

TAB 3



City of Palmetto Agenda Item

Meeting Date

10/15/2012

Presenter: Consent Agenda

Department: City Clerk

Title: Manatee River Fair Association – License Agreement for Exhibitors and Concessionaires Terms of Agreement

Background:

Authorization for the Mayor to execute the annual License Agreement for Exhibitors and Concessionaires Terms of Agreement for the 2013 City Fair Booth.

The FY2013 budget includes a total of \$665 in the City Clerk Department consisting of \$625 for the booth rental and \$40 for parking passes. The CRA has a total of \$7,500 budgeted for the Manatee County Fair.

Budgeted Amount:		Budget Page No(s):		Available Amount:		Expenditure Amount:	
-------------------------	--	---------------------------	--	--------------------------	--	----------------------------	--

Additional Budgetary Information:

Funding Source(s):		Sufficient Funds Available:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Budget Amendment Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Source:	
---------------------------	--	------------------------------------	--	-----------------------------------	--	----------------	--

City Attorney Reviewed:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Advisory Board Recommendation:	<input type="checkbox"/> For <input type="checkbox"/> Against <input checked="" type="checkbox"/> N/A	Consistent With:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
--------------------------------	--	---------------------------------------	---	-------------------------	---	--

Potential Motion/ Direction Requested: Motion to authorize the Mayor to execute the License Agreement for Exhibitors and Concessionaires Terms of Agreement with Manatee River Fair Association.

Staff Contact: Jim Freeman City Clerk

Attachments: Agreement

MANATEE RIVER FAIR ASSOCIATION
1303 17th Street, West
Palmetto, Florida 34221

LICENSE AGREEMENT FOR EXHIBITORS AND CONCESSIONAIRES
TERMS OF AGREEMENT

The following described space is to be used by the undersigned Licensee under the terms of a license and not a lease.

1. The undersigned agrees that this is a licensor/licensee relationship and not a lessor/lessee relationship. LICENSEE AGREES THAT LICENSEE HAS READ THE FAIR RULES AND REGULATIONS WHICH ARE INCORPORATED INTO THIS LICENSE AGREEMENT BY REFERENCE AND AGREES TO THE TERMS AND CONDITIONS OF SAME.
2. Subject to the foregoing, Licensee hereby requests space as follows:

Date of Agreement 7-16-12 Description of proposed use of licensed space, identifying
Name of Licensee City of Palmetto all items to be given, distributed or sold by Licensee or its
agents:
Cost of Space \$ 550.00
Insurance \$ Licensee to Provide
Electric \$ _____
Performance Deposit \$ 100.00
TOTAL \$ 650.00
Location Inside Exhibits

Period of License January 17-27, 2013 of which Licensee agrees to pay 50% of contract price upon
execution of agreement with the balance of charges to be due and payable not later than Jan. 2, 2013.
All checks should be made payable to MANATEE RIVER FAIR ASSOCIATION.
IN WITNESS WHEREOF THE LICENSOR AND LICENSEE HAVE EXECUTED THIS AGREEMENT AND ONE IDENTICAL COPY
THIS DAY AND YEAR FIRST ABOVE WRITTEN.

PLEASE SIGN THIS LICENSE
AND
RETURN WHITE COPY
BY Sept. 17, 2012

Licensee Signature _____ Title _____

Licensee Name (PRINT) _____

Firm or Company Name _____

Mailing Address _____

City _____ State _____ Zip _____

Business Phone _____ Residence Phone _____

State Tax or Exempt Number _____

Accepted this _____ day of _____
for MANATEE RIVER FAIR ASSOCIATION
by _____
As Fair Manager

MANATEE RIVER FAIR ASSOCIATION

1402 - 14TH AVE WEST

PALMETTO, FLORIDA 34221

941-722-1639 FAX 941-722-5054

WWW.MANATEECOUNTYFAIR.COM

E-MAIL: DWEST@MANATEECOUNTYFAIR.COM OR
CPATTERSON@MANATEECOUNTYFAIR.COM

TO: All Inside Exhibitors

DATE: 7/16/12

FROM: Daniel West
Fair Manager

Rick Thomas
Chairman-Concessionaires/Exhibits

FAIR OPENING AND DATES

- **Thursday, January 17 – Sunday, January 27, 2013 11 DAYS**

Hours:

Date	Open	Buildings Close	Gates Close
Jan. 17	5:00 p.m.	10:00 p.m.	9:00 p.m.
Jan. 18	12:00 Noon	10:00 p.m.	10:00 p.m.
Jan. 19	12:00 Noon	10:00 p.m.	10:00 p.m.
Jan. 20	12:00 Noon	10:00 p.m.	9:00 p.m.
Jan. 21	12:00 Noon	10:00 p.m.	9:00 p.m.
Jan. 22	5:00 p.m.	10:00 p.m.	9:00 p.m.
Jan. 23	12:00 Noon	10:00 p.m.	9:00 p.m.
Jan. 24	5:00 p.m.	10:00 p.m.	9:00 p.m.
Jan. 25	5:00 p.m.	10:00 p.m.	10:00 a.m.
Jan. 26	12:00 Noon	10:00 p.m.	10:00 a.m.
Jan. 27	12:00 Noon	7:00 p.m.	6:00 p.m.

- Theme 2013: “Manatee Goes Hollywood”

TICKETS & PARKING

Security Entrance Passes are available at a cost of \$15.00 each. Your business may purchase up to 4 of these passes, you may purchase advance tickets at \$6.00 each or purchase tickets at the gate at full price. If you choose to purchase the SEP or advance tickets, you must do so between Jan. 2nd and 16th, during office hours 8a.m.-5p.m.

- Reserved parking spaces are available off of 14th Avenue West, in our paid lot, for \$30 for the 11-days – for small trucks and cars, NOT for stock trucks. Please return your request for reserved parking with your contract.

CONTRACT INFORMATION

- **Contracts are to be signed and returned by September 17, 2012.** All returned contracts should include 50% of contract price plus \$100 performance deposit. If you left your deposit last year to be carried over, then return your contract with the 50% of contract price (half of the balance due, shown at the bottom of your contract). If you are

not planning to be with us for the 2013 fair, please write CANCEL across your contract and return by the September 17, 2012 deadline.

- A certificate of insurance with liability coverage of a minimum of \$1,000,000 bodily injury and property damage per occurrence and showing the Manatee River Fair Association and Manatee County as additional insured must accompany contracts.
- Please be sure that you read the Rules and Regulations supplied with your contract. Items to be noted in the Rules and Regulations are highlighted in Bold Italic.

BOOTH SETUP/TEARDOWN

- Work may begin on your booth Jan. 12th and must be completed by Noon on Jan. 17th. Hours to work on booth are: Jan. 12th from 9:00 a.m. until 4:00 p.m., Jan. 13th from Noon until 4:00 p.m. and Jan. 14th, 15th and 16th from 8:00 a.m. until 5:00 p.m. and Jan. 17th from 8:00 a.m. until Noon.
- **Your booth must remain operable through the close of buildings at 7 p.m. on January 27, 2013.** Early breakdown will result in the loss of your security deposit. After the building is emptied and secured you may remain in your booth to breakdown.
- The south exit of the building will be re-opened at 7:30 p.m. and available for you to walk out your supplies or equipment. The building will close at 9:00 p.m. for the night. No vehicles will be allowed on the grounds. We request that you park temporarily for loading on 13th Ave. W. and use Gate 5. After Sunday night there will not be security on the grounds.
- Harlee Building – you may exit through Gate 2
- **Absolutely no hauling of supplies through or across the central fair midway between buildings.**
- Monday, January 28th – the building will be open from 8 a.m. until 3:00 p.m. All items must be removed by 3:00 p.m. All items left in your booth after 3:00 p.m. on the 28th will be disposed of by the Fair staff.

PERFORMANCE DEPOSIT

- Will be held through the Fair and returned upon your request. Requests must be made by 5:00 p.m. on January 26, 2013. Your booth must remain functional until after close of buildings on Sunday, January 27 at 7:00 p.m. or your deposit will not be returned.
- **WRITTEN REQUESTS FOR DEPOSITS** will be accepted through February 4, 2013. Deposits not claimed after this date will automatically be assigned as Fair deposit for your booth in 2014.

If you have a web site or e-mail – let us know.

MANATEE COUNTY FAIR
Palmetto, Florida

FAIR RULES AND REGULATIONS 2013
(For both Inside and Outside Vendors and Concessionaires)

Failure to abide by the following rules and regulations may result in removal of any exhibit, show or concession from the Fairgrounds.

1. Licensees shall comply with all laws and pertinent rules of the State of Florida, all pertinent ordinances of the County of Manatee and the City of Palmetto, as well as the Rules and Regulations governing the Manatee County Fair.
2. Licensor reserves the right to remove from Fairgrounds any exhibit, show or concession, or any part thereof which licensor deems objectionable and no refund of money paid for space will be made, it being agreed if such action is taken, Licensee waives all claims of whatsoever nature against the Licensor, its officers, employees or agents.
3. Deposit shall not be returned if Licensee cancels within THIRTY (30) days prior to fair opening.
4. Any representative of Licensor shall have access to said licensed premises at all times.
5. No dogs are permitted on the Fairgrounds on leash or otherwise. The only exception being police dogs on duty, seeing-eye lead dogs and dogs in scheduled acts, shows or contests. Dogs in scheduled acts, shows or contests must be removed from the grounds immediately following their performance.
6. No alcoholic beverages are permitted on the Fairgrounds.
7. No tent camping will be allowed on the Fairgrounds.
8. Food licensees are required to have workable fire extinguishing systems/fire extinguishers as required by the Fire Marshal at their booths.
9. All decorations are subject to approval by the North River Fire Marshall. *See attached FL Statutes and NFPA Life Safety Code*
10. Food Concessionaires with cooking facilities are required to deposit grease in marked containers placed on the grounds for that purpose. Any concessionaire found putting grease in the drains will be subject to dismissal from the Fairgrounds.
11. Licensor reserves the right to establish prices for sale of all food and drink.
12. Exhibits must remain open every day during regular hours established by Licensor and all exhibits must remain in place until 7:00 p.m. closing night of the Fair.
13. No solicitors or sales people will be allowed to work in the aisles or roadways. Licensee may advertise and display from within Licensee's licensed space only. Licensee may not engage in any activities or demonstrations outside his contracted space.
14. Handing out of any type literature is only permitted inside your booth.
15. No drawing or giveaway may be conducted by Licensee unless permission has been given at the Fair Office. A list of names and addresses of all winners must be turned into the Fair Office at the time of the drawing or giveaway.
16. NO VOICE OR SOUND AMPLIFICATION SHALL BE USED BY LICENSEE. No amateur or professional entertainment shall be used without the consent of Licensor. Such permission, if granted, may be rescinded at any time by the Licensor.
17. Deliveries to Licensee must be made prior to opening of Fair each day, except as allowed for outside vendors as provided herein.
18. Signs used by Licensee must relate to Licensee's name, products or services normally offered by Licensee. Licensee shall not employ or display any signs advertising or promoting vendors or suppliers unless authorized by Licensor. Licensor reserves the right to require removal of unauthorized signs.
19. EXHIBITORS MUST BE IN PLACE AND READY FOR FAIR OPENING NO LATER THAN 4:00 P.M. on THE FIRST DAY OF THE FAIR. Space not ready by that time reverts to Licensor, together with all monies paid by Licensee.
20. The Licensor requires Licensee to furnish LIABILITY AND PRODUCT INSURANCE coverage by a company or companies in an amount satisfactory to the Licensor. The certificate must provide a minimum limit of liability of \$1,000,000 bodily injury and property damage per occurrence and name **The Manatee River Fair Association and Manatee County as Additional Insured** for a time from set up until you vacate the Fairgrounds. **FOOD CONCESSIONAIRE AGREES TO PROVIDE THE ASSOCIATION A COPY OF PRODUCT INSURANCE.**

21. Licensee agrees to display prices of product being sold in a conspicuous and easy to see location within their booth. Failure to display prices and abide by such prices shall result in Licensee being immediately cancelled and Licensee shall vacate their location and leave the Fairgrounds prior to opening of the next day's fair. THIS RULE WILL BE STRICTLY ENFORCED.
22. Licensee is required to keep exhibit space free of trash, paper or refuse of any kind, to be disposed of in a manner indicated or designated by the Health Department and/or Fair.
23. Electrical Rates - Special lighting or power lines for operation of equipment will be charged Licensee at cost of installation and service. This special service will be charged a nominal fee for hookup.
24. All exhibit material and equipment owned by Exhibitor shall be removed from the Fairgrounds by 3 p.m., Monday after the Fair closes. Any materials or exhibits not so removed will be considered abandoned and become the property of the Licensor.
25. All property taken into the Fairgrounds by the Licensee is taken there at the Licensee's own risk, and the Licensor shall not be responsible for any loss due to damage from fire, theft, windstorm, or from any other cause whatsoever, nor for failure upon its part to perform this agreement, should officers of the law, seize, stop or prevent Licensee from operating under the License.
26. Unbecoming conduct to include the use of profane, obscene, abusive or threatening language by Licensee may well be grounds for termination of license agreement and eviction of Licensee from Fairgrounds.
27. THE LICENSEE AGREES NOT TO SUB-LICENSE ANY PART OF THE SPACE HEREIN STATED, OR TO EXHIBIT ANY MERCHANDISE OR SERVICE OTHER THAN THAT SOLD BY LICENSEE AND SPECIFIED IN THE LICENSE AGREEMENT, and further agrees that the exhibit shall be of such quality as will not detract from Licensor's Fair or neighboring exhibits. The decision of the Licensor will be final.
28. The Licensee hereby agrees to indemnify and save harmless the Licensor, its agents and employees, from and against all claims, suits actions and damages and/or causes of action arising during the period of use and occupancy by the Licensee from the date of entry upon the Fairgrounds to and including date of departure for any personal injury, loss of life and/or damages of property, including the Licensor's employees or property, sustained in and about the premises or that portion of the building or appurtenances thereto, used by the Licensee, occurring during such time as the Licensee may be using said premises, and from and against all costs, legal fees, expenses and liabilities incurred in and about any action or proceedings thereon, and from and against any order, judgment and/or decrees which may be entered therein when any of the aforesaid are caused by negligence of the Licensee, its agents, subcontractors, or employees, or persons attending the building by reason of the use thereof by the Licensee.
29. Licensor reserves the right to cancel this license at any time for any reason it deems proper. Licensor reserves the right in its sole discretion, to relocate Licensee at any time for better promotion/layout of the Fair.
30. In case of acts of God, exigencies of war, or emergencies, or weather conditions necessitating the calling off of the subject licensed event for the date herein named, the Licensor may revoke this license and refund any monies paid in advance.
31. The Licensee expressly waives any recourse for damages against the Licensor in the event this agreement is revoked or cancelled by the Licensor for violation of any of the provisions hereof.
32. The Manatee River Fair Association strongly suggests that your booth be manned at high traffic times during the Fair for you to achieve maximum exposure for your company. Licensee shall monitor the licensed space daily to make sure that it is kept in good appearance and that all information is restocked.
33. **Controlling Laws:** Any and all provisions of this agreement and proceedings seeking to enforce or challenge any provision of this agreement shall be governed by the laws of the State of Florida. Venue for any proceeding pertaining to this agreement shall be Manatee County, Florida
34. No tent or roofed structures are allowed in the Exhibit building.

SECURITY - Safety and security is the most important goal of our fair. The rules and regulations are for the benefit of everyone. Fair security will begin 24 hours per day on Tuesday, January 15, 2013 and continue until 9:00 p.m. Sunday, January 27. All bodily injuries, property damage, thefts or vandalism, shall be reported immediately to any security officer, or the Security or Administration Office. Complaints of security personnel should be reported directly to Sheriff Brad Steube, Manatee County Sheriff's Office.

RENTAL CONTRACT - Sign and return the WHITE copy with your deposit fee or contract total on or before the **DUE & PAYABLE** date which is found under your contract total. All checks, bank drafts or money orders should be made payable to "The Manatee River Fair Association". **NO SPACE WILL BE HELD FOR THIS CONTRACT POSTMARKED AFTER THAT DATE.** No deposits will be refunded after **December 18, 2012.**

OUTSIDE VENDORS AND CONCESSIONAIRES
ADDITIONAL RULES & REGULATIONS 2013
Concession Superintendents: Daniel West and Rick Thomas

Failure to abide by the following additional rules and regulations for outside vendors may result in removal of any exhibits, show or concession from the Fairgrounds.

Concessionaires/Vendors: Concessionaires/vendors must supply maximum length/width, complete with any attachments, of unit along with photo of unit. Failure to disclose true measurements will result in space refusal. Only in cases of extreme hardship will units be allowed to move to another space, providing we have sufficient electric and water. Concessionaires are required to list all menu items, per unit, with contract (see Outside Vendor Information Sheet). No substitutions or additions once you arrive on site. Fair Board, after reviewing menus, may ask that you not serve one or more items due to duplication. Concessionaires are required to have trailers washed, waxed or freshly painted with awnings safely secured and/or tents washed with no tears. Concession trailers should have removable or guarded tongues.

NEW - TENTS: No driving of stakes allowed on grounds. Tent lines must be secured with concrete buckets or water barrels.

ELECTRICITY - Provisions: Each rental site includes one electrical hook-up, as needed. You must tell the Fair Office your amp requirements, any additional electrical requirements you need that are not listed on the contract will be your sole responsibility. **Requirements:** All cords must be 12-gauge minimum, grounded and approved for use in a wet location and direct contact with the ground. The cord must be the correct size for the proper load. Vendors are responsible for any necessary ground faults. Each vendor should have at least 150' of cord available for hook-up. All installations must conform to the current National Electrical Code. *Sensitive Electronic Equipment:* Although the Fair attempts to maintain 115/208 volts throughout the Fairgrounds, we are subject to unexpected vendor loads and utility fluctuations. The Manatee County Fair is not responsible for failure of any electronic equipment, i.e. computers, due to voltage fluctuations or power failures. **Obtaining Electrical Service:** Upon arrival at the site, you will need to check-in with the Concession Superintendent at the Front Office. An electrician will inspect your rental location to verify proper usage. Priority will be given to food vendors requiring refrigeration. **No power will be supplied prior to 9 a.m. on Saturday, January 12, 2013.**

CREDENTIALS - *Photo ID's are required of all concessionaires and must be worn at all times while serving the public. Concessionaires must provide these ID's for their employees.*

VEHICLES - No vehicle will be allowed to enter the Fairgrounds after 9:30 a.m. on January 17-27, 2013. Any supplies brought in after these hours must be carried onto the grounds. Vehicle stickers allow your stock truck on site and must be securely attached to the left-hand corner of the windshield of the vehicle. Each person in the vehicle must have a ticket or buy one at the gate. Concessionaires should make sure they have their tickets and stickers **BEFORE THE OFFICE CLOSSES AT 5 p.m. ON WEDNESDAY, JANUARY 16, 2013.**

COMMERCIAL DELIVERIES - Deliveries to your concession locations will be permitted during the Fair, January 17-27, 2013, between 6am and 9:30am. All delivery vehicles must enter the Fairgrounds during these hours through Gate #5 (13th Ave.). All delivery vehicles must be off the grounds by 9:30am.

STOCK TRUCK PARKING - Stock Truck Parking on site is very limited and is available on a first-come-first-served basis. The cost of a space is \$100 for the 11-day fair or \$25/day if it is a live-in stock truck. For your convenience an application has been included with your contract. Arrangements may be made for these spaces with the contract deposit or as available after that date. **No concessionaires or their employees shall park their personal vehicles in the stock area.** No live-in vehicles will be allowed at concession sites.

INSURANCE - Premises and products liability is not included in the rental fee. You are responsible to provide evidence of insurance. A Certificate of Insurance must be submitted with your signed contract and deposit or with the balance of your contract fee by December 18, 2012. The certificate must provide a minimum limit of liability of \$1,000,000 bodily injury and property damage per occurrence and name the **Manatee River Fair Association and Manatee County** as "Additional Insured" for a time from set up until you vacate the Fairgrounds.

INSTALLATION AND OPERATION OF CONCESSIONS - Installation may begin on Saturday, January 12, 2013, with a Concession Superintendent available between 10 a.m. and 7 p.m. All concessions must be ready by 4:00 p.m. on opening day, or space will be forfeited. Concessionaires must confine their business to the space designated for them. Each concessionaire will be expected to clean the ground of paper and other debris in the area surrounding their space on an ongoing basis. Each concession must have approved fire equipment designated by the Fire Marshal at the site. Concessionaires must provide their own padlocks for locking their booths during the Fair. All areas must be thoroughly cleaned by the concessionaire immediately following the close of the Fair. It is suggested that concessionaires be in uniform, that males be clean shaven or mustaches/beards neatly trimmed, females with long hair have it pulled back and secured. Concessionaires are required to wear gloves while handling/serving food. If possible, have money handled by one designated cashier that does not also handle food. Concessionaires are required to wash hands with antibacterial soap after handling supplies and before handling food.

OPENING & CLOSING HOURS – *All outside vendors and concessionaires will be open to the public daily according to the fair schedule (see your accompanying letter), from January 17-27, 2013.* Dismantling of concessions may not begin before 7:00 p.m. on Sunday evening, closing day. Concessions must be removed by 3 p.m. Monday (Jan. 28) following the close of fair.

TAX AND REGISTRATION NUMBER - Unless otherwise exempt, you must have a valid tax number from the State of Florida.

BEVERAGE - Pepsi-Cola products have exclusive contract as beverage provider and no other competitive products shall be sold from vendor locations.

CONCESSIONAIRES

PEPSI PRODUCTS: Pepsi Cola is our exclusive soft drink distributor for the Manatee County Fair. This means that competitor products and advertisement cannot be used at this fair. Signs advertising competitor products must be removed from sight or covered. They will have a truck on site.

GREASE BARRELS: We ask that all grease from vendors be dumped in the barrels provided by the Fair. There are containers at the southwest corner of the I. H. Stewart building.

NORTH RIVER FIRE DISTRICT

1225 14th AVENUE WEST, PALMETTO, FLORIDA 34221

Phone (941) 721-6700

Fax (941) 721-6701

admin@nrfd.org

June 15, 2011

Re: Cooking Equipment used in processes that produce smoke or grease-laden vapors, in mobile or temporary facilities

To whom it may concern:

This letter is not intended to discourage the use of the above captioned process, but to provide clarity and compliance with the law that governs cooking with kitchen equipment that produces smoke or grease-laden vapors and to reduce the potential fire hazard of cooking operations.

NFPA 96 - Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations, Section 4.1.9 states: "Cooking equipment used in fixed, mobile, or temporary concessions, such as trucks, buses, trailers, pavilions, tents, or any form of roofed enclosure, SHALL comply with this standard."

Section 4.1 states: "Cooking equipment used in processes producing smoke or grease-laden vapors shall be equipped with an exhaust system that complies with all the equipment and performance requirements of this standard."

In addition, Section 10.1.2 states that this type of cooking equipment SHALL be protected by fire-extinguishing equipment. Section 10.2.1 states: "Fire-extinguishing equipment shall include both automatic fire-extinguishing systems as primary protection and portable fire extinguishers as secondary backup."

Simply put, the law DOES NOT exempt temporary structures from complying with the same rules as a restaurant for exhaust hoods and fire suppression systems.

This letter does not address other fire code requirements that this process entails such as; fire extinguishers, grease buildup, inspection, testing, and maintenance of fire-extinguishing systems, tent fabric flame propagation performance testing, or other aspects of fire safety, which must all still follow the appropriate fire codes.

If you have any additional questions, please feel free to give me a call.

Sincerely,



Ron Cales
Fire Marshal

NORTH RIVER FIRE DISTRICT

1225 14th AVENUE WEST, PALMETTO, FLORIDA 34221

Phone (941) 721-6700

Fax (941) 721-6701

admin@nrfd.org

CRITERIA FOR OBTAINING A PERMIT WITH North River FIRE DISTRICT

Permits issued through this office are the following

- Underground Private Fire Service Water Line Installation
- Aboveground Automatic Fire Suppression System Installation
- Fire Alarm and Detection System Installation
- Commercial Cooking Fire Suppression System Installation
- Paint Booth Suppression System
- Fire Works Display

No permit may be issued for any building construction, erection, alteration, modification, repair or addition unless the applicant for such permit provides the following information to this office.

Contractor's license shall be current along with proof current insurance for the state of Florida

- 1) Permit Application
- 2) Copy of current license
- 3) Proof of insurance
- 4) 4 Sets of plan shall be submitted for review by this office - these plans shall be signed & sealed by engineer of record, licensed architect and / or in accordance with Florida Statutes

Permit review fee is \$110.00 payable to North River Fire District. No work shall begin until permit for work is issued by this office and posted on job site.

Pre-plan review (formerly known as a "courtesy review") \$ 60.00

Each plan re-submittal (incomplete application/previously denied) \$110.00

Plan review /permit fees shall be tripled in the event the contractor begins installing a system PRIOR to plan review, approval and / or issuance of said permit. This fine shall be in addition to the initial required plans review fee.

Payment shall be paid directly to North River Fire District, 1225 14th Ave. West, Palmetto, Fl.

At the time of pre-plan review and at time of permit application.

Criteria for a *Tent* Event

Definition: A *tent* is a temporary structure, the covering of which is made of pliable material that achieves its support by mechanical means such as beams, columns, poles, or arches, or by rope or cables, or both. A *tent* might also include a temporary tensioned-membrane structure.

Follow NFPA 101, Life Safety Code Chapter 11.11

- 1) All *tent* fabric shall meet the flame propagation performance criteria contained in NFPA 701, *Standard Methods of Fire Tests for Flame Propagation of Textiles and Films*.
- 2) There shall be a minimum of 10' feet clear space between stake lines in order to provide an area to be used as a means of egress. See figure #1.
- 3) *Tents* shall be erected to cover not more than 75% of the premises.
- 4) The ground enclosed by a *tent* shall be cleared of all flammable/combustible material and vegetation for a distance of not less than 10' feet.
- 5) No Smoking signs and Exit signs shall be posted in such a *tent*.
- 6) Portable fire-extinguishing equipment shall be furnished; follow NFPA 10.
- 7) Emergency lighting shall be provided if the *tent* is open to the public after dusk.
- 8) No cooking equipment or processes that produce smoke or grease-laden vapors shall be allowed in such a *tent*, unless self-contained & under commercial hood with fire suppression system; follow NFPA 96.
- 9) Propane/LPG containers shall be installed not closer than 60" inches from such a *tent*, secured in an upright position and be protected from vehicular traffic.

Figure #1

