

TAB 3



City of Palmetto Agenda Item

Meeting Date

2/27/12

Presenter: Jim Freeman

Department: City Clerk

Title: Special Function Permits

The following Special Function Permits are submitted for approval:

Palmetto Riverside B&B:
 VanWinkle Wedding on February 29, 2012 Wedding on April 12, 2012
 Hood-Olsen Wedding on April 14, 2012

Palmetto Historic Commission:
 Addendum to the permit approved 2/6/12 to close 6th Street between 10th and 11th Avenues to accommodate the participation of the Fire department in the event. A fire truck will be parked on 6th Street.

Budgeted Amount: **Budget Page No(s):** **Available Amount:** **Expenditure Amount:**

Additional Budgetary Information:

Funding Source(s): **Sufficient Funds Available:** Yes No **Budget Amendment Required:** Yes No **Source:**

City Attorney Reviewed: Yes No N/A **Advisory Board Recommendation:** For Against N/A **Consistent With:** Yes No N/A

Potential Motion/Direction Requested:

Staff Contact: Jim Freeman

Attachments: Special Function Permit Applications



Fun & Fun
VANWINKLE

SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Wedding
APPLICANT: Palmetto Kubaide Buz
ADDRESS: 162 Riverside Dr.
CONTACT: Wm Lypers

EVENT DATE: Feb 29th '12
EVENT TIME: 04:00 - 10:00 pm
PHONE: 941-981-5331
PHONE: _____

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Wedding

ANTICIPATED ATTENDANCE: 25 guests

CITY SERVICES REQUIRED:

POLICE: Streets Blocked: Traffic Control: _____ Security: _____ Other: _____
PUBLIC WORKS: Barricades: _____ Clean-up: _____ Set-up: _____ Other: _____

If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.

TEMPORARY RESTROOM FACILITIES: # of units: _____ # of days: _____
Proposed location(s): _____

INSURANCE REQUIREMENT: Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit.

Please review Exhibit A for insurance coverage requirements. Insurance may also be obtained by event sponsors through personal or commercial insurance policies. If it is necessary to purchase an insurance policy for an event, please refer to Exhibit B, and follow the directions to obtain a quote or purchase a policy.

The Special Function Permit Application must be submitted to City Clerk's office at least 30 days prior to the event.

SALE OR CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY IS STRICTLY PROHIBITED.

If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (see Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

Special Function Permit Application
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EVENT: Wedding

Event Date: Feb 29th 2012

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

[Signature]
Permittee

CITY APPROVAL:

City Clerk	<u>[Signature]</u>	Date <u>2/8/12</u>
Public Works Director	<u>[Signature]</u>	Date <u>2-8-12</u>
Police Department	<u>[Signature]</u>	Date <u>2-8-12</u>
North River Fire	<u>[Signature]</u>	Date <u>2/7/12</u>
APPROVED BY COMMISSION:	<u>[Signature]</u>	Date _____

Internal use only
Date Received: 2/2/12
By: [Signature]



SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Wedding
APPLICANT: Palmetto Riverside BNB
ADDRESS: 1102 Riverside Jr.
CONTACT: Wm Lippens

EVENT DATE: Thurs. April 12 '11
EVENT TIME: 05.00 - 07.00 PM
PHONE: 941-987-5331
PHONE: _____

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Wedding

ANTICIPATED ATTENDANCE: 45 guests

CITY SERVICES REQUIRED:

POLICE: Streets Blocked: Traffic Control: _____ Security: _____ Other: _____
PUBLIC WORKS: Barricades: _____ Clean-up: _____ Set-up: _____ Other: _____

If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.

TEMPORARY RESTROOM FACILITIES: # of units: _____ # of days: _____
Proposed location(s): _____

INSURANCE REQUIREMENT: Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit.

Please review Exhibit A for insurance coverage requirements. Insurance may also be obtained by event sponsors through personal or commercial insurance policies. If it is necessary to purchase an insurance policy for an event, please refer to Exhibit B, and follow the directions to obtain a quote or purchase a policy.

The Special Function Permit Application must be submitted to City Clerk's office at least 30 days prior to the event.

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EVENT: Wedding

Event Date: Thurs April 12 '21

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

Permittee

CITY APPROVAL:

City Clerk [Signature]

Date 2/15/12

Public Works Director [Signature]

Date 2-15-12

Police Department [Signature]

Date 2-15-12

North River Fire _____

Date _____

APPROVED BY COMMISSION: _____

Date _____

Internal use only
Date Received: _____
By: _____

Special Function Permit Application
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EVENT: Walking Event Date: Wed April 12 2012

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION
CONDITIONS.

Permittee _____

CITY APPROVAL:

City Clerk	_____	Date	_____
Public Works Director	_____	Date	_____
Police Department	_____	Date	_____
North River Fire	_____	Date	_____
APPROVED BY COMMISSIONER	<u>[Signature]</u>	Date	<u>2/15/12</u>



Food - Olsen

SPECIAL FUNCTION PERMIT APPLICATION

June 23RD 2012

EVENT NAME: *Wedding*

EVENT DATE: *04*

APPLICANT: *Palmetto Riverside FNB*

EVENT TIME: *04-10:00 PM*

ADDRESS: *1102 Riverside Jr.*

PHONE: *941-981-5331*

CONTACT: *Wen Lippens*

PHONE: _____

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: *Wedding*

ANTICIPATED ATTENDANCE: *50 guests*

CITY SERVICES REQUIRED:

POLICE: Streets Blocked: <input checked="" type="checkbox"/>	Traffic Control: _____	Security: _____	Other: _____
PUBLIC WORKS: Barricades: _____	Clean-up: _____	Set-up: _____	Other: _____

If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.

TEMPORARY RESTROOM FACILITIES: # of units: _____ # of days: _____

Proposed location(s): _____

INSURANCE REQUIREMENT: Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit.

Please review Exhibit A for insurance coverage requirements. Insurance may also be obtained by event sponsors through personal or commercial insurance policies. If it is necessary to purchase an insurance policy for an event, please refer to Exhibit B, and follow the directions to obtain a quote or purchase a policy.

The Special Function Permit Application must be submitted to City Clerk's office at least 30 days prior to the event.

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EVENT: Wedding

Event Date: June 23rd 2012

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

[Signature]
Permittee

CITY APPROVAL:

City Clerk

[Signature]

Date 2/8/12

Public Works Director

[Signature]

Date 2-8-12

Police Department

[Signature]

Date 2.8.12

North River Fire

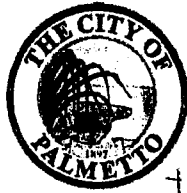
[Signature]

Date 2/7/12

APPROVED BY COMMISSION:

Date _____

Internal use only
Date Received: 2/3/12
By: [Signature]



ADDENDUM Request
to close 6th St. between 10th Ave.
AND 11th Ave.

SPECIAL FUNCTION PERMIT APPLICATION

EVENT NAME: Heritage Day
APPLICANT: Palmetto Dist Park
ADDRESS: 515-10th Ave. W. - Palmetto
CONTACT: Mandy Polson

EVENT DATE: 3/10/12
EVENT TIME: 10Am-3pm
PHONE: _____
PHONE: 723-4991

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: Entertainment, Storyteller, Food Vendor, Buildings open - Alex & Lemonda (sponsored by P.H.C.)

ANTICIPATED ATTENDANCE: Open to Public

CITY SERVICES REQUIRED: Borrow signs from City - (50?)
POLICE: Streets Blocked: _____ Traffic Control: _____ Security: _____ Other: _____
PUBLIC WORKS: Barricades: _____ Clean-up: _____ Set-up: _____ Other: _____

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Proposed location(s): _____

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EVENT: Heritage Day

Event Date: 3-10-12

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

Chris P. O'Connell, President FHC
Permittee

CITY APPROVAL:

City Clerk

James M. [Signature]

Date 2/1/12

Public Works Director

[Signature]

Date 2-1-12

Police Department

Chris R. Wells

Date 2-2-12

North River Fire

Date _____

APPROVED BY COMMISSION: [Signature]

Date 2/6/12

Internal use only
Date Received: _____
By: _____