tusing

**Department:** Public Works

**Title:**

City of Palmetto Engineering Consultants

The City's engineering consultant contracts have expired. We requested an RFQ through the Purchasing Department and received responses from thirty Engineering Firms that were interested. A committee consisting of Gracie Johnson, Jim Freeman, Ray Daiuto of Veolia, Frank Woodard and myself, reviewed the proposals. The thirty were reviewed based on the following criteria: Firms history and background, firm location, staff qualifications, references, and municipale clients & experience. Based on the criteria, the firms were reviewed and the top 10 firms were selected based on the grading that was received. The top ten firms were (not in any order) Kimley Horn, PBS&J, Wade Trim, Lombardo, Wilson Miller, JEA, Cardno TBE, Stanley, King and ZNS. These firms were interviewed on Wednesday and Thursday of last week and the committee selected, through discussion, seven of the firms and then by vote selected the top four which are Lombardo, PBS&J, Wade Trim and JEA. We are recommending that Lombardo, Foley and Kolarik be assigned as the City Engineer and a contract be negotiated. We are also recommending that contracts be negotiated with PBS&J, Wade Trim and JEA for continuing contracts.

**Budgeted Amount:** \$0.00    **Budget Page No(s):**    **Available Amount:** \$0.00    **Expenditure Amount:** \$0.00

**Additional Budgetary Information:**

**Funding Source(s):**    **Sufficient Funds Available:**  Yes  No    **Budget Amendment Required:**  Yes  No    **Source:**

**City Attorney Reviewed:**  Yes  No  N/A    **Advisory Board Recommendation:**  For  Against  N/A    **Consistent With:**  Yes  No  N/A

**Potential Motion/ Direction Requested:** Motion to approve the recommendation of the selection committee to appoint Lombardo Foley and Kalarik as the city Engineer and to negotiate contracts with Lombardo, PBS&J, Wade Trim and JEA for continuing Engineering Services. .

**Staff Contact:** Allen R. Tusing    941 723-4580    atusing@palmettofl.org

**Attachments:**

Consulting Engineering Services  
Evaluation Committee's Firm Interviews  
June 16 & 17, 2010 8:00am-12:00pm

Committee Members Present:

Jim Freeman, City Clerk  
Allen Tusing, Public Works Director  
Frank Woodard, Deputy Director Project Mngt & Eng  
Ray Daiuto, Veolia (WWTP)  
Grace Johnson, Deputy Clerk of Administration

Staff Present:

Nixa Haisley, Purchasing Agent

PUBLIC COMMENT: None

ORDER OF BUSINESS:

Wednesday, June 16, 2010 @8:00	Cardno TBE
Wednesday, June 16, 2010 @8:45	Jones Edmunds & Associates, Inc. (JEA)
Wednesday, June 16, 2010 @9:30	Kimley-Horn & Associates
Wednesday, June 16, 2010 @10:15	King Engineering Associates, Inc.
Thursday, June 17, 2010 @8:00	PBS&J
Thursday, June 17, 2010 @8:45	Stanley Consultant's Inc.
Thursday, June 17, 2010 @9:30	Wade Trim Associates, Inc.
Thursday, June 17, 2010 @10:15	WilsonMiller, Inc.
Thursday, June 17, 2010 @11:00	ZNS Engineering
Thursday, June 17, 2010 @11:45	Lombardo, Foley & Kolarik, Inc. (LF&K)

Meeting Commenced at 12:15 pm

After hearing presentations from the top 10 ranked engineering firms, request was made for each committee member to list their top 5 choices. The results were as follows (in no particular order):

Jim Freeman:	WilsonMiller, Wade Trim, PBS&J, LF&K, JEA
Allen Tusing:	Kimley-Horn, PBS&J, Wade Trim, LF&K, WilsonMiller
Frank Woodard:	LF&K, PBS&J, JEA, Cardno TBE, WilsonMiller
Ray Daiuto:	PBS&J, JEA, LF&K, Wade Trim, Cardno TBE
Grace Johnson:	PBS&J, JEA, LF&K, Kimley-Horn, Wade Trim

A total of seven firms made up the committee's top 5 as follows: PBS&J (5), LF&K (5), Wade Trim (4), JEA (4), WilsonMiller (3), Kimley-Horn (2), Cardno TBE (2). After discussion with regards to the strengths of the each firm, the decision was made to select 4 firms and move forward with the request to Commission to approve negotiations with LF&K as the City Engineer along with PBS&J, Wade Trim and JEA.

Meeting Concluded at 12:40 pm

Nixa Haisley  
Purchasing Agent



## CITY OF PALMETTO

### Request for Proposals Summary Form

#### Engineering Services

Engineering Firm	Allen	Frank	Jim	Gracie	Ray	Total	Average
PBS&J	4.23	5	4.5	4.3	4.5	22.53	4.506
Jones Edmunds	4	5	4.2	4.5	4.45	22.15	4.43
Kimley-Horn	4	5	4.48	4.3	4.25	22.03	4.406
Lombardo, Foley...	4.33	5	4.3	4.3	3.93	21.86	4.372
ZNS	4.1	5	4.23	4.25	4.25	21.83	4.366
Wade Trim	4.03	5	4.43	4.2	4.05	21.71	4.342
Cardno TBE	3.95	5	4.05	3.85	4.48	21.33	4.266
King	3.55	5	4.25	4.1	4.13	21.03	4.206
Wilson Miller	4	5	4.28	3.8	3.75	20.83	4.166
Stanley	3.55	5	3.95	4.1	4.13	20.73	4.146
Heidt	3.95	4	3.8	4.25	4.15	20.15	4.03
George F. Young	4.1	4	4.65	3.8	3.4	19.95	3.99
Chastain Skillman	3.5	4	4.35	3.65	4.25	19.75	3.95
Giffels	4.05	4	3.65	3.95	3.9	19.55	3.91
CPH	3.55	4	3.65	4.05	4.15	19.4	3.88
HDR	3.55	4	4.53	3.2	4	19.28	3.856
Kisinger Campo	3.5	4	4.43	3.65	3.65	19.23	3.846
Aecom	3.55	4	3.88	3.8	3.85	19.08	3.816
Dyer, Riddle...	3.5	4	3.85	3.25	3.9	18.5	3.7
Trans	3.5	4	3.7	3.4	3.9	18.5	3.7
Civil Surv	3.45	4	3.95	3.15	3.75	18.3	3.66
Lighthouse	3.2	4	3.85	3.5	3.55	18.1	3.62
Hough	3.65	4	3.83	2.2	3.1	16.78	3.356
Minder	3.1	3	3.53	3.6	3.53	16.76	3.352
Sam Schwartz	3.1	4	3.7	1.9	3.9	16.6	3.32
Deuel	3.45	3	3.25	3	3.6	16.3	3.26
Progressive	3.13	4	3.38	2.3	3.45	16.26	3.252
HT/DcR	2.95	4	3.58	2.35	3.25	16.13	3.226
Lynn Townsend	3.83	3	3.88	1.75	3.45	15.91	3.182
Venco	2.5	3	2.38	1.95	3.4	13.23	2.646