

TAB 3



City of Palmetto Agenda Item

Meeting Date

5/16/11

Presenter: Jim Freeman

Department: City Clerk

Title: Budget Amendment – Haben Blvd Intersection Improvements

FDOT awarded the City LAP funding for the Intersection Improvements at Haben Blvd (Project 420875-1-58-01). On December 13, 2010 the City received a notice to proceed from FDOT in the amount of \$367,000. At the April 18, 2011 Commission meeting, a contract totaling \$381,409.30 was approved for Gator Grading and Paving, Inc.

The FY2011 CRA budget includes \$553,000 for the Haben Project. The CRA will transfer \$14,409.30 to cover the difference between the contract and the grant as well as \$57,211.70 in the form of a 15% contingency to cover any unforeseen project expenses that do not change the scope of the project. Any unused funds will be returned to the CRA at project completion. CRA will submit a resolution reallocating the savings from the Haben project towards other projects.

Budgeted Amount:	\$553,000	Budget Page No(s):	94	Available Amount:	\$920,000	Expenditure Amount:	\$381,409.30
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Additional Budgetary Information: Funding: \$367,000 from FDOT grant/\$71,621 from CRA

Funding Source(s):	Grant/CRA	Sufficient Funds Available:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Budget Amendment Required:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Source:	
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City Attorney Reviewed:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Advisory Board Recommendation:	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> N/A	Consistent With:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
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Potential Motion/Direction Requested: Approve Resolution 2011-17 to establish grant/project/CRA transfer budget

Staff Contact:	Matt Misco	Accountant	5/10/11
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Attachments: FDOT Notice to Proceed

RESOLUTION NO. 2011-17

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, AMENDING RESOLUTION NO. 2010-29, WHICH RESOLUTION ADOPTED THE BUDGET FOR FISCAL YEAR 2010-2011, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, from time to time it is necessary to increase or decrease revenues and expenditures in certain accounts, and;

WHEREAS, it is necessary to provide budgetary authorization for the expenditure of these funds;

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA:

Section 1: That the following accounts, for the fiscal year ending September 30, 2011, are increased and decreased as stated to establish the budget and funding for the Haben Intersection Improvement project.

<u>Account Number</u>	<u>Account Description</u>	<u>Account Type</u>	<u>Increase</u>	<u>Decrease</u>
307 331 4000 1107	FDOT - Haben Blvd	Revenue	367,000	
307 381 8190 1107	Transfer In - Haben Blvd	Revenue	71,621	
307 701 6300 1107	FDOT - Haben Blvd	Expense	367,000	
307 541 6300 1107	Improvements Not Bldg	Expense	71,621	
190 559 9102 1107	Transfer Out - Haben	Expense		71,621
190 559 9307 1107	Transfer Out - Haben	Expense	71,621	

Section 2: This Resolution shall become effective immediately upon its passage.

Section 3: All Resolutions and parts of Resolutions in conflict herewith are repealed.

PASSED AND DULY ADOPTED, in regular session, by the City Commission of the City of Palmetto, with a quorum present and voting, this 16th day of May, 2011.

CITY OF PALMETTO, FLORIDA
BY AND THROUGH THE CITY
COMMISSION OF THE CITY OF
PALMETTO

By: _____
SHIRLEY GROOVER BRYANT, MAYOR

ATTEST: JAMES R. FREEMAN

By: _____
City Clerk



Florida Department of Transportation

CHARLIE CRIST
GOVERNOR

801 North Broadway Avenue
Bartow, Florida 33830

STEPHANIE C. KOPELOUSOS
SECRETARY

December 13, 2010

City of Palmetto
Mr. Frank Woodard, Deputy Director
600 17th Street
Palmetto, Florida 34221

RE: **NOTICE TO PROCEED – CONSTRUCTION PHASE ONLY**

FM #: 420875-1-58-01
County: Manatee
F.A.P. No.: 8887 791 A
Contract No.: AQ 456
Description: Intersection Improvements – Haben Blvd at 12th
Avenue East

Dear Mr. Woodard:

In accordance with SECTION 3.06 of the Local Agency Program (LAP) Agreement, dated **December 10, 2010** between the Department and the City of Palmetto for construction of the above referenced project, *you are hereby authorized to proceed with the construction phase* on this project. Services are to begin on or after **December 13, 2010** and be completed on or before **December 31, 2014**.

Please forward the bid tabulations and the anticipated contractor who will be awarded the project for review prior to awarding the project. Once documents are reviewed and approved, the City will be notified and the contract can be awarded. Additionally, please forward a copy of your Notice to Proceed to the contractor along with the executed construction contract to my attention at the address listed below. Please ensure the Agency will inform the Department in writing of the commencement and completion of the phase.

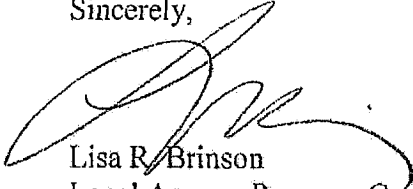
Please keep in mind that invoices can be submitted monthly; however, an invoice must be submitted quarterly each fiscal year. Also, the Florida Department of Transportation fiscal year begins July 1 and ends June 30. Upon completion of the phase, the Department will have forty-five (45) working days after receipt of the final invoice to review, inspect and approve the project phase for payment.

Please contact Lance Grace, Operation Center Manager at (941) 359-7315 a week or more before commencing work.

District One, District Contracts Office
801 North Broadway Avenue * Bartow, FL 33830
(863) 519-2836 * (863) 519-1981 (Fax) * MS 1-18

If I can be of further assistance, please give me a call at (863) 519-2836 or e-mail at (lisa.brinson@dot.state.fl.us).

Sincerely,



Lisa R. Brinson
Local Agency Program Coordinator

Cc: File

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
LOCAL AGENCY PROGRAM AGREEMENT

525-010-40
 PROJECT MANAGEMENT OFFICE
 08/06
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EXHIBIT "B"

SCHEDULE OF FUNDING

AGENCY NAME & BILLING ADDRESS City of Palmetto 600 17 th Street West Palmetto, Florida 34221	FPN: 420875-1-58-01
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PROJECT DESCRIPTION

Name: Intersection Improvements
 Termini: Haben Blvd @ 12th Street East

Length: N/A

This agreement covers the construction phase cost. Funds for construction phase will be available in fiscal year 2010/2011. Construction Engineering Inspection (CEI) services will be paid with City funds. No construction phase work may commence without issuance of a NOTICE TO PROCEED from the Department. Availability of any funds is subject to legislative approval.

TYPE OF WORK By Fiscal Year	FUNDING		
	(1) TOTAL PROJECT FUNDS	(2) AGENCY FUNDS	(3) STATE & FEDERAL FUNDS
Planning 2008-2009 2009-2010 2010-2011 Total Planning Cost	_____	_____	_____
Project Development & Environment (PD&E) 2008-2009 2009-2010 2010-2011 Total PD&E Cost	_____	_____	_____
Design 2008-2009 2009-2010 2010-2011 Total Design Cost	_____	_____	_____
Right-of-Way 2008-2009 2009-2010 2010-2011 Total Right-of-Way Cost	_____	_____	_____
Construction 2009-2010 2010-2011 2011-2012 Total Construction Cost	\$367,000	_____	\$367,000
Construction Engineering and Inspection (CEI) 2008-2009 2009-2010 2010-2011 Total CEI Cost	_____	_____	_____
Total Construction and CEI Costs	_____	_____	_____
TOTAL COST OF THE PROJECT	\$367,000	_____	\$367,000

The Department's fiscal year begins on July 1. For this project, funds are not projected to be available until after the 1st of July of each fiscal year. The Department will notify the Agency, in writing, when funds are available.