

TAB 1

CITY OF PALMETTO
NOTICE OF CITIZENS ADVISORY TASK FORCE (CATF) MEETING

The City of Palmetto is applying to the Florida Department of Economic Opportunity (FDEO) for a grant under the **FFY 2012 Neighborhood Revitalization Category (NR-CDBG)** category in the amount of \$750,000 under the Small Cities Community Development Block Grant (CDBG) Program. Fifty-one percent (51%) of NR-CDBG funds must benefit low-to-moderate income (LMI) persons in the area. The proposed project will be located within the City of Palmetto. The proposed project scope, estimated cost and benefit to low-to-moderate income (LMI) households will be discussed.

A CATF meeting to receive CATF member and citizen comments concerning the proposed project is scheduled to be held on **September 11, 2012, at 5:00 pm** in the City Commission Chambers located at 516 8th Avenue West, Palmetto, Florida.

The application is expected to be submitted to FDEO on or about October 1, 2012. A draft grant application will be available at the time of the CATF meeting. To obtain a copy of the draft application or other information concerning the FFY2012 CDBG program please contact Jim Freeman, City Clerk at the City of Palmetto, 516 8th Avenue West, Palmetto, Florida, Phone: (941) 723-4570.

A REAL ESTATE PROFESSIONAL'S FAIR HOUSING WORKSHOP WILL ALSO BE CONDUCTED IMMEDIATELY FOLLOWING THE CATF MEETING. REAL ESTATE PROFESSIONALS, LENDERS, REAL ESTATE MANAGERS AND THE PUBLIC ARE ENCOURAGED TO ATTEND.

The meeting is intended to provide Real Estate Professionals with information concerning Fair Housing requirements. Anyone interested in understanding the importance of fair housing should attend.

The CATF meeting and Real Estate/Professionals Fair Housing Workshop are being conducted in a disability accessible location. Any person requiring an interpreter for the hearing impaired or the visually impaired (statewide toll-free TDD call in number is 800-955-8771), or any non-English speaking person, or any disabled person requiring special accommodations at this meeting should contact the person listed above at least five (5) calendar days prior to the meeting.

A FAIR HOUSING/EQUAL OPPORTUNITY/DISABILITY ACCESS JURISDICTION

Project Narrative Form G-2

Describe the proposed project using the guidelines in the instructions. Use additional pages as needed.

Please see the instructions on the following page relating to applications for Economic Development loans. Specific directions for Commercial Revitalization and Economic Development application narratives can be found in the instructions provided for each respective category.

MET NEED - The proposed CDBG project consists of the following met need activities:

Service Area #1: Sewer Facilities (sewer line and lift station rehabilitation/replacement)

The City plans to use CDBG funds to replace and/or rehabilitate a sewer line and sewer lift station that serve one of the City's low and moderate income neighborhoods. All repaving that will be required as part of the sewer line improvements will be complementary.

Service Area #2: Drainage Improvements

The City plans to use CDBG funds to provide storm water retrofits in one of the City's low and moderate income areas. Improvements will include new and retrofitted curb, gutter, swales and piping. In addition, for streets with limited right of way, the street will be reconstructed/repaved with inverted crowns to serve as a storm water conveyance structure in lieu of curb and gutter. The repaving that is needed as part of all planned drainage improvements is complementary.

FUTURE NEED - The proposed CDBG project consists of the following future need activities:

Service Area #1: Future Need Improvements

After met needs are accomplished, and if funds are available, the City will provide fire hydrants, sidewalks, water lines, repaving and drainage improvements to the same streets that are receiving the met need sewer improvements.

Service Area #2: Future Need Improvements

After met needs are accomplished, and if funds are available, the City will provide fire hydrants, sidewalks, water lines, repaving and drainage improvements to the same streets that are receiving the met need drainage improvements.

1. For addressed and unaddressed needs, the following matrix provides a narrative description of each proposed activity that includes the following information:
 - Activity description, including the need being met
 - Explanation of the need for CDBG funding
 - Proposed construction start and completion dates
 - Quantity and location of activity within the service area
 - Cost of the activity
 - How the activity meets a national objective
 - Purpose of the activity (if not readily apparent); and
 - Beneficiaries (Total, VLI and LMI) of the activities.

Project Narrative
Form G-2

The following matrix provides additional information about the CDBG funded MET Need activities.

Activity	Need	Start/End Dates	Location	Quantity	CDBG Funds	Leverage & other funds	National Obj.	Beneficiaries
Service Area #1: Sewer line and lift station replacement/rehabilitation	City residents in this service area are currently served with public sewer service, but the lines and lift station are in need of repair/replacement. CDBG funds will replace/repair sewer facilities.	Design Start: 2/13; End: 3/14 Construct Start: 3/14; End: 2/15		5,000 LF	\$100,000	\$125,000 (City funds to be used as leverage)	Benefit to low and moderate income HH	Total – 70 VLI- 20 LMI – 40 Over - 10 29 HH
Service Area #2: Flood and drainage facilities replacement/rehabilitation	City residents in this service area are currently served with inadequate flood and drainage facilities. CDBG funds will replace/rehabilitate flood and drainage facilities.	Design Start: 2/13; End: 3/14 Construct Start: 3/14; End: 2/15		5,000 LF	\$555,000	\$0.00	Benefit to low and moderate income HH	Total – 100 VLI – 40 LMI – 40 Over - 20
			CDBG Budget Summary					
			Drainage Improvements		\$555,000	Total Met Need Construction Cost: \$655,000		
			Sewer Improvements		\$100,000			
			Administration		\$60,000			
			Engineering		\$35,000			
			CDBG Grant Total		\$750,000			

Project Narrative

Form G-2

The following matrix provides additional information about the CDBG funded FUTURE Need activities.

Met Needs								
Activity	Need	Start/End Dates	Location	Quantity	CDBG Funds	Leverage	National Obj.	Beneficiaries
Service Area #1: FIRE HYDRANTS SIDEWALKS WATER LINES REPAVING DRAINAGE IMPROVEMENTS	The following public facilities are in need of repair/replacement: FIRE HYDRANTS SIDEWALKS WATER LINES REPAVING DRAINAGE IMPROVEMENTS	Design Start: 12/13; End:3/14 Construct Start: 3/14; End: 2/15		4 fire hydrants 5,000 LF Sidewalks Waterlines Repaving Drainage	\$150,000	\$0	Benefit to low and moderate income HH	Total – 100 VLI – 40 LMI – 40 Over - 20
Service Area #2: FIRE HYDRANTS SIDEWALKS WATER LINES REPAVING DRAINAGE IMPROVEMENTS	The following public facilities are in need of repair/replacement FIRE HYDRANTS SIDEWALKS WATER LINES REPAVING DRAINAGE IMPROVEMENTS	Design Start: 12/13; End:3/14 Construct Start: 3/14; End: 2/15		4 fire hydrants 5,000 LF Sidewalks Waterlines Repaving Drainage	\$150,000	\$0	Benefit to low and moderate income HH	Total – 100 VLI – 40 LMI – 40 Over - 20
			Service Area #1 improvements	\$150,000	Total Future Need Construction Cost: \$300,000			
			Service Area #2 improvements	\$150,000				
			Administration	\$ 0.00				
			Engineering	\$ 0.00				
			CDBG Grant Total	\$300,000				

2. Describe all activities to be undertaken and the projected cost, without regard to the funding source or whether such funding will be counted for leverage. The following table shows the total project cost for each MET NEED activity.

Activity (met needs)	CDBG	Leveraged Funds	Other funds	Total Project Cost
Drainage Improvements	\$ 555,000	0	\$0.00	\$ 555,000
Sewer Improvements	\$ 100,000	\$125,000	\$0.00	\$225,000
Administration	\$60,000.00	\$0.00	\$0.00	\$60,000
Engineering	\$35,000.00	\$0.00	\$0.00	\$35,000
Total CDBG Budget	\$750,000	\$125,000	\$0.00	\$875,000

Project Narrative
Form G-2

3. Describe any activities in which a portion of the construction will occur outside of the applicant's jurisdiction.
None.

4. Describe any impact that proposed DOT or county road construction will have on the proposed CDBG funded activity.

No impacts on DOT or county road construction are anticipated. However, any paving that is removed to install the drainage and sewer improvements will need to be restored to their original condition.

5. Specify whether any portion of the project area is located in a flood-prone area and whether the local government participates in the National Flood Insurance Program.

The project is located above the 100 year flood plain. The City participates in the National Flood Insurance Program. Work is limited to utilities and related repairs within the improved R/W and no adverse impact to the flood plain is expected.

6. If complementary activities are being undertaken, explain how they relate to the project.

Any paving, landscaping, sidewalks or drainage improvements that are removed to install the sewer lines and drainage improvements will need to be restored to their original condition. Also, the drainage improvements will include reconstructing streets with an inverted crown to serve as a storm water drainage conveyance structure. The repaving associated with this activity is complementary.

7. If funds from other sources are being "leveraged," describe how the funds will be used (what they will pay for, etc.).

The City will contribute \$125,000 to the project that will be used to help fund the planned sewer improvements.

8. If the removal of public building architectural barriers to handicapped persons is being paid for with CDBG funds, identify:

- The location and function of each building and The barriers to be removed in each building
- How the expenditure of CDBG funds will resolve the problem

Not Applicable

9. If using a survey that was completed for a previous CDBG project, state the sub-grant number and year the survey was conducted.

Not Applicable



Local Elected Officials & General Public Fair Housing Training

I. Purpose of This Meeting

Educate local elected officials and general public concerning fair housing requirements

II. Laws That Protect Fair Housing

- Local Ordinance
- State Law (Statute 760.23(1), Florida Statutes)
- Federal Law (Civil Rights Act of 1968, amended 1988)

III. Recognizing Discrimination

Under the Fair Housing Act, It is Against the Law to:

- Refuse to rent to you or sell you housing
- Tell you housing is unavailable when in fact it is available
- Show you apartments or homes in certain neighborhoods only
- Advertise housing to preferred groups of people only
- Refuse to provide you with information regarding mortgage loans, deny you a mortgage loan, or impose different terms or conditions on a mortgage loan
- Deny you property insurance
- Conduct property appraisals in a discriminatory manner
- Refuse to make certain modifications or accommodations for persons with a mental or physical disability, including persons recovering from alcohol and substance abuse, and HIV/AIDS-related illnesses
- Fail to design and construct housing in an accessible manner
- Harass, coerce, intimidate, or interfere with anyone exercising or assisting someone else with their fair housing rights

Based on these factors...

- Race
- Color
- National origin
- Religion
- Gender
- Familial status (families with children under the age of 18, or who are expecting a child), or
- Disability (if you or someone close to you has a disability)

IV. Several ways to make a complaint

- 1) Fill out an online form at <http://www.hud.gov/hdiscrim.html>;
- 2) You can call toll-free 1-800-669-9777;
- 3) Complete the attached form and mail to:

Office of Fair Housing and Equal Opportunity
U.S. Department of Housing and Urban Development
Room 5204 451 Seventh St. SW
Washington, DC 20410-2000

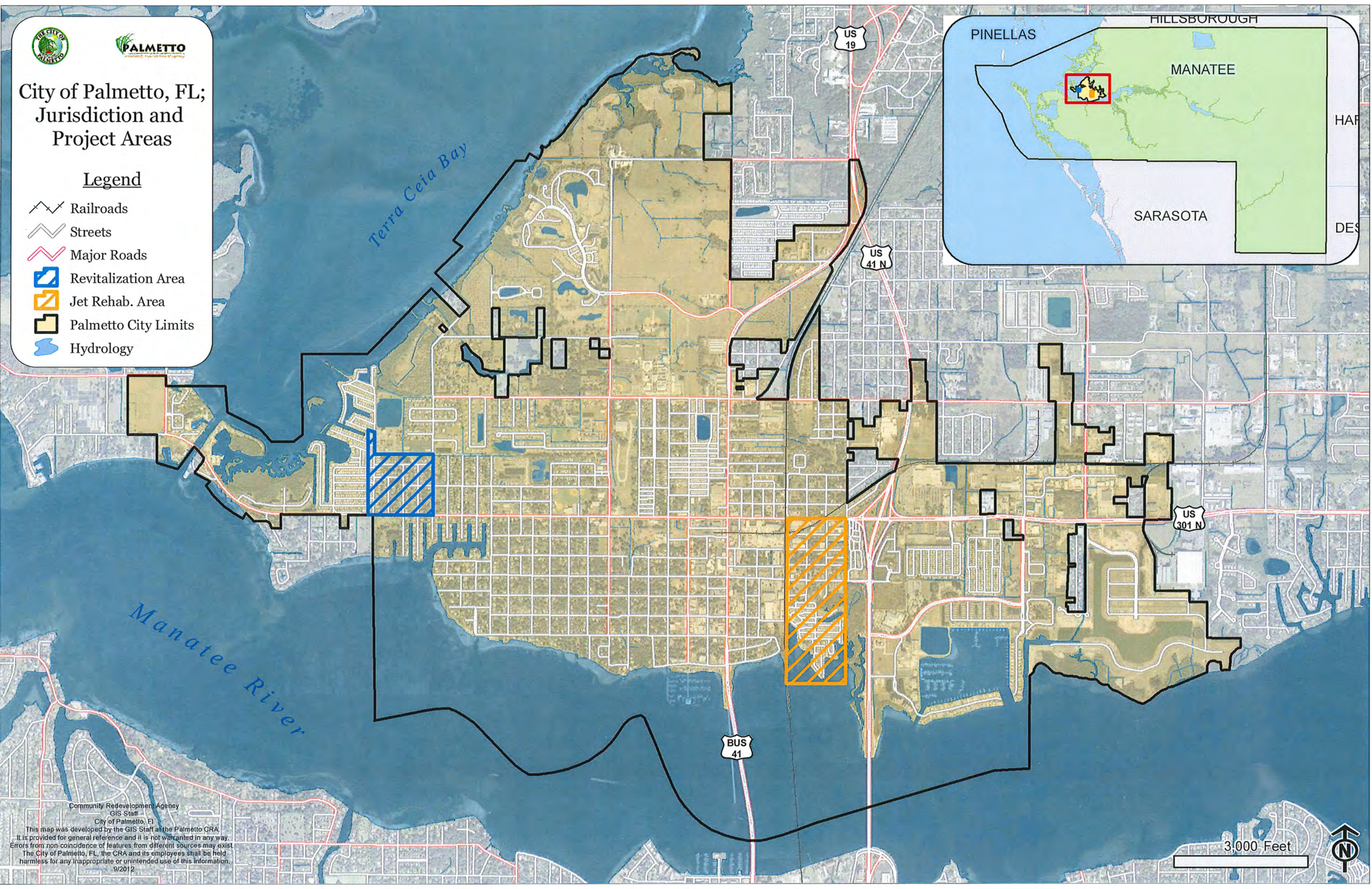
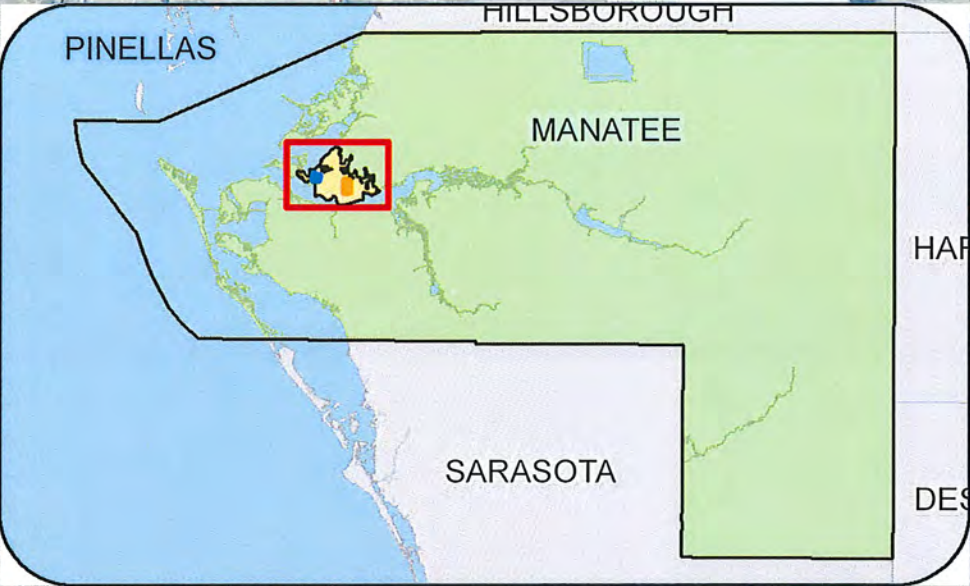
- 4) You can write HUD a letter with:
 - Your name and address
 - The name and address of the person your complaint is about
 - The address of the house or apartment you were trying to rent or buy
 - The date when this incident occurred
 - A short description of what happened
 - Then mail it to the Fair Housing HUD office closest to you (listed in handout)



City of Palmetto, FL;
Jurisdiction and
Project Areas

Legend

- Railroads
- Streets
- Major Roads
- Revitalization Area
- Jet Rehab. Area
- Palmetto City Limits
- Hydrology



Community Redevelopment Agency
GIS Staff
City of Palmetto, FL
This map was developed by the GIS Staff at the Palmetto CRA.
It is provided for general reference and it is not warranted in any way.
Errors from non-coincidence of features from different sources may exist.
The City of Palmetto, FL, the CRA and its employees shall be held
harmless for any inappropriate or unintended use of this information.
9/2012

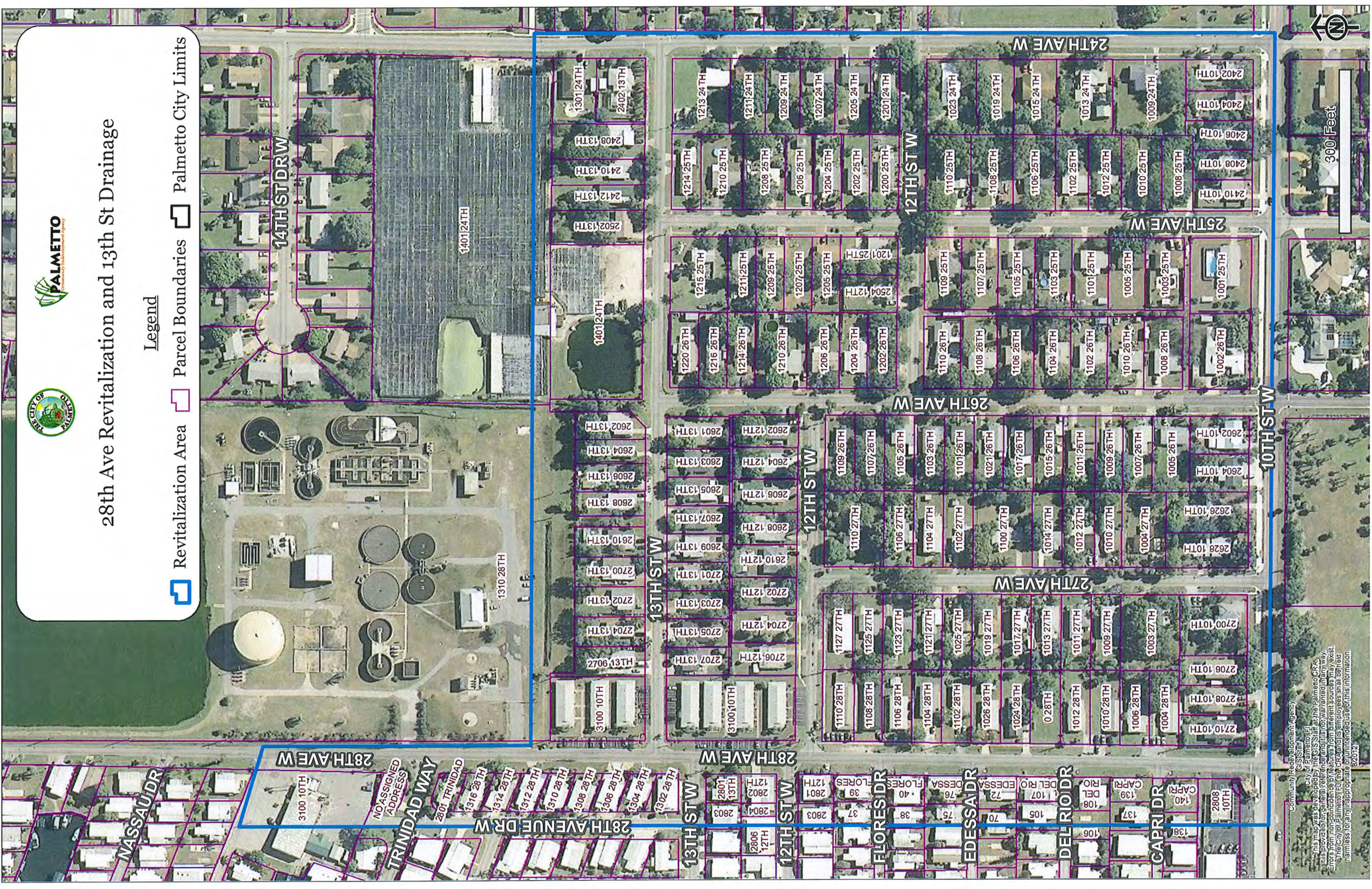




28th Ave Revitalization and 13th St Drainage

Legend

- Revitalization Area
- Parcel Boundaries
- Palmetto City Limits



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City of Palmetto, FL
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8/2012