

TAB 1

**DRAFT  
CITY OF PALMETTO  
CITY COMMISSION WORKSHOP MEETING  
FEBRUARY 27, 2012  
4:30 PM**

Elected Officials Present

Shirley Groover Bryant, Mayor  
Tamara Cornwell, Commissioner-at-Large 1  
Charles Smith, Commissioner, Ward 1  
Tambra Varnadore, Commissioner, Ward 2 (entered at 4:38 p.m.)  
Brian Williams, Vice Mayor, Commissioner, Ward 3

Elected Officials Absent

Alan Zirkelbach, Commissioner-at-Large 2

Staff Present

Mark Barnebey, City Attorney  
Jeff Burton, CRA Director  
Jim Freeman, City Clerk  
Scott Rudacille, Chief Assistant City Attorney  
Allen Tusing, Public Works Director  
Diane Ponder, Deputy Clerk-Administration

Mayor Bryant called the meeting to order at 4:30 p.m.

1. PRESENTATION: URBAN ENTREPRENEUR PARTNERSHIP (UEP)

Camille Brockman and Judy Jones-Colston of Brockman-Jones, an economic development consulting agency located in Tallahassee, represented the Kauffmann Foundation, the world's largest entrepreneur foundation. Judy Jones-Colson reviewed the history of Brockman Jones. Mike Kennedy is the CEO of Suncoast Community Capital, the non-profit organization selected in the local community to participate in the UEP. Ms. Brockman reviewed the purpose of the UEP on the SunCoast program and how it can benefit existing and new businesses. She stated that several local businesses have been chosen to participate in the program. The group is asking every community to provide scholarships to potential candidates that have been selected through an application process. It was suggested that the group make a presentation to the CRA Advisory Board, to determine if funding of the program by the CRA may be possible.

2. PROPOSED ORDINANCE: CRIMINAL NUISANCE ABATEMENT

Attorney Rudacille discussed the proposed update to the City ordinance established in 1988 relating to nuisance abatement procedures for properties being used for criminal activities. The proposed ordinance, which is based on current Statutes, gives the City the broadest range of enforcement powers. He stated the proposed ordinance will change the makeup of the Nuisance Abatement Board, to be similar to the CRA Advisory Board.

Discussion ensued on when a fine levied would also be considered a repeat violation and if fines would be levied if a property owner was performing due diligence on potential renters. Attorney Rudacille explained a scenario that if a property owner is in the eviction process for a renter because of criminal activity, that property owner may not face a fine. He was asked to determine if there is a way the ordinance can assist in speeding up the eviction process.

Mr. Freeman inquired if "place" and "premise" is defined, or will be the violation be site specific in multi-unit buildings. Attorney Rudacille will amend the ordinance with additional definitions, if appropriate.

Attorney Rudacille was asked to look at establishing a timeframe by which an investigation of a complaint must be concluded. He was also asked to ensure that the clerk of the Nuisance Abatement Board is properly identified.

The topic will be brought back to a future workshop meeting.

### 3. DISCUSSION: PROJECT LOG

The format of the project log was discussed, with staff explained how items were rated by importance and work levels required to complete the project. Staff was asked to sort the projects into the year's quarter period when they are expected to be completed. Mayor Bryant requested that Commission email Mr. Freeman or herself with items they wished to see removed or addressed sooner than indicated on the log. She stated her belief that all items rated as high importance will be completed by fiscal year-end.

Mr. Freeman discussed the charging stations that have been installed at city hall and efforts being made to draw attention to the electric vehicles that were purchased through the energy grant. He commented on the fact there is no signage identifying city hall other than on the upper façade of the building. He displayed a proposed monument sign that can be located on both the north and south side of the property, angled to traffic patterns on 8<sup>th</sup> Ave. Each sign will cost \$1,495 and will include the aps barcode. Up-lighting for the sign will be an additional expense. Funding for the signs will be taken from the CIP's Facilities Upgrades. Mr. Freeman was cautioned to ensure the signs do not impede visibility and that they comply with any sign guidelines.

Meeting adjourned at 6:02 p.m.

Minutes approved:

James R. Freeman  
City Clerk

**DRAFT  
CITY OF PALMETTO  
CITY COMMISSION MEETING  
FEBRUARY 27, 2012  
7:00 PM**

Elected Officials Present

Shirley Groover Bryant, Mayor  
Tamara Cornwell, Commissioner-at-Large 1  
Charles Smith, Commissioner, Ward 1  
Tambra Varnadore, Commissioner, Ward 2

Elected Officials Absent

Brian Williams, Vice Mayor, Commissioner, Ward 3  
Alan Zirkelbach, Commissioner-at-Large 2

Staff Present

Mark Barnebey, City Attorney  
Jim Freeman, City Clerk  
Allen Tusing, Public Works Director  
Rick Wells, Chief of Police  
Diane Ponder, Deputy Clerk-Administration

Mayor Bryant called the meeting to order at 7:00 p.m. followed by a Moment of Silence and the Pledge of Allegiance.

Swearing-in of all persons intending to address City Commission.

Non-agenda Item Public Comment: None

1. CITY COMMISSION AGENDA APPROVAL

**MOTION: Commissioner Varnadore moved, Commissioner Cornwell seconded and motion carried 3-0 to approve the February 27, 2012 Agenda.**

2. CONSENT AGENDA APPROVAL

**A. CITY CLERK'S OFFICE**

1. Minutes: February 6, 2012
2. Legal Billing: Kirk Pinkerton
3. Special Function Permits: Palmetto Riverside B&B
4. Energy Study Proposal from Trifecta Construction not to exceed \$9,500
5. Resolution No. 2012-07 to provide budget for the ASR Project L608

**B. POLICE DEPARTMENT**

1. Modification of the 2011 Edward Byrne Community Recovery Allocation Grant #2011-DJ-BX-2706 to allocate \$21,925 to equip four sergeant vehicles

Item 2B was pulled for discussion.

**MOTION: Commission Varnadore moved, Commissioner Smith seconded and motion carried 3-0 to approve item 2A of the February 27, 2012 Consent Agenda.**

Item 2B POLICE

1. Modification of the 2011 Edward Byrne Community Recovery Allocation Grant #2011-DJ-BX-2706 to allocate \$21,925 to equip four sergeant vehicles.

Chief Wells explained that approval was received from the grant agency to modify the grant and use the allocation to purchase the equipment. Every patrol car will now have computers.

**MOTION: Commissioner Cornwell moved, Commissioner Smith seconded and motion carried 3-0 to approve item 2B of the February 27, 2012 Consent Agenda.**

3. SECOND PUBLIC HEARING: ORDINANCE NO. 2011-33

AN ORDINANCE OF THE CITY COMMISSION FOR THE CITY OF PALMETTO, FLORIDA, AMENDING CODE OF ORDINANCES, ZONING CODE, TO PROVIDE STANDARDS FOR FARM LABOR CAMPS AS A CONDITIONAL USE; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

**Reopen the public hearing continued from January 23, 2012.**

**MOTION: Commissioner Cornwell moved, Commissioner Smith seconded and motion carried 3-0 to continue the public hearing for Ordinance No. 2011-33 to April 2, 2012 at 7:00 p.m. in these chambers, or as soon thereafter as this topic can be heard.**

Mayor Bryant recessed the City Commission meeting at 7:07 p.m. to open the CRA Board Meeting.

Mayor Bryant reconvened the City Commission meeting at 7:40 pm.

4. JANUARY CHECK REGISTER (Informational only)

5. BASEBALL FIELD UPDATE

A meeting is scheduled for March 9, 2012, where the conceptual plan will be presented. The Interlocal agreement is being finalized by the county attorney. Mayor Bryant assured Commission that Manatee County has been informed the City will not contribute 30% to the project. The county attorney has also opined that county Park & Recreational Impact Fees can fund the project because the ball fields have been deemed as regional fields.

6. ASR WELL UPDATE

Southwest Florida Water Management has issued the draft permit, which the City must now advertise. The grant agency has given approval for the project to be bid, which should occur in March.

7. DEPARTMENT HEADS' COMMENTS

Mr. Tusing

The Haben Blvd. roundabout is open for traffic coming into town from east. The other lane of traffic will be opened when the landscaping is completed in approximately one week. A multi-head sable palm will sit in the middle of the roundabout.

Mr. Freeman

The next Commission meeting is Monday, March 5th; agendas will be prepared on Thursday. In response to Commissioner Cornwell's inquiry if the workshop could be combined with the Commission meeting, Attorney Barnebey confirmed Commission is not required to have a workshop meeting. He anticipates the criminal nuisance abatement, small sign ordinance and redistricting will be ready for the next workshop agenda.

Requested permission to have a company he has been in discussion with regarding telemetry meters to make a presentation at a workshop. Commission agreed to the presentation. Mr. Freeman estimated it would be on an agenda by April.

Chief Wells

Reported they are actively investigating the homicide that occurred last Tuesday night. He thanked Commissioner Smith for his help in the investigation.

Mr. Barnebey

Reported his office is working on numerous items, including the Shell station issue.

8. MAYOR'S REPORT

Commented of the Public Wharf mural recently installed in the chamber, noting a resident had saved it from being discarded by Wells Fargo bank.

Named the upcoming public community meetings. Requested that Commission Smith work with Ms. Roberts to arrange the meeting he had requested. Commissioner Smith stated the meeting will be at 7:00 p.m. so the Commissioners and more of the public can attend.

Reported that Leisure Lake is petitioning FDOT to close the road going through the park. While Leisure Lake is not in the city limits, she would like FDOT take a look at the intersection. She will communicate her concerns to FDOT via written correspondence.

9. COMMISSIONERS' COMMENTS

Ms. Varnadore

Reported she is receiving complaints regarding the traffic lights at 7<sup>th</sup> St. and 10<sup>th</sup> Ave., 10<sup>th</sup> Ave. and 10<sup>th</sup> St., and 10<sup>th</sup> St. and 14<sup>th</sup> Ave. Mr. Tusing discussed the loops imbedded in the streets and how they can affect the changing of a traffic light. He will report the light at 7<sup>th</sup> St. and 10<sup>th</sup> Ave., as it is on a timer.

Stated her opinion that the regional light timing project is not the best it can be.

Ms. Cornwell

Reported she has sent Mr. Freeman the minutes from the community meeting on Saturday and requested that they are sent to the Commission. Mayor Bryant will send inquiries of subjects for discussion before the upcoming meetings.

Mr. Smith

Commented on the fact the police department has had the same number of officers for the last 20 years. He stated his belief there is a need for them to have better equipment, as they are not "up to par" when faced with a very serious situation. He asked that Chief Wells compile a list of the police department's needs. Ms. Roberts will schedule a meeting for him with the Mayor and Chief Wells.

Commented on his conversation with Attorney Barnebey where he inquired why the city does not have a Housing Authority. Attorney Barnebey stated Statutes create a Housing Authority for jurisdictions with populations over 5,000. The authority has to be activated by the Commission or can be activated by petition containing 25 signatures. Attorney Barnebey suggested it may be appropriate to bring forward an ordinance or resolution regarding the topic. Mayor Bryant stated that research must be completed to see

how the creation of the authority will affect the City. Mr. Smith opined the authority will allow the City to apply for federal grant monies.

Meeting adjourned at 8: 15 p.m.

Minutes approved:

James R. Freeman  
City Clerk