

**TAB 10**



# City of Palmetto Agenda Item

**Meeting Date**

4/2/12

**Presenter:** Rick Wells

**Department:** Police Department

**Title:**  
Grant Opportunity - Florida Traffic Records Information Systems

Florida Department of Transportation, Traffic Safety Management Office, Traffic Safety Grant Finance Manager released information on March 27, 2012 regarding a grant opportunity to accommodate electronic crash data reporting and electronic citations. No financial parameters have been disclosed at this point.

The Palmetto Police Department would like to apply for grant funds to implement these initiatives. Should the Department be awarded the grant funds, the agreement will come back to Commission after legal review to request approval for the Mayor to enter into the agreement.

**Budgeted Amount:**  **Budget Page No(s):**  **Available Amount:**  **Expenditure Amount:**

**Additional Budgetary Information:**

**Funding Source(s):**  **Sufficient Funds Available:**  Yes  No **Budget Amendment Required:**  Yes  No **Source:**

**City Attorney Reviewed:**  Yes  No  N/A **Advisory Board Recommendation:**  For  Against  N/A **Consistent With:**  Yes  No  N/A

**Potential Motion/Direction Requested:**

**Staff Contact:** Rick Wells | Chief of Police | 3-28-2012

**Attachments:**

# Florida Traffic Records Information Systems

## Grant Funding Opportunities - Federal Fiscal Year 2013

**Response Deadline: 4:00 p.m., Friday, April 20, 2012**

For Federal Fiscal Year (FFY) 2013, the Florida Department of Transportation (FDOT) is seeking grant proposals which align with priorities established by Florida's Traffic Records Coordinating Committee (TRCC) for improving specific state traffic records systems.

---

### **About the Florida TRCC**

The Florida TRCC is a statewide stakeholder forum created to facilitate the planning, coordination and implementation of projects to improve the state's traffic records system. TRCC stakeholders include state and local interests from the transportation, law enforcement, criminal justice, and health professions. This partnership fosters understanding among stakeholders and provides a venue for identifying issues and corresponding projects to improve the accuracy, completeness, timeliness, and uniformity of the state's six traffic records systems (i.e., crash, roadway, driver, vehicle, citation/adjudication, and EMS/injury surveillance).

### **Types of Projects Eligible for Funding**

The FFY 2013-2017 Florida Traffic Records Strategic Plan (currently in development) will serve as a blueprint for future improvements to the state's system of collecting, distributing, and utilizing traffic records data. The TRCC's long range vision for traffic records is for users to have access to quality traffic records data when, where, and in the form needed. To accomplish this vision, the TRCC is committed to maximizing the efficiency and effectiveness of traffic records data resources, collection, analysis, and reporting. They will accomplish this through the following five goals:

Goal 1 - Coordination: Provide ongoing coordination in support of multi-agency initiatives and projects which improve traffic records information systems.

Goal 2 - Data Quality: Develop and maintain complete, accurate, uniform, and timely traffic records data.

Goal 3 - Integration: Provide the ability to link traffic records data.

Goal 4 - Accessibility: Facilitate access to traffic records data.

Goal 5 - Utilization: Promote the use of traffic records data.

The purpose of this grant proposal process is to identify potential projects to advance the goals and objectives of the FFY 2013-2017 Florida Traffic Records Strategic Plan. A draft Action Step Matrix detailing the goals, objectives, and strategies of the Strategic Plan is available at [http://www.dot.state.fl.us/safety/TRCC\\_files/TRCC\\_Grant\\_Application.shtm](http://www.dot.state.fl.us/safety/TRCC_files/TRCC_Grant_Application.shtm). **Proposals must address one or more of the objectives and strategies identified in the Action Step Matrix to be considered for funding.**

For example, one of the TRCC's goals is to improve data quality. The chart below represents the data quality strategies, by traffic records system, which will be eligible for funding.

### FFY 2013 Data Quality Topics Eligible for Funding

Traffic Records System	Accuracy	Completeness	Timeliness	Uniformity
Crash	Analyze crash data to find contradictions in data submissions and reduce errors.	Increase electronic crash data reporting	Increase electronic crash data reporting	Continue to comply with MMUCC standard and compliance
Roadway	Review and improve QA/QC processes for the roadway dataset.	Expand data gathering to include local jurisdiction roads not covered by FDOT's Roadway Characteristics Inventory	Increase frequency of traffic volume data collection on all federally-eligible roadways	Work with internal FDOT offices toward integration of roadway data with a Department-wide map that meets the needs of multiple offices.
Driver	Identify and review the use of inconsistent codes and reduce the frequency of duplicate record entries	N/A	Reduce the average time required for disposition information to be added to the driver record	Review TCATS data collection and submission process and target specific data elements for improvement.
Vehicle	Expand the use of VIN decoding through the Florida Real-Time Vehicle Information System (FRVIS) application and its remaining subsystems	N/A	N/A	Complete a data reconciliation/synchronization project with the American Association of Motor Vehicle Administrators (AAMVA) and the National Motor Vehicle Title Information System (NMVTIS) to ensure a uniform data exchange between the two entities
Citation / Adjudication	Develop and implement approval processes for e-citation vendors and monitor the submission of citations with missing data elements	Conduct data mining to identify critical data elements and monitor the submission of citations for completeness	Increase the number of law enforcement agencies submitting citations electronically; increase education efforts on the benefits of electronic data submission.	Review citation data collection processes and compare data collected by DHSMV to standards set by the TCATS ICD Version 6.0.
EMS / Injury Surveillance	Continue to utilize a Q/A validation process to identify errors in data submitted	Increase automated collection of EMS and Trauma data	Define timeliness measures and monitor submission indicators.	Improve compliance with NEMSIS 3.0

NOTE: These are example topics only. For the full Action Step Matrix, go to [http://www.dot.state.fl.us/safety/TRCC\\_files/TRCC\\_Grant\\_Application.shtm](http://www.dot.state.fl.us/safety/TRCC_files/TRCC_Grant_Application.shtm)

#### Who is Eligible to Apply for Funding?

Any Florida state or local government agencies or not-for-profit organizations with a public purpose are eligible for funding. Examples include, but are not limited to, the following:

- *Law enforcement agencies* who currently do not have the technology (equipment or software) for electronic crash or citation reporting;
- *Metropolitan Planning Organizations* interested in linking traffic records systems with other state or federal data systems;

- *EMS providers* who currently do not have the technology (equipment or software) for electronic EMS or trauma reporting; and
- *Agencies or associations* interested in conducting traffic records related training workshops or outreach.

### Proposal Submission Requirements

*By submitting a grant proposal, your agency, if awarded a grant agreement, is committing to maximize the efficiency and effectiveness of traffic records data resources, collection, analysis, and/or reporting.*

To be considered for funding, your proposal must comply with the following:

- Submit your proposal using only the appropriate *Request for Section 408 Funding* form [http://www.dot.state.fl.us/safety/TRCC\\_files/TRCC\\_Grant\\_Application.shtm](http://www.dot.state.fl.us/safety/TRCC_files/TRCC_Grant_Application.shtm). Proposals submitted in any other format will not be accepted.
- State the specific objective(s) and strategy(ies) your proposed project will help implement. Proposed projects must address one or more of the objectives and strategies identified in the Action Step Matrix to be considered for funding [http://www.dot.state.fl.us/safety/TRCC\\_files/TRCC\\_Grant\\_Application.shtm](http://www.dot.state.fl.us/safety/TRCC_files/TRCC_Grant_Application.shtm).
- Detail how the project will measure performance towards improvements to the overall system performance in the area of accuracy, completeness, timeliness, uniformity, integration, and/or accessibility. The application should include quantifiable performance measures based on NHTSA's Model Performance Measures for State Traffic Records Systems (<http://www-nrd.nhtsa.dot.gov/Pubs/811441.pdf>). For example, a proposal to improve the uniformity of the crash data system could be measured based on the annual percent increase in MMUCC compliance.
- Submit your proposal electronically in MS Word format to [FL\\_2013TR\\_grant\\_proposal@camsys.com](mailto:FL_2013TR_grant_proposal@camsys.com) no later than 4:00 p.m. (ET) on Friday, April 20, 2012. Proposals submitted in any other format and/or by any other method will not be accepted.

### Project Selection Process

Requests for funding will be reviewed at the May 2012 meeting of the Florida TRCC Executive Board. Select applicants *may* be asked to provide a brief presentation of their proposal and participate in a question and answer period conducted by the Board during this meeting. The oral presentation stage of the proposal selection process is designed solely for the benefit of the Board towards assisting them in making final proposal selections, and will be offered at the sole discretion of the Board, and be at the proposer's expense. Funding requests will be reviewed and prioritized based on NHTSA's Four-Box Analysis Process, along with an assessment of project impacts on the goals/objectives in the FFY 2013-2017 Florida Traffic Records Strategic Plan. More details on this analysis tool are available in the document, "State Traffic Safety Information Systems Strategic Planning: A Guide for States" (<http://www-nrd.nhtsa.dot.gov/Pubs/810563.pdf>).

*FDOT reserves the right to require funding adjustments for approved projects as deemed appropriate based on funding availability and the project's scope of work.*

---