

**TAB 5**



# City of Palmetto Agenda Item

**Meeting Date**

1/3/11

**Presenter:** Jim Freeman

**Department:** City Hall

**Title:**

**Installation of new Telephone Circuits**

A few weeks ago, Commission approved the purchase of a new Citywide phone system. As part of the telephone upgrade/conversion, the City also explored additional cost savings that could be achieved by replacing exiting telephone circuits. The City currently receives service from the State of Florida on individual circuits called centranet lines. Mitel (our phone vendor) in conjunction with BI/IT Consulting have recommended that we install two T-1 circuits. One will be installed at City Hall and one at PD. PW will receive service via both of these circuits and the City owned fiber optic network. This should allow for better service and will enable us to realize some cost savings. The City contacted three different vendors to get pricing information for T-1 circuits (State of Florida, PAETEC, Windstream). Based on the quotes we received, Windstream provides the best option and they are the only vendor that is on a GSA contract #GS35F0016T. A copy of the proposal is attached and since they are on GSA contract, there is no term agreement and no contract. The City can add or cancel service at any time which provides maximum flexibility. Our current telephone bill averages about \$1,100 per month plus long distance at .029/min (\$1,200 total). The new T-1 circuits will cost \$447/mo/per T-1 or \$894/month total plus applicable long distance which is .025 cents per minute. Since there are no contracts and it is a budgeted item, this item probably does not require formal action, but I put it on consent as a precautionary measure. Since it takes 35-45 days to install the circuit, staff notified Windstream during the week of 12/20/10 to begin the order installation process. This action will ratify our decision.

<b>Budgeted Amount:</b>	\$1,375/mo or \$16,500/yr.	<b>Budget Page No(s):</b>	23	<b>Available Amount:</b>	\$11,000 Feb-Sept.	<b>Expenditure Amount:</b>	~\$1000/mo. Feb-Sept or \$8,000/for remaining yr
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**Additional Budgetary Information:** Dollars were budgeted for the existing telephone circuits and will be used to pay for both new T-1 circuits.

<b>Funding Source(s):</b>	IT operation al budget	<b>Sufficient Funds Available:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Budget Amendment Required:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>Source:</b> <span style="border: 1px solid black; display: inline-block; width: 80px; height: 20px;"></span>
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<b>City Attorney Reviewed:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<b>Advisory Board Recommendation:</b>	<input type="checkbox"/> For <input type="checkbox"/> Against <input checked="" type="checkbox"/> N/A	<b>Consistent With:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<span style="border: 1px solid black; display: inline-block; width: 80px; height: 20px;"></span>
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**Potential Motion/ Direction Requested:** Motion to approve and authorize the City to ratify the decision to order and install two T-1 lines from Widstream in the amount of \$447 per month per T-1 circuit plus applicable long distance of .025/per minute.

**Staff Contact:** Jim Freeman

**Attachments:** Windstream Proposal



## Government Telecom Services Proposal

Provided for: **City of Palmetto**

Windstream  
Representative:

Carol Call  
Windstream Communications  
Office 941-556-6904 Fax 941 -225-7012  
[carol.call@windstream.com](mailto:carol.call@windstream.com)

Address: City of Palmetto City Hall  
516 8<sup>th</sup> Ave W Palmetto, FL 34220-1209

Terms and  
Conditions: Telecommunications Carrier Services Voice  
General Services Contract-GSA-# GS35F0016T

### Services & Product Pricing

<u>Description</u>	<u>Price per Unit</u>	<u>Qty</u>	<u>Total</u>
Dynamic IP T1			
Dynamic IP T1 for City Hall	\$447.00	1	\$447.00
Dynamic IP T1 for Police Dept	\$447.00	1	\$447.00

Above pricing for City of Palmetto includes fees and surcharges

Installation included

No contract term and no termination liability

No Charge for DID's-Direct Inward Dial Numbers

Long Distance billed at 2.5 cents per minute