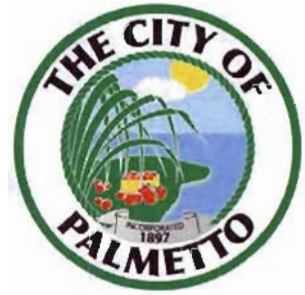


TAB 19



## **Construction Projects Monthly Report**

**April 2012**

**CRA 5<sup>th</sup> St.W. Revitalization  
CRA Sutton Park**

Prepared by:



Engineering | Landscape Architecture | Planning | Environmental Consultants

926 14<sup>th</sup> Street West, Bradenton, Florida 34205

t: 941.708.5400 | f: 941.708.5405

Certificate of Authorization 29275 | LC26000429

# 5<sup>th</sup> Street LID Implementation

Project #: 11-641



## MONTHLY REPORT

April 2012



## Executive Summary

The purpose of the monthly update is to provide City leaders information about the project status and schedule. Included with this update are cost summaries, project schedules and project photos. The anticipated construction substantial completion date is 8/31/12. The project schedule will be updated monthly.

The project was awarded to NDC Construction on April 17, 2012.

The contractor has cleared the off-street parking area and is currently working to complete that area. Verizon, Brighthouse and FPL are all moving forward with the relocation of utilities.

The project remains on schedule. Direct Material Purchase Orders have been issue and payments have been made to utility companies as required to initiate their work. The \$90,000 contingency fund currently stands at \$54,257.43. The majority of the money spent has been to FPL, Verizon and Brighthouse invoices necessary to relocate their utilities.

Outstanding change orders expected to be received will be for installing electrical conduits, additional electrical service for streetlights being removed from FPL service, and modifications to underground utilities due to unforeseen conditions that were uncovered during excavations. The amounts of these change orders is unknown at the time this report was prepared. Additional change orders will also be received to remove DPO items from the contractor contract amount. These change orders will result in sales tax savings moving back into the contingency fund thereby increasing the amount in this fund.

The contingency spreadsheet is contained within this report, as is the project schedule and project photos.



## 5th Street West Revitalization and LID Implementation - Contingency Tracking Report

Project Number: 11-641

Project Director: Bob Gause, Allison-Gause, Inc.

Architect: Charlie Ugarte, Ugarte & Associates

Engineering: Ekistics Design Studio /Applied Sciences/Lombardo, Foley & Kolarik

Construction Manager: NDC Construction

Contingency Amount: \$ 90,000.00

C/O No.	Item	Cost	Date	Action	Remainder	Notes
1	Increase scope of Electrical Engineer	\$ 1,500.00	4/23/2012	Approved	\$ 88,500.00	Changed lights to COP service
	Brighthouse	\$ 2,323.09	4/27/2012	Approved	\$ 86,176.91	Move Services
	Verizon	\$ 8,751.75	4/27/2012	Approved	\$ 77,425.16	Move Services
	FPL	\$ 23,167.73	4/27/2012	Approved	\$ 54,257.43	Move Poles
	Underground Utility Modifications	\$ 17,285.87	5/1/2012	Under Review		
	<b>Total (Approved Only)</b>	<b>\$ 35,742.57</b>				

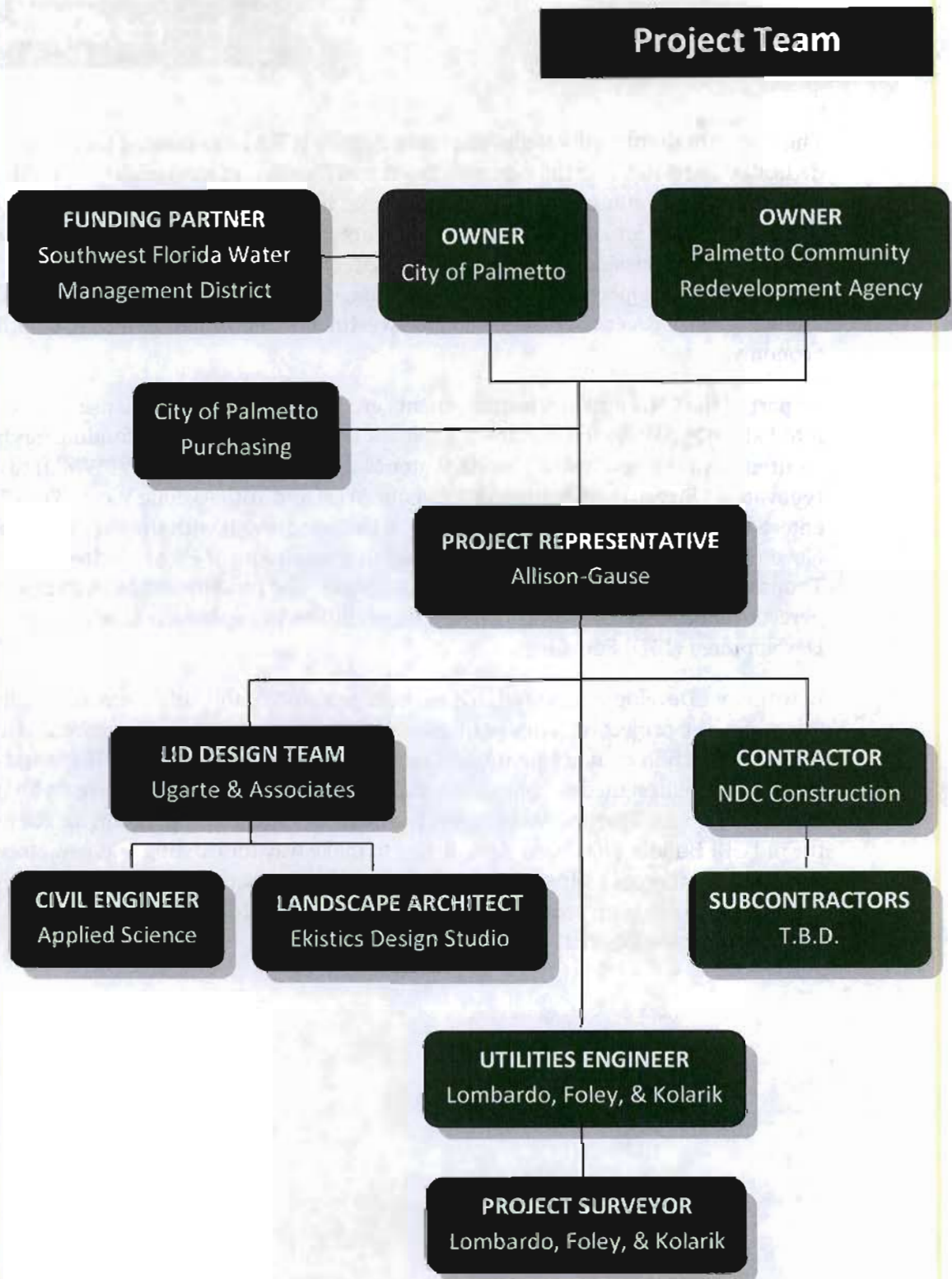


## Project Overview

The Palmetto Community Redevelopment Agency (CRA) was created for and is dedicated to revitalizing the community. It was founded in 1985 under the guidelines set forth in the Community Redevelopment Act of 1969. The CRA's goal is to improve the quality of life for all who live in the CRA area by improving the area in every way possible. Their mission emphasizes public safety, infrastructure, commerce, accountability, property maintenance and image. Funded primarily by tax increment financing, the CRA encourages strategic investments to promote a vibrant, healthy economy.

As part of the CRA mission, improvements are now underway to enhance an entryway into Palmetto's Historic Downtown Business District. Cooperative funding has been secured from the Southwest Florida Water Management District (SWFWMD) to help renovate 5<sup>th</sup> Street West between 8<sup>th</sup> Avenue West and 10<sup>th</sup> Avenue West. The CRA entered into an agreement (Agreement No. 12C00000003) with the SWFWMD on November 15, 2011 to fund project costs up to a maximum of Five Hundred Eight-two Thousand and Five Hundred Dollars (\$582,500). The funding will be in the form of 50 percent reimbursements for qualifying expenditures to implement Low Impact Development (LID) Standards.

Low Impact Development standards encourage a sustainable urban environment. To this effect, the project includes permeable brick paving, green street planters, street trees, intersection enhancements, and new low-impact street lighting. These and other elements were designed to change the character of 5<sup>th</sup> Street West and create an inviting entryway into the Historic Main Street Business District. In preparation for the project, the old CBI Building has been demolished to make way for existing and new storefront and residential areas facing 5<sup>th</sup> Street West. Off-street parking and enhanced on-street parking have also been created to improve public access for businesses located in the Historic Business District.



## Project Schedule

### November 2011

11/15/11 Agreement with SWFWMD for cooperative funding signed.

### February 2012

2/21/12 Project documents submitted to SWFWMD for review and approval as required in Cooperative Funding Agreement.

### March 2012

3/2/12 SWFWMD approves the Request for Proposal for advertising.

3/5/12 RFP advertised and forwarded to the following organizations for distribution to their members and/or advertising on their websites.

- Manatee Chamber of Commerce
- Gulf Coast Builders Exchange
- Home Builders Association
- Latin Chamber of Commerce
- Southern Christian Leadership
- Manatee County NAACP

3/08/12 Pre-Bid Information Conference

3/9/12 Addendum #1 Issued – Attachment A, Schedule of Values

3/12/12 Addendum #2 Issued – Attachment A with Bid Quantities, Revised Utility Plans

3/15/12 Addendum #3 Issued – Electrical Conduit Plan, Striping added

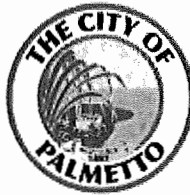
3/23/12 Requests for Information due

3/23/12 Addendum #4 Issued – Responses to Requests for Information

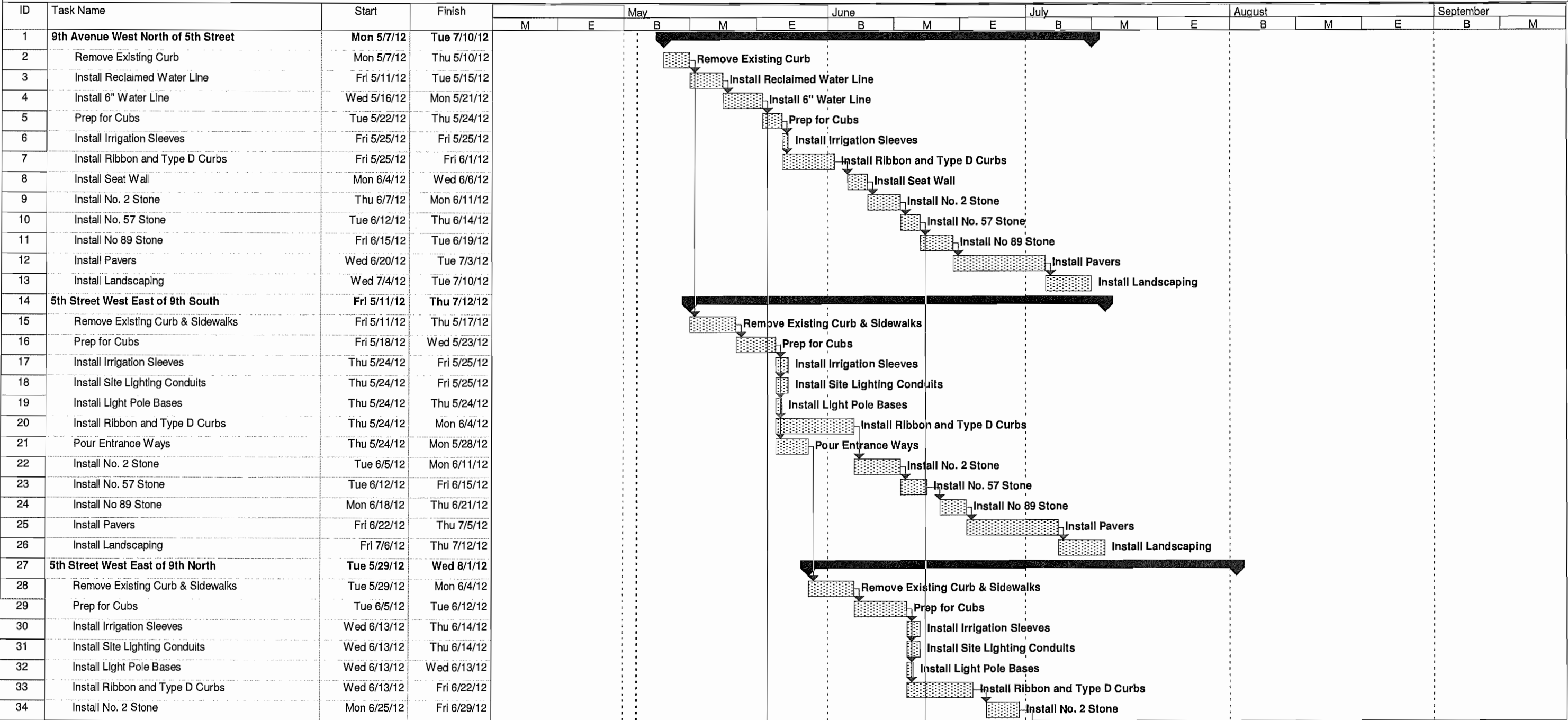
3/29/12 Addendum #5 Issued – Responses to Requests for Information







City Of Palmetto Project # CRA - 12-02  
5th STREET LID IMPLEMENTATION



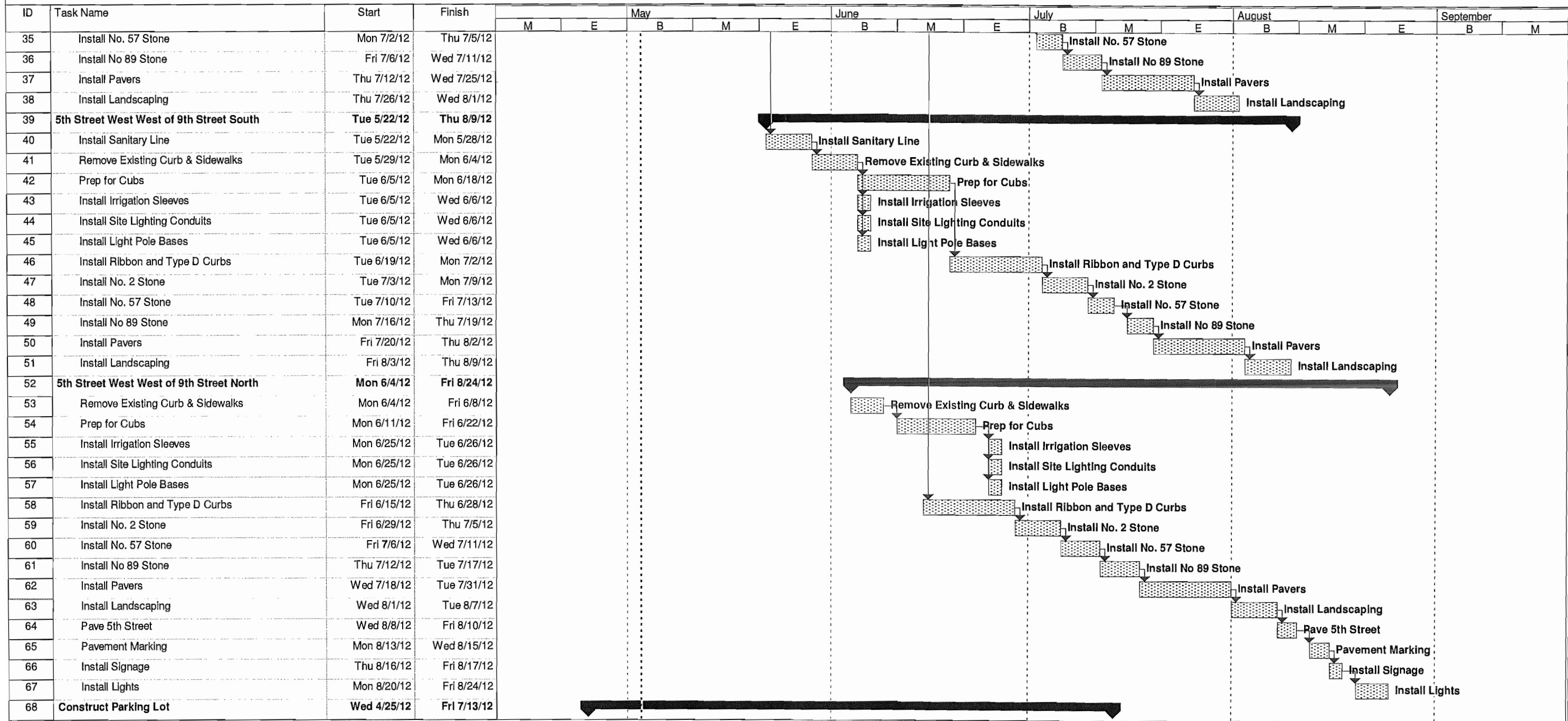


City Of Palmetto Project # CRA - 12-02  
5th STREET LID IMPLEMENTATION





City Of Palmetto Project # CRA - 12-02  
5th STREET LID IMPLEMENTATION



**April 2012**

4/2/12 Proposals due

4/16/12 COP Board authorizes CRA to contract with NDC Construction

**May 2012**

5/1/12 Notice to Proceed/Construction Start

5/7/12 Groundbreaking Ceremony

**August 2012**

8/31/12 Anticipated Construction Substantial Completion

**September 2012**

9/30/12 Final Pay Application Processed





## Photographs



Looking West from Intersection of 5<sup>th</sup> Street and 8<sup>th</sup> Avenue



Looking East from Intersection of 5<sup>th</sup> Street and 9<sup>th</sup> Avenue





Looking West from Intersection of 5<sup>th</sup> Street and 9<sup>th</sup> Avenue



Looking East from Intersection of 5<sup>th</sup> Street and 10<sup>th</sup> Avenue





View across CBI Property at parking lot under construction

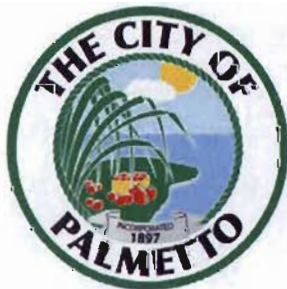
# Sutton Park Renovation & 10<sup>th</sup> Street Improvements

Project #: 11-636



## MONTHLY REPORT

April 2012



*'There's moore to design than meets the eye!'*  
**Moore<sup>2</sup> Design**  
*Architecture - Interior Design*





## Executive Summary

The project progress and future important dates are provided in the project schedule enclosed. Substantial Completion is scheduled for July 1, 2012, days before the 4th of July Celebration. The project is currently on schedule and budget.

On April 2, 2012 the construction contract was awarded to Stellar Development. The Notice to Proceed for the Sutton Park Renovation and 10th Street Improvements was filed on April 3, 2012. Since then, the Contractor, Stellar Development, has mobilized, installed fencing around the project, saw cut and removed the portion of 10<sup>th</sup> Ave. West being removed and cleared the site, including the restroom building.

The east wall of the ramp and seating area are currently under construction, with the pilasters partially completed. Coordination with FPL for the installation of the new transformer is on-going.

During the next two weeks, Commissioners will see continued progress on the ramp, retaining walls, seating area and pilasters. Electrical conduit will be installed and plumbing will be installed. Street lights have been ordered and are being delivered.

The project remains on budget with \$35,763.87 remaining in the original \$73,000 contingency allocation. A contingency spreadsheet is provided with this report to itemize the issues that have arisen and the amounts. The spreadsheet includes both items that were approved as well as items that were not approved to allow Commissioners a more comprehensive insight into the project. As can be seen, the majority of the extras are related to the additional electrical needs requested by the concert production company. The additional needs were not identified prior to the RFP process and had to be addressed through a change order. The changes also necessitated the installation of a new pad mount transformer from FPL.

Other changes such as full size bricks have been done to reduce long-term maintenance issues. The asbestos survey was necessary to remove the pavilion. Other proposed extras such as the permeable base alternative were rejected because the cost benefit did not justify the change.



## Sutton Park Renovation and 10th Street Improvements - Contingency Tracking Report

Project Number: 11-636

Project Director: Bob Gause, Allison-Gause

Architect: Jon Moore, Moore2Design

Engineer/Landscape Architect: Allison-Gause, Inc.

Construction Manager: Stellar Development

Contingency Amount: \$ 73,000.00

No.	Item	Cost	Date	Action	Remainder	Notes
1	Temp Power to Lights	\$ 974.60	4/24/2012	Approved	\$ 72,025.40	Maintain lights during construction
7	Electrical Changes	\$ 11,860.60	4/24/2012	Approved	\$ 60,164.80	Increased power needs and deductions
	Change Paver Base Material	\$ 29,850.00	4/17/2011	Denied		
4	Change to Full Brick at Piers/Signs	\$ 18,385.00	4/24/2012	Approved	\$ 41,779.80	Reduce longterm maintenance
5	Asbestos Survey	\$ 660.00	4/24/2012	Approved	\$ 41,119.80	FDEP Required Survey
	Change Base/Pavers at Stage Area	\$ -	4/17/2011	Denied		
	Dimmable Ballasts to A-1 Fixtures	\$ 3,231.80	4/17/2011	Denied		
	Upgrade D-1 Controller to More Options	\$ 1,852.40	4/17/2011	Denied		
2	Deduct Costs for Materials Purchased by Owner w/Sales Tax	\$ (11,583.74)	4/20/2012	Approved	\$ 52,703.54	Total CO \$ 189,795.19 deduction from contract
8	Delete Type D-1 Fixtures from Scope of Work	\$ (9,930.00)	4/23/2012	Incorporated into #2		
	FPL removal of 2 Streetlights & Poles	\$ 3,183.37	5/1/2012	Approved	\$ 49,520.17	
	FPL Pad mount transformer	\$ 13,756.30	5/2/2012	Approved	\$ 35,763.87	
	<b>Total (Approved Only)</b>	<b>\$ 37,236.13</b>				

## Project Overview

Sutton Park is a 3-acre historical park on 10th Avenue West between 6th and 7th Streets. Following its development in the 1980's, it was a hub for celebrations and festivals. Despite the wear and tear, Sutton Park remains one of Palmetto's primary outdoor event spaces. A revitalization of the park is needed in terms of technology, architecture and entertainment.

Since 2011, The CRA has been implementing a Community Development Plan that includes park improvements to increase its Level of Service. These improvements incorporate a stage area, bench-like steps, new paver walks, and parking to expand access, and better accommodate parades, outdoor concerts, and "movies in the park".

The CRA successfully partnered with Moore2Design to redesign the park as quickly and efficiently as possible. The City put out a Request for Proposals on January 24, 2012 and after evaluating the 5 responses, awarded the construction contract to Stellar Development on April 2, 2012 for an amount not to exceed \$735,346. The CRA is financing the entire project which totals approximately \$1.3 million.

The project is currently scheduled for substantial completion on July 1, 2012, days before the 4<sup>th</sup> of July Celebration featuring a concert by Three Dog Night.

## Project Timeline

### **January 2012**

1/24/12 Request for Proposals Advertised

### **February 2012**

2/7/12 Pre-Bid Information Conference

2/16/12 Addendum #1

2/24/12 Addendum #2

2/28/12 Proposals due

### **March 2012**

3/5/12 Evaluation Committee Meeting

3/9/12 Contractor Interviews

### **April 2012**

4/3/12 Notice to Proceed

4/11/12 Construction Start

4/16/12 Official Groundbreaking

### **May 2012**

5/2/12 Demolition of Rest Room building

### **July 2012**

7/1/12 Anticipated Substantial Completion

7/19/12 Anticipated Final Completion





2012

APR	MAY	JUN	JUL	AUG
23	30	07	14	21
28	04	11	18	25
02	09	16	23	30
06	13			

Description	Dur	Start	Finish
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**PRECONSTRUCTION**

NOTICE TO PROCEED	0	03APR12 A	
MOBILIZATION	6	03APR12 A	10APR12 A
CONTRACT SIGNED	0	10APR12 A	
PRECONSTRUCTION MEETING	0	10APR12 A	
SILT FENCE/EROSION CONTROL	1	11APR12 A	11APR12 A

**PROCUREMENT**

**FABRICATE/DELIVER**

LIGHTING FIXTURES	50	18APR12 A	22JUN12
TYPE C INLET	15	18APR12 A	17MAY12
PAVERS	20	20APR12 A	28MAY12
ALUMINUM RAILING	25	30APR12 *	01JUN12
BRICK VENEER	15	30APR12 *	18MAY12
FLAGPOLES	15	17MAY12	06JUN12

**DEMOLITION**

**DEMO**

DEMO HARDSCAPES	4	11APR12 A	16APR12 A
CLEAR SITE	2	18APR12 A	23APR12 A
EPA 10 DAY NOTICE/PERMITTING	10	18APR12 A	27APR12 A
CAP/CUT UTILITIES	3	20APR12 A	24APR12 A
DEMO EXIST STRUCTURE	3	30APR12	02MAY12

**NEW CONSTRUCTION**

**STRUCTURE**

LAYOUT FOUNDATIONS	1	24APR12 A	24APR12 A
FRP FOUNDATIONS WALLS & SIGNS	6	25APR12 A	02MAY12 A
INSTALL RETAINING WALLS/LIGHT PIERS	12	30APR12	15MAY12
ROUGH-IN CONDUITS & PLUMBING AT PIERS	5	02MAY12	08MAY12
DAMP-PROOF RET WALL	2	16MAY12	17MAY12
INSTALL SIGN STRUCTURE	5	16MAY12	22MAY12
ROUGH IN ELECTRIC	3	18MAY12	24MAY12
PLUMBING ROUGH IN	1	18MAY12	18MAY12

Start date	20MAR12
Finish date	19JUL12
Data date	30APR12
Run date	30APR12
Page number	1A
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SUTTON PARK RENOVATION PHASE 1  
Proposed Project Schedule  
Stellar Development, Inc





Description	Dur	Start	Finish	2012											
				APR	MAY	JUN	JUL	AUG							
				23	30	07	14	21	28	04	11	18	25	02	09
															13
IMPORT/BACKFILL/COMPACT/GRADE SITE															
FRP STAIRS	3	22MAY12	24MAY12												
FRP SOG PAVILION AND BENCH STEPS	2	25MAY12	28MAY12												
STRIP SOG FORMS	1	29MAY12	29MAY12												
<b>FINISHES</b>															
STUCCO SIGN STRUCTURES	2	23MAY12	24MAY12												
SET ELECTRICAL GEAR	3	23MAY12	25MAY12												
PAINT STUCCO	1	01JUN12	01JUN12												
INSTALL ALUMINUM RAILING/GATES	3	04JUN12	06JUN12												
INST DRINKING FOUNTAIN	1	04JUN12	04JUN12												
INSTALL SIGNAGE AND MEDALLIONS	1	07JUN12	07JUN12												
ERECT FLAGPOLES	1	07JUN12	07JUN12												
INSTALL LIGHTING & ELEC TRIM	5	25JUN12	29JUN12												
<b>HARDSCAPE/LANDSCAPE</b>															
RIBBON CURB AT ASPHALT/PAVERS	1	18APR12 A	18APR12 A												
RIBBON CURBING	5	16MAY12	22MAY12												
TYPE C INLET/STORM PIPING	5	17MAY12	24MAY12												
INSTALL BRICK VENEER	10	21MAY12	01JUN12												
STANDING CURB & F CURB	3	24MAY12	29MAY12												
BASE/GEOGRID FOR PAVERS	12	25MAY12	11JUN12												
FINAL GRADING	5	25MAY12	31MAY12												
INSTALL PAVERS	20	29MAY12	25JUN12												
MILL/RESURFACE 10TH AVE.	5	29MAY12	05JUN12												
INSTALL STONE CAPS	4	30MAY12	04JUN12												
LANDSCAPE IRRIGATION	5	22JUN12	28JUN12												
NEW LANDSCAPING/SOD	6	25JUN12	02JUL12												
<b>CLOSEOUT</b>															
SUBSTANTIAL COMPLETION	0		02JUL12												
CLEAN & SWEEP	2	03JUL12	05JUL12												
PUNCHLIST	10	06JUL12	19JUL12												
FINAL COMPLETION	0		19JUL12												





## Photographs







