

**TAB 1**



# City of Palmetto Agenda Item

**Meeting Date**

10/3/2011

**Presenter:** Allen Tusing/Jim Freeman

**Department:** Public Works and City Clerk

**Title:** 2012 CIP and Funding

**Background:**

Each year staff presents to City Commission a 5-year Capital Improvement Program (Attachment A) and its proposed funding. The CIP for FY2012 – 2016 is being presented in the amount of \$8,733,346 for FY2012 and a total of \$19,892,672 for the five years. The 2012 projects are \$4.683 million funded and \$4.065 million unfunded and include road and facility improvements, WWTP and other utility repairs and upgrades, drainage improvements, the ASR and expansion of the reuse system.

As remaining loan funds are \$1,297,899, as shown on Attachments A and B, this allows for only four projects to be funded entirely from these loan funds with \$9,693 partially funding the ADA project. Those fully funded projects are 17<sup>th</sup> St. Utility Relocation, Golf Course Ponds for reuse storage, the City's portion of the ASR well, and TMDL. While the ASR well will not likely be completed in FY2012, this allows the loan funds to be committed to this purpose. Also, a undeterminable amount of savings will be realized from the 17<sup>th</sup> St. Utility Relocation project and these savings could be re-allocated to another high priority project. The final amount of the project has been requested from the county.

Supporting attachments are provided for additional information and include:

- Attachment B illustrates the CIP activity for F2011 and the loan funds remaining to be used for the FY2012 CIP.
- Attachment C justifies the use, amounts and sources of fund balance allocated to be used for the 2012 CIP.
- Attachment D gives the outstanding debt information.

<b>Budgeted Amount:</b>	\$0.00	<b>Budget Page No(s):</b>		<b>Available Amount:</b>	\$0.00	<b>Expenditure Amount:</b>	\$0.00
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**Additional Budgetary Information:** To establish CIP budget for FY2012

<b>Funding Source(s):</b>	As stated	<b>Sufficient Funds Available:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Budget Amendment Required:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Source:</b>	
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<b>City Attorney Reviewed:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<b>Advisory Board Recommendation:</b>	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> N/A	<b>Consistent With:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
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**Potential Motion/ Direction Requested:** Discuss proposed CIP projects, the potential funding and the supporting data.

**Staff Contact:** Allen Tusing, Jim Freeman, Karen Simpson | 10/3/2011

**Attachments:** Attachments A, B, C, D



**CIP Activity - FY2011**  
**Attachment B**

	2011	Funded	Total 2011 Expenses	Outstanding Encumbrances	2011 Expenses		Loan Funds Available For 2012
					Fund Balance / Grant	Loan	
<b>Road Improvements</b>							
1 23rd St. Realignment	2,000,000	-	-	-	-	-	-
2 10th Avenue Extension	870,000	-	-	-	-	-	-
3 10th St. & 10th Ave.	682,238	682,238	85	191,683	85	-	-
4 Sidewalk R&R	65,000	65,000	23,172	41,829	23,172	-	-
5 ADA Sidewalk Compliance	25,000	25,000	-	9,459	-	-	15,541
6 14th Ave & 17th St Round About	-	-	-	-	-	-	-
7 7th Street Extension	63,037	63,037	-	63,037	-	-	-
<b>ROAD IMPROVEMENTS TOTAL</b>	<b>3,705,275</b>	<b>835,275</b>	<b>23,257</b>	<b>306,008</b>	<b>23,257</b>	<b>-</b>	<b>15,541</b>
<b>Recreation</b>							
1 LL Baseball Complex	2,000,000	913,746	38,554	837	38,554	-	-
<b>PARKS &amp; RECREATION TOTAL</b>	<b>2,000,000</b>	<b>913,746</b>	<b>38,554</b>	<b>837</b>	<b>38,554</b>	<b>-</b>	<b>-</b>
<b>Buildings</b>							
1 City Facility Security	20,000	20,000	8,306	-	-	8,306	11,694
2 City Wide Facilities Upgrades	96,250	96,250	75,259	-	-	75,259	22,659
3 Public Works Yard Lighting	30,275	30,275	-	-	-	-	30,275
4 New Public Works Facility Building	-	-	-	-	-	-	-
<b>PUBLIC BUILDINGS TOTAL</b>	<b>146,525</b>	<b>146,525</b>	<b>83,565</b>	<b>-</b>	<b>-</b>	<b>83,565</b>	<b>64,628</b>
<b>Water</b>							
1 TMDL Program	25,000	25,000	-	-	-	-	25,000
2 PPD Pond	-	-	-	-	-	-	-
3 13th St. Drainage Project from 25th Ave. W to 28th Ave. W	556,650	6,650	-	6,650	-	-	-
4 Dredging Projects	25,000	-	-	-	-	-	-
<b>STORMWATER TOTAL</b>	<b>606,650</b>	<b>31,650</b>	<b>-</b>	<b>6,650</b>	<b>-</b>	<b>-</b>	<b>25,000</b>
<b>Water Improvements</b>							
1 WWTP Expansion Engineering	-	-	-	-	-	-	-
2 WWTP Upgrades	125,000	92,930	36,492	31,627	-	36,492	24,811
3 WWTP R&R	155,000	65,617	36,223	-	-	36,223	29,394
4 Lift Station Upgrades	226,000	53,268	30,990	-	-	30,990	22,278
5 Sewer Lines R&R	50,000	-	-	-	-	-	-
6 I&I Program	100,000	-	-	-	-	-	-
7 PARS	50,000	-	-	-	-	-	-
8 Aquifer Storage Recovery	2,000,000	510,864	35,964	460,664	35,964	-	289,810
9 Regional Reuse System (MARS)	-	-	-	-	-	-	(18,363)
10 Water Lines R&R	50,000	-	-	-	-	-	-
11 Telemetry Meters	100,000	-	-	-	-	-	-
12 17th St. Utility Re-location	538,930	538,930	53,557	-	-	53,557	485,373
13 8th St. W & 9th St. W Ward 2 Reclaimwater Extension.	350,000	350,000	-	-	-	-	350,000
14 21st St. Utility Extension	-	-	-	-	-	-	-
15 Trakit Permitting System	-	-	-	-	-	-	-
16 Golf Course Ponds for RCW Storage	27,000	27,000	1,370	6,189	-	1,370	19,441
17 Jackson Park	41,453	31,439	-	-	-	-	(10,014)
<b>UTILITY TOTAL</b>	<b>3,813,383</b>	<b>1,670,048</b>	<b>194,596</b>	<b>498,480</b>	<b>35,964</b>	<b>158,632</b>	<b>1,192,730</b>
<b>GRAND TOTAL</b>	<b>10,271,833</b>	<b>3,597,244</b>	<b>339,972</b>	<b>811,975</b>	<b>97,775</b>	<b>242,197</b>	<b>1,297,899</b>

Funding Carried Forward to FY2012

**FUND BALANCE UNCOMMITTED  
AND USABLE FOR CAPITAL PROJECTS**

**Attachment C**

Fund	Total Projected Fund Balance @ 9/30/2011	Total Restricted/Committed	Remaining Uncommitted Fund Balance *	# of Months of 2012 Expenses	Uncommitted amount over 3 months	Up to 25% to be used for Capital Projects **	Remaining Months of expenses
General Fund	5,524,107	1,434,465	4,089,642	5.18	1,757,449	175,745	4.96
Road and Bridge	2,103,817	685,300	1,418,517	9.50	970,427	242,607	7.87
Water and Sewer	14,525,607	12,604,445	1,921,161	4.88	738,909	279,714	4.17

\* Fund Balance in the Road and Bridge Fund is restricted/committed to use for roads, bridges, sidewalks, etc. by statute. For the purpose of this exercise, we will treat the \$1.4 million as uncommitted.

\*\* The amount from Water and Sewer is 25% from the Uncommitted amount over 3 months plus \$94,987 from 2011 Veolia reimbursement restricted for capital improvements in the 2011 CAFR.

**Use of Fund Balance for 2012 CIP**

Fund	Project Name	Funding Amount	Amount Available	Unused Amount
General Fund	City Facility Security	50,000		
	Facilities Upgrades	50,000		
	PW Yard Lighting	30,000		
	<b>Total Use of General Fund Fund Balance</b>	<b>130,000</b>	<b>175,745</b>	<b>45,745</b>
Road and Bridge	Sidewalk R&R	65,000		
	ADA Compliance	15,307		
	8th & 9th Reuse	140,000		
	<b>Total Use of Road &amp; Bridge Fund Balance</b>	<b>220,307</b>	<b>242,607</b>	<b>22,300</b>
Capital Projects	Baseball Complex	874,355	874,355	-
Water & Sewer	WWTP Upgrades	52,000		
	WWTP R&R	142,500		
	I&I Program	40,000		
	<b>Total Use of Water &amp; Sewer Fund Balance</b>	<b>234,500</b>	<b>279,714</b>	<b>45,214</b>
Water & Sewer Impact Fees	8th & 9th Reuse	110,000	289,000	179,000
	Reuse	ASR (Cash)	187,799	187,799
<b>Total Use of City Fund Balance or Other Funds</b>		<b>1,756,961</b>	<b>2,049,220</b>	<b>292,259</b>

**OUTSTANDING DEBT**  
**As of September 30, 2011**  
(Unaudited)  
**Attachment D**

Loan	Original Loan Issued	Governmental Loan Balance	Business Type Loan Balance	Total Principal Outstanding	FY2012 Governmental Debt Service	FY2012 Business Type Debt Service	FY2012 Debt Service
Stormwater SRF Loan	2,872,229	-	1,604,015	1,604,015	-	188,000	188,000
Reuse SRF Loan	134,200	-	49,089	49,089	-	5,200	5,200
2004 BOA Loan	4,300,000	434,776	1,545,319	1,980,095	46,500	160,500	207,000
2005 BOA Loan	6,500,000	1,051,370	4,231,848	5,283,218	180,078	411,000	591,078
2007 BOA Loan	5,337,000	1,163,337	3,490,883	4,654,220	102,000	306,000	408,000
Capital Leases	454,347	208,138	50,450	258,588	84,947	16,207	101,154
<b>Existing City Debt</b>	<b>19,597,776</b>	<b>2,857,621</b>	<b>10,971,604</b>	<b>13,829,225</b>	<b>413,525</b>	<b>1,086,907</b>	<b>1,500,432</b>
CRA 2006 BOA Loan	4,395,000	3,296,250	-	3,296,250	2,263,752	-	2,263,752
<b>Total City-wide Debt</b>	<b>23,992,776</b>	<b>6,153,871</b>	<b>10,971,604</b>	<b>17,125,475</b>	<b>2,677,277</b>	<b>1,086,907</b>	<b>3,764,184</b>
2012 New Debt - Lease		383,493	-	383,493	76,578	-	76,578
<b>Total Existing and Proposed Debt</b>		<b>3,241,114</b>	<b>10,971,604</b>	<b>14,212,718</b>	<b>490,103</b>	<b>1,086,907</b>	<b>1,577,010</b>

Remaining amount of Loan Proceeds from 2007 BOA Loan \$ 1,297,899

2012 Capital Purchases from New Lease

Fund/ Cost Center	Item Description	Total Expenditure
General Fund/PD	4 Chevy Impalas	108,184
General Fund/PD	1 Dodge Charger	30,309
General Fund/PD	10 Portable Radios	45,000
Road & Bridge/Streets	Street Sweeper	200,000
	<b>Total New Lease</b>	<b>383,493</b>