

TAB 4



SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Follow The Flag
APPLICANT: Robert Holmes
ADDRESS: 11300 Dr. MLK Jr. St. N Ste.350, St. Petersburg, FL 33716
CONTACT: Robert Holmes

EVENT DATE: 9/11/2010
EVENT TIME: 8:30 AM
PHONE: 727-214-2284
PHONE: _____

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Motorcycle Procession from County Line to Palmetto Historic Park.

ANTICIPATED ATTENDANCE: 200-300 Local Residents; 20-50 Residents

CITY SERVICES REQUIRED:

POLICE: Streets Blocked: _____ **Traffic Control:** **Security:** **Other:** Use of Historic Park
PUBLIC WORKS: Barricades: _____ **Clean-up:** _____ **Set-up:** **Other:** _____

If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.

TEMPORARY RESTROOM FACILITIES: # of units: _____ # of days: _____
Proposed location(s): _____

INSURANCE REQUIREMENT: Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit.

Please review Exhibit A for insurance coverage requirements. To purchase insurance policies of appropriate coverage through the City, please complete and submit the Special Events Application Quote Form (Exhibit B).

The Special Function Permit Application must be submitted to City Clerk's office at least 30 days prior to the event.

Sale or consumption of alcoholic beverages on City property is strictly prohibited.

If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (See Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

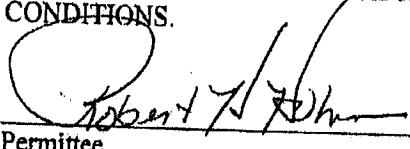
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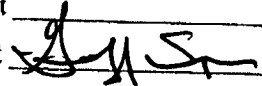
EVENT: Follow The Flag

Event Date: 9/11/2010

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.


Permittee

CITY APPROVAL:

Public Works Director <u></u>	Date <u>8-11-10</u>
Risk Management _____	Date _____
Parks Department <u> (SEE ATTACHMENT)</u>	Date <u>8/11/10</u>
Police Department _____	Date _____
North River Fire _____	Date _____
APPROVED BY COMMISSION: _____	Date _____

Internal use only
Date Received: _____

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EVENT: Follow The Flag

Event Date: 9/11/2010

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION
CONDITIONS.

Robert J. Williams
Permittee

CITY APPROVAL:

Public Works Director _____

Date _____

Risk Management _____

Date _____

Parks Department _____

Date _____

Police Department *Charles R. Wells*

Date *08/11/10*

North River Fire _____

Date _____

APPROVED BY COMMISSION: _____

Date _____

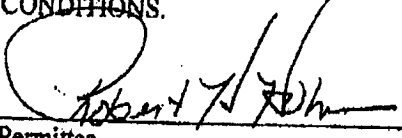
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EVENT: Follow The Flag

Event Date: 9/11/2010

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.



Permittee

CITY APPROVAL:

Public Works Director _____

Date _____

Risk Management _____

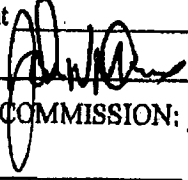
Date _____

Parks Department _____

Date _____

Police Department _____

Date _____

North River Fire  _____

Date 8/11/10

APPROVED BY COMMISSION: _____

Date _____

Internal use only
Date Received: _____

To: City Commission
Thru: Allen Tusing, Public Works Director
From: Geoff Seger, Parks Director
Re: "Follow the Flag" Event
Date: September 11, 2010

Event coordinator has requested the use of the Palmetto Historical Park on September 11, 2010, the hours of the event are not listed on the Special Function Permit.

They have also requested that the Public Works Department set up for event. Parks staff members will set up all the chairs that we have on hand day of the event. Total count of chairs on hand is 60.

City of Palmetto

Request of Organization Information

Description of Organizations

Post 911 Foundation will present the flag that was raised over Ground Zero as a rallying symbol to renew the patriotism and pride that brought the country together following the events of 9/11. Through the renewal of this iconic symbol, the Post 911 Foundation will bring attention to issues affecting veterans and first responders and assist with the treatment of disabilities, such as Post Traumatic Stress Disorder (PTSD).

Thunder Rolls is a catalyst for civic and social interest promoting ideals of freedom, responsibility and service. We believe these ideals are the foundation for a great nation regardless of personal political views.

Description of Special Function

On Patriot's Day this year, several Tampa based groups are partnering to foster an area wide remembrance of the events of 9-11 and the continued awareness of the sacrifice of citizens, first responders and the military. The three primary groups are: Thunder Rolls, an informal community of interest promoting civic awareness; the Post 9-11 Foundation, encouraging programs to support first responders and military in the aftermath of 9-11; and the AMVETS Post 44, dedicated to remembering fallen comrades.

Thunder Rolls would like to encourage a 50 mile ride commemorating Patriot's Day and Ground Zero US flag presentations to the City of Tampa, the City of Palmetto and the Haley Veteran's Administration Medical Center.

Proceeds for this event go to:

Post 911 Foundation

The Special Operations Warrior Foundation

The Gold Shield Foundation

The Haley VA Medical Center Recreation Services

Deanna Roberts

From: Shirley G. Bryant
Sent: Friday, July 30, 2010 11:30 AM
To: Rick Wells
Cc: Jim Freeman; Jeff Burton; Deanna Roberts; Diane Ponder; Rex Hannaford; Scott Tyler; Commission; Mark Barnebey; Scott Rudacille
Subject: 9/11 Event

Dick Pack (local resident and board member of Palmetto Historical Commission and retired Colonel is working with a Veterans' Group out of Washington D.C. on this Sept. 11 recognition project.)

Contact # 813-505-5240

On September 11 @ 9:30 a.m. the Veterans' Group will be traveling from Ybor City to the City of Palmetto, down 8th Ave. to Riverside Drive turning right and proceeding to Palmetto Historical Park for Flag Presentation to Mayor. On Veterans' Day – the Flag will be moved (travel again) to fly over a local school and proceed throughout the state. Dick will be contacting Terry Longpre with Local Veterans' group for motorcycles and will likely need a police escort through town.

He should be submitting the necessary paperwork to the City of Palmetto which will be your official notification.

Shirley Groover Bryant

Mayor - City of Palmetto

516 8th Avenue West

Palmetto, Florida 34221

mayor@palmettofl.org

(941) 723-4570

(941) 723-4576 (Fax)

<http://www.palmettofl.org>

EXHIBIT B

SPECIAL EVENTS APPLICATION
QUOTE FORM
GENERAL LIABILITY

Complete a separate application form for each event and e-mail or fax to:
Attention: Melissa Solis
Florida League of Cities
msolis@flcities.com or Fax Number 407-425-9378
Phone 800-445-6248 x1831

NAME Robert Holmes
ADDRESS 11300 Dr. MLK Jr. St. N. Ste 350, St. Petersburg, FL 33716
CONTACT Robert Holmes PHONE 727-214-2284 FAX _____
LOCATION OF EVENT Historic Park INDOORS OUTDOORS
TYPE OF EVENT Patriots Day Celebration PURPOSE Follow the Flag Campaign
DATE(S) OF EVENT 9/11/2010

(USE SEPARATE SHEET FOR ADDITIONAL EVENTS)

PREVIOUSLY HELD YES NO PRIOR INSURANCE YES NO
INSURANCE CO. _____ PREMIUM _____

ANY PRIOR LOSSES? YES NO
IF YES, LIST DATE, TYPE OF LOSS, AND AMOUNT _____

CONCERT YES NO IF YES, TYPE OF MUSIC _____

WHAT TYPE OF SEATING WILL BE PROVIDED? Chair RESERVED OPEN

BLEACHERS YES NO IF YES, TYPE: METAL WOOD OTHER _____

NUMBER OF PARTICIPANTS ANTICIPATED PER DAY # 200-300

ALCOHOLIC BEVERAGES SOLD? YES NO ESTIMATED RECEIPTS OR COST \$ _____

FOOD AND NONALCOHOLIC BEVERAGES SOLD? YES NO ESTIMATED RECEIPTS \$ _____

FIREWORKS? YES NO ANIMAL RIDES YES NO AMUSEMENT RIDES? YES NO

BOUNCE HOUSES YES NO KIDDIE TRAINS YES NO PETTING ZOOS YES NO

ARE CERTIFICATES OF INSURANCE REQUIRED FROM VENDORS? YES NO

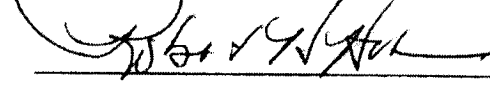
ARE SECURITY AND/OR MEDICAL SERVICES PROVIDED? YES NO

ADDITIONAL INSURED(S) REQUIRED (LIST) _____

(USE SEPARATE SHEET IF NECESSARY)

LIMIT OF LIABILITY REQUESTED \$300,000 \$500,000 \$1,000,000

DEDUCTIBLE REQUESTED \$250 \$500 \$1,000

SIGNATURE  DATE 8/10/2010