

TAB 3



**SPECIAL FUNCTION PERMIT APPLICATION**

EVENT NAME: 1st Friday on Fifth (Piggybacking for Now) EVENT DATE: 11/5/10<sup>1/2</sup> 12/3/10  
 APPLICANT: Eccentric Otter EVENT TIME: 5-10 pm  
 ADDRESS: 421 10th Ave W PHONE: 941-981-3262  
 CONTACT: Stacey Stinton PHONE: 941-920-8388

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Street Fair tying in with 1st Friday on 5th - Partial closure of 10th Ave. W.

ANTICIPATED ATTENDANCE: \_\_\_\_\_

**CITY SERVICES REQUIRED:**

POLICE: Streets Blocked: \_\_\_\_\_ Traffic Control: \_\_\_\_\_ Security: \_\_\_\_\_ Other: \_\_\_\_\_  
 PUBLIC WORKS: Barricades: X Clean-up: \_\_\_\_\_ Set-up: \_\_\_\_\_ Other: \_\_\_\_\_

CORNER of 5th St extending South on 10th Ave 3/4 of Block  
 If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required.  
 Application is available at City Hall.

TEMPORARY RESTROOM FACILITIES: # of units: N/A # of days: \_\_\_\_\_  
 Proposed location(s): \_\_\_\_\_

**INSURANCE REQUIREMENT:** Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit.

Please review Exhibit A for insurance coverage requirements. Insurance may also be obtained by event sponsors through personal or commercial insurance policies. If it is necessary to purchase an insurance policy for an event, please refer to Exhibit B, and follow the directions to obtain a quote or purchase a policy.

The Special Function Permit Application must be submitted to City Clerk's office at least 30 days prior to the event.

**SALE OR CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY IS STRICTLY PROHIBITED.**

If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (see Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

Special Function Permit Application  
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Piggy Back on  
EVENT: 1<sup>st</sup> Fridays on Fifth

Event Date: 11/15 & 12/3/10

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

Stacy Stenton  
Permittee

CITY APPROVAL:

City Clerk

Public Works Director

Police Department

North River Fire

APPROVED BY COMMISSION:

[Signature]  
[Signature]  
Charles R. Wells  
[Signature]

Date 10/20/10  
Date 10/27/10  
Date 10/27/10  
Date 10/19/10  
Date \_\_\_\_\_

Internal use only Date Received: _____ By: _____
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To: City Commission  
Thru: Diane Ponders, Assistant City Clerk  
From: Geoff Seger, Parks Director  
Re: First Friday on Fifth Street Fair

Event Date: November 5, 2010

Parks staff will set all cones and barricades at appropriate locations day of event. The event coordinator will be responsible for the set up of said cones and barricades at scheduled time of the event. They will also be responsible for the opening after the event is over.

All cones and barricades should be set back on street corners for pick up by Parks staff on the next business day.

Materials used:

- 40 – 36” safety cones
- 4 – Type II barricades
- 2 – 36” Local Traffic Only signs



6TH ST

ROADS BLOCKED  
WITH SAFETY CONES

BARRICADES WITH  
LOCAL TRAFFIC  
ONLY SIGNS

5TH ST

10TH AVE

9TH AVE

ALL MATERIALS WILL BE  
SET OUT ON CORNERS DAY  
OF EVENT

EVENT STAFF IS  
RESPONSIBLE FOR SET UP  
AND TAKE DOWN

40 - 36" SAFETY CONES

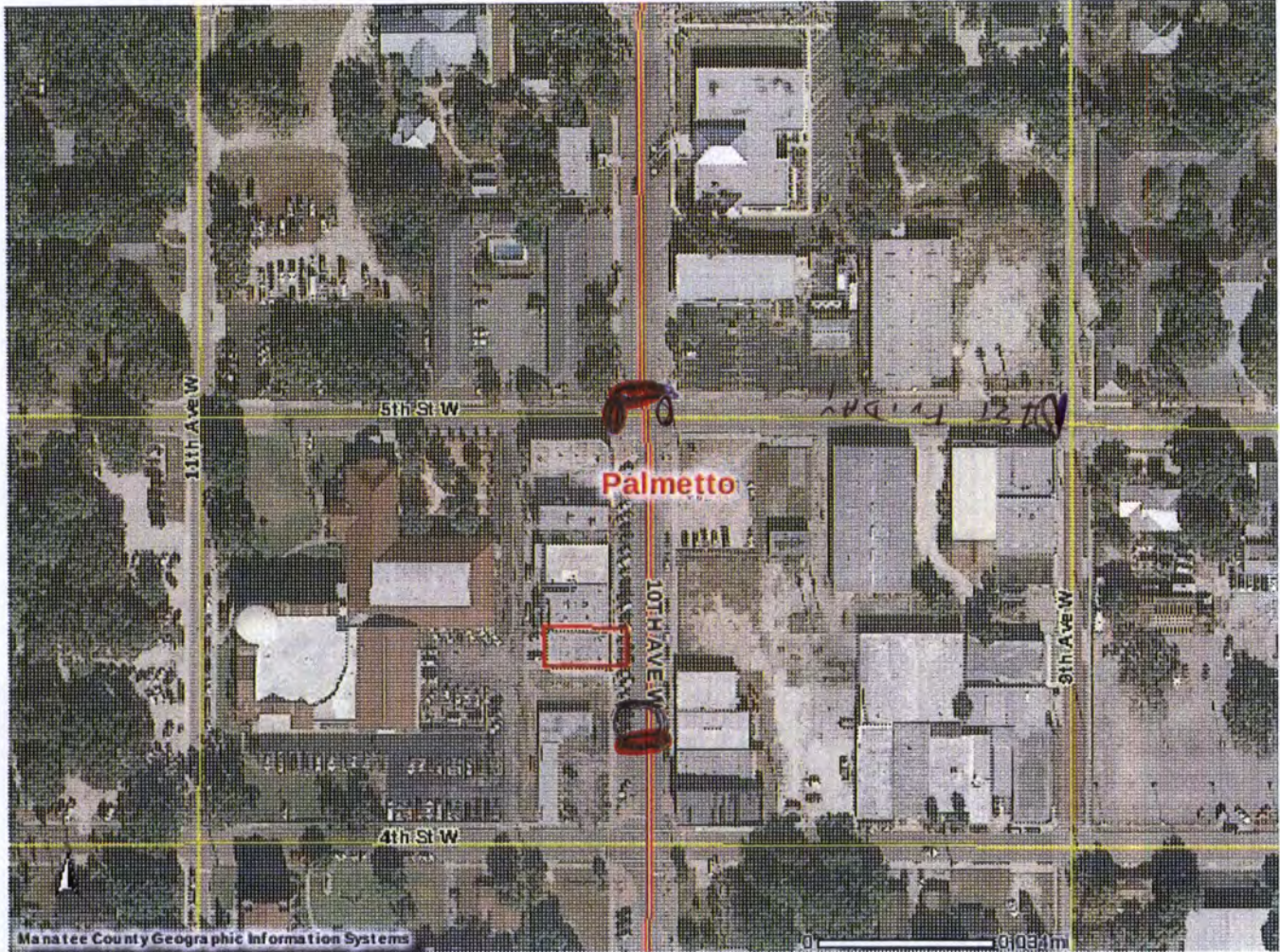
4 - TYPE II BARRICADES  
WITH LOCAL TRAFFIC  
ONLY SIGNS

LAUNDROMAT  
TO REMAIN OPEN



4TH ST

GEOFF SEGER  
PARKS DIRECTOR  
OCTOBER 19, 2010



Eccentric Otter  
 Jab Hear  
 Nook Restaurant  
 Safe Haven Dog Rescue  
 Infinity Hair Studio  
 Nail Nook  
 Rosie's Chic

Barricades  
 vicinity of 410 10<sup>th</sup>  
 so approx 10 parking  
 spaces or church  
 lot  
 parking in front of  
 olympia & Library  
 as well.

I would like to participate in the monthly Street Fair on 10<sup>th</sup> Ave. W., Palmetto.

However, I understand I am under no obligation to participate.

I understand 10<sup>th</sup> Ave. W. from 4<sup>th</sup> St. W. to 5<sup>th</sup> St. W. will be closed to thru traffic from the hours of 4:00PM to 10:00PM the 1<sup>st</sup> Friday of every month.

I have no objection to the street closing.

**Please print business name:**

- Date: 10/20/10 Business Name: 419 10th Owner signature: Paul A. Denny  
Business Address: Ave W.
- Date: 10/29/10 Business Name: Subway Owner signature: Bryce  
Business Address: 433 10th
- Date: 10/20/10 Business Name: 435 10th Unit A Owner signature: Chen Mendoza  
Rosie Chic LLC  
Business Address: \_\_\_\_\_
- Date: 10/29/10 Business Name: naio nook Owner signature: A. Ellis  
Business Address: 435 10<sup>th</sup> Ave. W.
- Date: 10/21 Business Name: Specialty Cop Owner signature: Jack  
Business Address: 412 10<sup>th</sup> Ave W.
- Date: 10/21 Business Name: The Kidsart Owner signature: K. Sheer  
Business Address: 410 10<sup>th</sup> Ave W
- Date: 10/23 Business Name: THE NOOK II Owner signature: MTS  
Business Address: 423 10<sup>th</sup> AVE
- Date: 10/20 Business Name: Rosie's styling Salon Owner signature: Celia Vanden  
Business Address: 435 10<sup>th</sup> Ave W
- Date: 10/22 Business Name: Accidental Occurrence Co. Owner signature: Linda  
Business Address: 449 10<sup>th</sup> Ave W.