

TAB 1



ASSUMPTIONS FOR 2013 BUDGET

The budget for FY 2013 includes the following assumptions:

1. General Fund ad valorem revenues are approximately \$3.2M with the assumption of assessing the roll-back millage rate of \$5.2171. The millage last year was \$5.1185. This represents a difference in millage of .0986 mills. This millage allows the City to collect the same amount of tax when compared to FY 2012. Property values have decreased 4.46% in the current year and 39% since the peak in 2008 (four years of declining values).
2. Revenues received from the state and/or county are entered at 95% of estimated value with the exception of 1/2 sales tax is at 97%. All revenues are based on estimates received from the state and/or county. All other revenues are budgeted very conservatively.
3. TIF monies from the City to CRA are \$1.14M compared to \$1.21M the previous year. TIF monies from Manatee County to the CRA are projected to be \$1.37M compared to \$1.49M the previous year. This represents a 7% decrease in TIF revenues.
4. General Fund is projected to receive approximately \$720,859 in reimbursement from CRA during FY 2013 compared to \$838,958 (a 14% decrease). The specific dollars by cost center are as follows: Police-\$678,479 Code Enforcement-\$33,880, Public Works Admin-\$8,500. Sub Plans have been developed for each cost center to support funding received from the CRA. Police has been approved while Code Enforcement and Public Works are pending.
5. No increases to utility user fees are budgeted. This includes Stormwater, Water, Sewer, and Reuse. Staff recommends a rate study be performed in FY 2013.
6. The subsidy to Stormwater has been reduced by \$20,000 to \$180,00. The subsidy includes \$108,000 from Road and Bridge Fund and \$36,000 from the Water and Sewer Fund.
7. At this time, the Building Department is in a deficit position and reserves are being used to eliminate the deficit. A total of approximately \$130,000 of reserves is being used for FY 2013 which will leave approximately \$361K in reserves at the end of FY2013. An analysis of permitting and building department fees is needed to ensure the stability of this fund can be maintained in the coming years.
8. Salary information contains no COLA or step increase for FY 2013.
9. Cost for health insurance decreased by 10% or approximately \$107K for the same level of benefits when compared to the prior year. The City will also introduce an HMO Plan to provide greater value for some employees who do not need out of network doctors.
11. The budget currently contains 140 funded positions.
 - 116 full-time
 - 18 part-time (of which 7 are PD Crossing Guards & 2 are Citizen/Park Patrol per the CRA Police sub-plan; see listing in the personnel section)
 - 6 Elected Official positions

12. Nine (9) vacant positions remain funded in the budget, 5 full time and 4 part time.
 1. Project Inspector
 2. Customer Service Rep I
 3. Service Worker I - Solid Waste
 4. Equipment Operator in Water
 5. Supervisor of Water
 6. 2 Part Time PD crossing guards
 7. 2 Part Time Police Park Patrol
13. Personnel Changes
 - Public Works Admin- Project Manager position removed
 - Parks- Equipment Operator moved to Road and Bridge fund
 - Water Department - Customer Service Field Reps moved to Customer Service (536)
14. The FY 2013 premium amounts for the City's Property, Casualty and Liability insurance, increased in comparison to last year and are entered accordingly.
15. Worker's Compensation rates are expected to increase 10% and we have accounted for this in the current budget.
16. Pension costs are based on the actuarial report. The PD % of payroll went from 20.62% in FY 2011 to 25.5% or a 4.88% increase. The General Employees' pension increased from 23.62% to 28.51% or an increase of 4.89%.
17. Cost allocation (for General Fund Support Services) methodology is consistent with prior year.
18. Capital Leases – We have budgeted for one capital lease associated with equipment costing approximately \$165K. This includes a backhoe for the Utility funds and two new police cruisers. These items would be leased for four (4) years with annual lease payments of \$43K per year, of which 3/4 of this amount has been budget in year one (1).
19. Other capital expenditures include:
 - Mayor & Commission- Doc Camera and Console-\$8,500
 - Public Works Admin- Motorola Repeater- \$8,560
 - Parks- New Gator/utility vehicle- \$11,500

(3 items above funded from fund balance per budget policy, i.e., one-time expenditure)

 - Parks- MLK Park Engineering and Land Acquisition \$160,000 funded by impact fees
20. All Enterprise funds and CRA are balanced for FY 2013.
21. Building Department is using approximately \$130K to balance budget for FY 2013.
22. The General Fund is balanced.
23. The FY 2013 Capital budget will be coming back to Commission and will be passed in conjunction with the operating budget in September.
 - A new City-wide financial system (ADG-like system) was approved in the last CIP and staff has identified funding. Staff feels strongly that a new enterprise system is greatly needed and will include modules for Accounting, HR, Code Enforcement, Building Department, etc.

BUDGET SUMMARY
Fiscal Years 2012 and 2013
Tentative Budget

Fund/Cost Center	FY2012 Revised Budget	FY2013 Proposed Budget	Percent of FY2012 Budget	Increased (Decreased) Budget	Surplus (Deficit)
General Fund					
Operating Revenues	9,433,951	8,693,423		(740,528)	
Funding from Fund Balance	403,539	83,150		(320,389)	
Total General Fund Revenues	9,837,490	8,776,573	89.22%	(1,060,917)	
Operating Expenses					
511 Mayor and Commission	203,311	209,815	103.20%	6,504	
512 City Clerk	1,801,366	1,578,430	87.62%	(222,936)	
513 Information Technology	291,969	285,868	97.91%	(6,101)	
514 City Attorney	283,040	229,640	81.13%	(53,400)	
515 Finance	503,714	506,243	100.50%	2,529	
516 Human Resources	108,247	138,453	127.90%	30,206	
523 Code Enforcement	158,970	163,253	102.69%	4,283	
521 Police Department	4,049,717	3,966,635	97.95%	(83,082)	
540 Public Works Administration	644,315	575,483	89.32%	(68,832)	
543 Planning	167,028	166,081	99.43%	(947)	
549 Fleet	236,172	229,385	97.13%	(6,787)	
572 Parks	926,953	703,662	75.91%	(223,291)	
700 Grants	439,937	21,114	4.80%	(418,823)	
Total General Fund Operating Expenses	9,814,739	8,774,062	89.40%	(1,040,677)	2,511
Building Department					
Operating Revenue	158,000	163,500	103.48%	5,500	
Funding from Fund Balance	109,929	130,158	118.40%	20,229	
Total Building Department Revenues	267,929	293,658	109.60%	25,729	
524 Operating Expenses	267,929	293,658	109.60%	25,729	-
Community Redevelopment Agency					
Operating Revenue	2,733,661	2,548,842	93.24%	(184,819)	
Funding from Fund Balance	4,913,139	1,247,490	25.39%	(3,665,649)	
Total CRA Fund Revenues	7,646,800	3,796,332	49.65%	(3,850,468)	
559 Operating Expenses	7,608,593	3,796,332	49.90%	(3,812,261)	-
Road and Bridge					
Operating Revenue	1,500,953	1,327,908	88.47%	(173,045)	
Funding from Fund Balance	30,158	-	0.00%	(30,158)	
Total Road and Bridge Fund Revenues	1,531,111	1,327,908	86.73%	(203,203)	
541 Operating Expenses	1,455,521	1,327,908	91.23%	(127,613)	-

BUDGET SUMMARY
Fiscal Years 2012 and 2013
Tentative Budget

Fund/Cost Center	FY2012 Revised Budget	FY2013 Proposed Budget	Percent of FY2012 Budget	Increased (Decreased) Budget	Surplus (Deficit)
Solid Waste					
Operating Revenue	2,153,560	2,112,950	98.11%	(40,610)	
Funding from Fund Balance	-	-	0.00%	-	
Total Solid Waste Fund Revenues	<u>2,153,560</u>	<u>2,112,950</u>	98.11%	(40,610)	
534 Operating Expenses	<u>2,078,062</u>	<u>2,092,758</u>	100.71%	14,696	20,192
Water and Sewer					
Operating Revenue	4,784,063	4,861,492	101.62%	77,429	
Funding from Fund Balance	158,554	-	0.00%	(158,554)	
Total Water and Sewer Fund Revenues	<u>4,942,617</u>	<u>4,861,492</u>	98.36%	(81,125)	
Operating Expenses					
532 Cross Connect	153,665	160,727	104.60%	7,062	
533 Water	1,798,751	1,610,678	89.54%	(188,073)	
535 Sewer	921,200	1,030,550	111.87%	109,350	
536 Customer Service	346,561	562,429	162.29%	215,868	
537 WWTP	1,531,697	1,492,889	97.47%	(38,808)	
700 Grants	475,563	-	0.00%	(475,563)	
Total Water and Sewer Fund Operating Expenses	<u>5,227,437</u>	<u>4,857,273</u>	92.92%	(370,164)	4,219
Stormwater					
Operating Revenue	991,864	994,736	100.29%	2,872	
Funding from Fund Balance	-	-	0.00%	-	
Total Stormwater Fund Revenues	<u>991,864</u>	<u>994,736</u>	100.29%	2,872	
538 Operating Expenses	<u>932,404</u>	<u>976,126</u>	104.69%	43,722	18,610
Reuse					
Operating Revenue	185,950	189,038	101.66%	3,088	
Funding from Fund Balance	-	-	0.00%	-	
Total Reuse Fund Revenues	<u>185,950</u>	<u>189,038</u>	101.66%	3,088	
539 Operating Expenses	<u>109,500</u>	<u>134,801</u>	123.11%	25,301	54,237
TOTAL OPERATING REVENUE	<u>27,557,321</u>	<u>22,352,687</u>	81.11%	(5,204,634)	
TOTAL OPERATING EXPENSES	<u>27,494,185</u>	<u>22,252,918</u>	80.94%	(5,241,267)	99,769

CHANGE SUMMARY
Tentative Budget
Proposed Changes to Version 2
7/24/12 - 9/11/12

Account #	Cost Center	Description	Change			Changed \$	Net Increase (Decrease)	Reason for Change
			Date	Page #	Version 2			
General Fund								
Revenues								
								Increase Electricity Utility Taxes Based on 3 year
001 314 1000	General Fund	Electric Utility Taxes	8/15/2012	16	855,000.00	860,000.00	5,000.00	Trend
001 331 2400 9006	General Fund	Bulletproof Vest Grant	8/15/2012	17	1,750.00	1,027.00	(723.00)	Reduced based on FY12 Purchases
001 331 2400 9017	General Fund	Rapid ID/Interview Rom Grant	8/15/2012	17	-	15,807.00	15,807.00	Rollover of Grant Funds for FY13
001 341 0221	General Fund	CRA Reimbursement - PD	7/25/2012	17	723,544.00	678,479.00	(45,065.00)	Reduced CRA Subplan
001 341 0240	General Fund	CRA Reimbursement - PW Admin	7/25/2012	17	9,536.00	8,500.00	(1,036.00)	Reduced CRA Subplan
001 381 8212	General Fund	Transfer-In from CRA Fund	8/31/2012	18	45,777.00	45,939.00	162.00	Adjustment to Allocations
001 381 8212	General Fund	Transfer-In from CRA Fund	7/25/2012	18	55,259.00	45,777.00	(9,482.00)	Adjusted CRA Allocations
001 382 0010	General Fund	Building Dept Transfer for Admin	8/31/2012	18	61,206.00	61,907.00	701.00	Adjustment to Allocations
001 382 0010	General Fund	Building Dept Transfer for Admin	7/25/2012	18	60,956.00	61,206.00	250.00	Adjusted CRA Allocations
001 382 3070	General Fund	Transfer-In from Road&Bridge/Street	8/31/2012	18	125,580.00	126,771.00	1,191.00	Adjustment to Allocations
001 382 3070	General Fund	Transfer-In from Road&Bridge/Street	7/25/2012	18	125,366.00	125,580.00	214.00	Adjusted CRA Allocations
001 382 4030	General Fund	Transfer-In from Solid Waste Fund	8/31/2012	18	46,575.00	47,049.00	474.00	Adjustment to Allocations
001 382 4030	General Fund	Transfer-In from Solid Waste Fund	7/25/2012	18	46,459.00	46,575.00	116.00	Adjusted CRA Allocations
001 382 4321	General Fund	Transfer-In from Water & Sewer Fund	8/31/2012	18	396,472.00	401,208.00	4,736.00	Adjustment to Allocations
001 382 4321	General Fund	Transfer-In from Water & Sewer Fund	7/25/2012	18	395,263.00	396,472.00	1,209.00	Adjusted CRA Allocations
001 382 4400	General Fund	Transfer-In from Stormwater Fund	8/31/2012	18	92,321.00	93,511.00	1,190.00	Adjustment to Allocations
001 382 4400	General Fund	Transfer-In from Stormwater Fund	7/25/2012	18	92,057.00	92,321.00	264.00	Adjusted CRA Allocations
001 382 4600	General Fund	Transfer-In from Reuse Water Fund	8/31/2012	18	20,068.00	20,276.00	208.00	Adjustment to Allocations
001 399 6000	General Fund	Funding from Fund Balance - Capital	7/27/2012	19	28,560.00	39,860.00	11,300.00	Reclassified Fleet Diesel Pump PD Holiday Give Back to kids (donation from
001 399 7525	General Fund	Rapid ID/Interview Rom Grant	8/20/2012	19	-	1,590.00	1,590.00	Walmart
001 399 7525	General Fund	Funding from law enforcement reserv	9/4/2012	19	1,590.00	10,590.00	9,000.00	Partially Fund Dual Authentication
001 399 9572	General Fund	Funding from FB - Impact Fees	8/31/2012	19	160,632.00	-	(160,632.00)	Used in FY2012
					Total Change In Revenue		<u>(163,526.00)</u>	
Expenses								
001 511 4512	Mayor/Commission	Insurance	8/31/2012	26	3,772.00	4,876.00	1,104.00	Per Updated Insurance Allocations
001 512 4512	City Clerk	Insurance	8/31/2012	32	4,629.00	4,805.00	176.00	Per Updated Insurance Allocations
001 513 4512	IT	Insurance	8/31/2012	41	900.00	1,068.00	168.00	Per Updated Insurance Allocations
001 515 4512	Finance	Insurance	8/31/2012	50	6,678.00	7,862.00	1,184.00	Per Updated Insurance Allocations
001 516 4512	HR	Insurance	8/31/2012	56	1,338.00	1,514.00	176.00	Per Updated Insurance Allocations
001 521 1202	PD	Sworn Officer's Wages	9/5/2012	69	1,359,216.00	1,345,643.00	(13,573.00)	Filling Vacant Position with lower step
001 521 2101	PD	FICA Taxes	9/5/2012	69	170,747.00	169,709.00	(1,038.00)	Filling Vacant Position with lower step
001 521 2224	PD	Retirement Sworn	9/5/2012	69	411,725.00	408,264.00	(3,461.00)	Filling Vacant Position with lower step
001 521 2303	PD	Life Insurance & EAP	9/5/2012	69	7,487.00	7,442.00	(45.00)	Filling Vacant Position with lower step
001 521 2401	PD	Workers' Compensation	9/5/2012	69	30,910.00	30,682.00	(228.00)	Filling Vacant Position with lower step
001 521 3101 8212	PD	Consulting - CRA Sub Plan	7/25/2012	72	20,000.00	19,888.00	(112.00)	Reduced Victor Woods
001 521 4512	PD	Insurance	8/31/2012	69	58,546.00	62,782.00	4,236.00	Per Updated Insurance Allocations
001 521 4634 8212	PD	Repair & Maintenance - CRA Sub Plan	7/25/2012	74	10,000.00	-	(10,000.00)	Removed Signage - Parks
001 521 4751 8212	PD	Printing and Binding - CRA Sub Plan	7/25/2012	74	5,000.00	2,000.00	(3,000.00)	Reduced Crime Prevention Materials
001 521 4904 8212	PD	Partnership/Sponsorship - CRA Plan	7/25/2012	74				Reduced UNIDOS/CrimeStopper/Gun Buy
001 521 4904 8212	PD	Partnership/Sponsorship - CRA Plan	7/25/2012	74	41,000.00	13,500.00	(27,500.00)	Back/Kingsian Seminar PD Holiday Give Back to kids (donation from
001 521 5226	PD	PD Special Programs	8/20/2012	74		1,590.00	1,590.00	Walmart
001 521 5242	PD	Small Tools/Equipment	8/15/2012	75	10,782.00	9,755.00	(1,027.00)	Transferred to Grant Matching - Grant #9006
001 521 5242 8212	PD	Small Tools/Equip - CRA Sub Plan	7/25/2012	75	2,000.00	1,500.00	(500.00)	Reduced Equipment - Volunteers
001 521 5242 9006	PD	Small Tool/Equip Bulletproof Vest	8/15/2012	75		1,027.00	1,027.00	Transferred from 5242 for Grant Matching
001 521 5513 8212	PD	Technical/Training - CRA Sub Plan	7/25/2012	76	4,000.00	2,000.00	(2,000.00)	Reduced Training - Officers
001 521 6401	PD	Machinery and Equipment	9/5/2012	69	-	29,440.00	29,440.00	Added Dual Authentication Software
001 523 4512	Code Enforcement	Insurance	8/31/2012	61	2,760.00	3,140.00	380.00	Per Updated Insurance Allocations
001 540 4512	PW Admin	Insurance	8/31/2012	80	9,864.00	11,452.00	1,588.00	Per Updated Insurance Allocations
001 543 4512	Planning	Insurance	8/31/2012	88	1,596.00	2,240.00	644.00	Per Updated Insurance Allocations
001 549 4512	Fleet	Insurance	8/31/2012	94	3,541.00	3,501.00	(40.00)	Per Updated Insurance Allocations
001 572 4512	Parks	Insurance	8/31/2012	100	24,132.00	20,900.00	(3,232.00)	Per Updated Insurance Allocations
001 572 5274	Parks	Ag Museum	8/31/2012	100	2,992.00	2,296.00	(696.00)	Per Updated Insurance Allocations
001 572 6300 1101	Parks	MLK Park	8/31/2012	101	160,632.00	-	(160,632.00)	Used in FY2012
001 701 3101 9017	Grants	Rapid ID/Interview Rom Grant Consulting	8/15/2012			1,214.00	1,214.00	Rollover of Grant Funds for FY13
001 701 5242 9006	Grants	Bulletproof Vest Grant	8/15/2012			1,027.00	1,027.00	Grant Reimbursement budget Grant #9006
001 701 6401 9017	Grants	Rapid ID/Interview Rom Grant Equipment	8/15/2012			14,593.00	14,593.00	Rollover of Grant Funds for FY13
					Total Change in Expenses		<u>(168,537.00)</u>	
					Net Change to Fund		<u>5,011.00</u>	
Building Department								
Revenues								
001 399 7524	Building	Funding from Bldg Dept Reserves	7/25/2012	109	128,807.00	130,158.00	1,351.00	Adjusted CRA Allocations
001 399 7524	Building	Funding from Bldg Dept Reserves	7/25/2012	109	128,807.00	129,057.00	(750.00)	Adjusted CRA Allocations
					Total Change in Revenues		<u>1,601.00</u>	
Expenses								
001 524 4512	Building	Insurance	8/31/2012	109	3,328.00	3,728.00	400.00	Per Updated Insurance Allocations
001 524 9101	Building	Transfer Out - Admin Services	8/31/2012	109	61,206.00	61,907.00	701.00	Adjustment to Allocations
001 524 9101	Building	Transfer Out - Admin Services	7/30/2012	112	60,956.00	61,206.00	250.00	Adjusted CRA Allocations
					Total Change in Expenses		<u>1,351.00</u>	
					Net Change to Fund		<u>250.00</u>	

CHANGE SUMMARY
Tentative Budget
Proposed Changes to Version 2

7/24/12 - 9/11/12
Change

Account #	Cost Center	Description	Date	Page #	Version 2	Changed \$	Net Increase (Decrease)	Reason for Change
CRA								
Expenses								
90 559 1401	CRA	Overtime	7/25/2012	118	-	5,000.00	5,000.00	Added Festival Overtime
90 559 3101	CRA	Consulting	7/25/2012	118	12,500.00	25,000.00	12,500.00	Added Consulting - Redevelopment Criteria
90 559 3103	CRA	Membership Dues	7/25/2012	119	6,200.00	5,995.00	(205.00)	Reduced FRA Membership
90 559 3116	CRA	Contract Services	7/25/2012	119	7,353.40	4,833.40	(2,520.00)	Reduced Lawn Maintenance
90 559 3442	CRA	Bldg Demolition	7/25/2012	119	-	15,000.00	15,000.00	Added Building Demolition
90 559 4051	CRA	Travel and Per Diem	7/25/2012	119	2,500.00	3,250.00	750.00	Increased Travel
90 559 4111	CRA	Communications	7/25/2012	119	3,700.00	2,980.00	(720.00)	Reduced Website Updates
90 559 4751	CRA	Printing and Binding	7/25/2012	120	1,600.00	850.00	(750.00)	Reduced Printing Expenses
90 559 4891	CRA	Promotional Advertising	7/25/2012	120	31,000.00	23,000.00	(8,000.00)	Reduced Advertising
90 559 4996	CRA	Bank Service Charges	7/25/2012	120	7,500.00	6,500.00	(1,000.00)	Reduced Bank Charges
90 559 5112	CRA	Office Supplies	7/25/2012	120	1,500.00	1,250.00	(250.00)	Reduced Office Supplies
90 559 5215	CRA	Fuel and Lubricants	7/25/2012	120	2,000.00	1,500.00	(500.00)	Reduced Fuel Expense
90 559 5271	CRA	Fairs and Festivals	7/25/2012	121	125,000.00	112,500.00	(12,500.00)	Reduced Festival Expense
90 559 5513	CRA	Technical/Training	7/25/2012	121	5,000.00	3,500.00	(1,500.00)	Reduced Technical/Training
90 559 6300 1101	CRA	MLK Park	7/25/2012	124	500,000.00	690,000.00	190,000.00	Increased MLK Park
90 559 6300 1104	CRA	Lamb/Sutton Park	7/25/2012	124	250,000.00	-	(250,000.00)	Moved up to FY2012
90 559 6300 1301	CRA	MMEP Project	7/25/2012		-	450,000.00	450,000.00	Establish MMEP
90 559 7169	CRA	CRA-06 Loan Princ	7/25/2012	122	645,915.00	956,037.28	310,122.28	Increased per 2012 carryforward
90 559 8212	CRA	Community Renovation Program	7/25/2012	123	766,959.00	720,859.00	(46,100.00)	Reduced PD/PW Subplan
90 559 8214	CRA	CRA Community	7/25/2012	123	157,100.00	6,100.00	(151,000.00)	Removed 8th Ave/Reduced Murals
90 559 8215	CRA	Jobs Incentive	7/25/2012	123	500,000.00	19,581.32	(480,418.68)	Reduced Jobs Incentive
90 559 8216	CRA	General Property Upgrades	7/25/2012	124	75,000.00	50,000.00	(25,000.00)	Reduced General Property Upgrade
90 559 8221	CRA	Residential Revitalization Program	7/25/2012	124	50,000.00	63,000.00	13,000.00	Increased Residential Rehab
90 559 9101	CRA	Transfer Out - Admin Services	7/25/2012	124	55,259.00	45,777.00	(9,482.00)	Removed 1 position HR/Finance, 2 IT
Total Change in Expenses							<u>6,426.60</u>	
Road & Bridge								
07 541 1201	Road & Bridge	Regular Salaries	8/31/2012	127	163,713.00	156,219.00	(7,494.00)	Filled Vacant Drop Position w/lower step
07 541 2101	Road & Bridge	FICA Taxes	8/31/2012	127	12,792.00	12,219.00	(573.00)	Filled Vacant Drop Position w/lower step
07 541 2221	Road & Bridge	Retirement General Employee	8/31/2012	127	25,977.00	34,168.00	8,191.00	Filled Vacant Drop Position w/lower step
07 541 2303	Road & Bridge	Life Insurance & EAP	8/31/2012	127	650.00	625.00	(25.00)	Filled Vacant Drop Position w/lower step
07 541 2401	Road & Bridge	Workers' Compensation	8/31/2012	127	6,789.00	6,485.00	(304.00)	Filled Vacant Drop Position w/lower step
07 541 4512	Road & Bridge	Insurance	8/31/2012	127	4,860.00	9,216.00	4,356.00	Per Updated Insurance Allocations
07 541 5302	Road & Bridge	Materials-Road Repairs&Maint	8/31/2012	128	183,900.00	178,423.00	(5,477.00)	Reduced to Balance Fund
07 541 5302	R&B	Materials-Road Repairs&Maint	7/25/2012	131	183,900.00	183,765.00	(135.00)	Reduced to Balance Budget
07 541 9101	Road & Bridge	Transfer Out - Admin Services	8/31/2012	128	125,366.00	126,771.00	1,405.00	Adjustment to Allocations
07 541 9101	R&B	Transfer Out - Admin Services	7/25/2012	133	125,366.00	125,580.00	214.00	Adjusted CRA Allocations
Total Change in Expenses							<u>158.00</u>	
Solid Waste								
03 534 4512	Solid Waste	Insurance	8/31/2012	136	1,616.00	1,864.00	248.00	Per Updated Insurance Allocations
03 534 9101	Solid Waste	Transfer Out - Admin Services	7/25/2012	140	46,459.00	46,575.00	116.00	Adjusted CRA Allocations
Total Change in Expenses							<u>364.00</u>	
Water/Sewer								
02 532 4512	Cross Connect	Insurance	8/31/2012	144	1,380.00	1,772.00	392.00	Per Updated Insurance Allocations
02 532 9101	Cross Connect	Transfer for Admin	8/31/2012	144	36,459.00	37,049.00	590.00	Adjustment to Allocations
02 532 9101	Cross Connect	Transfer for Admin	7/25/2012	146	36,459.00	36,575.00	116.00	Adjusted CRA Allocations
02 533 4512	Water	Insurance	8/31/2012	149	8,416.00	6,212.00	(2,204.00)	Per Updated Insurance Allocations
02 533 4634	Water	Repair & Maintenance	8/31/2012	150	12,500.00	7,500.00	(5,000.00)	Meter Readers
02 533 9101	Water	Transfer Out - Admin Services	8/31/2012	150	93,233.00	94,367.00	1,134.00	Adjustment to Allocations
02 533 9101	Water	Transfer Out - Admin Services	7/25/2012	155	93,233.00	93,414.00	181.00	Adjusted CRA Allocations
02 535 4512	Sewer	Insurance	8/31/2012	158	12,640.00	15,444.00	2,804.00	Per Updated Insurance Allocations
02 535 6302	Sewer	Improvements not Building	8/31/2012	159	-	40,000.00	40,000.00	Added Sewer R&R from CIP
02 535 9101	Sewer	Transfer Out - Admin Services	8/31/2012	159	126,338.00	128,340.00	2,002.00	Adjustment to Allocations
02 535 9101	Sewer	Transfer Out - Admin Services	7/25/2012	163	126,338.00	126,668.00	330.00	Adjusted CRA Allocations
02 536 4512	Customer Service	Insurance	8/31/2012	166	2,732.00	6,244.00	3,512.00	Per Updated Insurance Allocations
02 536 4634	Customer Service	Repair & Maintenance	8/31/2012	166	-	5,000.00	5,000.00	Meter Readers
02 536 9101	Customer Service	Transfer Out - Admin Services	8/31/2012	166	125,737.00	127,958.00	2,221.00	Adjustment to Allocations
02 536 9101	Customer Service	Transfer Out - Admin Services	7/25/2012	169	125,737.00	126,320.00	583.00	Adjusted CRA Allocations
02 537 3116	WWTP	Contract Services	8/31/2012	172	1,186,670.00	1,206,191.00	19,521.00	Per new Veolia Contract
02 537 4512	WWTP	Insurance	8/31/2012	172	45,262.00	37,322.00	(7,940.00)	Per Updated Insurance Allocations
02 537 9101	WWTP	Transfer Out - Admin Services	8/31/2012	172	13,496.00	13,494.00	(2.00)	Adjustment to Allocations
Total Change in Expenses							<u>63,240.00</u>	
Stormwater								
0 538 4512	Stormwater	Insurance	8/31/2012	176	4,788.00	5,444.00	656.00	Per Updated Insurance Allocations
0 538 9101	Stormwater	Transfer Out - Admin Services	8/31/2012	177	92,321.00	93,511.00	1,190.00	Adjustment to Allocations
Total Change in Expenses							<u>1,846.00</u>	
Reuse								
0 539 9101	Reuse	Transfer Out - Admin Services	8/31/2012	184	20,068.00	20,276.00	208.00	Adjustment to Allocations
0 538 9101	Stormwater	Transfer Out - Admin Services	7/25/2012	181	92,057.00	92,321.00	264.00	Adjusted CRA Allocations
Total Change in Expenses							<u>472.00</u>	

Note: Changes result in all funds remaining in balance or surplus.



**CITY OF PALMETTO, FLORIDA
2012-2013 BUDGET**

Personnel Costs for Fiscal Year 2012-2013

FY 2013 Payroll with 0% COLA and no Steps - with 2012 Insurance Rates and 2013 Pension rates

LEGEND:		Medical Insurance Waived
		Vacant but Funded
		Mid Year Change
		Status Change
		New Position during FY2012

Job Title	Grade/ Step for FY2012	Annual Rate for FY2012	FICA	Pension	All Employee Insurances				Total Benefits	Total Position Costs
					Health Insurance	Dependent and Retiree Subsidy	Life and EAP	Workers Comp		
GENERAL FUND										
Mayor and Commission										
Commissioner	na	7,723	591	-	-	-	-	10	600	8,323
Commissioner	na	7,723	591	-	-	-	-	10	600	8,323
Commissioner	na	7,723	591	-	-	-	-	10	600	8,323
Commissioner	na	7,723	591	-	-	-	-	10	600	8,323
Commissioner	na	7,723	591	-	-	-	-	10	600	8,323
Mayor	na	39,783	3,043	-	5,360	852	134	50	9,439	49,222
Executive Administrative Asst	110/6	41,548	3,178	11,845	5,360	852	160	52	21,447	62,995
Mayor vehicle allowance		3,600	275						275	3,875
Total Mayor and Commission		123,546	9,451	11,845	10,720	1,704	293	150	34,164	157,710
City Clerk										
Assistant City Clerk	112/0	38,496	2,945	10,975	5,360	852	149	48	20,330	58,826
City Clerk	122S/4	84,492	6,464	24,089	5,360	852	304	106	37,174	121,666
Total City Clerk		122,988	9,409	35,064	10,720	1,704	453	154	57,504	180,492
Information Technology										
IT Specialist	111/7	44,908	3,435	12,803	5,360	852	171	56	22,678	67,586
Total Information Technology		44,908	3,435	12,803	5,360	852	171	56	22,678	67,586
Finance										
Deputy Clerk - Finance	120/7	69,667	5,330	19,862	5,360	852	254	87	31,745	101,412
Senior Accountant	115/4	50,041	3,828	14,267	5,360	852	188	63	24,558	74,599
Purchasing Agent	111/9	47,587	3,640	13,567	5,360	852	180	59	23,659	71,246
Accountant	110/1	35,944	2,750	10,248	5,360	852	141	45	19,395	55,339
Purchasing Clerk	106/1	29,572	2,262	8,431	5,360	852	119	37	17,062	46,634
Warehouse Operator Assistant	103/9	32,209	2,464	9,183	5,360	852	128	430	18,417	50,626
Total Finance - Full Time		265,020	20,274	75,557	32,160	5,112	1,011	721	134,835	399,855
Payroll Clerk - Part Time	106P/0	22,623	1,731	-	-	-	-	28	1,759	24,382
Total Finance - Part Time		22,623	1,731	-	-	-	-	28	1,759	24,382
Total Finance		287,643	22,005	75,557	32,160	5,112	1,011	749	136,594	424,237
Human Resources										
Human Resources Director - DROP	116/12	66,251	5,068	-	5,360	852	243	83	11,606	77,857
Total Human Resources		66,251	5,068	-	5,360	852	243	83	11,606	77,857
Police Department - Administration										
Dispatcher II	107/12	42,706	3,267	12,175	5,360	852	164	53	21,871	64,577
Records Clerk I	105/6	32,554	2,490	9,281	5,360	852	129	41	18,154	50,708
Records Clerk II	107/10	40,301	3,083	11,490	5,360	852	155	50	20,991	61,292
Evidence Custodian	109/5	38,439	2,941	10,959	5,360	852	149	48	20,309	58,748
Dispatch Supervisor	108/3	34,584	2,646	9,860	5,360	852	136	43	18,897	53,481
Dispatcher I	105/0	27,359	2,093	7,800	5,360	852	112	34	16,251	43,610
Accreditation/Grants Coordinator	110/0	34,918	2,671	9,955	5,360	852	137	44	19,019	53,937
Dispatcher I	105/3	29,844	2,283	8,509	5,360	852	120	37	17,161	47,005
Dispatcher I	105/2	28,992	2,218	8,266	5,360	852	117	36	16,849	45,841
Dispatcher I	105/0	27,359	2,093	7,800	5,360	852	112	34	16,251	43,610
Victim Advocate	110/2	37,001	2,831	10,549	5,360	852	144	46	19,782	56,783
Overtime		20,000	1,530	5,702				25	7,257	27,257
Total Police Department Administration - Full Time		394,057	30,145	112,346	58,960	9,372	1,477	493	212,793	606,850
Maintenance Technician (30hr week)	103P/0	18,611	1,424	-	-	-	-	23	1,447	20,058
Crime Analyst - Part Time	103P/0	12,408	949	-	-	-	-	16	965	13,373
Total Police Department Administration - Part Time		31,019	2,373	-	-	-	-	39	2,412	33,431
Total Police Department - Administration		425,076	32,518	112,346	58,960	9,372	1,477	531	215,205	640,281
Police Department - Crossing Guards										
Crossing Guard	101C/0	4,843	371	-	-	-	-	82	452	5,295
Crossing Guard	101C/4	8,177	626	-	-	-	-	138	763	8,940
Crossing Guard	101C/6	10,121	774	-	-	-	-	171	945	11,066
Crossing Guard	101C/1	4,989	382	-	-	-	-	84	466	5,455
Crossing Guard	101C/0	4,843	371	-	-	-	-	82	452	5,295
Crossing Guard - Funded	101C/1	6,236	477	-	-	-	-	105	582	6,818
Crossing Guard - Funded	101C/0	4,843	371	-	-	-	-	82	452	5,295
Total Police Department - Crossing Guards		44,052	3,370	-	-	-	-	742	4,112	48,165



CITY OF PALMETTO, FLORIDA
2012-2013 BUDGET

Personnel Costs for Fiscal Year 2012-2013

FY 2013 Payroll with 0% COLA and no Steps - with 2012 Insurance Rates and 2013 Pension rates

LEGEND:		Medical Insurance Waived
		Vacant but Funded
		Mid Year Change
		Status Change
		New Position during FY2012

Job Title	Grade/ Step for FY2012	Annual Rate for FY2012	FICA	Pension	All Employee Insurances				Total Benefits	Total Position Costs
					Health Insurance	Dependent and Retiree Subsidy	Life and EAP	Workers Comp		
Police Department - Part-time Patrol										
Park Patrol - Sworn - CPIP/CRA	110P/0	25,586	1,957	-	-	-	-	431	2,388	27,974
Park Patrol - Sworn - CPIP/CRA	110P/0	25,586	1,957	-	-	-	-	431	2,388	27,974
Police Officer - Part time	110P/0	25,586	1,957	-	-	-	-	431	2,388	27,974
Total Police Department - Part-time patrol		76,757	5,872	-	-	-	-	1,293	7,165	83,922
Police Department - Executive Sworn Officers										
Chief of Police	122S/5	87,569	6,699	22,330	5,360	852	314	1,476	37,031	124,600
Deputy Chief of Police - DROP	118S/4	71,491	5,469	-	5,360	852	260	1,205	13,146	84,637
Police Lieutenant - 25% CPIP/CRA	115S/4	61,825	4,730	15,765	5,360	852	228	1,042	27,977	89,802
Total Police Department - Exective Sworn Officers		220,885	16,898	38,095	16,080	2,556	802	3,722	78,153	299,038
Police Department - Sworn Officers										
Corporal - CPIP/CRA	111/8	46,228	3,536	11,788	5,360	852	175	779	22,491	68,719
Corporal - CPIP/CRA	111/5	42,379	3,242	10,807	5,360	852	162	714	21,137	63,516
Corporal - CPIP/CRA	111/10	48,986	3,747	12,491	5,360	852	185	825	23,461	72,447
Corporal	111/10	48,986	3,747	12,491	-	-	185	825	17,249	66,235
Police Officer	110/2	37,001	2,831	9,435	5,360	852	144	623	19,246	56,247
Police Officer	110/6	41,548	3,178	10,595	5,360	852	160	700	20,845	62,393
Police Officer	110/0	41,548	3,178	10,595	5,360	852	160	700	20,845	62,393
Police Officer	110/6	41,548	3,178	10,595	5,360	852	160	700	20,845	62,393
Police Officer	110/3	38,089	2,914	9,713	5,360	852	148	642	19,628	57,717
Police Officer	110/2	37,001	2,831	9,435	5,360	852	144	623	19,246	56,247
Police Officer	110/5	40,362	3,088	10,292	5,360	852	156	680	20,428	60,790
Police Officer	110/2	37,001	2,831	9,435	5,360	852	144	623	19,246	56,247
Police Officer	110/2	37,001	2,831	9,435	5,360	852	144	623	19,246	56,247
Police Officer	110/6	41,548	3,178	10,595	5,360	852	160	700	20,845	62,393
Police Officer	110/0	34,918	2,671	8,904	-	-	137	588	12,301	47,219
Police Officer	110/6	41,548	3,178	10,595	5,360	852	160	700	20,845	62,393
Police Officer	110/0	34,918	2,671	8,904	5,360	852	137	588	18,513	53,431
Police Officer	110/0	34,918	2,671	8,904	5,360	852	137	588	18,513	53,431
Police Officer	110/0	34,918	2,671	8,904	5,360	852	137	588	18,513	53,431
Police Officer	110/2	37,001	2,831	9,435	5,360	852	144	623	19,246	56,247
Police Officer	110/1	35,944	2,750	9,166	5,360	852	141	606	18,874	54,818
Police Officer	110/1	35,944	2,750	9,166	5,360	852	141	606	18,874	54,818
Police Officer - CPIP/CRA	110/3	38,089	2,914	9,713	5,360	852	148	642	19,628	57,717
Police Officer - CPIP/CRA	110/6	41,548	3,178	10,595	5,360	852	160	700	20,845	62,393
Police Officer - CPIP/CRA	110/2	37,001	2,831	9,435	5,360	852	144	623	19,246	56,247
Police Officer - CPIP/CRA	110/1	35,944	2,750	9,166	5,360	852	141	606	18,874	54,818
Police Sergeant	113/14	60,644	4,639	15,464	5,360	852	224	1,022	27,561	88,205
Police Sergeant	113/7	49,511	3,788	12,625	5,360	852	186	834	23,646	73,157
Police Sergeant	113/11	55,595	4,253	14,177	5,360	852	207	937	25,785	81,380
Police Sergeant	113/8	50,967	3,899	12,997	5,360	852	191	859	24,158	75,125
Police Sergeant	113/13	58,912	4,507	15,023	5,360	852	218	993	26,952	85,864
Police Sergeant	113/6	48,097	3,679	12,265	5,360	852	182	810	23,148	71,245
Clothing Allowance		4,000	306	1,020	-	-	-	-	1,326	5,326
Incentive Pay		24,000	1,836	6,120	-	-	-	404	8,360	32,360
Overtime		78,000	5,967	19,890	-	-	-	1,314	27,171	105,171
Total Police Department - Sworn Officers		1,451,643	111,051	370,169	160,800	25,560	5,163	24,393	697,135	2,148,778
TOTAL POLICE DEPARTMENT		2,218,413	169,709	520,610	235,840	37,488	7,442	30,682	1,001,771	3,220,184
Code Enforcement										
Code Enforce Director	112/9	49,966	3,822	14,245	-	-	188	667	18,923	68,889
Code Enforce Officer	109/13	48,467	3,708	13,818	5,360	852	183	647	24,568	73,035
Total Code Enforcement		98,433	7,530	28,063	5,360	852	371	1,314	43,490	141,923
Public Works Administration										
Superintendent of Public Works	120/7	69,667	5,330	19,862	5,360	852	254	930	32,588	102,255
Deputy Dir of Administration	112/10	51,435	3,935	14,664	5,360	852	193	64	25,068	76,503
Records Clerk I	105/2	28,992	2,218	8,266	5,360	852	117	36	16,849	45,841
Project Manager - Removed	113/8	-	-	-	-	-	-	-	-	-
Project Inspector/Locator - Vacant	107/6	35,890	2,746	10,232	5,360	852	141	479	19,810	55,700
Customer Service Rep I - Vacant	103/0	24,815	1,898	7,075	5,360	852	103	31	15,320	40,135



**CITY OF PALMETTO, FLORIDA
2012-2013 BUDGET**

Personnel Costs for Fiscal Year 2012-2013

FY 2013 Payroll with 0% COLA and no Steps - with 2012 Insurance Rates and 2013 Pension rates

LEGEND:		Medical Insurance Waived
		Vacant but Funded
		Mid Year Change
		Status Change
		New Position during FY2012

Job Title	Grade/ Step for FY2012	Annual Rate for FY2012	FICA	Pension	All Employee Insurances				Total Benefits	Total Position Costs
					Health Insurance	Dependent and Retiree Subsidy	Life and EAP	Workers Comp		
Director-Public Work	122S/3	81,524	6,237	-	5,360	852	294	1,088	13,831	95,355
Total Public Works Administration		292,323	22,363	60,099	32,160	5,112	1,102	2,629	123,465	415,788
Planning										
Planning Sup/Zoning Admin.	120/2	60,271	4,611	17,183	5,360	852	223	75	28,304	88,575
Planning Technician	105/3	29,844	2,283	8,509	5,360	852	120	37	17,161	47,005
Total Planning		90,115	6,894	25,692	10,720	1,704	343	113	45,465	135,580
Fleet Management										
Equipment Mechanic I	107/3	32,902	2,517	9,380	5,360	852	131	475	18,715	51,617
Equipment Mechanic II	110/9	45,321	3,467	12,921	5,360	852	172	655	23,427	68,748
Supervisor, Fleet Maint.	113/8	50,967	3,899	14,531	5,360	852	191	736	25,569	76,536
Overtime		250	19	71	-	-	-	4	94	344
Total Fleet Management		129,440	9,902	36,903	16,080	2,556	494	1,870	67,806	197,246
Parks and Recreation										
Service Worker II	105/6	32,554	2,490	9,281	5,360	852	129	544	18,657	51,211
Foreman	107/6	35,890	2,746	10,232	5,360	852	141	599	19,930	55,820
Service Worker II	105/5	31,625	2,419	9,016	5,360	852	126	528	18,302	49,927
Service Worker II	105/6	32,554	2,490	9,281	5,360	852	129	544	18,657	51,211
Supervisor	112/3	41,993	3,212	11,972	5,360	852	161	701	22,259	64,252
Service Worker II	105/8	34,497	2,639	9,835	5,360	852	136	576	19,398	53,895
Deputy Dir. Parks & Public Bldgs.	120/5	65,744	5,029	18,744	5,360	852	241	1,098	31,324	97,068
Service Worker II - DROP	105/10	36,555	2,796	-	5,360	852	143	610	9,762	46,317
Service Worker I	103/1	25,545	1,954	7,283	5,360	852	106	427	15,982	41,527
Overtime		4,500	344	1,283	-	-	-	75	1,702	6,202
Total Parks and Recreation		341,457	26,121	86,928	48,240	7,668	1,313	5,702	175,972	517,429
TOTAL GENERAL FUND FROM UNRESERVED		3,815,517	291,887	893,565	412,720	65,604	13,236	43,502	1,720,514	5,536,031
Building Department										
Building Inspector	112/14	57,756	4,418	16,466	5,360	852	214	771	28,082	85,838
Permit Tech I	104/1	26,821	2,052	7,647	5,360	852	110	358	16,379	43,200
Building Official	120/2	60,271	4,611	17,183	5,360	852	223	805	29,033	89,304
TOTAL GENERAL FUND FROM RESERVED		144,848	11,081	41,296	16,080	2,556	547	1,934	73,494	218,342
SPECIAL REVENUE FUNDS										
COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND										
CRA										
Administrative Assistant	108/6	37,685	2,883	10,744	5,360	852	147	119	20,105	57,790
CRA Director	122S/2	78,660	6,017	22,426	5,360	852	284	249	35,188	113,848
Total CRA - Full Time		116,345	8,900	33,170	10,720	1,704	431	368	55,293	171,638
Administrative Assistant - PT 30 hrs week	108P/0	23,753	1,817	-	-	-	-	75	1,892	25,646
Strategic Plan Specialist PT - Temporary 30 Hrs week	103P/8	23,467	1,795	-	-	-	-	74	1,869	25,336
GIS Specialist	112/8	24,269	1,857	-	-	-	-	77	1,933	26,203
Student Intern	101P/0	5,626	430	-	-	-	-	18	448	6,075
Student Intern	101P/0	5,626	430	-	-	-	-	18	448	6,075
Total CRA - Part Time		82,742	6,330	-	-	-	-	261	6,591	89,334
TOTAL CRA FUND		199,087	15,230	33,170	10,720	1,704	431	629	61,884	260,972
ROAD AND BRIDGE FUND										
Streets Department										
Sign Maintenance Tech	107/0	30,163	2,307	8,599	5,360	852	121	1,225	18,465	48,628
Service Worker II - DROP	105/13	39,875	3,050	-	5,360	852	154	1,619	11,035	50,910
Equipment Operator	106/0	28,727	2,198	8,190	5,360	852	117	1,166	17,883	46,610
Equipment Operator	106/0	28,727	2,198	8,190	5,360	852	117	1,166	17,883	46,610
Equipment Operator	106/0	28,727	2,198	8,190	5,360	852	117	1,166	9,692	38,419
Overtime		3,500	268	998	-	-	-	142	1,408	4,908
TOTAL ROAD AND BRIDGE FUND		159,719	12,219	34,168	26,800	4,260	625	6,485	76,366	236,085
TOTAL SPECIAL REVENUE FUNDS		358,806	27,449	67,337	37,520	5,964	1,056	7,114	138,250	497,056



**CITY OF PALMETTO, FLORIDA
2012-2013 BUDGET**

Personnel Costs for Fiscal Year 2012-2013

FY 2013 Payroll with 0% COLA and no Steps - with 2012 Insurance Rates and 2013 Pension rates

LEGEND:		Medical Insurance Waived
		Vacant but Funded
		Mid Year Change
		Status Change
		New Position during FY2012

Job Title	Grade/ Step for FY2012	Annual Rate for FY2012	FICA	Pension	All Employee Insurances				Total Benefits	Total Position Costs
					Health Insurance	Dependent and Retiree Subsidy	Life and EAP	Workers Comp		
ENTERPRISE FUNDS										
SOLID WASTE FUND										
Solid Waste Department										
Service Worker I - Vacant	103/0	24,815	1,898	7,075	5,360	852	103	1,277	16,565	41,380
Supervisor	112/2	40,792	3,121	11,630	5,360	852	157	2,099	23,218	64,010
Overtime		100	8	29	-	-	-	5	41	141
TOTAL SOLID WASTE FUND		65,707	5,027	18,733	10,720	1,704	261	3,381	39,825	105,532
WATER AND SEWER FUND										
Cross Connect										
Service Worker II - DROP	105/8	34,497	2,639	-	5,360	852	136	709	9,696	44,193
Service Worker I	103/0	24,815	1,898	7,075	5,360	852	103	510	15,798	40,613
Overtime		300	23	86	-	-	-	6	115	415
Total Cross Connect		59,612	4,560	7,160	10,720	1,704	239	1,225	25,609	85,221
Water Department										
Equipment Operator - Vacant	106/2	30,441	2,329	8,679	5,360	852	122	626	17,967	48,408
Foreman	107/3	32,902	2,517	9,380	5,360	852	131	676	18,916	51,818
Service Worker I	103/0	24,815	1,898	7,075	5,360	852	103	510	15,798	40,613
Supervisor of Water - Vacant	117/4	55,170	4,221	15,729	5,360	852	205	1,134	27,501	82,671
Overtime		8,000	612	2,281	-	-	-	164	3,057	11,057
Total Water Department		151,328	11,577	43,144	21,440	3,408	562	3,110	83,240	234,568
Sewer Department										
Utilities Foremen - DROP	107/6	35,890	2,746	-	5,360	852	141	562	9,660	45,550
Service Worker II - DROP	105/9	35,511	2,717	-	5,360	852	139	556	9,624	45,135
Service Worker II	105/5	31,625	2,419	9,016	5,360	852	126	650	18,424	50,049
Service Worker II	105/5	31,625	2,419	9,016	5,360	852	126	650	18,424	50,049
Service Worker I	103/0	24,815	1,898	7,075	5,360	852	103	388	15,677	40,492
Equipment Operator	106/1	29,572	2,262	8,431	5,360	852	119	463	17,487	47,059
Supervisor - DROP	112/10	51,435	3,935	-	5,360	852	193	805	11,145	62,580
Overtime		8,000	612	2,281	-	-	-	125	3,018	11,018
Total Sewer Department		248,473	19,008	35,819	37,520	5,964	948	4,199	103,458	351,931
Customer Service Department										
Customer Service Field Rep	103/6	29,527	2,259	8,418	5,360	852	119	607	17,615	47,142
Customer Service Field Rep	103/0	24,815	1,898	7,075	5,360	852	103	510	15,798	40,613
Customer Service Field Rep	103/6	29,527	2,259	8,418	5,360	852	119	607	17,615	47,142
Customer Service Supervisor	112/4	43,227	3,307	12,324	5,360	852	165	54	22,062	65,289
Customer Service Rep. II	105/1	28,164	2,155	8,030	5,360	852	115	35	16,546	44,710
Customer Service Rep I	103/1	25,545	1,954	7,283	5,360	852	106	32	15,587	41,132
Customer Service Rep. I	103/0	24,815	1,898	7,075	5,360	852	103	31	15,320	40,135
Total Customer Service Department		205,620	15,730	58,622	37,520	5,964	831	1,876	120,543	326,163
TOTAL WATER AND SEWER FUND		665,033	50,875	144,745	107,200	17,040	2,581	10,409	332,850	997,883
STORMWATER FUND										
Stormwater Department										
Stormwater Supervisor	112/8	48,539	3,713	13,838	5,360	852	183	1,971	25,918	74,457
Service Worker II	105/0	27,359	2,093	7,800	5,360	852	112	1,111	17,328	44,687
Equipment Operator	106/0	28,727	2,198	8,190	5,360	852	117	1,166	17,883	46,610
Service Worker I	103/0	24,815	1,898	7,075	5,360	852	103	1,007	16,296	41,111
Foreman	107/10	40,301	3,083	11,490	5,360	852	155	1,636	22,577	62,878
Overtime		3,000	230	855	-	-	-	122	1,207	4,207
TOTAL STORMWATER FUND		172,741	13,215	49,248	26,800	4,260	671	7,013	101,207	273,948
TOTAL ENTERPRISE FUNDS		903,481	69,116	212,727	144,720	23,004	3,512	20,803	473,882	1,377,363
		5,222,652	399,533	1,214,925	611,040	97,128	18,350	73,353	2,406,139	7,628,791



**CITY OF PALMETTO, FLORIDA
2012-2013 BUDGET**

Personnel Costs for Fiscal Year 2012-2013
FY 2013 Payroll with 0% COLA and no Step Increases

	Annual Rate for FY2013	All Employee Insurances						Total Benefits	Total Position Costs
		FICA	Pension	Health Insurance	Dependent and Retiree Subsidy	Life and EAP	Workers Comp		
Breakdown by Fund									
General Fund	3,815,517	291,887	893,565	412,720	65,604	13,236	43,502	1,720,514	5,536,031
Building Department	144,848	11,081	41,296	16,080	2,556	547	1,934	73,494	218,342
CRA	199,087	15,230	33,170	10,720	1,704	431	629	61,884	260,972
Road and Bridge	159,719	12,219	34,168	26,800	4,260	625	6,485	76,366	236,085
Solid Waste	65,707	5,027	18,733	10,720	1,704	261	3,381	39,825	105,532
Water and Sewer	665,033	50,875	144,745	107,200	17,040	2,581	10,409	332,850	997,883
Stormwater	172,741	13,215	49,248	26,800	4,260	671	7,013	101,207	273,948
Total Personnel Costs	5,222,652	399,533	1,214,925	611,040	97,128	18,350	73,353	2,406,139	7,628,791

Breakdown by type	FY2012		FY2013		Increase (Decrease)
Total Wages		5,309,664		5,222,652	(87,012)
Total Benefits					
FICA				399,533	(6,656)
General Employee Pension Contribution	663,649	406,189	784,235		120,586
Police Department Pension Contribution	330,821		385,934		55,114
Non-pensioned Department Heads	36,636		44,756		8,120
Total Pension Contribution		1,031,106		1,214,925	183,819
Health Dental and Life Insurance *		874,000		726,518	(147,482)
Workers Compensation		78,198		73,353	(4,845)
Total Benefits		2,389,493		2,414,329	24,836
Total Cost of Payroll		7,699,157		7,636,981	(62,176)

City Commission charged staff to hold increases in personnel costs to a minimum with the knowledge that ad valorem tax revenues were decreasing. These personnel costs are based on:

- No COLA, STEP or merit increases from FY2012.
- The Pension rates have been changed to reflect the new rates.
- The new rates for health insurance have been determined and the change in rates are reflected.

* 2012 Budget for health insurance includes \$40,000 in administrative fees not included in FY2013

The final personnel budgets include:

Total Funded Positions		Vacant Positions - Full Time Funded	5
Full Time Funded Positions	116	Project Inspector/Locator - 540 PWA	
Part Time Funded Positions	18	Customer Service Rep. I - 540 PWA	
Elected Officials	6	Service Worker I - 534 Solid Waste	
Total Funded Positions	140	Supervisor of Water - 533 Water	
		Equipment Operator - 533 Water	
Vacant Positions Removed	1	Vacant Positions - Part-Time Funded	4
Project Manager - 540 PWA		Crossing Guards - 521 (2) PD	
		Sworn Officers - 521 (2) PD	

Changes in Positions

Previous				New		
Dept	Position	Step/Grade	Action	Dept	Position	Step/Grade as Budgeted
572	Equipment Operator	106/8	Moved	541	Equipment Operator	106/8
533	Customer Service Field Rep	103/0	Moved	536	Customer Service Field Rep	103/0
533	Customer Service Field Rep	103/6	Moved	536	Customer Service Field Rep	103/6
533	Customer Service Field Rep	103/6	Moved	536	Customer Service Field Rep	103/6