

TAB 8



# City of Palmetto Agenda Item

**Meeting Date**

9/24/2012

**Presenter:** Allen Tusing/Jim Freeman

**Department:** Public Works and City Clerk

**Title:** Resolution 2012-28: 2013-2017 CIP and Funding

**Background:**

Each year staff presents to City Commission a 5-year Capital Improvement Program (Attachment A) and its proposed funding. The CIP for FY2013 – 2017 was presented to Commission on Sept. 10, 2012 in the amount of \$5,498,043 for FY2013 and a total of \$13,316,492 for the five years. The 2013 projects are \$4.391 million funded and \$1.106 million unfunded and include road and facility improvements, WWTP and other utility repairs and upgrades, drainage improvements, the ASR and expansion of the reuse system.

No changes have been made to the projects since Sept. 10<sup>th</sup>.

Supporting attachments are provided for additional information and include:

- Attachment B justifies the use, amounts and sources of fund balance allocated to be used for the 2013 CIP.

<b>Budgeted Amount:</b>	\$0.00	<b>Budget Page No(s):</b>		<b>Available Amount:</b>	\$0.00	<b>Expenditure Amount:</b>	\$0.00
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**Additional Budgetary Information:** To establish CIP budget for FY2013

<b>Funding Source(s):</b>	As stated	<b>Sufficient Funds Available:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Budget Amendment Required:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Source:</b>	
<b>City Attorney Reviewed:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<b>Advisory Board Recommendation:</b>	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> N/A	<b>Consistent With:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		

**Potential Motion/ Direction Requested:** Motion to approve Resolution 2012-28 to establish budget for the 2013-2017 Capital Improvements Program.

**Staff Contact:** Allen Tusing, Jim Freeman, Karen Simpson

**Attachments:** Attachments A, and B

**RESOLUTION NO. 2012-28**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, ADOPTING THE 2013 – 2017 CAPITAL IMPROVEMENT PROGRAM AND ADOPTING THE CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2012-2013, AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Palmetto, Florida has determined that it is necessary to adopt a Capital Improvement Plan, and;

**WHEREAS**, it is necessary to provide budgetary authorization for the expenditure of these funds in Fiscal Year 2013.

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA:**

**Section 1:** The Capital Improvement Plan for 2013 through 2017 as shown on Attachment A to this Resolution is hereby adopted in the total amount of \$13,316,492.

**Section 2:** The Capital Improvement Plan Budget for the Fiscal Year 2013 as shown on Attachments A to this Resolution is hereby adopted in the amount of \$5,498,043.

**Section 3:** The budget for funding from fund balance as detailed on Attachment B and included in Attachment A to the Resolution is hereby adopted in the amount of \$1,200,362.

**Section 4:** This Resolution shall become effective immediately upon its passage.

**PASSED AND DULY ADOPTED**, in regular session, by the City Commission of the City of Palmetto, with a quorum present and voting, this 24th day of September, 2012.

CITY OF PALMETTO, FLORIDA  
BY AND THROUGH THE CITY  
COMMISSION OF THE CITY OF  
PALMETTO

By: \_\_\_\_\_  
SHIRLEY GROOVER BRYANT, MAYOR

ATTEST: JAMES R. FREEMAN

By: \_\_\_\_\_  
City Clerk



**CITY OF PALMETTO, FLORIDA  
2012-2013 BUDGET**

**2013 - 2017 CAPITAL IMPROVEMENT PLAN  
ATTACHMENT A**

Project Description		Supporting Fund	FY2013	FY2014	FY2015	FY2016	FY2017	Total 2013-2017 Project Cost
<b>Road Improvements</b>								
1	23rd St. Realignment	Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	10th Avenue Extension	Capital Projects	-	-	-	-	-	-
3	Sidewalk R&R	Road & Bridge	50,000	65,000	65,000	65,000	65,000	310,000
4	ADA Sidewalk Compliance	Road & Bridge	25,000	25,000	25,000	25,000	25,000	125,000
5	14th Ave & 17th St Round About	Capital Projects		20,000	42,000	440,170	-	502,170
6	13th Ave 7th to 8th Street***	Capital Projects/ Road & Bridge/ Assesment	188,965					188,965
<b>ROAD IMPROVEMENTS TOTAL</b>			<b>\$ 263,965</b>	<b>\$ 110,000</b>	<b>\$ 132,000</b>	<b>\$ 530,170</b>	<b>\$ 90,000</b>	<b>\$ 1,126,135</b>
<b>Public Facilities</b>								
1	City Facility Security	Capital Projects	\$ 50,000	\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 175,000
2	City Wide Facilities Upgrades	Capital Projects	50,000	25,000	25,000	25,000	25,000	150,000
3	New Public Works Facility	Capital Projects	-	-	477,540	3,183,600	-	3,661,140
4	City Wide Enterprise Software	Capital Projects	350,000	-	-	-	-	350,000
<b>PUBLIC BUILDINGS TOTAL</b>			<b>\$ 450,000</b>	<b>\$ 75,000</b>	<b>\$ 527,540</b>	<b>\$ 3,233,600</b>	<b>\$ 50,000</b>	<b>\$ 4,336,140</b>
<b>Stormwater</b>								
1	TMDL Program	Stormwater	\$ 25,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 225,000
2	PPD Pond	Stormwater	-	-	-	150,000	-	150,000
3	13th St. Drainage Project from 25th Ave. W to 28th Ave. W	Road & Bridge/ Stormwater	875,000	-	-	-	-	875,000
4	Dredging Projects	Stormwater	10,000	10,000	10,000	10,000	10,000	50,010
<b>STORMWATER TOTAL</b>			<b>\$ 910,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 210,000</b>	<b>\$ 60,000</b>	<b>\$ 1,300,000</b>
<b>Utility Improvements</b>								
1	WWTP Upgrades	Water/Sewer	275,500	62,199	62,199	62,199	62,199	524,296
3	WWTP P&R	Water/Sewer	176,000	74,638	74,638	74,638	74,638	474,552
4	Lift Station Upgrades	Water/Sewer	24,000	99,517	99,517	99,517	99,517	422,068
5	Sewer Lines R&R	Water/Sewer	40,000	50,000	50,000	50,000	50,000	240,000
6	I&I Program	Water/Sewer	50,000	50,000	100,000	100,000	100,000	400,000
7	PARS	Reuse	-	50,000	50,000	50,000	50,000	200,000
8	Aquifer Storage Recovery	Reuse	1,733,578	474,723	-	-	-	2,208,301
9	Regional Reuse System (MARS)	Reuse	-	-	-	100,000	100,000	200,000
10	Water Lines R&R	Water/Sewer	25,000	30,000	30,000	50,000	50,000	185,000
11	Telemetry Meters	Water/Sewer	1,300,000	-	-	-	-	1,300,000
12	8th St. W & 9th St. W Ward 2 Reclaim lines.	Water/Sewer	250,000	-	-	-	-	250,000
13	21st St. Utility Extension	Water/Sewer	-	-	-	150,000	-	150,000
<b>UTILITY TOTAL</b>			<b>\$ 3,874,078</b>	<b>\$ 891,077</b>	<b>\$ 466,354</b>	<b>\$ 736,354</b>	<b>\$ 586,354</b>	<b>\$ 6,554,217</b>
<b>GRAND TOTAL</b>			<b>\$ 5,498,043</b>	<b>\$ 1,136,077</b>	<b>\$ 1,185,894</b>	<b>\$ 4,710,124</b>	<b>\$ 786,354</b>	<b>\$ 13,316,492</b>

\*\*\* Represents Additions To The CIP

- Project to be funded through a new capital lease. Debt service will be funded by fund balance or current revenues.
- Project to be partially funded using Impact Fees.
- Project to be funded with assessments to property owners and City impact fees.
- Project to be funded with a future CDBG grant. Application to be made 10/1/2012



**CITY OF PALMETTO, FLORIDA  
2012-2013 BUDGET**

**2013 - 2017 CAPITAL IMPROVEMENT PLAN  
ATTACHMENT A**

**FUNDING SOURCE FY 2013 PROJECTS**

Project Description	Loan Funds/ New Lease	City Fund Balance and Impact Fees	2013 Grants	Total from Capital Funding	FY2013 Revenues	Unfunded or Partial Funded Projects	Total 2013 Funding
<b>Road Improvements</b>							
1 23rd St. Realignment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2 10th Avenue Extension	-	-	-	-	-	-	-
3 Sidewalk R&R	-	-	-	-	50,000	-	50,000
4 ADA Sidewalk Compliance	-	-	-	-	25,000	-	25,000
5 14th Ave & 17th St Round About	-	-	-	-	-	-	-
6 13th Ave 7th to 8th Street***	-	62,988	-	62,988	-	125,977	188,965
<b>ROAD IMPROVEMENTS TOTAL</b>	<b>\$ -</b>	<b>\$ 62,988</b>	<b>\$ -</b>	<b>62,988</b>	<b>\$ 75,000</b>	<b>\$ 125,977</b>	<b>\$ 263,965</b>
<b>Public Facilities</b>							
1 City Facility Security	\$ -	\$ 45,000	\$ 5,000	50,000	\$ -	\$ -	\$ 50,000
2 City Wide Facilities Upgrades	-	50,000	-	50,000	-	-	50,000
3 New Public Works Facility Building	-	-	-	-	-	-	-
4 City Wide Enterprise Software	-	350,000	-	350,000	-	-	350,000
<b>PUBLIC BUILDINGS TOTAL</b>	<b>\$ -</b>	<b>\$ 445,000</b>	<b>\$ 5,000</b>	<b>\$ 450,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 450,000</b>
<b>Stormwater</b>							
1 TMDL Program	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000
2 PPD Pond	-	-	-	-	-	-	-
3 13th St. Drainage Project from 25th Ave. W to 28th Ave. W	-	125,000	-	125,000	-	750,000	875,000
4 Dredging Projects	10,000	-	-	10,000	-	-	10,000
<b>STORMWATER TOTAL</b>	<b>\$ 35,000</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ 160,000</b>	<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ 910,000</b>
<b>Utility Improvements</b>							
1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2 WWTP Upgrades	-	20,620	-	20,620	-	254,880	275,500
3 WWTP R&R	110,000	66,000	-	176,000	-	-	176,000
4 Lift Station Upgrades	-	24,000	-	24,000	-	-	24,000
5 Sewer Lines R&R	-	-	-	-	40,000	-	40,000
6 I&I Program	-	50,000	-	50,000	-	-	50,000
7 PARS	-	-	-	-	-	-	-
8 Aquifer Storage Recovery	655,535	211,254	866,789	1,733,578	-	-	1,733,578
9 Regional Reuse System (MARS)	-	-	-	-	-	-	-
10 Water Lines R&R	-	25,000	-	25,000	-	-	25,000
11 Telemetry Meters	1,300,000	-	-	1,300,000	-	-	1,300,000
12 8th St. W & 9th St. W Ward 2 Reclaim lines.	-	250,000	-	250,000	-	-	250,000
13 21st St. Utility Extension	-	-	-	-	-	-	-
<b>UTILITY TOTAL</b>	<b>\$ 2,065,535</b>	<b>\$ 646,874</b>	<b>\$ 866,789</b>	<b>\$3,579,198</b>	<b>\$ 40,000</b>	<b>\$ 254,880</b>	<b>\$ 3,874,078</b>
<b>GRAND TOTAL</b>	<b>\$ 2,100,535</b>	<b>\$ 1,279,862</b>	<b>\$ 871,789</b>	<b>\$4,252,186</b>	<b>\$ 115,000</b>	<b>\$ 1,130,857</b>	<b>\$ 5,498,043</b>

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- Project to be partially funded using Impact Fees.
- Project to be funded with assessments to property owners and City impact fees.
- Project to be funded with a future CDBG grant. Application to be made 10/1/2012



**CITY OF PALMETTO, FLORIDA  
2012-2013 BUDGET**

**ATTACHMENT B**

Fund	Total Projected Fund Balance @ 9/30/2012	Total Restricted/Committed	Remaining Uncommitted Fund Balance *	# of Months of 2013 Expenses	Uncommitted amount over 5 months	Amount to be used for Capital Projects	% Used	Remaining Months of expenses
General Fund	5,834,916	1,392,570	4,442,346	5.78	597,293	298,647	50%	5.39
Road and Bridge	1,981,296	582,535	1,398,761	13.22	869,850	434,925	50%	9.11
Water and Sewer	15,540,887	13,021,628	2,519,259	6.30	521,241	260,620	50%	5.65

\* Fund Balance in the Road and Bridge Fund is restricted/committed to use for roads, bridges, sidewalks, etc. by statute. For the purpose of this exercise, we will treat the \$1.9 million as uncommitted.

**Use of Fund Balance for 2013 CIP**

Fund	Project Name	Funding Amount	Amount Available	Unused Amount
<b>To be transferred to other funds:</b>				
General Fund	City Facility Security	45,000		
	Facilities Upgrades	50,000		
	City-wide Software	175,000		
	<b>Total Use of General Fund Fund Balance</b>	<b>270,000</b>	<b>298,647</b>	<b>28,647</b>
General Government Impact Fees	City-wide Software	100,000	104,853	4,853
Road and Bridge	8th & 9th Reuse	140,000		
	α 13th Street Drainage	125,000		
	<b>Total Use of Road &amp; Bridge Fund Balance</b>	<b>265,000</b>	<b>434,925</b>	<b>169,925</b>
Transportation Impact Fees	13th Ave; 7th to 8th Street	62,988	88,669	25,681
Water & Sewer Impact Fees	8th & 9th Reuse	110,000	289,000	179,000
	<b>Total transfers to other funds</b>	<b>807,988</b>		
<b>To be used in originating fund:</b>				
Water & Sewer	WWTP Upgrades	20,620		
	WWTP R&R	66,000		
	Lift Stations	24,000		
	I&I Program	50,000		
	Water Lines R&R	25,000		
	City-wide Software	75,000		
	<b>Total Use of Water &amp; Sewer Fund Balance</b>	<b>260,620</b>	<b>260,620</b>	<b>0</b>
	WWTP Upgrades	-		
	<b>Total Use of Water &amp; Sewer Fund Balance</b>	<b>-</b>	<b>260,620</b>	<b>260,620</b>
Reuse	ASR (Cash)	211,254	211,254	-
	<b>Total Use of City Fund Balance and Impact Fees</b>	<b>1,279,862</b>	<b>1,948,588</b>	<b>668,726</b>

α Grant funding is being sought. If it is not received, the drainage portion of the project will be funded entirely from Road and Bridge fund balance.