

TAB 7



City of Palmetto Agenda Item

Meeting Date

4/2/12

Presenter: Jim Freeman

Department: City Clerk

Title:

FY2012 MID YEAR BUDGET CLEANUP

PROBLEM: During the first half of FY12, Finance has reviewed each line item that is over or under budget at an amount that needs adjustment.

BACKGROUND: The Auditors, as a part of their audit procedures in December, compare the budget in the funds to the actual revenues and expenses. This procedure is performed in all funds but particular attention is given to governmental funds. In some cases, when the difference between the budgeted and actual amount is greater than 10%, the auditor will question the reason for this variance. Therefore, it is normal procedure at the end of the fiscal year; however Finance wanted to complete a midyear review of budget for reasonableness and adjust any budget lines showing a large variance. Finance has identified several revenue lines and a few expense lines needing adjustments. These accounts and the adjustment amounts are listed on Attachment A. The basic reasons for the adjustments are:

1. Budget estimations of revenues are under or over the actual and need the adjustment.
2. Grant budgets that were estimated during the FY2012 budget process and now need adjustments to correct.

This resolution is to adjust the budget only and does not affect the actual or projected surplus.

This resolution does not include the CRA budget which is adjusted separately in Resolution 2012-10.

Budgeted Amount: **Budget Page No(s):** **Available Amount:** **Expenditure Amount:**

Additional Budgetary Information: Revenue budget increases are greater or equal to expense budget increases in all funds.

Funding Source(s): **Sufficient Funds Available:** Yes No **Budget Amendment Required:** Yes No **Source:**

City Attorney Reviewed: Yes No N/A **Advisory Board Recommendation:** For Against N/A **Consistent With:** Yes No N/A

Potential Motion/Direction Requested: Motion to approve Resolution 2012-09 to amend FY2011-2012 budget.

Staff Contact: Karen Simpson Finance x7109

Attachments: Attachment A

RESOLUTION NO. 2012-09

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, AMENDING RESOLUTION NO. 2011-31, WHICH RESOLUTION ADOPTED THE BUDGET FOR FISCAL YEAR 2011-2012, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, from time to time it is necessary to increase or decrease revenues and expenditures in certain accounts, and;

WHEREAS, it is necessary to provide budgetary authorization for the expenditure of these funds;

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA:

Section 1: That appropriate line items of the fiscal year ending September 30, 2012 be increased and decreased as evidenced in Attachment A for the purpose of adjusting the FY2012 budget for budget vs. actual audit review.

Section 2: This Resolution shall become effective immediately upon its passage.

Section 3: All Resolutions and parts of Resolutions in conflict herewith are repealed.

PASSED AND DULY ADOPTED, in regular session, by the City Commission of the City of Palmetto, with a quorum present and voting, this 2nd day of April, 2012.

BY: _____
Shirley Groover Bryant, Mayor

ATTEST:

James R. Freeman, City Clerk

**BUDGET RESOLUTION 2012-09
FY2012 BUDGET CLEAN-UP
ATTACHMENT A**

<u>Account Number</u>	<u>Account Name</u>	<u>Account Type</u>	<u>Increase(Decrease) Budget</u>
<u>WATER/SEWER FUND</u>			
432 331 3500 9013	FECC - Energy Initiative Reve	Revenue	(41,829)
432 331 3100 9014	Ward 1 Phase II - CDBG - Sewer	Revenue	3,997
432 331 3500 9014	Ward 1 Phase II - CDBG - Water	Revenue	84,912
432 324 2100	Impact Fees - Water (Residential)	Revenue	1,299
432 324 2150	Impact Fees - Sewer (Residential)	Revenue	4,571
432 324 2200	Impact Fees - Water (Commercial)	Revenue	1,090
432 324 2250	Impact Fees - Sewer (Commercial)	Revenue	3,505
432 369 7401	Other Misc Rev/Ins Premium Reimb	Revenue	6,150
TOTAL ADJUSTMENTS TO WATER/SEWER FUND EXPENSE			63,695
432 704 3101 9013	FECC - Consulting	Expense	(7,681)
432 704 6401 9013	FECC - Equipment	Expense	(128,007)
432 701 6333 9014	Ward 1 Phase II - CDBG - Sewer	Expense	(29,816)
432 701 6335 9014	Ward 1 Phase II - CDBG - Water	Expense	(29,729)
432 533 6310 9014	Ward 1 Phase II - CDBG	Expense	(2,882)
432 533 6312 9014	Ward 1 Phase II - CDBG	Expense	(16,173)
432 535 6310 9014	Ward 1 Phase II - CDBG	Expense	(1,704)
432 535 6312 9014	Ward 1 Phase II - CDBG	Expense	(1,330)
TOTAL ADJUSTMENTS TO WATER/SEWER FUND EXPENSE			(217,322)
NET INCREASE (DECREASE) TO WATER/SEWER FUND SURPLUS			281,017
440 331 3900 9014	Ward 1 Phase II - CDBG	Revenue	40,751
440 369 7401	Other Misc Rev/Ins Premium Reimb	Revenue	395
TOTAL ADJUSTMENTS TO STORMWATER FUND REVENUE			41,146
440 701 6300 9014	Ward 1 Phase II - CDBG	Expense	(47,292)
440 538 6310 9014	Ward 1 Phase II - CDBG	Expense	(1,012)
440 538 6312 9014	Ward 1 Phase II - CDBG	Expense	(1,418)
TOTAL ADJUSTMENTS TO STORMWATER FUND EXPENSE			(49,722)
NET INCREASE (DECREASE) TO STORMWATER FUND SURPLUS			90,868
460 539 6310 9014	Ward 1 Phase II - CDBG	Expense	(13,409)
460 539 6312 9014	Ward 1 Phase II - CDBG	Expense	(37,202)
TOTAL ADJUSTMENTS TO REUSE FUND EXPENSE			(50,611)
NET INCREASE (DECREASE) TO REUSE FUND SURPLUS			50,611