

**TAB 4**



### SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: MLK PARADE  
APPLICANT: PALMETTO YOUTH CENTER  
ADDRESS: 501 17<sup>th</sup> ST W (PO BOX 608) PALMETTO  
CONTACT: TONY STEPHENS

EVENT DATE: 1-14-12  
EVENT TIME: 11:30<sup>am</sup>-2:30<sup>pm</sup>  
PHONE: 941-722-0783  
PHONE: 941-723-1465

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: SEE ATTACHED MAP

ANTICIPATED ATTENDANCE: \_\_\_\_\_

#### **CITY SERVICES REQUIRED:**

POLICE: Streets Blocked: ☒ Traffic Control: ☒ Security: \_\_\_\_\_ Other: \_\_\_\_\_  
PUBLIC WORKS: Barricades: ☒ Clean-up: ☒ Set-up: ☒ Other: \_\_\_\_\_

*If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.*

TEMPORARY RESTROOM FACILITIES: # of units: N/A # of days: N/A  
Proposed location(s): \_\_\_\_\_

**INSURANCE REQUIREMENT:** Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit.

Please review Exhibit A for insurance coverage requirements. Insurance may also be obtained by event sponsors through personal or commercial insurance policies. If it is necessary to purchase an insurance policy for an event, please refer to Exhibit B, and follow the directions to obtain a quote or purchase a policy.

The Special Function Permit Application must be submitted to City Clerk's office at least 30 days prior to the event.

**SALE OR CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY IS STRICTLY PROHIBITED.**

If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (see Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

Special Function Permit Application  
Page 2

EVENT: MLK PARADE

Event Date: 1-14-12

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION  
CONDITIONS.

Tony Stephens  
Permittee TONY STEPHENS, ATHLETIC DIRECTOR

CITY APPROVAL:

City Clerk

[Signature]

Date 10/25/11

Public Works Director

[Signature]

Date 10/25/11

Police Department

[Signature]

Date 10/25/11

North River Fire

[Signature] \*\*\*

Date 9/23/11

APPROVED BY COMMISSION:

Date \_\_\_\_\_

Internal use only

Date Received: \_\_\_\_\_

By: \_\_\_\_\_

\*\*\* Conditional approval based on recommendations in attached memo.

# **NORTH RIVER FIRE DISTRICT**

**1225 14th AVENUE WEST, PALMETTO, FLORIDA 34221**

**Phone (941) 721-6700**

**Fax (941) 721-6701**

**admin@nrfd.org**

## **MEMORANDUM**

**DATE: September 26, 2011**

**TO: City of Palmetto**

**FROM: John W. McInnis, Fire Chief, North River Fire District**

This memo is in response to your email and the attached request for approval of a special function permit application for the 2012 annual Martin Luther King Parade.

The North River Fire District has always supported the parade from its inception and will continue to support and be involved in our local communities. Over the years, the parade has grown in size. For the first time last year, the front of the parade caught up with the staging area before all of the participants left the staging area, causing a traffic lockup, causing First Responders to be blocked in and not allowing for assets to respond to other emergencies.

The North River Fire District has concerns from a public safety point of view. Changes need to be made to ensure the safety of the public and communities.

Suggestions for improvements from a Public Safety point of view include:

1. Change the parade route starting point staying at Lincoln Middle School, west to 10<sup>th</sup> Avenue West, south to Sutton and Lamb Park and have an all day family celebration at Sutton and Lamb Park.
2. Keep the parade route the same, only reverse the parade route to open the main streets more quickly.
3. It is imperative that there be more Parade Marshalls along the route to keep the parade moving, as to allow the flow for all participants.

From the beginning, the Fire District has never charged for any costs incurred during this community celebration, and will continue not to charge. The Fire District's commitment is always to protect the safety and well being of all of its citizens and communities.

**Cc: Mayor Shirley Groover-Bryant  
Rick Wells, Police Chief  
Alan Tusing, Public Works Director  
Chris Lukowiak, Palmetto Youth Center**

**- Protecting the Communities of -**

**Colony Cove, Ellenton, Gillette, Memphis, Palmetto, Palm View, Piney Point, Rubonia, Snead Island, and Terra Ceia Island**

## REQUEST FOR TEMPORARY CLOSING/SPECIAL USE OF STATE ROAD

- Instructions: 1. Obtain signatures of local law enforcement and city/county officials.  
 2. This form must be submitted by the local governmental authority to FDOT to obtain written approval. Allow adequate time for the review.  
 3. Attach any necessary maps or supporting documents.

NAME OF ORGANIZATION <b>PALMETTO YOUTH CENTER INC</b>		PERSON IN CHARGE <b>CHRIS LUKOWIAK</b>		DATE <b>9-22-11</b>
ADDRESS OF ORGANIZATION <b>501 17TH ST WEST, PALMETTO FL 34221</b>				TELEPHONE NUMBER <b>941-722-0783</b>
TITLE OF EVENT <b>MLK PARADE</b>				
DATE OF EVENT <b>1-</b>	STARTING TIME OF EVENT	DURATION OF EVENT (APPROX.) <b>4 HOURS</b>	ACTUAL CLOSING TIME (INCLUDING SETTING UP BARRIERS, ETC.)	
PROPOSED ROUTE (INCLUDE STATE ROAD NUMBER, SPECIFIC LOCATION, ETC. - INCLUDE MAPS)  <b>MAP ATTACHED</b>				
DETOUR ROUTE (INCLUDE ALTERNATE ROUTES - INCLUDE MAPS)  <b>PALMETTO CITY POLICE MAP INCLUDED</b>				
NAME OF DEPT. RESPONSIBLE FOR TRAFFIC CONTROL, ETC. (CITY POLICE, SHERIFF'S DEPT., FLORIDA HWY. PATROL, ETC.) (INCLUDE PRECINCT NO.)  <b>PALMETTO CITY POLICE DEPARTMENT</b>				
SPECIAL CONDITIONS  <b>THE PERMITEE IS RESPONSIBLE FOR THE PLACEMENT + DISPLAY OF SAFETY DEVICES THROUGHOUT THE ENTIRE ROUTE IN ACCORDANCE WITH THE FEDERAL MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES AS AMENDED, AND THE DEPT'S LATEST ROADWAY DESIGN STANDARDS.</b>				
THIS SECTION IS TO BE COMPLETED WHEN PERMITTING SPECIAL USE OF A STATE ROAD FOR FILMING				
LICENSED PYROTECHNICS OPERATOR _____ LICENSE NO. _____				
APPROVAL OF LOCAL FIRE DEPARTMENT _____				
LIABILITY INSURANCE CARRIER _____ POLICY EFFECTIVE DATE _____				
COVERAGE AMOUNT _____ (\$1,000,000 MINIMUM)				
LENGTH OF COVERAGE _____ DAYS				
FEDERAL AVIATION ADMINISTRATION APPROVAL FOR LOW FLYING FILMING _____				
ADDITIONAL LIABILITY INSURANCE AMOUNT _____ (\$5,000,000 MINIMUM)				
TYPED NAME AND TITLE (INCLUDE BADGE NO. IF APPROPRIATE)		SIGNATURE OF CHIEF OF LAW ENFORCEMENT AGENCY		DATE SIGNED
TYPED NAME AND TITLE OF CITY/COUNTY OFFICIAL		SIGNATURE OF CITY/COUNTY OFFICIAL		DATE SIGNED

The Permittee, shall indemnify, defend, and hold harmless the Department and all of its officers, agents, and employees from any claim, loss, damage, cost, charge, or expense arising out of any acts, actions, neglect, or omission by the Permittee, its agents, employees, or subcontractors during the performance of the Contract, whether direct or indirect, and whether to any person or property to which the Department or said parties may be subject, except that neither the Permittee nor any of its subcontractors will be liable under this Article for damages arising out of the injury or damage to persons or property directly caused or resulting from the SOLE negligence of the Department or any of its officers, agents or employees.

Contractor's obligation to indemnify, defend, and pay for the defense or at the Department's option, to participate and associate with the Department in the defense and trial of any damage claim or suit and any related settlement negotiations, shall be triggered by the Department's notice of claim for indemnification to Contractor. Contractor's inability to evaluate liability or its evaluation of liability shall not excuse Contractor's duty to defend and indemnify within seven days after such notice by the Department is given by registered mail. Only an adjudication or judgment after highest appeal is exhausted specifically finding the Department SOLELY negligent shall excuse performance of this provision by Contractor. Contractor shall pay all costs and fees related to this obligation and its enforcement by the Department. Department's failure to notify Contractor of a claim shall not release Contractor of the above duty to defend.

It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the State's right, title, and interest in the land to be entered upon and used by the Permittee, and the Permittee will, at all times, assume all risk of and indemnify, defend and save harmless the State of Florida and the Department from and against any and all loss, damage, cost, or expense arising in any manner on account of the exercise or attempted exercises by said Permittee of the aforesaid rights and privileges.

During the event, all safety regulations of the Department shall be observed and the holder must take measures, including placing and display of safety devices, that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices (MUTCD), as amended, and the Department's latest Roadway and Traffic Design Standards.

In case of non-compliance with the Department's requirements in effect as of the approved date of this permit, this permit is void and the facility will have to be brought into compliance or removed from the R/W at no cost to the Department.

Submitted by: PALMETTO YOUTH CENTER INC Place Corporate Seal

Permittee

Signature and Title

CHRIS LUKOWIAK, EXECUTIVE DIRECTOR

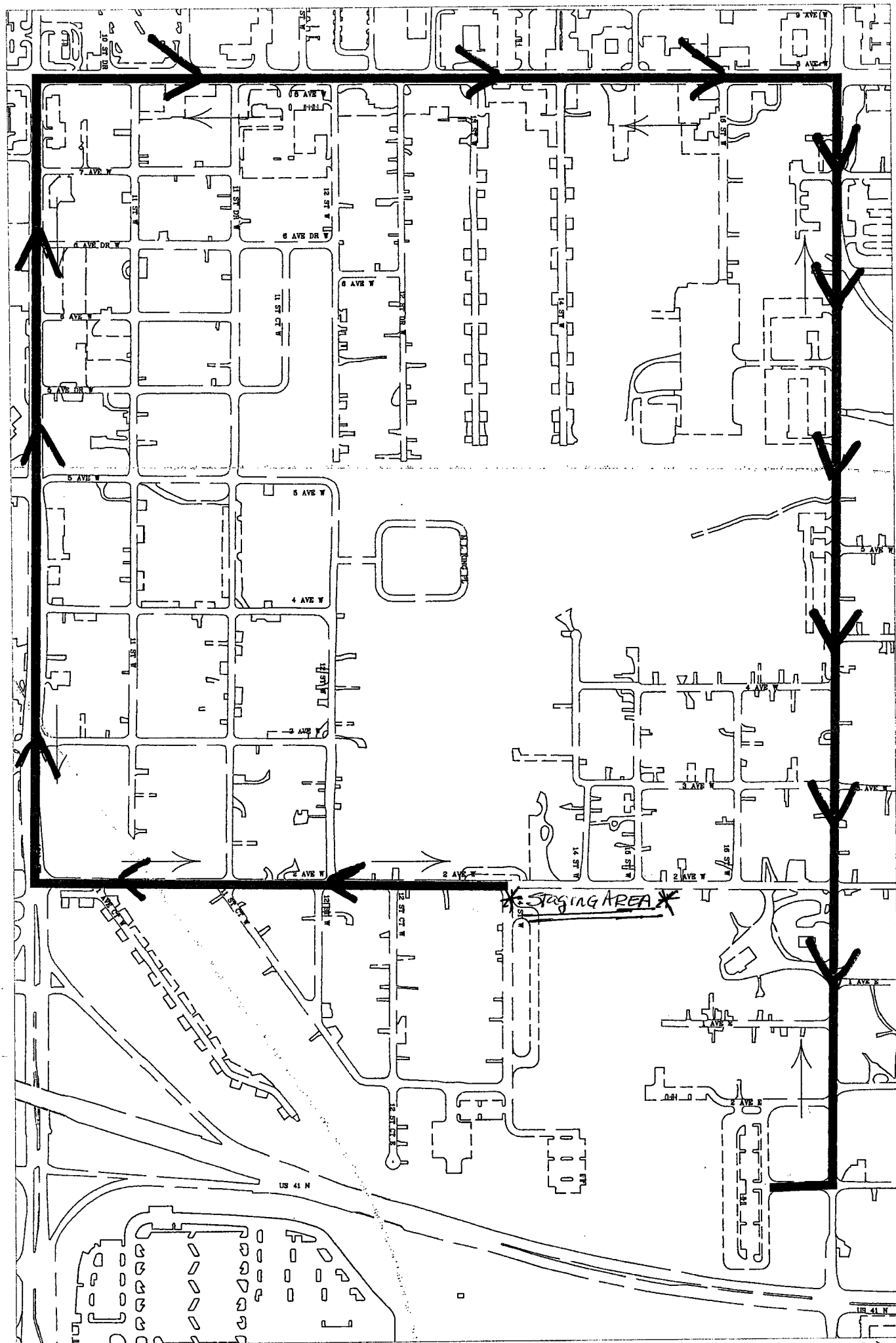
Attested

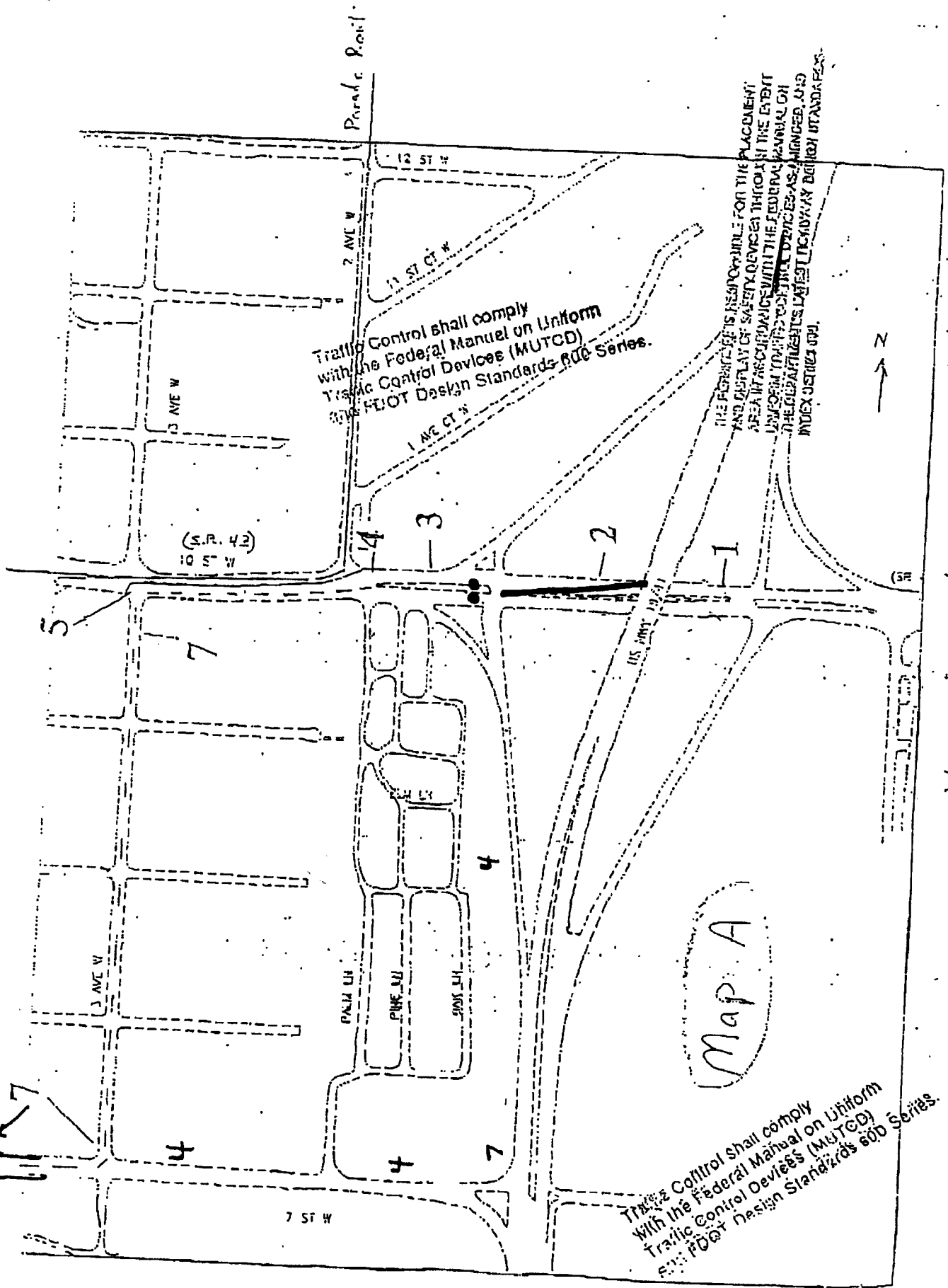
Department of Transportation Approval: This Request is Hereby Approved

Recommended for approval \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Approved by: \_\_\_\_\_ Date \_\_\_\_\_  
District Secretary or Designee

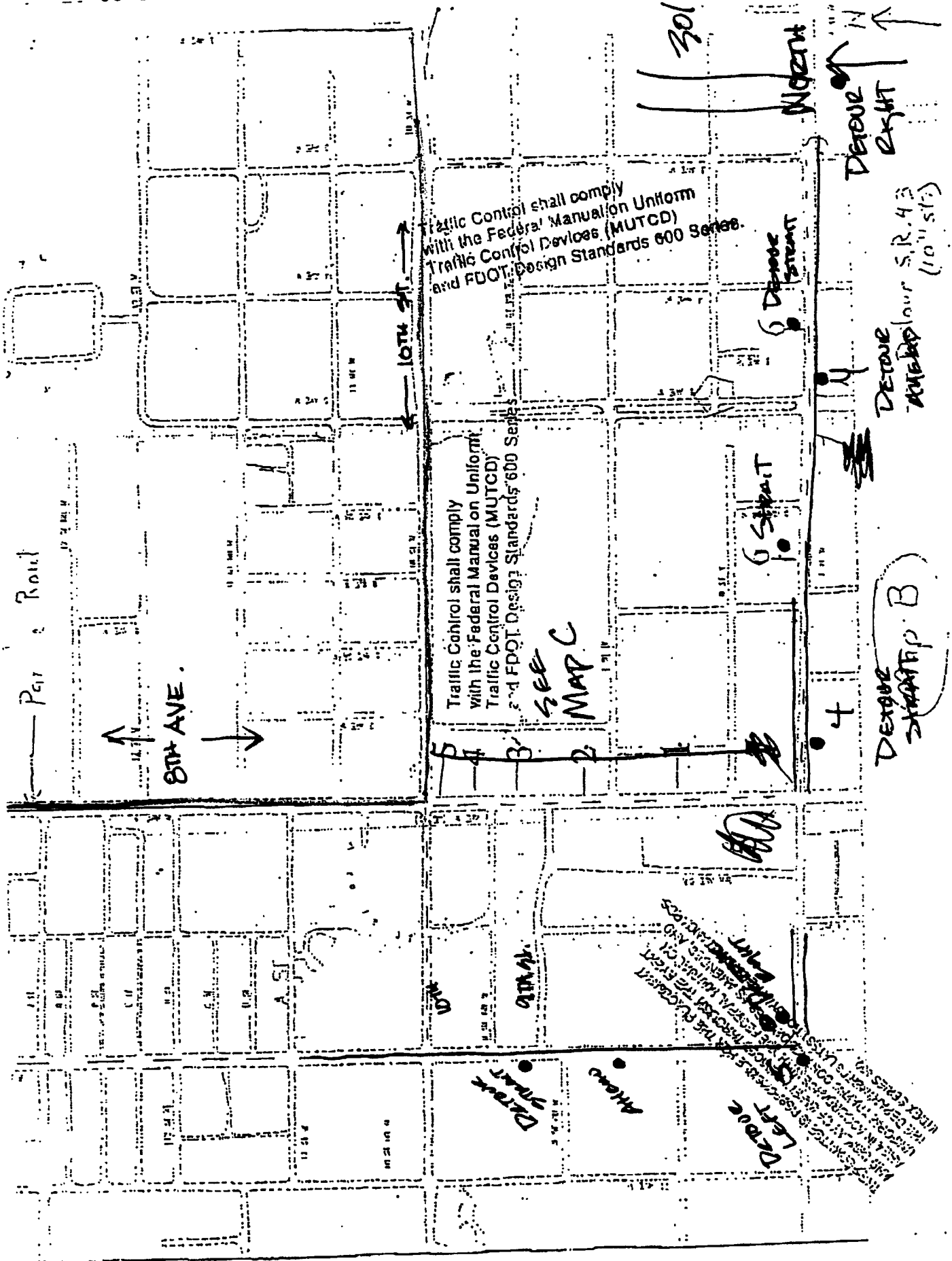
DISTRIBUTION: Original – Permittee  
1<sup>st</sup> copy – District Maintenance Office  
2<sup>nd</sup> copy – Local Maintenance Engineer





Copy of ...





# City of Palmetto, FL.

Traffic Control shall comply with the Federal Manual on Uniform Traffic Control Devices (MUTCD) and FOOT Design Standards 800 Series.

Map C

DETOUR STRAIT

6

A ST

6 DETOUR STRAIT

Traffic Control shall comply with the Federal Manual on Uniform Traffic Control Devices (MUTCD) and FOOT Design Standards 800 Series.

8TH AVE

Parade Road



5

7 DETOUR RIGHT

10TH ST.



10TH ST

DETOUR RIGHT

7

9 ST DR W

8TH AVE (US)

END DETOUR

8

9 ST W

5 DETOUR LEFT

4 DETOUR AHEAD

3 DETOUR 500'

2 DETOUR 1000'

TAPPEE  
THE TAPPEE SHALL BE RESPONSIBLE FOR THE PLACEMENT AND REMOVAL OF SAFETY DEVICES THROUGHOUT THE EVENT AND SHALL BE IN COMPLIANCE WITH THE FEDERAL MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) AND THE DEPARTMENT'S LATEST STANDARD DESIGN OF ROAD AND TRUCK SIGNAGE.

Detour S.R. 4 S.R. 4

1 MERGE LEFT 1500'

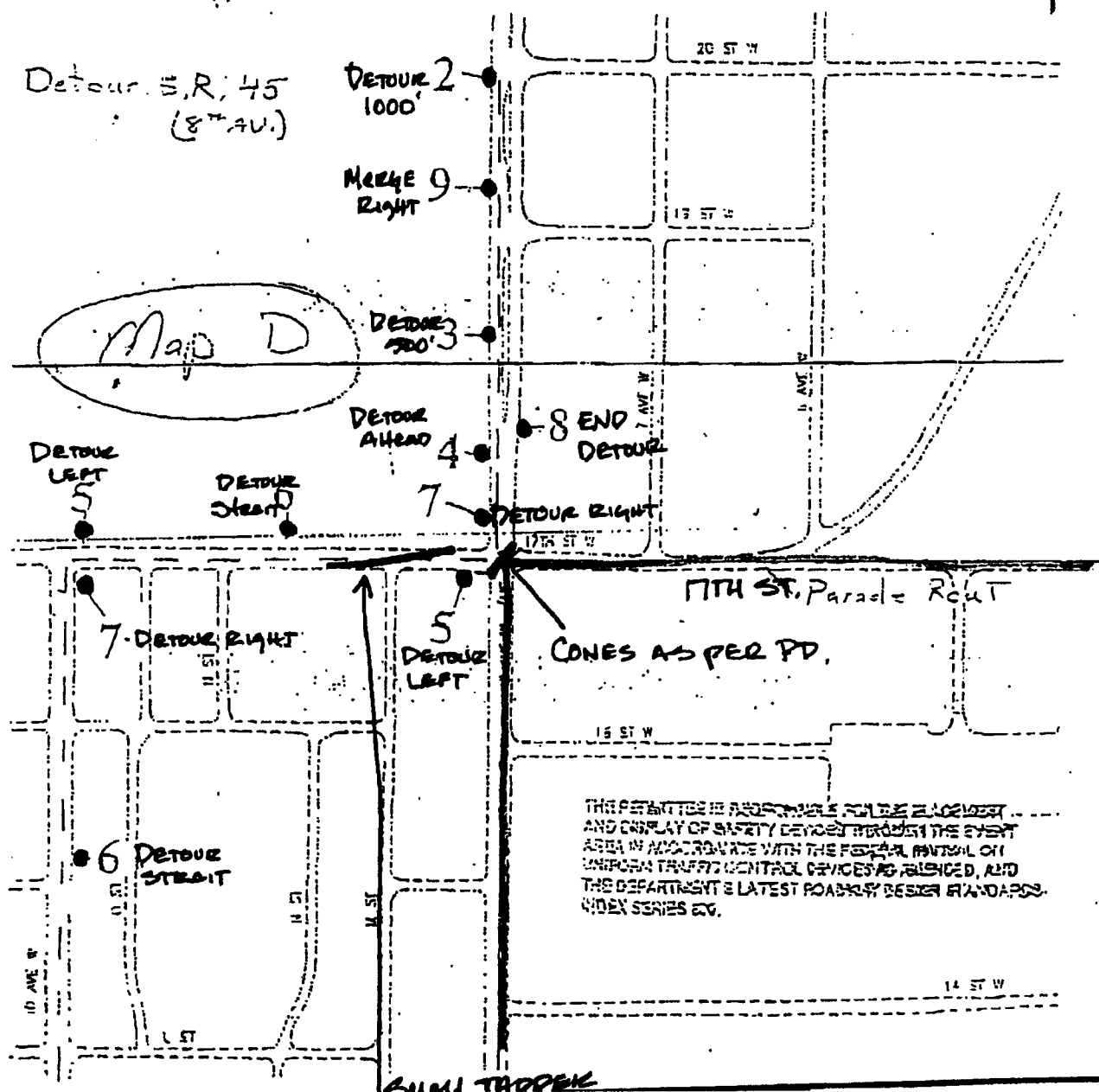
8TH AVE

City of Palmdale, FL.

Traffic Control shall comply with the Federal Manual on Uniform Traffic Control Devices (MUTCD) and DOT Design Standards 600 Series.

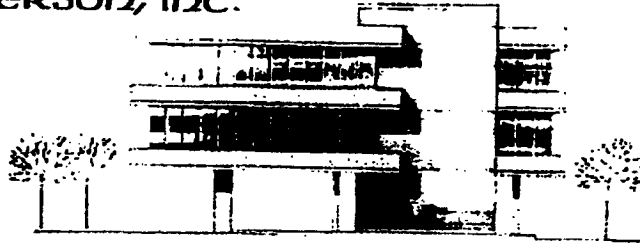
Traffic Control shall comply with the Federal Manual on Uniform Traffic Control Devices (MUTCD) and FOOT Design Standards 600 series.

North  
↑





**Dick, Johnson & Jefferson, Inc.**  
insurance



www.djjinc.com

## INSURANCE BINDER

THE TERMS AND CONDITIONS OF THIS INSURANCE BINDER MAY NOT COMPLY WITH THE SPECIFICATIONS SUBMITTED FOR CONSIDERATION. PLEASE READ THIS BINDER CAREFULLY AND COMPARE IT WITH ANY QUOTE AND SUBMISSION DOCUMENTS AND REVIEW THE POLICY FORMS FOR THE ACTUAL COVERAGES PROVIDED.

IN ACCORDANCE WITH YOUR INSTRUCTIONS, AND IN RELIANCE UPON THE STATEMENTS MADE BY THE RETAIL BROKER IN THE INSURED'S APPLICATION/SUBMISSION, WE HAVE BOUND INSURANCE AT YOUR REQUEST AS FOLLOWS:

*Insurance Policy Will Be  
Updated Prior to PARADE*

Date Issued: Nov 30, 2009

Insured: Palmetto Youth Center  
501 17 St W  
Palmetto, FL 34221

Risk Description: Parade

Risk Location: 17th St to 8th Ave to 10th St to Lincoln Middle School Palmetto, FL 34221

Insurer: Burlington Insurance Company - Non-Admitted

Policy No.: 503B012837

Coverage: SPECIAL EVENT

Policy Period: 1/16/2010 to 1/17/2010

Limits:	\$2,000,000.	General Aggregate
	Incl In Gen Agg ***	Products Completed Operations Aggregate Limit
	\$1,000,000.	Personal and Advertising Injury Limit
	\$1,000,000.	Each Occurrence
	\$100,000.	Damages to Premises Rented to You Limit
	\$5,000.	Medical Expense Limit (Any One Person)
	1 Additional Insured	

\*\*\*Products completed operations are included for food consumption only

Deductible: 0



☐ **CORPORATE OFFICE**  
1429 60th Avenue West  
P.O. BOX 11270  
Bradenton, Florida 34282  
(941) 758-3861  
(941) 758-5947 Fax

☐ **LAKEWOOD RANCH**  
7305 Merchant Court  
Lakewood Ranch, FL 34240  
(941) 907-4208  
(941) 907-0322 FAX

☐ **PARRISH**  
8405 US Hwy. 301 N., Suite 102  
Parrish, FL 34219  
(941) 776-3922  
(941) 776-3944 Fax



Premium:	\$400.00
TRIPRA Status:	REJECTED
TRIPRA Premium:	
Policy Fee	\$35.00
SLT Tax:	\$21.75
Stamping Fee:	\$0.44
Other Tax:	
Other Tax2:	\$4.35
Other Tax3:	
Grand Total:	\$461.54

**TERMS / CONDITIONS / SUBJECT TO:**

100% MINIMUM EARNED PREMIUM AT INCEPTION

Subject to all mandatory company forms and endorsements in addition to those shown below

**FORMS AND ENDORSEMENTS:**

This list is for informational purposes only and does not intend to represent the entire list of forms and/or endorsements that may be attached to any policy issued as a result of this quotation.

IFG-I-0002	Policy Cover Page
IFG-I-0101	Commercial Lines Policy - Common Policy Declarations
IL 00 03	Calculation of Premium
IL 00 17	Common Policy Conditions
BG-I-026	Fully Earned Premium
IFG-I-0402	Service of Suit Endorsement
IFG-G-0002-DL	Commercial General Liability Declarations
IFG-G-0060	Amendment - Aircraft, Auto or Watercraft Exclusion
IFG-G-0062	Personal and Advertising Injury Amended
IFG-I-0150	Listing of Forms and Endorsements
IFG-I-0169	Exclusion - Violation of Statutes That Govern E-Mails, Fax, Phone Calls or Other Methods of Sending Material or Other Information
BG-G-005	Exclusion - Punitive Damages
BG-G-007	Exclusion - Asbestos, Silica Dust, Toxic Substance
BG-G-039	Amendment of Premium Conditions
BG-G-064	Contractual Liability Amendment
BG-G-446	Amendment - Section I Insuring Agreement
IL 00 21	Nuclear Energy Liability Exclusion Endorsement
CG 00 01	Commercial General Liability Coverage Form
CG 00 62	War Liability Exclusion
CG 21 47	Employment - Related Practices Exclusion
CG 21 49	Total Pollution Exclusion Endorsement
CG 21 67	Fungal or Bacteria Exclusion
CG 21 73	Exclusion of Certified Acts of Terrorism
BG-G-001	Exclusion - Communicable Disease
BG-G-004	Exclusion - Lead-Bearing Substance
BG-G-372	Exclusions - Damage To Premises Rented To You Other Than Damage By Fire
BG-G-074	Exclusions and Redefinition - Described Hazards (Special Events Liability)
CG 20 11	Additional Insured - Managers or Lessors of Premises
BG-I-026	Fully Earned Premium



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 Lakewood Ranch, FL 34240  
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☐ **PARRISH**  
 8405 US Hwy. 301 N., Suite 102  
 Parrish, FL 34219  
 (941) 776-3922  
 (941) 776-3944 Fax



To City Commission  
Thru: Diane Ponders, Assistant City Clerk  
From: Geoff Seger, Parks Director  
Re: Special Function Permit/Temporary Use Permit Application  
Date: 9-28-2011

**Martin Luther King Parade**  
Palmetto Youth Center.

**Date of Event:**

Saturday, January 14, 2012

Event time: 11:45 a.m. – 2:30 p.m.

The Public Works Department will be responsible for closing and opening all roads along the parade route, setting up and taking down of all traffic detour signs and the clean up of city streets after the event is over.

Staff members will be on site at 9:00 A.M. to start setting up traffic control signs and safety cones.

**Labor:**

Director of Parks

1 - Supervisor

9 – Service Works (6 hours @ \$30.00/hour) average OT rate plus 38%

**Total cost for labor** \_\_\_\_\_ **\$2,160.00**

*12 – Police Offices should be on site. Cost unknown.*

**Equipment:**

5 – Public Works trucks

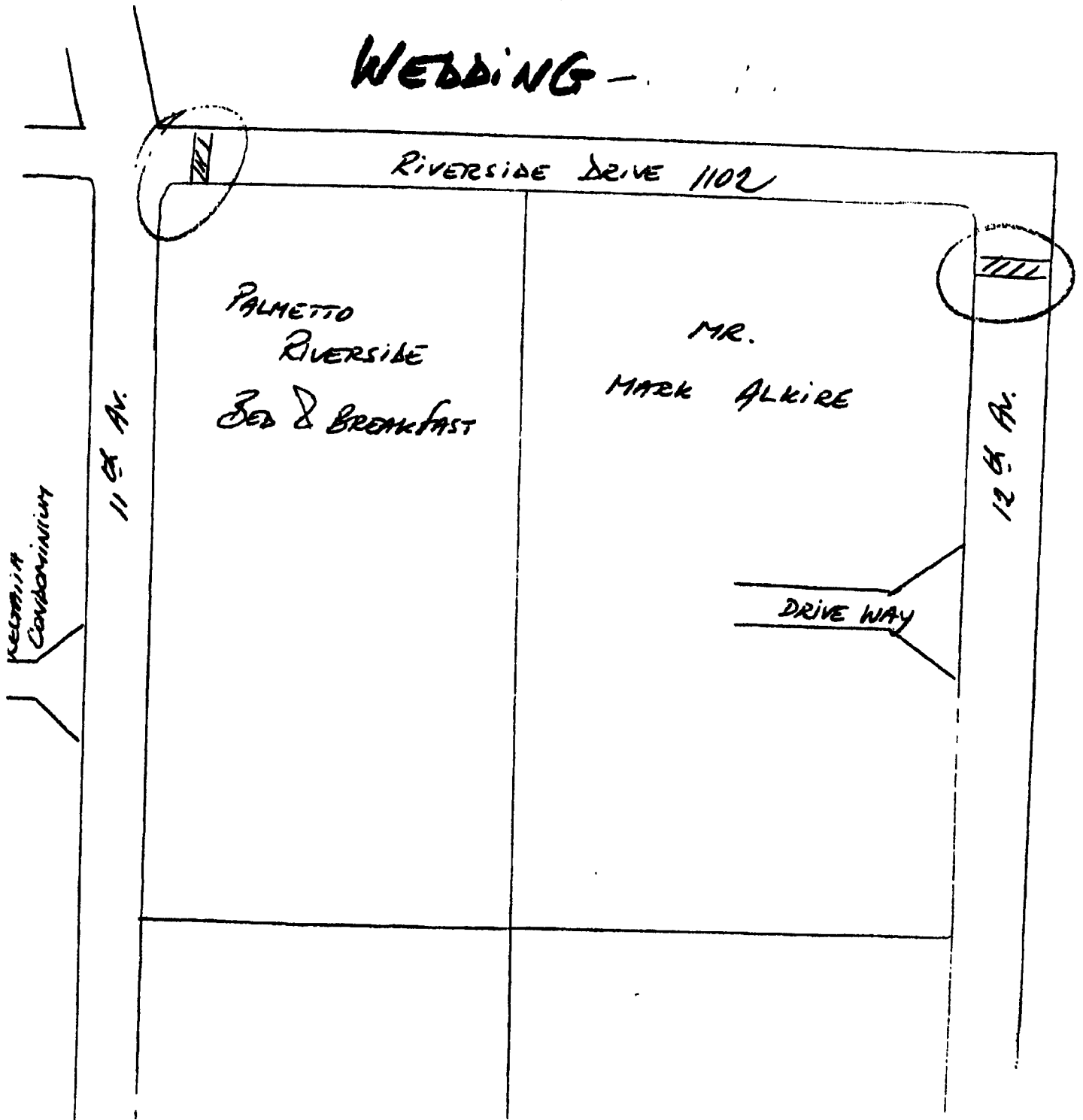
250 – 36” safety cones

Sign #1	3 – Merge Left
Sign #2	4 – Detour 1,000 feet
Sign #3	4 – Detour 500 feet
Sign #4	4 – Detour Ahead
Sign #5	4 – Detour Left
Sign #6	7 – Detour Strait
Sign #7	2 – End Detour
Sign #8	7 – Detour Right
Sign #9	1 – Merge Right

The above signage will be used for detouring traffic around the City of Palmetto while the parade is on route

ROAD BLOCK

WEDDING -



MAP APPLICABLE TO ALL EVENTS

  
11-11



### SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Wedding WARD  
APPLICANT: Palmetto Riverside B & B  
ADDRESS: 1102 Riverside Drive  
CONTACT: Wm Lippens

EVENT DATE: 01/07/12  
EVENT TIME: 04-06.00 PM  
PHONE: 941-981-5331  
PHONE: \_\_\_\_\_

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Wedding

ANTICIPATED ATTENDANCE: 125 persons

**CITY SERVICES REQUIRED:**

POLICE: Streets Blocked: ☒ Traffic Control: \_\_\_\_\_ Security: \_\_\_\_\_ Other: \_\_\_\_\_  
PUBLIC WORKS: Barricades: \_\_\_\_\_ Clean-up: \_\_\_\_\_ Set-up: \_\_\_\_\_ Other: \_\_\_\_\_

*If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.*

TEMPORARY RESTROOM FACILITIES: # of units: \_\_\_\_\_ # of days: \_\_\_\_\_  
Proposed location(s): \_\_\_\_\_

**INSURANCE REQUIREMENT:** Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit.

Please review Exhibit A for insurance coverage requirements. Insurance may also be obtained by event sponsors through personal or commercial insurance policies. If it is necessary to purchase an insurance policy for an event, please refer to Exhibit B, and follow the directions to obtain a quote or purchase a policy.

The Special Function Permit Application must be submitted to City Clerk's office at least 30 days prior to the event.

**SALE OR CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY IS STRICTLY PROHIBITED.**

If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (see Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

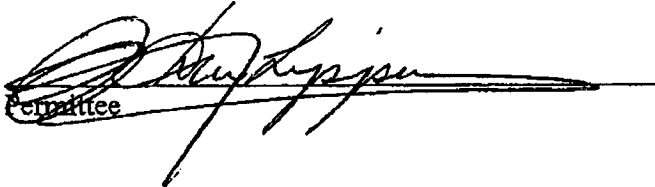


Special Function Permit Application  
Page 2

EVENT: Wedding - WARD

Event Date: 01/07/2012

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

  
Permittee

CITY APPROVAL:

City Clerk

Public Works Director

Police Department

North River Fire

APPROVED BY COMMISSION:

Date

Date

Date

Date

Date

Internal use only

Date Received: 10/30/11

By: DP



### SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Wedding GARRO  
APPLICANT: Palmetto Riverside 34B  
ADDRESS: 1102 Riverside Drive  
CONTACT: Wm Lippens

EVENT DATE: 01/14/2012  
EVENT TIME: 04-06.00 PM  
PHONE: 941-981-5331  
PHONE: \_\_\_\_\_

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Wedding

ANTICIPATED ATTENDANCE: 125 persons

**CITY SERVICES REQUIRED:**

POLICE: Streets Blocked: ☒ Traffic Control: \_\_\_\_\_ Security: \_\_\_\_\_ Other: \_\_\_\_\_  
PUBLIC WORKS: Barricades: \_\_\_\_\_ Clean-up: \_\_\_\_\_ Set-up: \_\_\_\_\_ Other: \_\_\_\_\_

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Proposed location(s): \_\_\_\_\_

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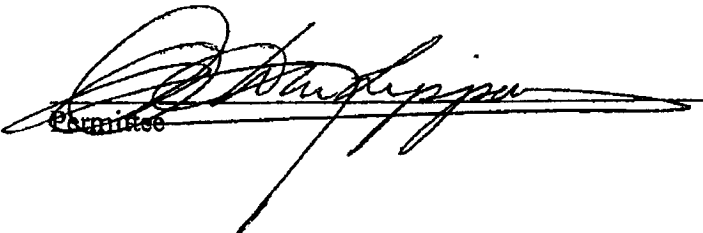
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Special Function Permit Application  
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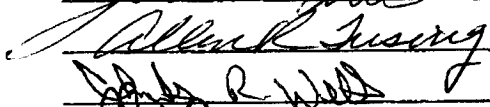
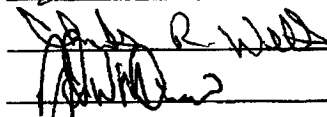
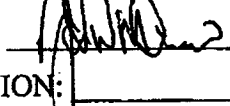
EVENT: Wedding - GARROD

Event Date: 01/14/12

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION  
CONDITIONS.

  
Permittee

CITY APPROVAL:

City Clerk   
Public Works Director   
Police Department   
North River Fire   
APPROVED BY COMMISSION: \_\_\_\_\_

Date 11/1/11  
Date 11-1-11  
Date 11.3.11  
Date 11/1/11  
Date \_\_\_\_\_

Internal use only  
Date Received: 10/30/11  
By: DP



### SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Wedding NELMS  
APPLICANT: Palmetto Riverside 3 & B  
ADDRESS: 1102 Riverside Drive  
CONTACT: Wim Lippens

EVENT DATE: 01/21/12  
EVENT TIME: 04-06.00PM  
PHONE: 941-981-5331  
PHONE: \_\_\_\_\_

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Wedding

ANTICIPATED ATTENDANCE: 150 persons

#### **CITY SERVICES REQUIRED:**

POLICE: Streets Blocked: ☒ Traffic Control: \_\_\_\_\_ Security: \_\_\_\_\_ Other: \_\_\_\_\_  
PUBLIC WORKS: Barricades: \_\_\_\_\_ Clean-up: \_\_\_\_\_ Set-up: \_\_\_\_\_ Other: \_\_\_\_\_

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Special Function Permit Application  
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EVENT: Wedding - NELMS

Event Date: 01/21/12

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

  
Permittee

CITY APPROVAL:

City Clerk



Date 11/1/11

Public Works Director



Date 11-1-11

Police Department



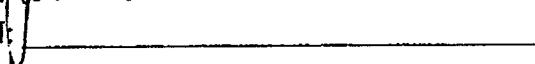
Date 11.3.11

North River Fire



Date 11/1/11

APPROVED BY COMMISSION:



Date \_\_\_\_\_

Internal use only

Date Received: 10/30/11

By: et



**SPECIAL FUNCTION PERMIT APPLICATION**

EVENT NAME: Wedding COGSWELL  
APPLICANT: Palmetto/Riverside B & B  
ADDRESS: 1102 Riverside Ave  
CONTACT: Wim Lippens

EVENT DATE: 01/28/12  
EVENT TIME: 04-06.00PM  
PHONE: 941-981-5331  
PHONE: \_\_\_\_\_

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Wedding

ANTICIPATED ATTENDANCE: 100 persons

**CITY SERVICES REQUIRED:**

POLICE: Streets Blocked: ☒ Traffic Control: \_\_\_\_\_ Security: \_\_\_\_\_ Other: \_\_\_\_\_  
PUBLIC WORKS: Barricades: \_\_\_\_\_ Clean-up: \_\_\_\_\_ Set-up: \_\_\_\_\_ Other: \_\_\_\_\_

*If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.*

TEMPORARY RESTROOM FACILITIES: # of units: \_\_\_\_\_ # of days: \_\_\_\_\_  
Proposed location(s): \_\_\_\_\_

**INSURANCE REQUIREMENT:** Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit.

Please review Exhibit A for insurance coverage requirements. Insurance may also be obtained by event sponsors through personal or commercial insurance policies. If it is necessary to purchase an insurance policy for an event, please refer to Exhibit B, and follow the directions to obtain a quote or purchase a policy.

The Special Function Permit Application must be submitted to City Clerk's office at least 30 days prior to the event.

**SALE OR CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY IS STRICTLY PROHIBITED.**

If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (see Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

Special Function Permit Application  
Page 2

EVENT: Wedding - Gogswell

Event Date: 01/28/12

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

[Signature]  
Permittee

CITY APPROVAL:

City Clerk

[Signature]

Date 11/1/11

Public Works Director

[Signature]

Date 11-1-11

Police Department

[Signature]

Date 11.5.11

North River Fire

[Signature]

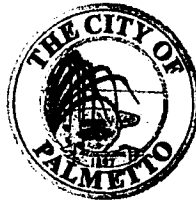
Date 11/1/11

APPROVED BY COMMISSION:

[Signature]

Date \_\_\_\_\_

Internal use only
Date Received: <u>1/28/12</u>
By: <u>[Signature]</u>



### SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Wedding ARMSTRONG  
APPLICANT: Palmetto Riverside 34B  
ADDRESS: 1102 Riverside Lane  
CONTACT: Wm Lippens

EVENT DATE: 02/04/12  
EVENT TIME: 04-06.00PM  
PHONE: 941-981-5331  
PHONE: \_\_\_\_\_

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Wedding

ANTICIPATED ATTENDANCE: 125 persons

**CITY SERVICES REQUIRED:**

POLICE: Streets Blocked: ☒ Traffic Control: \_\_\_\_\_ Security: \_\_\_\_\_ Other: \_\_\_\_\_  
PUBLIC WORKS: Barricades: \_\_\_\_\_ Clean-up: \_\_\_\_\_ Set-up: \_\_\_\_\_ Other: \_\_\_\_\_

*If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.*

**TEMPORARY RESTROOM FACILITIES:** # of units: \_\_\_\_\_ # of days: \_\_\_\_\_  
Proposed location(s): \_\_\_\_\_

**INSURANCE REQUIREMENT:** Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit.

Please review Exhibit A for insurance coverage requirements. Insurance may also be obtained by event sponsors through personal or commercial insurance policies. If it is necessary to purchase an insurance policy for an event, please refer to Exhibit B, and follow the directions to obtain a quote or purchase a policy.

The Special Function Permit Application must be submitted to City Clerk's office at least 30 days prior to the event.

**SALE OR CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY IS STRICTLY PROHIBITED.**

If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (see Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

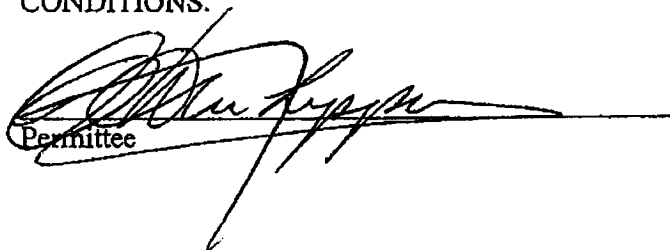


Special Function Permit Application  
Page 2

EVENT: Wedding - ARMSTRONG

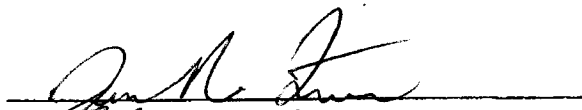
Event Date: 02/04/2021

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

  
Permittee

CITY APPROVAL:

City Clerk



Date

11/1/11

Public Works Director



Date

11-1-11

Police Department



Date

11-3-11


North River Fire



Date

11/1/11

APPROVED BY COMMISSION:



Date

11/1/11

Internal use only

Date Received: 1/30/11

By: 



### SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Wedding LAMB  
APPLICANT: Palmetto Riverfront BNB  
ADDRESS: 1102 Riverwalk Dr.  
CONTACT: Wm LIPPENS

EVENT DATE: 02/11/2012  
EVENT TIME: 04-06:00 pm  
PHONE: 941-981-5331  
PHONE: \_\_\_\_\_

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Wedding

ANTICIPATED ATTENDANCE: 125 persons

**CITY SERVICES REQUIRED:**

POLICE: Streets Blocked: ☒ Traffic Control: \_\_\_\_\_ Security: \_\_\_\_\_ Other: \_\_\_\_\_  
PUBLIC WORKS: Barricades: \_\_\_\_\_ Clean-up: \_\_\_\_\_ Set-up: \_\_\_\_\_ Other: \_\_\_\_\_

*If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.*

TEMPORARY RESTROOM FACILITIES: # of units: \_\_\_\_\_ # of days: \_\_\_\_\_  
Proposed location(s): \_\_\_\_\_

**INSURANCE REQUIREMENT:** Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit.

Please review Exhibit A for insurance coverage requirements. Insurance may also be obtained by event sponsors through personal or commercial insurance policies. If it is necessary to purchase an insurance policy for an event, please refer to Exhibit B, and follow the directions to obtain a quote or purchase a policy.

The Special Function Permit Application must be submitted to City Clerk's office at least 30 days prior to the event.

**SALE OR CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY IS STRICTLY PROHIBITED.**


If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (see Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

Special Function Permit Application  
Page 2

EVENT: Wedding - LAMB

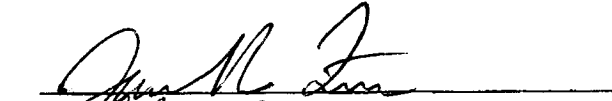
Event Date: 02/11/2012

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

  
Permittee

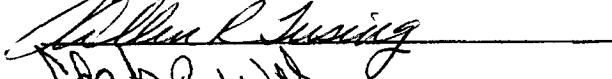
CITY APPROVAL:

City Clerk



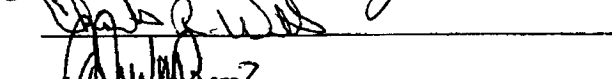
Date 11/11/11

Public Works Director



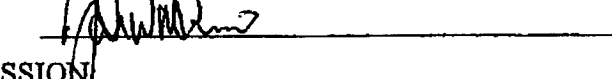
Date 11-1-11

Police Department



Date 11-3-11

North River Fire



Date 11/11/11

APPROVED BY COMMISSION

Date \_\_\_\_\_

Internal use only

Date Received: 10/30/11

By: 



### SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Wedding WINNEGAR  
APPLICANT: Palmetto Riverside BNB  
ADDRESS: 1102 Riverside Dr.  
CONTACT: Wm LIPPENS

EVENT DATE: 02/18/12  
EVENT TIME: 04-06.00PM  
PHONE: 941-981-5331  
PHONE: \_\_\_\_\_

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Wedding

ANTICIPATED ATTENDANCE: 100 persons

**CITY SERVICES REQUIRED:**

POLICE: Streets Blocked: ☒ Traffic Control: \_\_\_\_\_ Security: \_\_\_\_\_ Other: \_\_\_\_\_  
PUBLIC WORKS: Barricades: \_\_\_\_\_ Clean-up: \_\_\_\_\_ Set-up: \_\_\_\_\_ Other: \_\_\_\_\_

*If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.*

TEMPORARY RESTROOM FACILITIES: # of units: \_\_\_\_\_ # of days: \_\_\_\_\_  
Proposed location(s): \_\_\_\_\_

**INSURANCE REQUIREMENT:** Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit.

Please review Exhibit A for insurance coverage requirements. Insurance may also be obtained by event sponsors through personal or commercial insurance policies. If it is necessary to purchase an insurance policy for an event, please refer to Exhibit B, and follow the directions to obtain a quote or purchase a policy.

The Special Function Permit Application must be submitted to City Clerk's office at least 30 days prior to the event.

**SALE OR CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY IS STRICTLY PROHIBITED.**

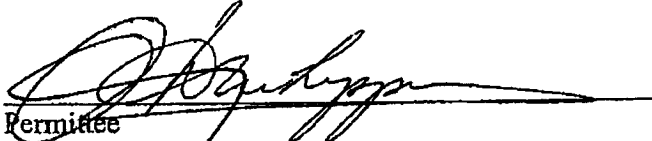
If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (see Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

Special Function Permit Application  
Page 2

EVENT: Wedding - WINNOGAR

Event Date: 02/18/12

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

  
Permittee

CITY APPROVAL:

City Clerk

Date 11/1/11

Public Works Director

Date 11-1-11

Police Department

Date 11-3-11

North River Fire

Date 11/1/11

APPROVED BY COMMISSION:

Date \_\_\_\_\_

Internal use only

Date Received: 10/30/11

By: 100



### SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Wedding SUPREE  
APPLICANT: Palmetto Riverside BNB  
ADDRESS: 1102 Riverside Dr.  
CONTACT: Wim LIPPENS

EVENT DATE: 02/25/2012  
EVENT TIME: 04-06 PM  
PHONE: 941-981-5331  
PHONE: \_\_\_\_\_

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Wedding

ANTICIPATED ATTENDANCE: 150 persons

**CITY SERVICES REQUIRED:**

POLICE: Streets Blocked: ☒ Traffic Control: \_\_\_\_\_ Security: \_\_\_\_\_ Other: \_\_\_\_\_  
PUBLIC WORKS: Barricades: \_\_\_\_\_ Clean-up: \_\_\_\_\_ Set-up: \_\_\_\_\_ Other: \_\_\_\_\_

*If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.*

**TEMPORARY RESTROOM FACILITIES:** # of units: \_\_\_\_\_ # of days: \_\_\_\_\_  
Proposed location(s): \_\_\_\_\_

**INSURANCE REQUIREMENT:** Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit.

Please review Exhibit A for insurance coverage requirements. Insurance may also be obtained by event sponsors through personal or commercial insurance policies. If it is necessary to purchase an insurance policy for an event, please refer to Exhibit B, and follow the directions to obtain a quote or purchase a policy.

The Special Function Permit Application must be submitted to City Clerk's office at least 30 days prior to the event.

**SALE OR CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY IS STRICTLY PROHIBITED.**

If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (see Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

Special Function Permit Application  
Page 2

EVENT: Wedding - Dupree

Event Date: 02/25/2012

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

[Signature]  
Permittee

CITY APPROVAL:

City Clerk

[Signature]

Date

11/1/11

Public Works Director

[Signature]

Date

11-1-11

Police Department

[Signature]

Date

11-3-11

North River Fire

[Signature]

Date

11/1/11

APPROVED BY COMMISSION

[Signature]

Date

11/1/11

Internal use only

Date Received: 10/30/11

By: DP



### SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Wedding KANAMOTO  
APPLICANT: Palmetto Riverside BNS  
ADDRESS: 1102 Riverside Dr  
CONTACT: Wm LIPPENS

EVENT DATE: 03/03/2012  
EVENT TIME: 04-06.00pm  
PHONE: 941-981-5331  
PHONE: \_\_\_\_\_

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Wedding

ANTICIPATED ATTENDANCE: 100 persons

**CITY SERVICES REQUIRED:**

POLICE: Streets Blocked: ☒ Traffic Control: \_\_\_\_\_ Security: \_\_\_\_\_ Other: \_\_\_\_\_  
PUBLIC WORKS: Barricades: \_\_\_\_\_ Clean-up: \_\_\_\_\_ Set-up: \_\_\_\_\_ Other: \_\_\_\_\_

*If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.*

**TEMPORARY RESTROOM FACILITIES:** # of units: \_\_\_\_\_ # of days: \_\_\_\_\_  
Proposed location(s): \_\_\_\_\_

**INSURANCE REQUIREMENT:** Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit.

Please review Exhibit A for insurance coverage requirements. Insurance may also be obtained by event sponsors through personal or commercial insurance policies. If it is necessary to purchase an insurance policy for an event, please refer to Exhibit B, and follow the directions to obtain a quote or purchase a policy.

The Special Function Permit Application must be submitted to City Clerk's office at least 30 days prior to the event.

**SALE OR CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY IS STRICTLY PROHIBITED.**

If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (see Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).



Special Function Permit Application  
Page 2

EVENT: Wedding - KANAMOTO

Event Date: 03/03/2012

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION  
CONDITIONS.

[Signature]  
Permittee

CITY APPROVAL:

City Clerk

[Signature]

Date 11/1/11

Public Works Director

[Signature]

Date 11-1-11

Police Department

[Signature]

Date 11-3-11

North River Fire

[Signature]

Date 11/1/11

APPROVED BY COMMISSION:

[Signature]

Date \_\_\_\_\_

Internal use only

Date Received: 10/30/11

By: [Signature]



### SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Wedding PARKER  
APPLICANT: Palmetto Riverside BNB  
ADDRESS: 1102 Riverside Jr.  
CONTACT: Wini LIPPENS

EVENT DATE: 03/10/2012  
EVENT TIME: 04-06.00PM  
PHONE: 941-981-5331  
PHONE: \_\_\_\_\_

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Wedding

ANTICIPATED ATTENDANCE: 150 persons

**CITY SERVICES REQUIRED:**

POLICE: Streets Blocked: ☒ Traffic Control: \_\_\_\_\_ Security: \_\_\_\_\_ Other: \_\_\_\_\_  
PUBLIC WORKS: Barricades: \_\_\_\_\_ Clean-up: \_\_\_\_\_ Set-up: \_\_\_\_\_ Other: \_\_\_\_\_

*If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.*

**TEMPORARY RESTROOM FACILITIES:** # of units: \_\_\_\_\_ # of days: \_\_\_\_\_  
Proposed location(s): \_\_\_\_\_

**INSURANCE REQUIREMENT:** Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit.

Please review Exhibit A for insurance coverage requirements. Insurance may also be obtained by event sponsors through personal or commercial insurance policies. If it is necessary to purchase an insurance policy for an event, please refer to Exhibit B, and follow the directions to obtain a quote or purchase a policy.

The Special Function Permit Application must be submitted to City Clerk's office at least 30 days prior to the event.

**SALE OR CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY IS STRICTLY PROHIBITED.**

If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (see Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

Special Function Permit Application  
Page 2

EVENT: Wedding - PARKER

Event Date: 03/10/20R

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

[Signature]  
Permittee

CITY APPROVAL:

City Clerk

[Signature]

Date 11/1/11

Public Works Director

[Signature]

Date 11-1-11

Police Department

[Signature]

Date 11-3-11

North River Fire

[Signature]

Date 11/1/11

APPROVED BY COMMISSION

[Signature]

Date \_\_\_\_\_

Internal use only

Date Received: 10/30/11

By: [Signature]



### SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Wedding BEST  
APPLICANT: Palmetto Riverside BNP  
ADDRESS: 1102 Riverside Dr.  
CONTACT: Wm LIPPENS

EVENT DATE: 03/17/2012  
EVENT TIME: 04-06.00 PM  
PHONE: 941-981-5331  
PHONE: \_\_\_\_\_

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Wedding

ANTICIPATED ATTENDANCE: 175 persons

**CITY SERVICES REQUIRED:**

POLICE: Streets Blocked: ☒ Traffic Control: \_\_\_\_\_ Security: \_\_\_\_\_ Other: \_\_\_\_\_  
PUBLIC WORKS: Barricades: \_\_\_\_\_ Clean-up: \_\_\_\_\_ Set-up: \_\_\_\_\_ Other: \_\_\_\_\_

*If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.*

TEMPORARY RESTROOM FACILITIES: # of units: \_\_\_\_\_ # of days: \_\_\_\_\_  
Proposed location(s): \_\_\_\_\_

**INSURANCE REQUIREMENT:** Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit.

Please review Exhibit A for insurance coverage requirements. Insurance may also be obtained by event sponsors through personal or commercial insurance policies. If it is necessary to purchase an insurance policy for an event, please refer to Exhibit B, and follow the directions to obtain a quote or purchase a policy.

The Special Function Permit Application must be submitted to City Clerk's office at least 30 days prior to the event.

**SALE OR CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY IS STRICTLY PROHIBITED.**

If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (see Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

Special Function Permit Application  
Page 2

EVENT: Wedding - BEST

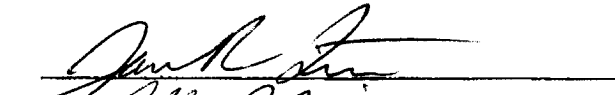
Event Date: 03/17/2012

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

  
Permittee

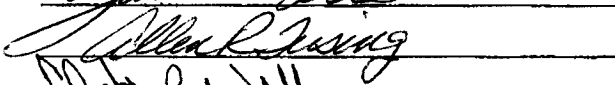
CITY APPROVAL:

City Clerk



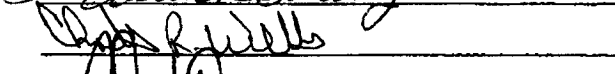
Date 4/1/11

Public Works Director



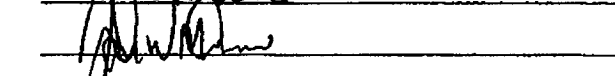
Date 11-1-11

Police Department



Date 11-3-11

North River Fire



Date 11/1/11

APPROVED BY COMMISSION:

Date \_\_\_\_\_

Internal use only

Date Received: 10/30/11

By: 108



### SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Wedding FLUMENTHAL  
APPLICANT: Palmetto Riverside B&B  
ADDRESS: 1102 Riverside Jr.  
CONTACT: Wm LIPPENS

EVENT DATE: 03/24/2012  
EVENT TIME: 04-06.00 PM  
PHONE: 941-981-5331  
PHONE: \_\_\_\_\_

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Wedding

ANTICIPATED ATTENDANCE: 150 persons

**CITY SERVICES REQUIRED:**

POLICE: Streets Blocked: ☒ Traffic Control: \_\_\_\_\_ Security: \_\_\_\_\_ Other: \_\_\_\_\_  
PUBLIC WORKS: Barricades: \_\_\_\_\_ Clean-up: \_\_\_\_\_ Set-up: \_\_\_\_\_ Other: \_\_\_\_\_

*If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.*

**TEMPORARY RESTROOM FACILITIES:** # of units: \_\_\_\_\_ # of days: \_\_\_\_\_  
Proposed location(s): \_\_\_\_\_

**INSURANCE REQUIREMENT:** Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit.

Please review Exhibit A for insurance coverage requirements. Insurance may also be obtained by event sponsors through personal or commercial insurance policies. If it is necessary to purchase an insurance policy for an event, please refer to Exhibit B, and follow the directions to obtain a quote or purchase a policy.

The Special Function Permit Application must be submitted to City Clerk's office at least 30 days prior to the event.

**SALE OR CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY IS STRICTLY PROHIBITED.**

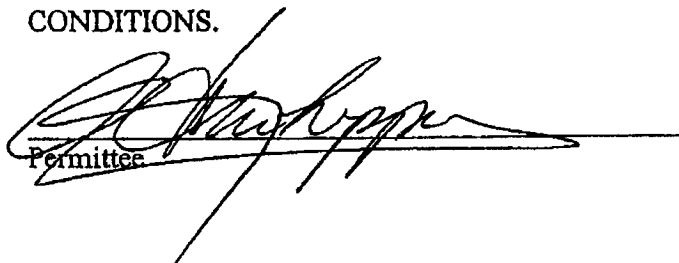
If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (see Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

Special Function Permit Application  
Page 2

EVENT: Wedding - Blumenthal

Event Date: 03/24/2012

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

  
Permittee

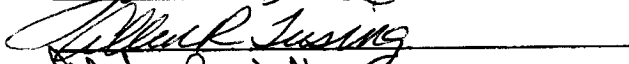
CITY APPROVAL:

City Clerk



Date 4/1/11

Public Works Director



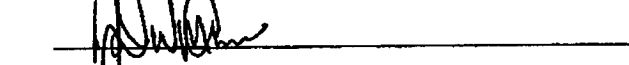
Date 11-1-11

Police Department



Date 11/5/11

North River Fire



Date 11/1/11

APPROVED BY COMMISSION:

Date \_\_\_\_\_

Internal use only
Date Received: <u>10/20/11</u>
By: <u>DOB</u>



### SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Wedding KENNARD  
APPLICANT: Palmetto Rivers RNB  
ADDRESS: 1102 Rivers Jr.  
CONTACT: Nini LIPPENS

EVENT DATE: 03/31/2012  
EVENT TIME: 04-06.00 PM  
PHONE: 941-981-5331  
PHONE: \_\_\_\_\_

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Wedding

ANTICIPATED ATTENDANCE: 175 persons

**CITY SERVICES REQUIRED:**

POLICE: Streets Blocked: ☒ Traffic Control: \_\_\_\_\_ Security: \_\_\_\_\_ Other: \_\_\_\_\_  
PUBLIC WORKS: Barricades: \_\_\_\_\_ Clean-up: \_\_\_\_\_ Set-up: \_\_\_\_\_ Other: \_\_\_\_\_

*If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.*

TEMPORARY RESTROOM FACILITIES: # of units: \_\_\_\_\_ # of days: \_\_\_\_\_  
Proposed location(s): \_\_\_\_\_

**INSURANCE REQUIREMENT:** Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit.

Please review Exhibit A for insurance coverage requirements. Insurance may also be obtained by event sponsors through personal or commercial insurance policies. If it is necessary to purchase an insurance policy for an event, please refer to Exhibit B, and follow the directions to obtain a quote or purchase a policy.

The Special Function Permit Application must be submitted to City Clerk's office at least 30 days prior to the event.

**SALE OR CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY IS STRICTLY PROHIBITED.**

If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (see Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

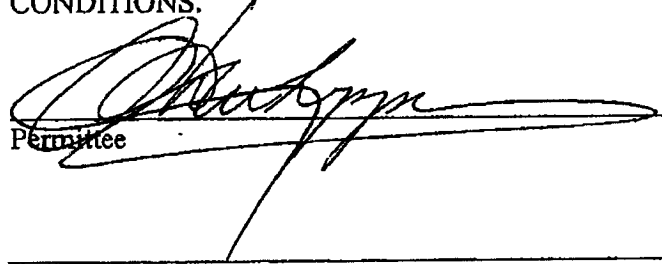


Special Function Permit Application  
Page 2

EVENT: Wedding - KENNARD


Event Date: 03/31/2012

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

  
Permittee


CITY APPROVAL:

City Clerk



Date 11/1/11

Public Works Director



Date 11-1-11

Police Department



Date 11/3/11

North River Fire



Date 11/1/11

APPROVED BY COMMISSION:



Date \_\_\_\_\_

Internal use only  
Date Received: 10/30/11  
By: DO