

TAB 5



City of Palmetto Agenda Item

Meeting Date

10/17/2011

Presenter: Allen Tusing/Jim Freeman **Department:** Public Works and City Clerk

Title: Resolution 2011-35 – 2012-2016 CIP and Funding

Background:

Each year staff presents to City Commission a 5-year Capital Improvement Program (Attachment A) and its proposed funding. The CIP for FY2012 – 2016 is being presented in the amount of \$8,298,346 for FY2012 and a total of \$19,742,672 for the five years. The 2012 projects are \$4.666 million funded and \$3.676 million unfunded and include road and facility improvements, WWTP and other utility repairs and upgrades, drainage improvements, the ASR and expansion of the reuse system.

As remaining loan funds are \$1,304,549, as shown on Attachments A and B, this allows for six projects to be funded from these loan funds. Those fully funded projects are 17th St. Utility Relocation, Golf Course Ponds for reuse storage, the City's portion of the ASR well, TMDL and a portion of the 13th Street Drainage. Also, the savings from the 17th St. project has been estimated by Manatee Co. at about \$112,000. This savings has now been combined with additional fund balance from Road and Bridge to mostly fund the 13th St. Drainage project.

Another change has been to limit usable fund balance to amounts over four months instead of three months of expenses. This change reduced the usable amounts from fund balance. To compensate for the change, the budget for public facility projects from General Fund was reduced by \$40,000. Loan dollars from the ASR were shifted to fund the WWTP R&R project. To compensate for the shift the ASR well will not likely be completed in FY2012 so a small portion of the project was placed in FY2013 and will require funding from fund balance for 2013. The \$94,000 from the Veolia reimbursement will fund the WWTP Upgrades and I&I projects.

Supporting attachments are provided for additional information and include:

- Attachment B justifies the use, amounts and sources of fund balance allocated to be used for the 2012 CIP.
- CIP Activity – FY2011 illustrates the CIP activity for F2011 and the loan funds remaining to be used for the FY2012 CIP. This sheet is not a part of the resolution and is for information only.

Budgeted Amount:	\$0.00	Budget Page No(s):		Available Amount:	\$0.00	Expenditure Amount:	\$0.00
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Additional Budgetary Information: To establish CIP budget for FY2012

Funding Source(s):	As stated	Sufficient Funds Available:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Budget Amendment Required:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Source:	
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City Attorney Reviewed:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Advisory Board Recommendation:	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> N/A	Consistent With:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
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Potential Motion/ Direction Requested: Discuss proposed CIP projects, the potential funding and the supporting data.
Approve Resolution 2011-35 for the 2012-2016 Capital Improvement Program and all budget actions to establish it.

Staff Contact:	Allen Tusing, Jim Freeman, Karen Simpson	10/17/2011
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Attachments: Attachments A, B, and CIP Activity – FY2011 (information only)

RESOLUTION NO. 2011-35

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, ADOPTING THE 2012 – 2016 CAPITAL IMPROVEMENT PROGRAM AND ADOPTING THE CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2011-2012, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Palmetto, Florida has determined that it is necessary to adopt a Capital Improvement Plan, and;

WHEREAS, it is necessary to provide budgetary authorization for the expenditure of these funds in Fiscal Year 2012.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA:

Section 1: The Capital Improvement Plan for 2012 through 2016 as shown on Attachment A to this Resolution is hereby adopted in the total amount of \$19,742,672.

Section 2: The Capital Improvement Plan Budget for the Fiscal Year 2012 as shown on Attachments A to this Resolution is hereby adopted in the amount of \$8,298,346.

Section 3: The budget for funding from fund balance as detailed on Attachment B and included in Attachment A to the Resolution is hereby adopted in the amount of \$1,876,490.

Section 4: This Resolution shall become effective immediately upon its passage.

PASSED AND DULY ADOPTED, in regular session, by the City Commission of the City of Palmetto, with a quorum present and voting, this 17th day of October, 2011.

CITY OF PALMETTO, FLORIDA
BY AND THROUGH THE CITY
COMMISSION OF THE CITY OF
PALMETTO

By: _____
SHIRLEY GROOVER BRYANT, MAYOR

ATTEST: JAMES R. FREEMAN

By: _____
City Clerk

Project Description	Supporting Fund	FY					Total 2012-2016 Project Cost	Loan Funds	City Fund Balance and Impact Fees	2012 Grants	Total Funded	Possible Grants	Unidentified Funding	Total Unfunded	Total 2012 Funding
		2012	2013	2014	2015	2016									
ROAD IMPROVEMENTS															
1 23rd St. Realignment	Capital Projects	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000	\$ -	\$ 2,000,000	\$ 2,000,000
2 10th Avenue Extension	Capital Projects	106,412	765,600	-	-	-	872,012	-	-	682,238	106,412	-	106,412	106,412	
3 10th St. & 10th Ave.	Capital Projects	682,238	-	-	-	-	682,238	-	-	682,238	-	-	682,238	682,238	
4 Sidewalk R&R	Capital Projects	50,000	65,000	65,000	65,000	65,000	310,000	-	-	65,000	-	-	65,000	65,000	
5 ADA Sidewalk Compliance	Capital Projects	25,000	25,000	25,000	25,000	25,000	125,000	-	-	25,000	-	-	25,000	25,000	
6 14th Ave & 17th St Round About	Capital Projects	-	20,000	42,000	440,170	-	502,170	-	-	-	-	-	-	-	
ROAD IMPROVEMENTS TOTAL		\$ 2,863,650	\$ 875,600	\$ 132,000	\$ 530,170	\$ 90,000	\$ 4,491,420	\$ -	\$ 90,000	\$ 682,238	\$ 772,238	\$ 2,106,412	\$ -	\$ 2,106,412	\$ 2,878,650
Parks & Recreation															
1 LL Baseball Complex	Capital Projects	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ 874,355	\$ -	\$ 874,355	\$ -	\$ 1,125,645	\$ 1,125,645	\$ 2,000,000
PARKS & RECREATION TOTAL		\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ 874,355	\$ -	\$ 874,355	\$ -	\$ 1,125,645	\$ 1,125,645	\$ 2,000,000
PUBLIC FACILITIES															
1 City Facility Security	Capital Projects	\$ 30,000	\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 155,000	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 20,000	\$ 20,000	\$ 50,000
2 City Wide Facilities Upgrades	Capital Projects	40,000	25,000	25,000	25,000	25,000	140,000	-	40,000	-	40,000	-	20,000	40,000	
3 Public Works Yard Lighting	Capital Projects	20,000	-	-	-	-	20,000	-	20,000	-	-	-	10,000	10,000	
4 Trunk Permitting System	Capital Projects	-	-	150,000	-	-	150,000	-	-	-	-	-	-	-	
5 City Wide Intergrated Software	Capital Projects	-	350,000	-	-	-	350,000	-	-	-	-	-	-	-	
6 New Public Works Facility Building	Capital Projects	-	-	477,540	3,183,600	-	3,661,140	-	-	-	-	-	-	-	
PUBLIC FACILITIES TOTAL		\$ 90,000	\$ 425,000	\$ 677,540	\$ 3,233,600	\$ 50,000	\$ 4,476,140	\$ -	\$ 90,000	\$ -	\$ 90,000	\$ -	\$ 30,000	\$ 30,000	\$ 120,000
STORMWATER															
1 TMDL Program & Bridge	Stormwater/Road & Bridge	\$ 25,000	\$ 50,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 375,000	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
2 PPD Pond	Stormwater	-	-	-	150,000	-	150,000	-	-	-	-	-	-	-	-
3 13th St. Drainage Project from 25th Ave. W to 28th Ave. W	Stormwater	550,000	-	-	-	-	550,000	126,343	292,336	-	418,679	-	131,321	131,321	550,000
4 Dredging Projects	Stormwater	10,000	10,000	10,000	10,000	10,000	50,010	-	-	-	-	-	10,000	10,000	
STORMWATER TOTAL		\$ 585,000	\$ 60,000	\$ 110,000	\$ 260,000	\$ 110,000	\$ 1,125,000	\$ 151,343	\$ 292,336	\$ -	\$ 443,679	\$ -	\$ 141,321	\$ 141,321	\$ 585,000
UTILITY IMPROVEMENTS															
1 WWTP Expansion Engineering	Water/Sewer	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2 WWTP Upgrades	Water/Sewer	52,000	62,199	62,199	62,199	62,199	300,796	52,000	-	52,000	-	-	52,000	52,000	
3 WWTP R&R	Water/Sewer	142,500	74,638	74,638	74,638	74,638	441,052	142,500	-	142,500	-	-	142,500	142,500	
4 Lift Station Upgrades	Water/Sewer	98,000	99,517	99,517	99,517	99,517	496,068	-	-	-	-	-	98,000	98,000	
5 Sewer Lines R&R	Water/Sewer	50,000	50,000	50,000	50,000	50,000	250,000	-	40,000	-	-	-	50,000	50,000	
6 1&1 Program	Water/Sewer	40,000	100,000	100,000	100,000	100,000	390,000	-	-	-	-	-	40,000	40,000	
7 PARKS	Reuse	25,000	50,000	50,000	50,000	50,000	225,000	-	-	-	-	-	-	-	
8 Aquifer Storage Recovery	Reuse	1,607,382	295,000	-	-	-	1,892,382	187,799	803,691	1,607,382	-	-	25,000	25,000	
9 Regional Reuse System (MARS)	Reuse	-	-	-	100,000	100,000	200,000	-	-	-	-	-	-	-	
10 Water Lines R&R	Water/Sewer	-	30,000	30,000	50,000	50,000	160,000	-	-	-	-	-	-	-	
11 Telemetry Meters	Water/Sewer	100,000	100,000	100,000	100,000	100,000	500,000	-	-	-	-	-	100,000	100,000	
12 17th St. Utility Re-location	Water/Sewer	375,373	-	-	-	-	375,373	375,373	-	375,373	-	-	-	375,373	
13 8th St. W & 9th St. W Ward 2 Reclaim lines.	Impact Fees	250,000	-	-	-	-	250,000	250,000	-	250,000	-	-	-	250,000	
14 21st St. Utility Extension	Water/Sewer	150,000	-	-	-	-	150,000	-	-	-	-	-	-	-	
15 Golf Course Ponds for RCW Storage	Reuse	19,441	-	-	-	-	19,441	19,441	-	19,441	-	-	-	19,441	
UTILITY TOTAL		\$ 2,759,696	\$ 801,354	\$ 566,354	\$ 1,836,354	\$ 1,686,354	\$ 7,650,112	\$ 1,304,549	\$ 1,876,490	\$ 1,485,929	\$ 4,666,968	\$ -	\$ 273,000	\$ 273,000	\$ 2,759,696
GRAND TOTAL		\$ 8,298,346	\$ 2,161,954	\$ 1,485,984	\$ 5,660,124	\$ 1,936,354	\$ 19,742,672	\$ 1,304,549	\$ 1,876,490	\$ 1,485,929	\$ 4,666,968	\$ 2,106,412	\$ 1,589,966	\$ 3,676,378	\$ 8,343,346

**FUND BALANCE UNCOMMITTED
AND USABLE FOR CAPITAL PROJECTS**

Attachment B

Fund	Total Projected Fund Balance @ 9/30/2011	Total Restricted/Committed	Remaining Uncommitted Fund Balance *	# of Months of 2012 Expenses	Uncommitted amount over 4 months	Amount to be used for Capital Projects	% Used	Remaining Months of expenses
General Fund	5,524,107	1,434,465	4,089,642	5.18	968,655	96,865	10%	5.06
Road and Bridge	2,103,817	685,300	1,418,517	9.50	821,063	522,336	64%	6.00
Water and Sewer	14,525,607	12,604,445	1,921,161	4.88	344,825	86,206	25%	4.66

* Fund Balance in the Road and Bridge Fund is restricted/committed to use for roads, bridges, sidewalks, etc. by statute. For the purpose of this exercise, we will treat the \$1.4 million as uncommitted.

Use of Fund Balance for 2012 CIP

Fund	Project Name	Funding Amount	Amount Available	Unused Amount
General Fund	City Facility Security	30,000		
	Facilities Upgrades	40,000		
	PW Yard Lighting	20,000		
	Total Use of General Fund Fund Balance	90,000	96,865	6,865
Road and Bridge	Sidewalk R&R	65,000		
	ADA Compliance	25,000		
	8th & 9th Reuse	140,000		
	13th Street Drainage	292,336		
Total Use of Road & Bridge Fund Balance	522,336	522,336	(0)	
Capital Projects	Baseball Complex	874,355	874,355	
Water & Sewer	WWTP R&R	52,000		
	I&I Program	40,000		
Total use of Veolia Reimbursement not in usable FB		92,000	94,987	2,987
	WWTP Upgrades			
Total Use of Water & Sewer Fund Balance			86,206	86,206
Water & Sewer Impact Fees	8th & 9th Reuse	110,000	289,000	179,000
Reuse	ASR (Cash)	187,799	187,799	
Total Use of City Fund Balance or Other Funds		1,876,490	2,056,562	272,072

CIP Activity - FY2011

	2011	Funded	Total 2011 Expenses	Outstanding Encumbrances	2011 Expenses		Loan Funds Available For 2012
					Fund Balance / Grant	Loan	
Road Improvements							
1 23rd St. Realignment	2,000,000						
2 10th Avenue Extension	870,000						
3 10th St. & 10th Ave.	682,238	682,238	85	191,683	85		
4 Sidewalk R&R	65,000	65,000	23,172	41,829	23,172		
5 ADA Sidewalk Compliance	25,000	25,000		9,459			15,541
6 14th Ave & 17th St Round About							
7 7th Street Extension	63,037	63,037		63,037			
ROAD IMPROVEMENTS TOTAL	3,705,275	835,275	23,257	306,008	23,257		15,541
Recreation							
1 Ball Baseball Complex	2,000,000	913,746	38,554	837	38,554		
PARKS & RECREATION TOTAL	2,000,000	913,746	38,554	837	38,554		
Buildings							
1 City Facility Security	20,000	20,000	8,306			8,306	11,694
2 City Wide Facilities Upgrades	96,250	96,250	75,259			75,259	22,659
3 Public Works Yard Lighting	30,275	30,275					30,275
4 New Public Works Facility Building							
PUBLIC BUILDINGS TOTAL	146,525	146,525	83,565			83,565	64,628
Water							
1 TMDL Program	25,000	25,000					25,000
2 PPD Pond							
3 13th St. Drainage Project from 25th Ave. W to 28th Ave. W	556,650	6,650					6,650
4 Dredging Projects	25,000						
STORMWATER TOTAL	606,650	31,650					31,650
Improvements							
1 WWTP Expansion Engineering							
2 WWTP Upgrades	125,000	92,930	36,492	31,627	36,492		24,811
3 WWTP R&R	155,000	65,617	36,223		36,223		29,394
4 Lift Station Upgrades	226,000	53,268	30,990		30,990		22,278
5 Sewer Lines R&R	50,000						
6 I&I Program	100,000						
7 PARS	50,000						
8 Aquifer Storage/Recovery	2,000,000	510,864	35,964	460,664	35,964		289,810
9 Regional Reuse System (MARS)							(18,363)
10 Water Lines R&R	50,000						
11 Telemetry Meters	100,000						
12 17th St. Utility Relocation	538,930	538,930	53,557			53,557	485,373
13 8th St. W & 9th St. W Ward 2 Reclaimwater Extension	350,000	350,000					350,000
14 21st St. Utility Extension							
15 Trakit Permitting System							
16 Golf Course Ponds for RCW Storage	27,000	27,000	1,370	6,189		1,370	19,441
17 Jackson Park	41,453	31,439					(10,014)
UTILITY TOTAL	3,813,383	1,670,048	194,596	498,480	35,964	158,632	1,192,730
GRAND TOTAL	10,271,833	3,597,244	339,972	805,325	97,775	242,197	1,304,549

Funding Carried Forward to FY2012