

TAB 1

**DRAFT
CITY COMMISSION WORKSHOP MEETING
JUNE 20, 2011
4:30 PM**

Elected Officials Present

Shirley Groover Bryant, Mayor
Alan Zirkebach, Vice Mayor, Commissioner-at-Large 1
Tamara Cornwell, Commissioner-at-Large 2
Mary Lancaster, Commissioner, Ward 1
Brian Williams, Commissioner, Ward 3 (entered at 4:55 p.m.)

Elected Officials Absent

Tambra Varnadore, Commissioner, Ward 2

Staff Present

Mark Barnebey, City Attorney
Jim Freeman, City clerk
Allen Tusing, Public Works Director
Diane Ponder, Deputy Clerk-Administration

Mayor Bryant called the meeting to order at 4:30 p.m. She announced Commissioner Williams would be late entering the meeting and Commissioner Varnadore would be absent.

1. DISCUSSION: 2011 LEGISLATIVE UPDATES

Attorney Barnebey briefly explained the impact the 2011 legislative updates will have on local government. A copy of his summary is attached hereto and made a part of these minutes.

The majority of the discussion was spent on growth management reform. Concurrency for parks and recreation, schools, and transportation is now optional for local government. The City had been exempt from transportation concurrency because it is classified as a dense urban land area. The current Comprehensive Plan does not contain any transportation concurrency. Attorney Barnebey suggested Commission may wish to continue some of the programs by placing some level of review criteria for projects. If new concurrency requirements are adopted by Commission there are requirements that must be met. The concurrency requirements of all current interlocal agreements will remain in place until amended by the participating parties.

Discussion ensued on the review process for planned development projects, which allows Commission the opportunity to consider transportation impacts. Attorney Barnebey suggested that if Commission wishes to have the ability to require transportation improvements other than safety during a project's review, language should be developed to require the review. He confirmed that impact fees can also fund transportation improvements, aside from safety improvements. It was consensus of Commission that Attorney Barnebey should develop language requiring Commission review of projects when certain size thresholds are met, i.e. number of units or total square footage of commercial buildings.

Attorney Barnebey reviewed personnel legislative changes such as severance packages, merit pay, and bonuses. He will ensure that the Personnel Policy that is beginning its final review is amended to incorporate all the legislative changes. He was also asked to determine if an employee Deferred Retirement Option Plan (DROP) account is considered a merit payment and if it is taxable.

Attorney Barnebey will prepare the necessary documents to extend the City's moratorium on pain clinics until the new legislation becomes effective in July 2012.

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Attorney Barnebey will explain the differences between the City's ordinances on "weapons" vs. the legislation on firearms.

Mayor Bryant reminded Commissioners that the financial disclosure form is due July 1, 2011.

Attorney Barnebey discussed a request from Chief Wells to consider an ordinance prohibiting individuals that have violated City ordinances for public areas access to City parks. Commission discussed examples of what violations would be applicable. Commission asked that the ordinance be drafted for consideration at a workshop.

Commissioner Lancaster requested that a discussion be held at a workshop regarding open storage. It was suggested that the Code Enforcement personnel, City Planner and Building Official be present at the meeting. Also requested was a Code Enforcement report on accomplishments, including cases that were resolved from only verbal contact.

Mayor Bryant asked that Commissioners alert the appropriate departments any time they see a violation of ordinances, including graffiti.

Meeting adjourned at 5:45 p.m.

Minutes approved:

James R. Freeman
City Clerk

2011 Legislative Update

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| Growth Management Reform (HB 7207) |
| 2011 Legislative Session and Governor adopted wholesale changes to growth management. |
| Makes concurrency for parks and recreation, schools, and transportation facilities optional for local governments. |
| Cities and counties will have the discretion to continue to include these programs. |
| If maintaining, must meet minimum state requirements for transportation and concurrency. |
| Interlocal agreements remain. |
| Urban services boundaries are no longer encouraged. |
| Capital Improvements Element changes: |
| Must adopt LOS Standards for Potable Water, Wastewater, Drainage, and Solid Waste. |
| CIP covers a five year period, no longer required to process as comprehensive plan amendment. |
| Deletes the requirement that comprehensive plans be financially feasible. |
| The Comprehensive Plan can be amended any time without restriction. No longer limited to twice per year plan amendment cycle. (Can they maintain this policy though?) |
| Prohibits local governments from having referenda for local comprehensive plan amendments. |
| Repeals Rule 9J-5 and Rule 11.023. |
| Incorporates certain provisions into the bill. |
| Applies and revises the expedited comprehensive plan amendment process statewide. |
| Local government required to review plan every seven (7) years. |
| Allows additional planning periods for specific parts of the comprehensive plan. |
| Encourages planning innovation technical assistance. |
| Revises the small scale amendment process. |

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| <p>Small Area Review Process: 10 acres or less Review does not require transmittal hearing One public hearing Affected parties may file a petition with DOAH - State may not intervene</p> |
| <p>State Coordinated Review Process: Required for amendments In an Area of Critical State Concern Propose a Rural Land Stewardship Area Update a Comprehensive Plan for evaluation and appraisal report New municipalities</p> |
| <p>Process includes: Transmittal to reviewing agencies after a transmittal public hearing (include reference to state coordinated review process). Reviewing agency shall comment to state land planning agency and to local government. State land planning agency shall issue a ORC report (broader review than under normal "expedited" process). Local government will hold a second public hearing and adopt, adopt with changes, or deny the amendment. Amendments will be sent to state land planning agency. State land planning agency makes a determination of completeness, then determination of compliance with Chapter 163. If found in compliance by state land planning agency, state land planning agency will issue a notice of intent on its website and it is then effective.</p> |
| <p>Expands and revises the optional sector plan process.</p> |
| <p>Sector Plans Optional Areas of at least 15,000 acres Plan shall: Emphasize urban form Protect regional resources and provide for public facilities</p> |
| <p>Regional Planning Council has a scoping meeting and makes recommendations on issues requested by the local government. Sector plans include: Long term master plan Two or more detailed plans</p> |

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| <p>This process is generally as follows: Local planning agency prepares and recommends a comprehensive plan or amendment to the local governing body. After the transmittal public hearing, local governing body then transmits the proposed comprehensive plan or plan amendment to the various state, regional, and local agencies for review.</p> |
| <p>The reviewing agencies review the proposed plan amendment upon request of the local government, a regional planning council or an affected person. The reviewing agencies may provide comments. Each state and regional agency is largely limited to reviewing how the plan amendment impacts on important state or regional resources of the facility respectively.</p> |
| <p>After review of written comments, including those of the state land planning agency, and after a second public hearing, the local government may adopt the amendment, adopt the amendment with changes or not adopt the amendment.</p> |
| <p>After adoption by the local government, the state land planning agency reviews and determines whether the plan amendment is in compliance with Chapter 163. The state land planning agency notifies the local government that the amendment is either in compliance or not in compliance with Chapter 163.</p> |
| <p>If found in compliance, any affected person may file a petition with the agency within 30 days after the publication of the Notice to challenge its determination. If an appeal, Division of Administrative Hearings is forwarded the matter.</p> |
| <p>Specifies that population projections should be a floor for requisite development except for areas of critical state concern.</p> |
| <p>Reduces the requirements of the evaluation and appraisal process.</p> |
| <p>Revises the rural land stewardship program.</p> |
| <p>Restricts the state's ability to interpret joint planning agreements.</p> |
| <p>Clarifies and broadens the window for permit extensions.</p> |
| <p>Adds a new 2-year permit extension, but caps the maximum extension at 4 years.</p> |
| <p>Creates a 4-year development of regional impact permit extension.</p> |
| <p>Removes industrial areas, hotels/motels, and theaters from the list of developments of regional impact.</p> |
| <p>Creates an exemption from the DRI process for mining projects and allows those mines to enter into agreements with the Department of Transportation.</p> |
| <p>Clarifies requirements for adopting criteria to address compatibility of lands relating to military installations.</p> |

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| Allows a certain plan amendment to be readopted by a local government without being resubmitted to the state land planning agency. |
| Clarifies when a local government can reject a proposed change to a development of regional impact. |
| State planning agency in HB 7207 is DCA. SB 2156 created the Department of Economic Opportunity (effective July 1, 2011). |
| DCA will transition to DEO with reorganization to be completed by October 1, 2011. |
| DEO, instead of DCA, is now designated as the state land planning agency to administer Florida's local government comprehensive planning, DRI and other growth management plans. |
| DOT to submit a report on recommended changes to or alternatives for calculating the proportionate-share contributions for transportation mitigation to the Senate President and House Speaker no later than December 15, 2011. |
| Governmental Reorganization - Economic Development (SB 2156) |
| Comprehensive legislation streamlining, repealing, and redefining various agency duties and functions. |
| New state agency, the Florida Department of Economic Opportunity. |
| DEO is responsible for the consolidation of state government, reducing regulations and avoiding duplicative oversight. |
| Transition period for the transfer of agencies to be completed by October 1, 2011. |
| State Financial Information (SB 2096) |
| An act relating to state financial information; amending s. 11.45, F.S.; requiring that the Auditor General annually provide to the Legislature and the Department of Financial Services a list of specified entities that have failed to comply with certain financial transparency requirements. |
| Amending s. 215.985, F.S., relating to the Transparency Florida Act; |
| Revising the definition of the term "governmental entity." |
| Adding additional governmental entities to those for which the Legislative Auditing Committee recommends a format for collecting and displaying financial information. |
| Revising the schedule for adding information to the state's official website. |
| Revising provisions exempting certain municipalities and special districts from the Transparency Florida Act. |

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| Requiring each water management district to submit monthly detailed financial statements to its governing board and post such statement on its website. |
| Requiring the Chief Financial Officer to provide public access to a state contract management system; providing the information that must be available on the system; requiring agency procurement staff to update data in the system. |
| Regulation of Firearms and Ammunition (CS/CS/CS/HB 45) |
| Imposes a financial penalty on governments, elected officials or staff that adopt policies or take enforcement action that violates the existing state law preemption of firearm and ammunition regulation. (Personally liable.) |
| Vacation Rentals (CS/CS/CS/HB 883) |
| Preempts local governments from treating vacation rentals differently than other residential properties based solely on their classification, use or occupancy. |
| Local governments with ordinances regulation vacation rentals existing prior to June 1, 2011 are grandfathered. |
| Pain Management Clinics (CS/CS/HB 7095) |
| Provides medical standards and operational restrictions for pain-management clinics. |
| Requires more stringent regulations for permitting community pharmacies to be conformed under the new standard by July 2012. |
| Pain-management clinic can be declared a public nuisance if the clinic has been the site of multiple criminal incidences within six months. |
| Criminal penalties to be imposed on doctors that overprescribe narcotics and violate medical standards of care. |
| Bans dispensing of Schedule II and III controlled substances by a physician, makes such dispensing a third degree felony and grounds for licensure discipline. |
| Dispensing physicians must return existing inventories of these controlled substances to wholesale distributors within 1- days of enactment of the bill or to law enforcement to be destroyed. |
| Wholesale distributors are required to buy back at the practitioner's purchase price. |
| Provides standards for obtaining and maintaining a pharmacy permit, including onsite inspections, financial disclosures, and exclusions based on criminal or permitting discipline history. |
| Bill directs Dept. of Health to declare a public health emergency on the third day after enactment of the law. |

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| Mobile Home Park Lot Tenancies (CS/SB 650) |
| Requires local government to cite the appropriate violator for ordinance violations within mobile home parks. |
| Prohibits local governments from bringing liens, penalties, fines, or other administrative or civil proceedings against a party if the violation is not the party's responsibility. |
| Pension Reform (CS/CS/SB 1128) not yet signed by Governor (6.15.2011) |
| Local plans' actuarial reports are required to include the present value of all benefits using a standard rate of return, to promote comparisons between plans. |
| DMS is required to post on their website a five-year history of each plan's funded ratio, and local plans are required to link to this DMS website. |
| Actuarial or cash surpluses in a local plan may not be used outside the plan. |
| Local plans may not reduce contributions required to fund normal cost. |
| For all local plans, accrued sick or annual leave may not be included in calculations of retirement benefits; overtime may be included, but is capped at 300 hours. |
| With approval of the members, firefighter and police plans are allowed to increase member contributions without increasing member benefits. |
| The bill changes the date in 1939 by which local law plans are deemed to be in compliance with Chapters 175 and 185. |
| The bill creates a Task Force on Public Employee Disability Presumptions to study and make recommendations on statutory disability presumptions. |
| The Department of Management Services is required to create a plan for providing standardized ratings for the financial strength of all local government defined benefit plans in Florida, and provide recommendations to the Legislature in January 2012. |
| Public Officers/Severance Pay (CS/CS/CS/SB 88) not yet signed by Governor (6.15.2011) |
| Restricts severance pay for any public officer, agent, employee or contractor. |
| Allows up to 20 weeks of severance pay under limited circumstances. |
| Employment contracts entered into before July 1, 2011, that have severance pay provisions are grandfathered, but contract renewal or renegotiation after that date, requires compliance with the restriction. |
| Permits severance pay if it represents settlement of an employment dispute, but the severance is limited to six weeks. |

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| Establishes standards for bonus programs offered by governmental entities. |
| Prohibits confidentiality clauses in agreements for extra compensation entered into after July 1, 2011. |
| Bert Harris Private Property Rights Act (CS/CS/CS/HB 239) not yet signed by Governor (6.15.2011) |
| Revises the Bert Harris Private Property Rights Act, originally enacted in 1995. |
| Includes language for temporary burden. |
| Narrows timeframe to negotiate settlement. |
| Allows settlement to be achieved through a change in zoning, density, ordinance or monetary settlement. |
| Clarifies “enacting ordinance” and “applying an ordinance”. |
| Clearly states that sovereign immunity does not apply to Bert Harris Act claims. |
| Local Government Accountability (CS/SB 224) not yet signed by Governor (6.15.2011) |
| Changes the schedule for submitting a local governmental entity’s annual audit report and annual financial report from 12 months to 9 months, changes provisions relating to the preparation of municipal budgets and requires the budgets to be posted on the website of the municipality. |
| Gun Bill (CS/CS/SB 234) not yet signed by Governor (6.15.2011) |
| Licensed concealed weapons permit holders cannot be charged with a crime if their concealed firearm is briefly and openly displayed to another person, unless intentionally in an angry or threatening manner. |
| Allows permit holders to carry or store firearms in their vehicle for lawful purposes. |

DRAFT
CITY OF PALMETTO
CITY COMMISSION MEETING
JUNE 20, 2011
7:00 PM

Elected Officials Present

Shirley Groover Bryant, Mayor
Alan Zirkelbach, Vice Mayor, Commissioner-at-Large 1
Tamara Cornwell, Commissioner-at-Large 2
Mary Lancaster, Commissioner, Ward 1
Brian Williams, Commissioner, Ward 3

Elected Officials Absent

Tambra Varnadore, Commissioner, Ward 2

Staff Present

Mark Barnebey, City Attorney
Jim Freeman, City Clerk
Karen Simpson, Deputy Clerk-Finance
Allen Tusing, Public Works Director
Rick Wells, Chief of Police
Diane Ponder, Deputy Clerk-Administration

Mayor Bryant called the meeting to order at 7:00 p.m., followed by a Moment of Silence and the Pledge of Allegiance.

PRESENTATION: Public Works Director Allen Tusing presented the Earl B. Phelps Award to the Wastewater Treatment Plant Project Manager Ray D'Auito. The City was named as runner-up out of 2,300 advanced wastewater treatment facilities in the State. Mayor Bryant commended Mr. D'Auito's contributions to the City, which will be stated in a letter to Veolia Water.

Swearing-in of all persons intending to address City Commission.

Public Comment: None

1. CITY COMMISSION AGENDA APPROVAL

Mr. Barnebey requested that the extension for the Grubbs contract for debris removal be added to the agenda. The extension will be for a period of time until the RFP process is completed. Commission added the item as 3A. The extension contract will be subject to attorney review.

On item #7 on the Consent Agenda, Mayor Bryant requested that Attorney Barnebey clarify what senior commissioner means in the absence of the mayor and vice mayor. Attorney Barnebey stated senior commissioner would generally be interpreted as being an individual's consecutive years of service in the role.

Mr. Tusing asked that the pedestrian sidewalk, driveways, handicap ramp improvement and miscellaneous work bid be added as item 3B.

MOTION: Commissioner Williams moved, Commissioner Zirkelbach seconded and motion carried 4-0 to approve the June 20, 2011 7:00 PM Agenda with the addition of 3A, Grubbs contract and 3B pedestrian improvements.

2. CONSENT AGENDA APPROVAL

A) CITY CLERK'S OFFICE

1. Minutes: June 6, 2011
2. Special Function Permits:
 - Palmetto B&B Wedding September 3, 2011
 - Palmetto B&B Wedding September 10, 2011
 - Palmetto B&B Wedding October 1, 2011
 - Palmetto B&B Wedding October 9, 2011
 - Palmetto B&B Wedding November 12, 2011
 - Palmetto B&B Wedding November 19, 2011
 - Palmetto B&B Wedding November 26, 2011
 - Palmetto B&B Wedding December 3, 2011
 - Palmetto Historical Park Highwaymen Artists Meet and Greet and Art Sale
3. Resolution No. 2011-18
Finance is recommending mid-year budget adjustments for certain accounts and is recommending closure of the Riverside resurfacing grant project.
4. Resolution No. 2011-19
The resolution will correct a scrivener's error in Ordinance No. 2011-02.
5. Kirk Pinkerton litigation billing
Invoice Nos. 111308, 111520, 110568, 111518, 1110565, 111514, 1110560, 110563
6. RFP Recommendation-Health Insurance Agent
Approval of the RFP Committee's recommendation to select Alltrust Insurance as the City's Health Insurance Agent for fiscal years 2011-2013 and authorization for the Mayor to execute applicable documents, subject to attorney review.
7. Resolution No. 2011-20
Resolution No. 2011-20 will adopt Rules & Procedures to govern City Commission meetings.

B) POLICE DEPARTMENT

1. U.S. Department of Justice Bullet Proof Vest Partnership Program Grant
Application for a \$6,000, 50% matching grant, for the purchase of 15 bullet proof vests for a total City expenditure not to exceed \$3,000

C) PUBLIC WORKS DEPARTMENT

1. Gator Grading & Paving, LLC contract
Authorization for the Mayor to execute the contract for the Haben Boulevard Roundabout Project in an amount not to exceed \$381,409.30.

Items 3, 4, 6, 7 and B and C were removed for discussion.

MOTION: Commissioner Zirkelbach moved, Commissioner Williams seconded and motion carried 4-0 to approve items A1, 2 and 5 of the Consent Agenda.

3. Resolution No. 2011-18
Mr. Freeman explained the resolution will adjust revenues and expenditures of account as part of a mid-year review. Mrs. Simpson explained the entries to close the Riverside Dr. Grant, as well as explaining the other adjustments to accounts where there should be no additional activity. Another "clean-up" budget resolution will be brought forward in September.

#4 Resolution No. 2011-19

Mr. Freeman explained that pursuant to Attorney Barnebey's recommendation at the last meeting, the resolution will correct an existing scrivener's error in Ordinance No. 2011-02 to correctly identify 5th Street vs. how it is identified in the ordinance as 50th Street. Attorney Barnebey confirmed the resolution's language will have no impact on the River House restaurant.

#6 Health Insurance RFP award

Mr. Freeman confirmed the RFP committee chose Alltrust Insurance, based on specific criteria used to rank the seven responses. Based on initial rankings, the top three companies interviewed with the committee, from which the top choice was made. Mr. Freeman confirmed that local agents were contacted to give them the opportunity to bid. Attorney Barnebey stated that the award of contract will be subject to negotiation. Mr. Freeman introduced Joe Park, founder of Alltrust, and Steve Hall, a local resident who will be the broker in charge of the day-to-day operation of the account.

#7 Resolution 2011-20.

Commissioner Lancaster suggested that if a senior commissioner is determined by consecutive years it should be stated as such in the Rules & Procedures. Attorney Barnebey agreed.

Commissioner Cornwell stated her preference to vote separately on items removed from the Consent Agenda. If a voted occurred on multiple items and she had disfavor with only one, she would have to vote no on all of them.

MOTION: Commissioner Zirkelbach moved, Commissioner Williams seconded and motion carried 4-0 to approve Consent Agenda items 1A, 3, 4 and 6.

#7 Discussion ensued on why the Rules & Procedures were brought forward for Commission consideration. Mayor Bryant explained they were drafted mainly for issues regarding public hearings, especially public hearings on land use items.

MOTION: Commissioner Williams moved and Commissioner Cornwell seconded to table item #7 indefinitely.

Discussion: Attorney Barnebey strongly recommended that Commission adopt parts of the Rules & Procedures from the due process standpoint. Commissioner Williams asked that those items be pulled out of the document and brought back to a workshop.

Commissioner Williams withdrew his motion and Commissioner Cornwell withdrew her second.

Attorney Barnebey confirmed that the issue of who runs a meeting in the absence of the mayor and vice mayor is not essential to adopting the resolution, but it would be beneficial. Mayor Bryant suggested that Commission consider the document to "protect the City in situations of ambiguity, and making sure there is consistency in those presentations" [for public hearings].

The tie vote issue was discussed. Attorney Barnebey stated he attempted to document for a commission and the public what a tie vote would mean, especially in the event of tie vote on a land use item. He opined it is not clear today what would happen, but under the Rules & Procedures the issue would have died.

Attorney Barnebey recommended that the records portion of the document "absolutely needs to be adopted by this Board". He also recommended adopting the quasi judicial procedures.

The Rules & Procedures will be brought back to a future workshop.

#B POLICE DEPARTMENT

1. U.S. Department of Justice Bullet Proof Vest Partnership Program Grant
Mayor Bryant asked that Commission also authorize her to accept the grant, subject to attorney review.

MOTION: Commissioner Cornwell moved, Commissioner Lancaster seconded and motion carried 4-0 to approve the US Department of Justice Bullet Proof Vest Partnership Program in the amount of \$6,000, 50/50 matching grant, for the purchase of 15 bullet-proof vests, for a total City expenditure not to exceed \$3,000, and authorize the Mayor to accept, subject to City Attorney review.

#C PUBLIC WORKS

1. Gator Grading & Paving, LLC contract
Mr. Tusing confirmed Commission previously approved Gator Grading for the Haben Boulevard roundabout project; the motion lacked the verbiage to authorize the Mayor to execute the contract.

MOTION: Commissioner Lancaster moved, Commissioner Zirkelbach seconded and motion carried 4-0 to authorize the Mayor to execute the contract for the Haben Boulevard roundabout project in amount not to exceed \$381,040.30, subject to City Attorney approval.

3. FLORIDA ENERGY EFFICIENT CONSERVATION BLOCK GRANT (EECBG) LIGHTING RETROFIT SERVICES CONTRACT (

Mr. Freeman explained that as part of the \$250,000 EECBG Grant award, an RFQ was issued for a lighting system retrofit project for City Hall, Public Works, Police Department and Water Treatment Plant buildings. Of the four quotes obtained, Synergy Lighting, Inc. was the lowest. Staff is seeking authorization to enter into the contract. This project is one of four tasks in the grant, and has a line item amount of \$29,200.

MOTION: Commissioner Cornwell moved, Commissioner Williams seconded and motion carried 4-0 to authorize the Mayor to execute a contract with Synergy Lighting, Inc. for the EECBG Lighting System Retrofit project in an amount not to exceed \$20,000, contingent upon City Attorney approval of the contract.

3A GRUBBS CONSTRUCTION CONTRACT EXTENSION

Mr. Freeman explained that the contract is for debris removal in the event of disaster. A contract was executed in 2005 and subsequently renewed. An earlier approval request was removed from a previous agenda because of the new FEMA rule requiring a bid. This contract extension will continue until the RFP process is completed and a new contract is in place. Mr. Freeman also stated there is a possibility FEMA will not reimburse the City should an event occur during the Grubbs contract because it was not bid.

MOTION: Commissioner Lancaster moved, Commissioner Zirkelbach seconded and motion carried 4-0 to authorize approval of a six month extension for the contract with Grubbs with the ability of the City to terminate that agreement after a 30 day notice, and authorize the Mayor to execute the contract.

3B PEDESTRIAN IMPROVEMENTS BID AWARD

Mr. Tusing explained a bid was issued for pedestrian improvement for sidewalk repairs. Eight bids were received, with the #3 bidder being deemed non-compliant. Kukhausen Construction was the second lowest bidder.

MOTION: Commissioner Lancaster moved, Commissioner Zirkelbach seconded and motion carried 4-0 to award the bid to Kukhausen Construction in an amount not to exceed \$74,459.50 and authorize the Mayor to execute the agreement, pending attorney review.

Mr. Tusing confirmed the City has never made residents repair sidewalks. He opined the City's ordinance needs more strength to enforce resident responsibility for repairs.

4. 23rd STREET REALIGNMENT UPDATE/BASEBALL FIELD UPDATE

None

5. ASR WELL UPDATE

Mr. Tusing reported the engineer is working on the design. He anticipates one more week of testing. He is also working on the two ponds at Terra Ceia for additional wet weather storage.

6. DEPARTMENT HEADS' COMMENTS

Mr. Tusing

Stated the \$9,000 savings Mr. Freeman had [item #3] will not fund lighted crosswalks, as they cost \$30,000 per intersection.

Mr. Freeman

Reviewed the budget meeting calendar for July and August. He briefly commented on some issues, stating the Enterprise Funds are sound, but the General Fund will be a challenge.

The Police union is being scheduled. Commissioner Cornwell requested that protocol of what is required for approval.

Chief Wells

No report.

Attorney Barnebey

He will bring back the trespass ordinance that was discussed at the workshop meeting.

7. MAYOR'S REPORT

Commissioners Cornwell, Williams and Zirkelbach indicated they would be attending the Florida League of Cities conference. She stated she has not yet made her decision about attending. A voting delegate will have to be nominated.

She will submit the Mayor and City Commission budget. She stated that if Commissioners are not using their Netbooks they can be utilized in different areas.

Reported a Building Official will be hired as a full time employee.

8. COMMISSIONERS' COMMENTS

Mrs. Lancaster

No report

Ms. Cornwell

Referring to the mobile home park questions, she asked for a report when issues have been resolved, such as the dog issue. Mayor Bryant stated that is a county Animal Control issue. As to Tropic Isles and the debris issue, Mr. Tusing reported the park created the debris pile that is one property the park leases from Manatee Fruit. Mayor Bryant discussed starting the community meetings earlier in the year after the summer months. Ms. Cornwell suggested that when they again begin the meetings, reports on left over pending items should be made to the parks.

Commented on the volume of shopping carts that can be seen in the neighborhoods. The City is reaching out to store owners regarding the problem. The item will be added to the suspense log.

Stated 17th Street is remarkable.

Mr. Williams

Inquired when the Villa la Por Marina will be on the next agenda.

Mr. Tusing reported the Building Official job description has not been amended from when approved by the City Commission. A take home vehicle will not be provided to the position.

Mr. Zirkelbach

Commented on the beautiful lake the county has created on 17th Street. He suggested staff should solicit the county to add trees around the lake, as they would further improve its appearance as a gateway into the City. Mayor Bryant stated the gateways are a top priority issue for the department head meetings, specifically mentioning signage that is targeted for improvement. She again asked Commissioners to refer any potential businesses looking to relocate to the CRA.

Reported that he had included Wi-Fi accessibility in his Strategic Plan submission of items Commission should consider. Discussion ensued on plans to include the Wi-Fi accessibility in park improvements. Mr. Tusing also informed Commission that the City can use the cell tower at the old Palmetto Elementary site, but in the event the School Board decides to reuse the property, the City will be responsible for removing the tower.

Mr. Williams

Mr. Tusing mentioned that the dead palm trees at Estuary Park have been removed.

The billboard at Estuary Park is a City billboard leased to CVS, which expires in 2014. Mr. Tusing reported the sign had been in place since the 1970's. Attorney Barnebey stated the electronics were added this year, but he does not know if permits were obtained. Commissioner Williams asked for documentation authorizing the change to the sign.

Ms. Cornwell

Requested that staff contact FLOC regarding Wi-Fi issue.

Meeting adjourned at 9:10 p.m.

Minutes approved:

James R. Freeman
City Clerk