

TAB 1

Community Redevelopment Board
September 14, 2009

CRA Board Members Present

Shirley Bryant (Presiding Officer, Non-Member)
Tamara Cornwell
Mary Lancaster
Tambra Varnadore
Brian Williams

CRA Board Members Absent

Alan Zirkelbach

Staff Present:

Mark P. Barnebey, Kirk Pinkerton
Jeff Burton, Interim CRA Administrator
James R. Freeman, City Clerk
Garry Lowe, Chief of Police
Allen Tusing, Public Works Director
Diane Ponder, Deputy Clerk-Administration

Mayor Bryant called the CRA Board meeting to order at 9:48 pm.

1. CRA BOARD AGENDA APPROVAL

MOTION: Mr. Williams moved, Ms. Cornwell seconded and motion carried 3-0 to approve the September 14, 2009 CRA Board agenda to consider the budget as the first item. Ms. Varnadore was absent for the vote.

2. FISCAL YEAR 2009-2010 BUDGET APPROVAL

MOTION: Mr. Williams moved, Ms. Cornwell seconded and motion carried 3-0 to approve the Fiscal Year 2009-2010 CRA Budget. Ms. Varnadore was absent for the vote.

MOTION: Mr. Williams moved and Ms. Cornwell seconded to recess the CRA Board meeting.

Mr. Burton requested that the Board consider the draft letters to Manatee County at this meeting.

Mr. Williams withdrew his motion and Ms. Cornwell withdrew her second.

MOTION: Ms. Cornwell moved, Mr. Williams seconded and motion carried 3-0 to move to item #4 as the next CRA Board meeting item. Ms. Varnadore was absent for the vote.

3. DRAFT LETTERS FOR COUNTY JOINT EFFORTS

Mr. Burton requested permission to send letters to the Manatee County Board of Commissioners supporting joint City and County efforts for the Bus Transportation Hub "Park & Ride", Marketing Plan between the CRA, Manatee County Enterprise Zone and Manatee County Port Authority, and the Civic Center Hotel.

Mr. Burton assured the CRA Board no funds will be expended at this time. He explained that if the CRA participates in the Civic Center hotel with a bond issue, the County would be required to extend TIF monies for the duration of the bond issue. Mr. Burton was also requested to extend the possibility of a storefront grant for the "Park and Ride" project.

Ms. Varnadore reported she will abstain from the vote because of a voting conflict on one of the projects.

MOTION: Ms. Cornwell moved, Mr. Williams seconded and motion carried by a 3-0 vote to authorize the Mayor to execute correspondence to the Manatee County Board of Commissioners supporting the Bus Transportation Hub, Marketing Plan, and Civic Center Hotel joint ventures. Ms. Varnadore abstained from the vote.

MOTION: Mr. Williams moved, Ms. Cornwell seconded and motion carried 4-0 to recess the CRA Board meeting to September 15, 2009 at 6:00 pm.

Meeting recessed at 10:10 pm.

Mayor Bryant reconvened the CRA Board meeting at 6:00 pm on September 15, 2009.

CRA Board Members Present

Shirley Bryant (Presiding Officer, Non-Member)
Tamara Cornwell (entered the meeting at 6:10 pm)
Mary Lancaster
Tambra Varnadore
Brian Williams

CRA Board Members Absent

Alan Zirkelbach

Staff Present:

Mark P. Barnebey, Kirk Pinkerton
Jeff Burton, Interim CRA Administrator
James R. Freeman, City Clerk
Garry Lowe, Chief of Police
Allen Tusing, Public Works Director
Diane Ponder, Deputy Clerk-Administration

4. CRA CONSENT AGENDA

- A) Minutes: August 11 and 17, 2009
- B) Sensenig Law Firm Special Litigation

Attorney Barnebey withdrew item 2B from the CRA Consent Agenda.

MOTION: Ms. Varnadore moved, Mr. Williams seconded and motion carried 3-0 to approve the September 14, 2009 CRA Board Consent Agenda.

5. FAÇADE ENHANCEMENT/STOREFRONT GRANT APPLICATION

The CRA Board made the following amendments to the document:

Eligibility

- 1. Bullet #10: Structure was replaced with "building"
- 2. A bullet point was added to read: Such improvements must be consistent with the community character of the City of Palmetto.

Eligible Items

- 1. Delete Public art pieces
- 2. Delete Wall art (murals)

Mr. Burton stated that he feels new construction should be included into the program. He also stated projects that will beautify a building should be included, because this type of maintenance is economy driven, and buildings suffer in down economic times. Mr. Burton stated that changing percentages for existing signs could also assist in revitalizing the commercial community.

MOTION: Ms. Cornwell moved and Mr. Williams seconded to approve the Fiscal Year 2009-2010 Façade Enhancement Storefront Grant Application and Checklist, with changes as applicable.

Mr. Burton requested that under Program Description that the word new (construction) be deleted. Ms. Varnadore requested that the new construction be done under a separate program. Mr. Burton will bring a draft document for a new construction program to the Board at a subsequent meeting.

Motion on the floor carried 4-0.

5A. APPROVAL TO DECLARE SURPLUS PROPERTY

Approval to declare the Burkholtz Appraisal Building, 930 5th St. W. and vacant properties located at 515 and 519 9th Ave. Dr. W. as surplus and issue an RFP for sale and development. Mr. Burton stated he will bring forward a design and its cost to improve the appearance of the building at 930 5th St. W.

The Board discussed the recent lease of the building at 930 5th St. W. Mayor Bryant requested information on what was paid for the property, whether the lease is for storage only and if there has been any interest expressed in obtaining the property from the CRA, and a plat of the vacant lots. The property at 930 5th St. W. was withdrawn from consideration.

MOTION: Mr. Williams moved, Mrs. Lancaster seconded and motion carried 4-0 to declare 515 9th Ave. Dr. W. and 519 9th Ave. Dr. W. as surplus property, and authorize the issuance of a Notice of Intent to Dispose of Public Property and Invitation to Submit Proposals for the development of said properties.

6. INTERIM CRA ADMINISTRATOR'S COMMENTS

None

7. PRESIDING OFFICER'S COMMENTS

Stated that she believes the CRA has made great strides. She did state she was concerned by the last motion, as it may have been beneficial to approve the total project.

8. CRA BOARD MEMBERS' COMMENTS

None

9. PUBLIC COMMENTS FOR CRA BOARD

None

Meeting adjourned at 6:50 pm.

Minutes approved:

James R. Freeman, City Clerk