

TAB 1

**DRAFT
CITY OF PALMETTO
CRA BOARD MEETING
SEPTEMBER 13, 2010
8:10 p.m.**

CRA Board Members

Shirley Groover Bryant, CRA Board Presiding Officer
Tambra Varnadore, Chair
Alan Zirkelbach, Vice Chair
Tamara Cornwell
Mary Lancaster
Brian Williams

Meeting was called to order at 8:10 p.m.

PUBLIC COMMENT: None

1. CRA BOARD AGENDA APPROVAL

Approval of the Kimley-Horn contract was added as Item 3A.

MOTION: Mrs. Lancaster moved, Ms. Cornwell seconded and motion carried 5-0 to approve the September 13, 2010 CRA Board agenda with the addition of the Kimley Horn contract as Item 3A.

2. CRA CONSENT AGENDA

A) Minutes: August 16 and 30, 2010

MOTION: Ms. Varnadore moved, Mr. Williams seconded and motion carried 5-0 to approve the September 13, 2010 CRA Board Consent Agenda.

3. 5th STREET STREETScape PLAN

Mr. Burton stated the CRA Advisory Board recommended approval of the concept of the 5th Street Streetscape Plan and recommended approval of the expenditure of the funds. Staff is seeking approval of an expenditure of \$2,500 to develop a cost estimate for the project.

Charlie Ugarte of Ugarte & Associates and Tom Levin of Acoustic Design Studio reviewed a conceptual plan that has been developed for 5th Street, using City policies already in place. Attention was given to incorporating Green Street concepts to utilize infrastructure that will assist in solving stormwater issues. Also considered in developing the plan was the maximization of parking and structures that will provide density but be aesthetically pleasing.

Discussion ensued on potential assistance opportunities. Southwest Florida Water Management District was mentioned as a funding source, particularly if solutions are implemented in projects that improve degraded water bodies.

Mr. Burton stated that a cost estimate must be developed to proceed with implementation of any plan. The CRA budget has allotted \$1 million over the next three years.

MOTION: Mr. Zirkelbach moved, Mr. Williams seconded and motion carried 5-0 to approve the conceptual 5th Street Streetscape Plan and authorize expenditure of \$2,500 to develop an estimate for the project, including potential grant applications.

3A CONTRACT APPROVAL: KIMLEY-HORN AND ASSOCIATES, INC.

In order to submit a \$200,000 FRDAP Grant application for Martin Luther King Park by the September 30, 2010 submittal date, a conceptual plan was developed by Kimley-Horn and Associates, Inc. Because of upcoming submittal date, Mr. Burton is proposing that Kimley-Horn and Associates, Inc. write the grant application at a cost not to exceed \$3,000.

Matt Femal, Kimley-Horn and Associates, Inc., reviewed the conceptual plan for Martin Luther King Park. A pre-application meeting with Southwest Florida Water Management District (SWFWMD) revealed the entire area has been delineated as wetland and will require mitigation. Mr. Femal stated his belief the delineation is incorrect and a large portion of the park can be reclaimed.

A general discussion of the components of the conceptual plan was held. Mr. Femal acknowledged that special attention must be paid to the existing conditions in the park, including Carr Drain, before and during any improvements. A copy of the conceptual plan is attached hereto and made a part of these minutes.

MOTION: Ms. Varnadore moved, Mr. Williams seconded and motion carried 5-0 to approve a tentative conceptual plan for Martin Luther King Park and approve and authorize the Mayor to execute a contract with Kimley-Horn and Associates, Inc. in an amount not to exceed \$3,000.

4. INTERIM CRA ADMINISTRATOR'S COMMENTS

Mr. Burton suggested that the CRA Board should consider extending the storefront grant's temporary funding that will expired at the end of the year.

An application has been received that requests repair to an existing concrete parking lot. Under the temporary funding, paving is allowed. He opined concrete and asphalt are the same. The topic is going to the CRA Advisory Board at its next meeting. Mr. Zirkelbach requested to walk the lot with Mr. Burton before giving an opinion. It was also suggested that green materials should be considered, which could possibly result in grant funding from outside sources.

Informed the CRA Board that certain properties that are a high priority for major redevelopment will be selected and alternative funding will be sought to provide for greater projects than the storefront grant will allow.

Mayor Bryant stated that the signage previously discussed needs to be created by the next project's start.

Regarding the signage for Hungry Howie's approved as part of the Temporary Maintenance Program, Mr. Burton stated that the payment will be made because signage was removed from the program after approval of the expense.

The CRA Advisory Board meeting is tomorrow at 5:30 p.m. The Residential Rehabilitation Program will be discussed

Mr. Burton requested clarification on the contract approval process. Attorney Barnebey directed that if the contract is for the CRA it needs to be approved by CRA, subject to the budget approved by City Commission.

5. PRESIDING OFFICER'S COMMENTS

Mayor Bryant stated she is glad the 5th Street project is moving forward.

6. CRA BOARD MEMBERS' COMMENTS

Mrs. Lancaster

Thanked Mayor Bryant for bringing up the signage topic.

On August 16, 2010 the Bryant Miller Olive legal billing was discussed. She commented on the fact she has not received the information on the billing she requested. Mr. Burton stated it is available and will be provided.

Ms. Varnadore

Commend Mr. Burton and his staff on the progress that is being made and in moving projects forward.

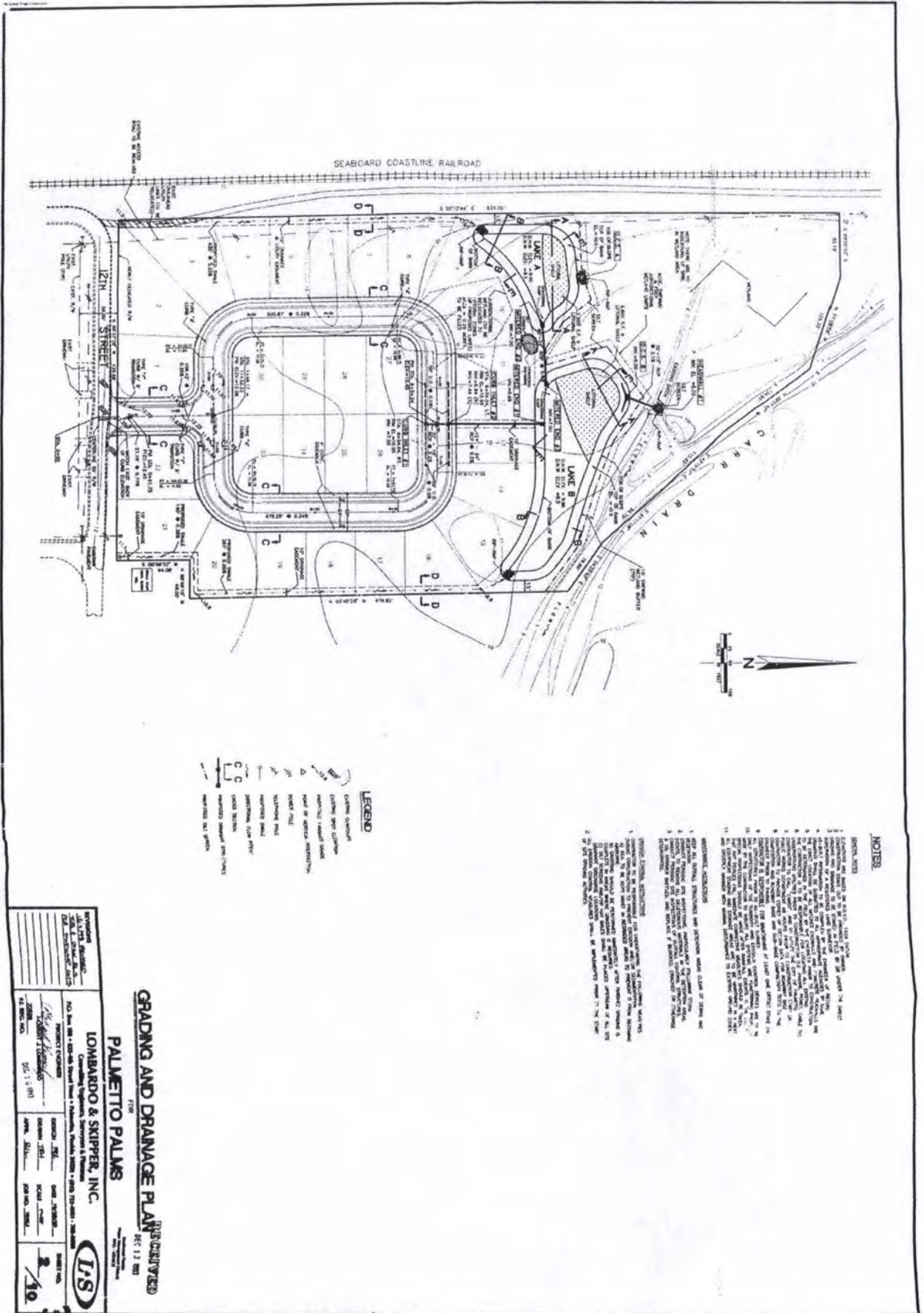
Mr. Williams

Mr. Presha has resigned as a CRA Advisory Board member. Mr. Burton approached Mr. Davis, who suggested Mary Mann be contacted. Mr. Burton has met with Ms. Mann but no decision about serving on the board has been received from her.

Meeting adjourned at 9:15 p.m.

Minutes approved:

James R. Freeman
City Clerk



LEGEND

	EXISTING SIDEWALK
	EXISTING CURB
	EXISTING UTILITY
	PROPOSED UTILITY
	PROPOSED SIDEWALK
	PROPOSED CURB
	PROPOSED UTILITY
	PROPOSED SIDEWALK
	PROPOSED CURB
	PROPOSED UTILITY
	PROPOSED SIDEWALK
	PROPOSED CURB
	PROPOSED UTILITY

NOTES

1. EXISTING UTILITIES SHOWN ON THIS PLAN ARE BASED ON RECORD DRAWINGS AND FIELD SURVEY DATA. THE LOCATION AND DEPTH OF UTILITIES SHOULD BE VERIFIED BY FIELD SURVEY PRIOR TO CONSTRUCTION.
2. ALL UTILITIES SHALL BE PROTECTED AND DEPTH MAINTAINED THROUGHOUT CONSTRUCTION.
3. ALL UTILITIES SHALL BE REINSTALLED TO ORIGINAL OR BETTER CONDITION AFTER CONSTRUCTION IS COMPLETE.
4. ALL UTILITIES SHALL BE PROTECTED AND DEPTH MAINTAINED THROUGHOUT CONSTRUCTION.
5. ALL UTILITIES SHALL BE REINSTALLED TO ORIGINAL OR BETTER CONDITION AFTER CONSTRUCTION IS COMPLETE.
6. ALL UTILITIES SHALL BE PROTECTED AND DEPTH MAINTAINED THROUGHOUT CONSTRUCTION.
7. ALL UTILITIES SHALL BE REINSTALLED TO ORIGINAL OR BETTER CONDITION AFTER CONSTRUCTION IS COMPLETE.
8. ALL UTILITIES SHALL BE PROTECTED AND DEPTH MAINTAINED THROUGHOUT CONSTRUCTION.
9. ALL UTILITIES SHALL BE REINSTALLED TO ORIGINAL OR BETTER CONDITION AFTER CONSTRUCTION IS COMPLETE.
10. ALL UTILITIES SHALL BE PROTECTED AND DEPTH MAINTAINED THROUGHOUT CONSTRUCTION.
11. ALL UTILITIES SHALL BE REINSTALLED TO ORIGINAL OR BETTER CONDITION AFTER CONSTRUCTION IS COMPLETE.
12. ALL UTILITIES SHALL BE PROTECTED AND DEPTH MAINTAINED THROUGHOUT CONSTRUCTION.
13. ALL UTILITIES SHALL BE REINSTALLED TO ORIGINAL OR BETTER CONDITION AFTER CONSTRUCTION IS COMPLETE.
14. ALL UTILITIES SHALL BE PROTECTED AND DEPTH MAINTAINED THROUGHOUT CONSTRUCTION.
15. ALL UTILITIES SHALL BE REINSTALLED TO ORIGINAL OR BETTER CONDITION AFTER CONSTRUCTION IS COMPLETE.
16. ALL UTILITIES SHALL BE PROTECTED AND DEPTH MAINTAINED THROUGHOUT CONSTRUCTION.
17. ALL UTILITIES SHALL BE REINSTALLED TO ORIGINAL OR BETTER CONDITION AFTER CONSTRUCTION IS COMPLETE.
18. ALL UTILITIES SHALL BE PROTECTED AND DEPTH MAINTAINED THROUGHOUT CONSTRUCTION.
19. ALL UTILITIES SHALL BE REINSTALLED TO ORIGINAL OR BETTER CONDITION AFTER CONSTRUCTION IS COMPLETE.
20. ALL UTILITIES SHALL BE PROTECTED AND DEPTH MAINTAINED THROUGHOUT CONSTRUCTION.

GRADING AND DRAINAGE PLAN
RECALCULATED

PALMETTO PALMS

LOMBARDO & SKIPPER, INC.

1501 S.W. 15TH AVE. SUITE 100, MIAMI, FL 33135

DATE:	NOV. 15, 2010
PROJECT:	PALMETTO PALMS
DRAWN BY:	J. LOMBARDO
CHECKED BY:	J. LOMBARDO
SCALE:	AS SHOWN
SHEET NO.:	2
TOTAL SHEETS:	10

PLAT 4011679.02