

**TAB 1**

**DRAFT  
CITY OF PALMETTO  
CITY COMMISSION WORKSHOP MEETING  
June 4, 2012  
4:30 PM**

Elected Officials Present

Shirley Groover Bryant, Mayor  
Brian Williams, Vice Mayor, Commissioner, Ward 3 (entered at 4:53 p.m.)  
Tamara Cornwell, Commissioner-at-Large 2  
Charles Smith, Commissioner, Ward 1  
Alan Zirkelbach, Commissioner-at-Large 1

Elected Officials Absent

Tambra Varnadore, Commissioner, Ward 2

Staff Present

Mark Barnebey, City Attorney  
Jeff Burton, CRA Director  
Jim Freeman, City Clerk  
Bob Marble, CRA staff member  
Allen Tusing, Public Works Director  
Rick Wells, Chief of Police  
Amber Foley, Assistant City Clerk

Mayor Bryant called the meeting to order at 4:40 pm.

1. CONCEPTUAL SEAHORSE PROJECT

Mayor Bryant reported that it was consensus of the Commissioners that they did not want a bait shop to be located at the same site of the proposed "Seahorse". Mr. Burton stated that WCIND grant funds and CRA funds can be used to locate it closer to the boat ramp

Mr. Burton presented surveys of the "Seahorse" project and the gateway to the City of Palmetto. The architects working on the conceptual plan of the "Seahorse" project were available to answer the Commissioner's questions.

Mr. Burton provided an overview of the five CRA projects that will revitalize the gateway into the City.

1. The "Seahorse" Project will repair part of the sea wall and construct a new building at the current bait shop location.
2. The boat ramp has received preliminary funding from the County; WCIND funds will be awarded in September for fiscal year 2013. The design will be ready for permitting in October so construction can begin during the winter months.
3. MPO Multimodal Grant. Jeff Burton feels comfortable with where the project stands. This is a seven million dollar project to span over several years. This application will be reviewed by the MPO Board. The proposed multimodal route will encompass Riverside Drive, 10<sup>th</sup> Avenue, 17<sup>th</sup> Street to 8<sup>th</sup> Avenue.
4. An LID type parking lot is planned on the Cadence Property and part of the Shell gas station property. The parking lot will create an opportunity for private business to develop the corner, create private parking, and to mitigate storm water.
5. A day dock is planned to come off the sea wall close to the "Seahorse" site. A WCIND grant application will be submitted in February 2013.

Mr. Burton discussed how these five proposed projects tie together to develop a new gateway to the City and that if we were to start on these things today it would continue out over the next five to six years.

The Commission complimented Jeff Burton and the architects on the "Seahorse" conceptual plan and the historic theme it brings.

Palmetto City Commission  
Workshop Meeting  
June 4, 2012  
Page 2 of 2

Discussion ensued with Mr. Burton answering the Commissioners questions regarding the proposed "Seahorse" project.

Mr Burton discussed the spreadsheet he provided and the total cost of the projects with the CRA match to be saved over the next three years.

Mayor Bryant stated that these projects are the culmination of several goals that have been established by the Commission.

Jeff Burton brought up the demolition of the Shell Gas Station and that MPO/EPA is funding the removal of the lifts and within the next few months the gas station should be gone.

Mayor Bryant stated that there cannot be a vote taken at this time, but there could be a consensus from the Commission on moving the "Seahorse" project forward. Attorney Barnebey recommended that this be put on the next CRA board agenda and move to the Commission after that time.

The consensus from the Commission was to move forward on the conceptual plan, as presented, and to put it onto a CRA board agenda.

Bob Gause with Allison Gause updated the Commission on 5<sup>th</sup> and Sutton Park revitalization. Both of the projects are moving along within schedule and still on budget.

Meeting adjourned at 5:26 p.m.

Minutes approved:

James R. Freeman  
City Clerk

**DRAFT  
CITY OF PALMETTO  
CITY COMMISSION MEETING  
June 4, 2012  
7:00 PM**

Elected Officials Present

Shirley Groover Bryant, Mayor  
Brian Williams, Vice Mayor, Commissioner, Ward 3  
Tamara Cornwell, Commissioner-at-Large 2  
Charles Smith, Commissioner, Ward 1  
Alan Zirkelbach, Commissioner-at-Large 1

Elected Officials Absent

Tambra Varnadore, Commissioner, Ward 2

Staff Present

Mark Barnebey, City Attorney  
Jeff Burton, CRA Director  
Jim Freeman, City Clerk  
Allen Tusing, Public Works Director  
Rick Wells, Chief of Police  
Amber Foley, Assistant City Clerk

Mayor Bryant called the meeting to order at 7:00 p.m., followed by a Moment of Silence and the Pledge of Allegiance.

PROCLAMATION: Commissioner Cornwell read a Proclamation declaring June as Hurricane Awareness Month.

Chief Wells introduced Officer Spatafora, a resource officer at Palmetto High School. Officer Spatafora acknowledged two outstanding educators, George Schrier and head basketball coach Reginald Bellamy. Chief Wells and Officer Spatafora thanked the men for their outstanding service and presented them with a certificate of appreciation.

Swearing-in of all persons intending to address City Commission

Non-agenda Item Public Comment: None

1. CITY COMMISSION AGENDA APPROVAL

**Action Request:** Commissioner Zirkelbach moved, Commissioner Cornwell seconded and motion carried 4-0 to approve the June 4, 2012 Agenda with the correction of Commissioner Zirkelbach to read Commissioner-at-Large 1 and Commissioner Cornwell to read Commissioner-at-Large 2

2. CONSENT AGENDA APPROVAL

**A. CITY CLERK'S OFFICE**

1. Minutes: May 21, 2012
2. School Board Joint Workshop Minutes: February 8, 2006
3. Special Function Permit: Manatee Glens Walk for Life

**B. POLICE DEPARTMENT**

1. 2012-2014 Office of Justice Programs-U.S. Department of Justice Bullet Proof Grant  
Application approval and acceptance authorization for a 50% matching grant in  
an amount not to exceed \$3,520.00.

**Action Request: Commissioner Cornwell moved, Commissioner Zirkelbach seconded and motion carried 4-0 to approve the June 4, 2012 Consent Agenda.**

**3. 1<sup>ST</sup> READ: ORDINANCE NO. 2012-09**

AN ORDINANCE OF THE CITY OF PALMETTO, FLORIDA, PROVIDING FOR FINDINGS OF FACT; ANNEXING APPROXIMATELY 0.8732 ACRES OF REAL PROPERTY INTO THE CITY OF PALMETTO GENERALLY LOCATED AT 409 20<sup>th</sup> STREET WEST, PALMETTO, MORE PARTICULARLY DESCRIBED IN EXHIBIT A; PROVIDING FOR AMENDMENT OF CITY BOUNDARIES; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (AN2012-01 Applicant: Volunteers of America of Florida, Inc. PID# 2432900005/0.8732 acres)

**Action Request: Commissioner Williams moved, Commissioner Zirkelbach seconded and motion carried 4-0 to schedule a public hearing for Ordinance No. 2012-09 for June 18, 2012.**

**4. 1<sup>ST</sup> READ: ORDINANCE NO. 2012-10**

AN ORDINANCE OF THE CITY OF PALMETTO, FLORIDA, PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR A SMALL SCALE DEVELOPMENT AMENDMENT TO THE CITY OF PALMETTO COMPREHENSIVE PLAN FUTURE LAND USE ELEMENT/FUTURE LAND USE MAP BY REDESIGNATING CERTAIN LANDS FROM RES-9 (COUNTY) TO RES-10 (CITY); PROVIDING FOR APPLICABILITY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE (PA2012-01 Volunteers of America of Florida, Inc. PID# 2432900005/0.8732 acres)

**Action Request: Commissioner Zirkelbach moved, Commissioner Williams seconded and motion carried 4-0 to schedule a public hearing for Ordinance No. 2012-10 for June 18, 2012.**

**5. 1<sup>ST</sup> READ: ORDINANCE NO. 2012-11**

AN ORDINANCE OF THE CITY OF PALMETTO, FLORIDA, PROVIDING FOR FINDINGS OF FACT; REZONING APPROXIMATELY 0.8732 ACRES OF PROPERTY GENERALLY LOCATED AT 409 20<sup>th</sup> STREET WEST, PALMETTO, FROM GC, GENERAL COMMERCIAL (County) TO RM-5, DUPLEX AND SINGLE FAMILY RESIDENTIAL (City); PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT, PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE (Z-2012-01 Applicant: Volunteers of America of Florida, Inc. PID# 2432900005/0.8732 acres)

**Action Request: Commissioner Zirkelbach moved, Commissioner Smith seconded and motion carried 4-0 to schedule a public hearing for Ordinance No. 2012-11 for June 18, 2012.**

**6. BASEBALL FIELD UPDATE**

Mayor Bryant recommended, with Commissioners approval, that the funds reserved in the account for the fields be used to remediate the contamination on prospective site that is still being considered. Still awaiting test results on contamination levels in the Blackstone area and once those results are in, Commissioners will be updated.

Commissioner Cornwell referred to the recent County Commissioner meeting where they discussed the soil contamination issue. Discussion ensued on testing that has been performed as well as concurrent testing on an alternative site behind the Palmetto Police Department the City is pursuing.

Commissioner Smith opined that the City should look at this issue and solve it ourselves. A strategy should be made to use the \$800,000 we have and match it through the CRA.

Mayor Bryant's alternate plan is to order soil testing and to do a Phase Two on the property behind the Palmetto Police Department, and, at the same time, partnering with the current property owner to get an appraisal.

Commissioner Cornwell and Allen Tusing discussed the parameters that DEP has for arsenic levels in soil

Commissioner Williams requested statistics on how often the adults have utilized the softball fields in Blackstone over the past four years.

#### 7. ASR WELL UPDATE

None

#### 8. 5<sup>TH</sup> STREET STREETScape AND SUTTON PARK PROJECTS UPDATE

Update given during the Workshop Meeting

#### 9. DEPARTMENT HEADS' COMMENTS

##### Mr. Freeman:

Stated staff is currently working through the budget and a draft should be coming the first week of July for Mayor and Commission's review. The property appraiser preliminary numbers for June 1<sup>st</sup>, showed taxable values within the City has decreased another 4.6 percent, which equates to a further reduction in revenue of approximately \$162,000.00.

Welcomed Amber Foley as Assistant City Clerk.

##### Chief Wells:

Acknowledged Mrs. Joyce Lawson for 21 years of volunteer service to the Palmetto Police

#### 10. MAYOR'S REPORT

Noted Palmetto crime rate down 18.7% city wide.

#### 11. COMMISSIONERS' COMMENTS

##### Commissioner Williams:

Mr. Williams commented on his reasons for voting as he did when Commission considered whether or not to approve an organization's sale of alcohol on City property during the Fourth of July event. Commissioner Williams suggested he could support the sales during special events, provided the alcohol ordinance was amended accordingly. The ordinance regarding special function permits must also be considered.

Commissioner Cornwell requested that a policy be adopted preventing the amendment of any ordinances unless it first was discussed at a workshop.

Attorney Barnebey will review the Code to determine if a City sponsored event, which does not require a special function permit, can allow the sale of alcohol on City-owned property.

Palmetto City Commission  
June 4, 2012  
Page 4 of 4

Mayor Bryant came to the conclusion that the topic of alcohol sales on City property during events will be put on the June 18<sup>th</sup>, 2012 Commission Workshop Meeting with the ability to be moved to the 7:00 p.m. agenda that same night.

Commissioner Cornwell:

Noted end of school is approaching and inquired about possible events for young children that Palmetto Police Department will have available for them. Discussed the Feed the Hungry program at Palmetto High School and would like for that to be publicly announced.

12. ADJOURNMENT

Meeting adjourned at 8:03 p.m.

Minutes approved:

James R. Freeman  
City Clerk