

TAB 14



City of Palmetto Agenda Item

Meeting Date

10/18/10

Presenter: Jim Freeman

Department: City Clerk

Title:

2010 - 34 FECC - City of Palmetto Energy Initiatives

PROBLEM - To increase revenue and expense per Florida Energy and Climate Commission City of Palmetto Energy Initiative.

BACKGROUND: The Florida Energy and Climate Commission (FECC) awarded the City funding for the energy efficiency improvement to the Waste Water Treatment Plant, City Hall and Public Works Admin. The grant was approved by Commission June 14, 2010 and awarded on July 19, 2010. The executed agreement was returned to the City on September 30, 2010 which becomes the grant start date. The budget amendment will increase Revenue and Expense in the General Fund for \$114,149 and the Water/Sewer Fund for \$135,688 for a total of \$249,837. This grant has a matching requirement of 10% or \$24,984 which will be in-kind labor provided by City employees as assigned.

Increase Revenue	
001 331 1000 9013	\$114,149.00
432 331 3500 9013	\$135,688.00
Total Revenue	\$249,837.00

Increase Expenses	
001 704 3101 9013	\$50,284.00
001 704 4634 9013	\$29,200.00
001 704 6401 9013	\$34,665.00
432 704 3101 9013	\$7,681.00
432 704 6401 9013	\$128,007.00
Total Expenses	\$249,837.00

Budgeted Amount: \$0.00	Budget Page No(s):	Available Amount: \$0.00	Expenditure Amount: \$0.00
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Additional Budgetary Information: To increase Revenue and Expense as listed above.

Funding Source(s): FECC Grant	Sufficient Funds Available: <input type="checkbox"/> Yes <input type="checkbox"/> No	Budget Amendment Required: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Source:
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City Attorney Reviewed: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Advisory Board Recommendation: <input type="checkbox"/> For <input type="checkbox"/> Against <input checked="" type="checkbox"/> N/A	Consistent With: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
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Potential Motion/Direction Requested: Approve Budget Amendment 2010-34 to allow for revenue from FECC and expenses incurred by the City. The net effect is zero on the 2011 budget

Staff Contact: Cheryl A. Miller Sr. Accounting Analyst

Attachments: Budget Amendment 2010-34, Grant Budget

RESOLUTION NO. 2010-34

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, AMENDING RESOLUTION NO. 2010-29, WHICH RESOLUTION ADOPTED THE BUDGET FOR FISCAL YEAR 2010-2011, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, from time to time it is necessary to increase or decrease revenues and expenditures in certain accounts, and;

WHEREAS, it is necessary to provide budgetary authorization for the expenditure of these funds;

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA:

- Section 1:** That Revenue Account 001 331 1000 9013, City of Palmetto Energy Initiatives, for the fiscal year ending September 30, 2011 is increased by One Hundred Fourteen Thousand One Hundred Forty-Nine dollars (\$114,149) for energy efficient upgrades to City Hall and Public Works.
- Section 2:** That Revenue Account 432 331 3500 9013, City of Palmetto Energy Initiatives, for the fiscal year ending September 30, 2011 is increased by One Hundred Thirty Five Thousand Six Hundred Eighty Eight dollars (\$135,688) for energy efficient upgrade to Waste Water Treatment Plant.
- Section 3** That Expense Account 001 704 3101 9013, City of Palmetto Energy Initiatives, for the fiscal year ending September 30, 2011 is increased by Fifty Thousand Two Hundred Eight Four (\$50,284) for energy efficient upgrades to City Hall and Public Works.
- Section 4:** That Expense Account 001 704 4634 9013, City of Palmetto Energy Initiatives, for the fiscal year ending September 30, 2011 is increased by Twenty Nine Thousand Two Hundred dollars (\$29,200) for energy efficient upgrades to City Hall and Public Works.
- Section 5:** That Expense Account 001 704 6401 9013, City of Palmetto Energy Initiatives, for the fiscal year ending September 30, 2011 is increased by Thirty Four Thousand Six Hundred Sixty Five (\$34,665) for energy efficient upgrades to City Hall and Public Works.
- Section 6:** That Expense Account 432 704 3101 9013, City of Palmetto Energy Initiatives, for the fiscal year ending September 30, 2011 is increased by Seven Thousand Six Hundred Eighty One (\$7,681) for energy efficient upgrades to the Waste Water Treatment Plant.
- Section 7:** That Expense Account 432 704 6401 9013, City of Palmetto Energy Initiatives, for the fiscal year ending September 30, 2011 is increased by One Hundred Twenty Eight Thousand Seven dollars (\$128,007) for energy efficient upgrades to the Waste Water Treatment Plant.

Section 8: This Resolution shall become effective immediately upon its passage.

Section 9: All Resolutions and parts of Resolutions in conflict herewith are repealed.

PASSED AND DULY ADOPTED, in regular session, by the City Commission of the City of Palmetto, with a quorum present and voting, this 18th day of October, 2010.

CITY OF PALMETTO, FLORIDA
BY AND THROUGH THE CITY
COMMISSION OF THE CITY OF
PALMETTO

By: _____
SHIRLEY GROOVER BRYANT,
MAYOR

ATTEST: JAMES R. FREEMAN

By: _____
City Clerk

**ATTACHMENT A
GRANT WORK PLAN**

1. Salaries								
Salaries (Name/Position)	Hourly Cost (\$)	*	Hours/wk. or % FTE	Total Gross Salary (\$)	Grant = G or Match = M	Direct costs used to calculate Indirect Cost? Y/N	Admin. Cost? Y/N	
N/A								
Sub-Totals for Salaries Category								
				N/A				

2. Fringe Benefits									
Name of Employee	Amount Gross Salary (\$)	Approved % per Work Plan or enter "N/A" & provide break-out	Benefit # 1 & Cost	Benefit # 2 & Cost	Benefit # 3 & Cost	Total Fringe Benefits (\$)	Grant = G or Match = M	Direct costs used to calculate Indirect Cost? Y/N	Admin. Cost Y/N
N/A									
Sub-Total of Fringe Benefits Category									
						N/A			

3. Travel * Cannot exceed cost limitations required by Section 112.061, Florida Statutes								
Name of Employee	Destination	Period of Trip (# of days)	Purpose of Trip	Amount Budgeted	Grant = G or Match = M	Direct costs used to calculate Indirect Cost? Y/N	Admin. Cost Y/N	
N/A				\$				
Sub-Total of Travel Category								
				N/A				

4. Supplies - Other Expenses							
Description	Unit Cost (\$)	*	Quantity	Total Cost (\$)	Grant = G or Match = M	Direct costs used to calculate Indirect Cost? Y/N	Admin. Cost Y/N
T8 Tubes and Ballasts	\$50	*	452	\$22,600	G	Y	N
Exit Signs - LED retrofit	\$150	*	34	\$5,100	G	Y	N
Programmable Thermostats	\$100	*	15	\$1,500	G	Y	N
		*					

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**ATTACHMENT A
GRANT WORK PLAN**

Sub-Total of Supplies - Other Expenses Category	\$29,200
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5. Equipment	Description	Unit Cost (\$)	Quantity	Total Cost (\$)	Grant = G or Match = M	Direct costs used to calculate Indirect Cost? Y/N	Admin. Cost Y/N
	Variable Frequency Drive	\$7,925	1	\$7,925	G	Y	N
	Probes and Cables	\$14,235	1	\$14,235	G	Y	N
	RTU202	\$9,237	1	\$9,237	G	Y	N
	Hydranger and Transducer	\$2,192	1	\$2,192	G	Y	N
	Variable Frequency Drive	\$19,500	1	\$19,500	G	Y	N
	Variable Frequency Drive Control Upgrades.	\$17,841	1	\$17,841	G	Y	N
	VFD Control Panel and Junction Box	\$48,250	1	\$48,250	G	Y	N
	New Electrical Service	\$8,827	1	\$8,827	G	Y	N
	VM Virtual Server Consolidation	\$34,665	1	\$34,665	G	Y	N
	Sub-Total of Equipment Category						
	* 001 704 6401 9013			\$162,672			

* 001 704 6401 9013
* 108 190 013

* 001 704 6401 9013
* 108 190 013
* 108 190 013
* 108 190 013

6. Contractual Services	Name of Vendor	Description	Fee/Rate (\$)	Quantity	Total Cost (\$)	Grant = G or Match = M	Direct costs used to calculate Indirect Cost? Y/N	Admin. Cost Y/N
	Veolia Water NA	Project Management	\$7,681	1	\$7,681	G	Y	N
	TBD by RFP	Professional Energy Specialist (EECS)	\$20,000	1	\$20,000	G	Y	N
	BI-IT Consulting	IT Consultant to City	\$100/hr	53	\$5,300	G	Y	N
	TBD by RFP	Grant Administration	\$24,984	1	\$24,984	G	Y	Y
	Sub-Total of Contractual Services Category							
	* 432 704 3101 0013				\$57,965			

* 001 704 6401 9013
* 108 190 013
* 108 190 013

7. Indirect Cost (if approved)	
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**ATTACHMENT A
GRANT WORK PLAN**

Budget Category included in Base of Indirect Cost Calculations	Total Direct Costs for Budget Category	Approved Indirect Cost Rate (%) from Grant Work Plan	Total Indirect Cost for Budget Category (\$)	Total Indirect Costs for Grant	Total Indirect Costs for Match
Indirect Cost Rate of 10% for management, tracking, accounting and administration (Match)	\$249,837	10%	\$24,984	\$0	\$24,984
Sub-Total of Indirect Costs Category			\$24,984	\$0	\$24,984

8. Total Project Budget		Total Grant Costs	Total Match Costs
Budget Category	Total Costs for Budget Category		
Salaries	\$0	\$0	\$0
Benefits	\$0	\$0	\$0
Travel	\$0	\$0	\$0
Supplies/Other Expenses	\$29,200	\$29,200	\$0
Equipment	\$162,672	\$162,672	\$0
Contractual Services	\$57,965	\$57,965	\$0
Indirect Costs	\$24,984	\$0	\$24,984
Total Project Budget	\$274,821	\$249,837	\$24,984

J. MEASURES OF SUCCESS: In the Final Report, the Grantee shall address how the project objectives were accomplished.