

**TAB 8**



# City of Palmetto Agenda Item

**Meeting Date**

5/7/12

**Presenter:**

**Department:**

**Title: Special Function Permits**

The Special Function Permit for First Fridays was approved March 19, 2012 as follows:

**First Fridays** for April 6, May 4, and June 1, 2012. The applicant is requesting the closure of the 900 block of 5<sup>th</sup> St. and the 400 block 10<sup>th</sup> Ave. Mr. Tusing approved the closure of 5<sup>th</sup> St. for April only, as 5<sup>th</sup> St. will be under construction during May and June.

Earlier this week NDC Construction (5<sup>th</sup> Street Revitalization Contractor) met with the local businesses to discuss the construction and road closure plan on 5<sup>th</sup> Street. NDC has indicated that 5<sup>th</sup> Street will remain open through the first week of May. The City has received a request from Slick's Garage (Jane Hunter) asking if they can have permission to close 5<sup>th</sup> street between 9<sup>th</sup> and 10<sup>th</sup> Avenue. Previously, the Commission only approved closing 10<sup>th</sup> Ave between 4<sup>th</sup> and 5<sup>th</sup> Street as it was assumed 5<sup>th</sup> street would be closed for construction. NDC Constructions has indicated that construction on 5<sup>th</sup> Street will not begin until after the first week in May.

Slick's Garage has been given permission to close both 5<sup>th</sup> Street and 10<sup>th</sup> Avenue as originally requested.

The City has received the required insurance for the event.

**Budgeted Amount:**  **Budget Page No(s):**  **Available Amount:**  **Expenditure Amount:**

**Additional Budgetary Information:**

**Funding Source(s):**  **Sufficient Funds Available:**  Yes  No **Budget Amendment Required:**  Yes  No **Source:**

**City Attorney Reviewed:**  Yes  No  N/A **Advisory Board Recommendation:**  For  Against  N/A **Consistent With:**  Yes  No  N/A

**Potential Motion/Direction Requested:**

**Staff Contact:**

**Attachments:**



**SPECIAL FUNCTION PERMIT APPLICATION**

EVENT NAME: FIRST FRIDAYS  
APPLICANT: SLICKS GARAGE  
ADDRESS: 923 5th St W  
CONTACT: SLICK

EVENT DATE: April 6th  
May 4th June 1st.  
EVENT TIME: 5pm - 10pm  
PHONE: 941 776 7298  
PHONE: 941 773 2895

DETAILS OF FUNCTION: LOCATION, PARADE ROUTE, ETC.: CAR SHOW - COMMUNITY PARTY  
with Live Bands, DJ. CHARITY FUNDRAISER.  
900 Block of 5th St W . 400 Block of 10th Ave W.

ANTICIPATED ATTENDANCE: 500+

**CITY SERVICES REQUIRED:**

POLICE: Streets Blocked: \_\_\_\_\_ Traffic Control: \_\_\_\_\_ Security: \_\_\_\_\_ Other: \_\_\_\_\_  
PUBLIC WORKS: Barricades: \_\_\_\_\_ Clean-up: \_\_\_\_\_ Set-up: \_\_\_\_\_ Other: CONES.

*If a temporary restroom is utilized for a period greater than five (5) days, a Temporary Use Permit is required. Application is available at City Hall.*

TEMPORARY RESTROOM FACILITIES: # of units: — # of days: \_\_\_\_\_  
Proposed location(s): \_\_\_\_\_

**INSURANCE REQUIREMENT:** Insurance naming the City of Palmetto as an "Additional Insured" must be provided to the City Clerk ten (10) days prior to any event that is part of the Special Function Permit.

Please review Exhibit A for insurance coverage requirements. Insurance may also be obtained by event sponsors through personal or commercial insurance policies. If it is necessary to purchase an insurance policy for an event, please refer to Exhibit B, and follow the directions to obtain a quote or purchase a policy.

The Special Function Permit Application must be submitted to City Clerk's office at least 30 days prior to the event.

**SALE OR CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY IS STRICTLY PROHIBITED.**

If your event will include the use of loudspeakers, you may be required to apply for a Special Permit Exception to the City's Noise Ordinance (see Chapter 5-Amusements, of the City of Palmetto Code of Ordinances).

Special Function Permit Application  
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EVENT: FIRST FRIDAYS

Event Date: April 6<sup>th</sup> - May 4<sup>th</sup> - June 1

I HAVE READ AND UNDERSTAND THE ABOVE SPECIAL FUNCTION PERMIT APPLICATION CONDITIONS.

[Signature]  
Permittee

CITY APPROVAL:

City Clerk [Signature] Date 3/14/12

Public Works Director [Signature] Date 3-14-12

Police Department [Signature] Date 3-14-12

North River Fire \_\_\_\_\_ Date \_\_\_\_\_

APPROVED BY COMMISSION: [Signature] - AS stipulated Date 3/19/12  
[Signature]

Internal use only  
Date Received: 3/12/12  
By: [Signature]

57<sup>th</sup> will be available for April, but will not be available for May & June  
ONLY 107<sup>th</sup> Ave can be used in May & June as 57<sup>th</sup> will be under construction

[Signature]  
3-14-12