

TAB 3



City of Palmetto Agenda Item

Meeting Date

10/4/10

Presenter: **JEFF BURTON**

Department: **CRA**

Title:

BACKGROUND

Ugarte & Associates at 434 9th Avenue West, Palmetto, FL 34221 is requesting a Store Front Grant to help with:

1. Painting Exterior of Building TSI Taylor Services, Inc. (Palmetto Business)

Amount not to exceed \$2,887.50

CRA ADVISORY BOARD RECOMMENDED APPROVAL 9-14-10

Budgeted
Amount:

\$250,000
.00

Budget Page
No(s):

92

Available
Amount:

\$0.00

Expenditure
Amount:

\$2,887.5
0

Additional Budgetary
Information:

Funds to come from Commercial Renovation 1905598211

Funding
Source(s):

19055982
11

Sufficient
Funds
Available:

☒ Yes
☐ No

Budget
Amendment
Required:

☐ Yes
☒ No

Source:

FY 11

City Attorney
Reviewed:

☐ Yes
☐ No
☒ N/A

Advisory Board
Recommendation:

☒ For
☐ Against
☐ N/A

Consistent
With:

☐ Yes
☐ No
☒ N/A

Potential
Motion/
Direction
Requested:

Motion to recommend approval for Store Front Grant SF10-07, Ugarte & Associates, Inc. in an amount not-to-exceed \$2,887.50

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Staff Contact:

JEFF BURTON

INTERIM CRA
DIRECTOR

9-29-10

Attachments:

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TAB

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Palmetto CRA

**COMMERCIAL
Façade Enhancement
Grant Program
2009-2010**

CRA Board Approved
04/2010

**PALMETTO CRA
COMMERCIAL FAÇADE ENHANCEMENT GRANT PROGRAM**

INTENT

It is the goal of the Palmetto Community Redevelopment Agency (CRA) under Part III, Chapter 163, Florida Statutes to eliminate slum and blight in the Community Redevelopment District. This Commercial Façade Enhancement Grant Program includes the objectives of: (1) strengthening downtown as a multi-use center; (2) strengthening the City's contribution to the well-being of the community; (3) improving the physical image within the district; and (4) enabling successful on-going revitalization.

PROGRAM DESCRIPTION

In order to carry out these goals and objectives, the CRA will provide assistance to owners of commercial property located in the CRA District. Map of the CRA District can be found at www.palmettofl.org. It is the intent of this grant program to fund a portion of the applicant's cost for exterior, non-structural improvements, which will increase the aesthetic appeal of the structure. This program is not intended to fund new construction or routine maintenance and/or repairs of the structure. It is not intended for the improvements of property which is used primarily for residential use. (Mixed use qualifies so long as the use is not primarily residential.) Also, under the Constitution of the State of Florida Article I Section 3, religious organizations cannot be funded with public monies and therefore do not qualify for participation under this program. Examples of eligible exterior improvements are listed in the adopted CRA Plan, but not limited to, are attached.

Applicants are to complete the attached application form and submit it with all required attachments to the CRA Board in order to be considered for assistance.

ELIGIBILITY

Applications will only be considered if they meet all of the following eligibility criteria:

- Initiation and approval by property owner.
- Businesses must have the appropriate local business tax receipt(s) and be in compliance with city codes at completion of the project. All required governmental approvals (i.e.: Planning and Zoning, SWFWMD, etc) and permits must be properly issued, and final inspections must be performed as appropriate.
- Buildings that are partially in and partially out of the CRA district are eligible for funding, as to those improvements that are in the CRA District. See Funding on page 4.

- Projects must be visible from the street, sidewalk, and/or parking lot.
- Non-profit organizations, with the exception of religious organizations, or other organizations that do not pay ad-valorem taxes are eligible for funding.
- Property must be current in water/sewer/garbage and tax bills, and without City liens, and verified by CRA staff. Previous delinquent status of public utilities, taxes, etc. will be considered in prioritizing applications for funding.
- All building materials and colors, as well as plant materials, shall be subject to CRA approval.
- Labor expenses are eligible only when performed by a licensed contractor in good standing in Manatee County. All quotes/bills/invoices must reflect the contractor's license number.
- Funding is limited to \$50,000 for any applicant /business/ individual, per building during any 60 month period, and subject to available CRA funds.
- Improvements can be initiated, provided required procurement procedures are followed, not more than 90 days before the submission of an application for funding. All competitive bids/quotes must be dated prior to the commencement of the associated improvements. The submission of an application does not, in any way, imply an award of grant funding.
- Such Improvements must be consistent with the community character of the City of Palmetto.

APPLICATION RATING CRITERIA

The following criteria may be considered, along with all required submissions, in evaluating applications:

- Small disadvantaged business (as defined by the Small Business Administration)
- Minority Business Enterprises (as defined by the Small Business Administration)
- First time applicants
- Utilization of Palmetto based contractors and businesses
- Implementation of CRA Waterfront Plan or Downtown Design Guidelines
- Enhances pedestrian/multi-modal transportation connectivity
- Located on Palmetto main/entry corridor
- Located in Historic District/Old Main Street
- Enhances, preserves or restores historic facades
- CRA contributes 25% or less of total project cost

PROCUREMENT PROCEDURES

Applicants are expected to make sound financial decisions, seeking competitive prices for projects. Evidence of compliance with the below procedures must be submitted with the grant application.

- Improvement costs in excess of \$2,500 must include at least 2 estimates or a statement of non-availability of contractors or services.
- Improvement costs in excess of \$10,000 must include at least 3 estimates or a statement of non-availability of contractors or services.
- If structure is partially in and partially out of the CRA district, estimates must be split between the portions of the structure that lies within and without of the CRA district.
- Any and all costs may be compared with current industry standards to ensure reasonable pricing. Labor expenses are eligible only when performed by a licensed contractor in good standing in Manatee County if a professional license is required. All quotes/invoices must reflect the contractor's license number when applicable.
- Property owners may complete improvements themselves, as allowed by State and local building codes, provided that the cost of improvements is not greater than the least of the competitive bids gathered in compliance with these Procurement Procedures. When property owner completes improvements themselves, labor cost will not be considered for payment.
- As it is the intent of the CRA to support strong, viable business in Palmetto, grant applications must include estimates from Palmetto-based businesses for all proposed improvements when available. Alternatively, applicants should provide statements of non-availability of local contractors or services.

FUNDING

Grant amounts shall not exceed Fifty Thousand Dollars (\$50,000.00) or one-half (1/2) of the improvement cost, whichever is less and shall require an affirmative vote of a majority of a quorum of the CRA Board.

Buildings that are partially in and partially out of the CRA District are eligible for funding of 50% of the total improvement cost, as to those improvements within the CRA District, provided that the award does not exceed the actual dollar amount expended within the CRA District.

PLEASE BE ADVISED THAT ALL GRANTS ARE AWARDED AT THE DISCRETION OF THE CRA Board AND ARE SUBJECT TO FUND AVAILABILITY. PROJECTS ARE SUBJECT TO APPROVAL BY THE BUILDING DEPARTMENT AND THE PLANNING AND ZONING BOARD AS APPLICABLE.

TIMELINESS

It is the intent of the CRA to provide access to this incentive program throughout the fiscal year 2009-2010, and to encourage the timely completion of projects in order to maximize availability of monies for commercial façade enhancement. In order to execute this intent, CRA Staff will accept and review completed applications to be submitted to the CRA Advisory Board for recommendation to the CRA Board. CRA Staff requests that all applications be submitted 7 days prior to CRA Advisory Board meeting. CRA Advisory Board Meetings for fiscal 2009-2010

are the second Tuesday of the Month. The CRA Advisory Board will then forward the recommended action to the CRA Board for the next scheduled meeting.

It is anticipated that applicants will request grant funding when they intend to make improvements to their property. Therefore, projects should be planned for completion within 90 days of award. In the event that any project, through no fault of the owner, is anticipated to take more than 90 days for issuance of a certificate of occupancy or other evidence of completion from the City of Palmetto Building Department, the applicant must change the written application appropriately on their timeline, and a completion deadline must be included. Applicants are advised that in the event they do not complete the project within the timeframe stated in the approved application they may lose funding unless the grant period is extended by affirmative recommendation by the CRA Advisory Board to the CRA Board for approval. There is a maximum of two grant extensions as recommended for approval by the CRA Advisory Board to the CRA Board.

DISBURSEMENT OF FUNDS

Prior to any disbursement of grant dollars, applicant must provide the CRA with proof of matching contribution by providing copies of bills and cancelled checks or receipts. Grant money will be distributed only after the applicant has submitted such documentation.

✕ Owner/applicant is to provide recorded lien releases as applicable.

If the CRA Board has awarded an amount based on estimates supplied at the time of the application, and the actual costs are less than estimated, the CRA Board will reduce the award amount accordingly.

MAINTENANCE OF COMPLETED IMPROVEMENTS

Improvements funded by the Commercial Revitalization Façade Grant Program will be maintained in good order. Failure to maintain these improvements will require a reimbursement to the CRA of the matching grant amount.

Please complete the following application and submit to:

City of Palmetto CRA
715 4th St. W.
Palmetto, FL 34221
(941) 723-4988

TEMPORARY MAINTENANCE PROVISION

Given the current state of the economy and the need to maintain the outward appearance of commercial properties in the CRA District, the CRA Board is enacting a Temporary Maintenance Provision (TMP) to support normal maintenance which is not covered under the current Commercial Façade Enhancement Grant Program.

If applicable eligibility requirements are met, per pages 2 and 3 of the Commercial Façade Enhancement Grant Program, the CRA will grant 75% of the cost of maintenance up to a maximum of \$10,000.00. Grants applied for and funds awarded through the Temporary Provision will be included in the maximum limit of \$50,000 outlined in the Commercial Façade Enhancement Grant Program. Only one TMP grant will be considered per owner within 60 month period required before said owner may reapply under the TMP, provided the program is still in effect at that time. Examples of maintenance items under the TMP are painting, fencing, driveway and sidewalk repair. Items funded under the TMP will require three quotes. Under no circumstance, will the CRA reimburse any permitting fees. Disbursement of funds will be governed by the same guidelines as outlined on page 5 of the Façade Enhancement Grant Program.

The TMP will expire on December 31, 2010 unless a majority of the CRA Board votes to maintain the provision. For consideration of funding, applications must be received prior to October 31, 2010. All grants are awarded at the discretion of the CRA Board and are subject to fund availability.

Examples of eligible items under the Commercial Façade Enhancement Grant Program

The following are some examples of items eligible for funding. Improvements must be in keeping with the intent of this program. The fact that an item is on this example list does not, in and of itself, entitle payment under the Commercial Façade Enhancement Grant Program. Potential items not on the list but meeting the intent of the program will also be considered for inclusion.

- Landscaping-Florida native/drought resistant landscaping per SWFWMD list with irrigation only.
- Awnings
- Compatible painting and exterior renovation.
- Architectural design assistance
- Pavement treatment (Excludes maintenance and normal repair)
- Decorative fences, border treatments
- Ornamental grill work – Must be consistent with community character of the City of Palmetto
- Creation or repair of impervious surfaces (Excludes maintenance and normal repair)
- Color analysis for historic reviews
- Incentives for historic preservation designation
- Lighting (accent, safety, interior display)
- Window replacements/upgrades
- Sidewalk replacements/upgrades
- Door replacements/upgrades
- Right-of-way treatment
- Maintenance Agreements
- Pedestrian amenities (water, fountain, benches, bike racks)
- Historic residential improvements-listed on register & in compliance with all codes
- Exterior surveillance equipment when installed as part of a larger façade enhancement project

COMMERCIAL FAÇADE ENHANCEMENT GRANT PROGRAM APPLICATION

APPLICANT:

BUSINESS NAME: Ugarte & Associates, Inc.

PROPERTY'S PHYSICAL ADDRESS: 434 9th Avenue W., Palmetto, FL

PROPERTY OWNER'S NAME: Carlos D. and Patsy Ugarte

CONTACT PERSON: Carlos D. Ugarte

MAILING ADDRESS: 434 9th Avenue W.

Palmetto, FL 34221

PHONE: 941-729-5691

FAX: 941-729-5692

REQUIRED SUBMISSIONS:

1. General Project Description - please provide detailed plans and elevations of improvements. Include descriptions or samples of proposed colors and/or materials where applicable. Please be specific.
- ✕ 2. Timeline - Outline total renovation timeline to include project start and end dates.
- ✕ 3. Occupants - Provide information on business(es) that currently occupy/will be occupying structure. Include any other information that may be helpful in review of the application.
- ✕ 4. Existing site information - please attach a site plan or survey of property with photographs showing existing structure and grounds.
- ✕ 5. Cost of Improvements - please break out an itemized list of estimates for all improvements. Attach written estimates and plans for improvements as described in Procurement Procedures with the application.
- ✕ 6. Site Control - Applicants must submit verification of site control (deed).

NOTE: Any plans that are submitted should be 8.5" x 14" or smaller. Should you need to submit plans that are larger, please provide 20 copies.

SATISFACTION OF GRANT CRITERIA

By filing this application, the Applicant agrees and understands that this grant is given at the sole discretion of the Community Redevelopment Board. Application for funds under this program does not create an entitlement to funding. Renovations are subject to the approval of the Planning and Zoning Board, Building Department, and other Boards where applicable.

Submission of this application serves as the applicant's verification that he/she has the financial means to complete the project and is committed to maintaining the property in the renovated state.

This application and all attachments will become a part of public records.

CERTIFICATION

Applicant hereby certifies that all the information provided to complete this application is current, accurate, and truthful and that he/she has read and understands the associated **COMMERCIAL FAÇADE ENHANCEMENT GRANT PROGRAM**. The applicant understands that, to be eligible for funding assistance, all projects must be completed within 90 days of award, unless a written extension is granted by the CRA Board. The applicant certifies that he/she shall not derive any monetary benefit from specified contractors.



APPLICANT SIGNATURE

CARLOS D. USARTE



CRA SIGNATURE

*** PLEASE ENSURE THAT APPLICATION IS NOTARIZED ON FOLLOWING PAGE**

STATE OF FLORIDA [Acknowledgment for Individual] COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____

☐ who is personally known to me,
☐ who produced _____ as identification,
 who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for
 the purposes therein expressed
 (Notary Seal)

Signature _____

Print Name - NOTARY PUBLIC-STATE OF FLORIDA

My Commission Expires: _____ Commission No. _____

STATE OF FLORIDA [Acknowledgment for Corporation or LLC] COUNTY OF MANATEE

The foregoing instrument was acknowledged before me this 2nd day of September, 2010, by
CARLOS D. UGARTE as (insert title) PRESIDENT of (insert name)
 of corporation or LLC) UGARTE & ASSOCIATES, INC. a (insert State
 of incorporation) FLORIDA corporation / limited liability company, on behalf of the corporation
 / limited liability company.

☐ who is personally known to me,
☒ who produced Florida Drivers License as identification,
 who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for
 the purposes therein expressed



Victoria I. Pyle
 Signature _____

Victoria I. Pyle
 Print Name - NOTARY PUBLIC-STATE OF FLORIDA

My Commission Expires: _____ Commission No. _____

STATE OF FLORIDA [Acknowledgment for Partnership] COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____

_____, as a general partner of (insert name of partnership)
 _____, a (insert State of organization)

general / limited partnership, on behalf of the partnership.

☐ who is personally known to me,
☐ who produced _____ as identification,
 who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for
 the purposes therein expressed.
 (Notary Seal)

Signature _____

Print Name - NOTARY PUBLIC-STATE OF FLORIDA

My Commission Expires: _____ Commission No. _____

SF 10- 07

Improvements must be in keeping with the intentions of the program. Items on the example list will not necessarily be approved if they do not meet all other aspects of the Commercial Façade Enhancement Grant Program.

FOR STAFF USE ONLY:

Applicant: CARLOS D. S. PATEY UGARTE
UGARTE 2 ASSOCIATES, INC. Application #: SF 10-07

Submission Date: 9/3/10 Amount Requested: \$2,887.50
ONCE APPROVED

Start Date: _____ End Date: _____ Extended End Date(s): _____

PID 2755600000

Submission Requirements satisfied:

Project Description YN
Occupational License YN
Site Information YN
Matching Funding YN
Utilities/Taxes current YN
Code Enforcement review YN
Appropriate number of cost estimates YN

CRA Board Action/Date: CRA ADV. BD. 9/14/10

**CRA Façade Enhancement Grant Program
Application Checklist
Grant # SF10-07**

Eligibility

Property Owner is Applicant (If no, explain below) - Page 7
Permit(s) City and/or County Obtained (If applicable)
Local Business Tax Receipts Current (If applicable)
Exterior Improvements Only - Page 2
Within CRA Boundary - Page 2
Project Timeline within 90 days of approval - Page 2
No Water/Sewer/Garbage Delinquencies - Page 3
No Palmetto City liens - Page 3

Applicant

Initials

CU
W/D
CU
CU
CU
CU
CU
CU
CU

CRA Staff

Initials

JPS
JPS
JPS
JPS
JPS
JPS
JPS
JPS
JPS

Required Information & Supporting Documents Attached

General Project Description - Page 7
Project Timeline - Page 7
Storefront Business Name - Page 7
CRA Map Location - Page 2
Site Plan Survey - Page 7
Site Control - Page 7
Site Plan Photographs - Page 7

CU
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JPS
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JPS

*TOO LARGE TO COPY
See attached - in file*

Project Cost Estimates (> \$10,000 submit three)

*PBB

Estimate #1 \$ 4,150.00
Estimate #2 \$ 3,550.00
Estimate #3 \$ 8,700.00

*PBB=Palmetto-based business

CU
CU
CU

CU
CU
CU

Applicant [Print Name]

Carlos D. Ugarr

Initials

CRA Staff [Print Name]

JEN Silverio

Initials

JPS

Notes:

CRA Staff:

Date Completed Application Received 9/3/10

Date for CRA Advisory Board Review 9/14/10

Date approved/denied by Advisory Board _____

Date approved/denied by CRA BOARD _____

Additional requirement for approval/Comments _____

CRA Board approved
September 15, 2009

SF #10-07
UGARTE & ASSOCIATES, INC

EXTERIOR PAINT:

This item is eligible for a 75% match under the CRA Temporary Maintenance Program. Even though the expense is under \$10,000.00, three bids are required under this program.

TSI Taylor Services, Inc.	\$3,850.00
Hampton Painting, Inc.	\$4,150.00
D & D Enterprises	\$8,700.00

Allowable expense @ 75%	\$2,887.50
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TSI of Manatee Inc.
1710 21ST STREET WEST
PALMETTO, FL 34221

Office (941) 723-0700
Fax (941) 723-0708

Ugarte & Associates Inc.
434 9th Avenue West
Palmetto, FL 34221

August 31, 2010

PROPOSAL

Preparation Work: The building will be pressure cleaned for mildew and dirt. Areas with rust will be primed with Sherwin Williams Rust Inhibitive Primer. All areas to be painted will receive one coat of "Sherwin Williams Loxon Sealer". All cracks and holes will be patched with Elastomeric Patching Compound or 40 Year Caulk with silicone. Areas not to be painted will be masked off or drop cloths will be used.

Final Coating: The previously painted doors and wood window frames will receive one coat of "Sherwin Williams Superpaint" (semi-gloss). The fascia, trim, wood siding, masonry, electrical boxes, and misc. planters and walls will receive one coat of "Sherwin Williams A100" (satin). If additional coats are needed, there will be an extra charge.

We propose to furnish material and labor to complete the above described work for the sum of: Two Thousand Nine Hundred Fifty Dollars and 00/100 (\$2,950.00).

Alternate: Paint soffit and ceilings- \$900.00 _____ initial

Kevin Taylor

Acceptance of Proposal:

The conditions and amount of this proposal are satisfactory and accepted.

Signature

Date

(Please sign one copy and return it to our office; retain one copy for your records.)



Hampton Painting Inc.

528 9th Avenue East, Bradenton, FL 34208

Phone: (941) 748-5311 Fax: (941) 748-5012



Date: August 26, 2010
To: Ugarte & Associates
Fax: 729-5692
Attn: Patsy Ugarte
From: Joe Hampton III
Project: Cleaning & Painting of Ugarte & Associates Exterior

Quotation Sheet

- | | |
|--------------------|---|
| 1. All Surfaces | Power Wash w/ 4,000PSI & a 10% Chlorine Solution |
| 2. Siding & Soffit | 1ct Sherwin Williams Loxon Sealer
1ct Sherwin Williams Superpaint Satin Finish |
| 3. Doors & Trim | 1ct Sherwin Williams Loxon Sealer
1ct Sherwin Williams Superpaint Semi-Gloss |
| 4. Porch Ceiling | 1ct Sherwin Williams Loxon Sealer
1ct Sherwin Williams Superpaint Satin Finish |
| 5. Steps | 2ct H & C Xylene Stain w/ Sharskin Added |

The total price for the above works includes labor, material, taxes and equipment.

Ugarte & Associates Exterior	\$3,350.00
Ugarte & Associates Front Porch Ceiling	\$500.00
Ugarte & Associates Entry & Rear Steps	\$300.00

If you have any questions please give me a call.

Sincerely

Joe Hampton III

Invoice Date 9/3/2010

Donnie Durrance (941) 238-7845
Pat Conrad (941) 531 0275
Brady Nelson (941)685-4491

D & D Enterprises

Invoice Date:

Painting Estimate

Services Billed To:

Ugarte And Associates Inc.
4349 9th Avenue W, Palmetto, FL 34221

Services Rendered:

Our work will consist of the following
procedures:

1. Powerwash the entire building and walk ways attached to the building. This will remove all dirt and mildew that has formed on the surface. This will assure proper adhesion of all finished products.
2. Any cracks will be filled with 100% acrylic caulk prior to painting. All windows and things not to be painted will be protected and kept clean when job is complete.
3. All surfaces outside building will be painted back to the same basic colors with one coat of 100% Acrylic S.W. Products. All products will be applied by brush and roller. Very little spray if any will be done. (Facia, soffit, window trim, body, bottom of structure and porch steps, and white bands out front on porch. No wooden clear wood beams out front.)
4. Blue soffit is figured in at this price. If not painting, 5 gallons of paint at \$150 and \$700 labor from each total below.

1 Coat

Materials	\$1350.00
Labor	<u>\$4800.00</u>
Total	\$6150.00

2 Coats

Materials	\$2200.00
Labor	<u>\$6500.00</u>
Total	\$8700.00



Front View



West Side



East Side



West Side showing blue soffits and porch ceiling



Rear View

Prepared by and return to:
JOHN D. PETTIGREW, ESQUIRE
324 8th Avenue West, Suite 103
Palmetto, Florida 34221

Property Appraiser's Parcel
Identification No.: 27556.0000

Grantee S.S. No.: 262-13-2336
Grantee S.S. No.: 262-13-3057

WARRANTY DEED (STATUTORY FORM - SECTION 689.02, F.S.)

THIS INDENTURE, made this 25th day of MAY, 1993, BETWEEN

ROBBIE L. UGARTE, the unmarried widow and surviving spouse of CARLOS L. UGARTE, deceased
of the County of Manatee, State of Florida, grantor*, and

CARLOS D. UGARTE and PATSY R. UGARTE, his wife
whose post office address is 434 9th Avenue West, Palmetto, Florida 34221
of the County of Manatee, State of Florida, grantees*,

WITNESSETH that said grantor, for and in consideration of the sum of Ten Dollars (\$10.00)....., and other good and valuable consideration to said grantor in hand paid by said grantee, the receipt whereof is hereby acknowledged, has granted, bargained and sold to the said grantee, and grantee's heirs and assigns forever, the following described land, situate, lying and being in Manatee County, Florida, to-wit:

Begin at SE corner of SE 1/4 of Section 14, Township 34 South, Range 17 East, run West 140 yards, North 105 yards, to place of beginning, thence East 110 feet, North 105 feet, West 110 feet, South 105 feet to place of beginning.

Begin 140 yards West and 105 yards North of the SE corner of SW 1/4 of Section 14, Township 34 South, Range 17 East, run East 110 feet to a point of beginning, thence East 20 feet, North 105 feet, West 20 feet, South 105 feet, to Point of Beginning, all lying and being in Manatee County, Florida.

Subject to taxes for the current year and subsequent years.
Subject to restrictions, reservations and easements of record, if any.

Grantor covenants that she is the unmarried widow and surviving spouse of CARLOS L. UGARTE and that they were duly married upon taking title to the above described property and remained husband and wife without interruption until the death of CARLOS L. UGARTE.

THIS INSTRUMENT PREPARED AT THE REQUEST OF AND BY INFORMATION SUPPLIED BY THE PARTIES HERETO AND WITHOUT THE BENEFIT OF TITLE EXAMINATION.

and said grantor does hereby fully warrant the title to said land, and will defend the same against the lawful claims of all persons whomsoever.

*"Grantor" and "grantee" are used for singular or plural, as context requires.

IN WITNESS WHEREOF, grantor has hereunto set grantor's hand and seal the day and year first above written.

Signed, sealed and delivered
in the presence of:

John D. Pettigrew
(typed name of witness)

Bonnie B. Kot
(typed name of witness)

Robbie L. Ugarte
Robbie L. Ugarte

1851 Bayshore Drive,
Terra Ceia, Florida 34221

STATE OF FLORIDA
COUNTY OF HANATEE

BEFORE ME personally appeared BOBBIE L. UCARTE, personally known to me or who has produced Florida Driver's License #: 1111 as identification and is described in and who executed the foregoing instrument, and acknowledged to and before me that she executed said instrument for the purposes therein expressed.

WITNESS my hand and official seal, this 25 day of May, 1993.

MY COMMISSION EXPIRES:

Notary Public, State of Florida at Large
My Commission Expires July 1, 1997

Sam D. Pelting
Signed Name of Notary Public

Typed Name of Notary Public

Commission No.: AP 681953

EX 1407 PG 1410 FILED AND RECORDED 05/25/1993 1:45PM RECORD REOPENED
S. B. SHORE CLERK OF CIRCUIT COURT HANATEE COUNTY FL

**UGARTE & ASSOCIATES, INC.**
ARCHITECTURE • PLANNING434 9TH AVENUE WEST • PALMETTO, FLORIDA 34221
p: (941) 729-5691 • f: (941) 729-5692

September 2, 2010

Attn: City of Palmetto CRA
715 4th Street W.
Palmetto, FL 34221RE: Commercial Façade Enhancement Grant Application
Temporary Maintenance Provision

To Whom It May Concern:

We would like apply for the above mentioned grant.

GENERAL DESCRIPTION: Repaint the exterior of our office. We would like to re-use the existing colors which are similar but not exactly the same as one of the approved Palmetto Palette color schemes. We would like to use the following colors:

Body:	SW 6338 Nearly Peach (color swatch provided)
Trim:	SW 7005 Pure White
Accent:	SW 2821 Downing Stone

We would also like to add a fourth color to the porch ceilings and soffits of the building to match existing.

Additional Color:	SW 6778 Avlary Blue
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This is an old traditional color that seems to be effective in keeping mud daubers off ceiling surfaces.

Approved Colors:

Body:	SW 6632 Neighborly Peach
Trim:	SW 7005 Pure White
Accent:	SW 2821 Downing Stone

TIMELINE: Painting would begin within one month of grant approval, depending on the schedule of the painting contractor and should be completed within one month weather permitting.

OCCUPANTS: We occupy the office from which we operate our architectural firm.

EXISTING SITE CONDITIONS: See attached photographs of exterior of the building. Front view, west side, west side showing blue soffits and porch ceiling, east side and rear view.

COST OF IMPROVEMENTS: See attached cost estimates provided by Hampton Painting Inc. and Taylor Services, Inc.

SITE CONTROL: See attached property deed.

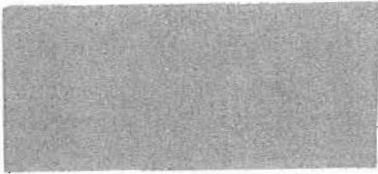
Thank you for your consideration.

Sincerely,

Paty Ugarte

UGARTE REQUESTED COLOR SCHEME:

SW 6336 NEARLY PEACH



SW 7005 PURE WHITE



SW 2821 DOWNING STONE

SW 6778 AVIARY BLUE



PALMETTO

10TH AVE W

5TH ST W

6TH ST W

9TH AVE W

8TH AVE W

4TH ST W

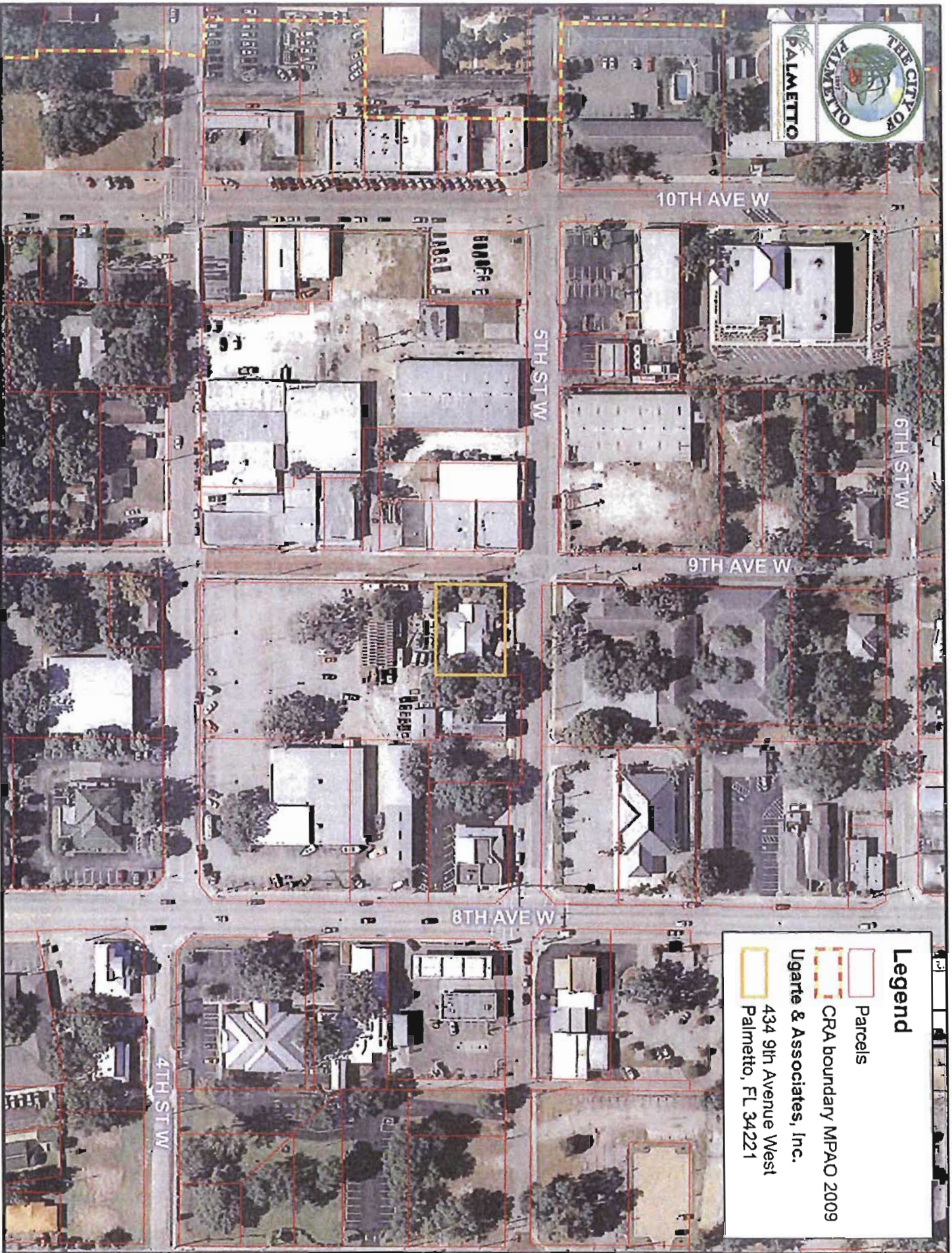
Legend

Parcels

CRA boundary MPAO 2009

Ugarte & Associates, Inc.

434 9th Avenue West
Palmetto, FL 34221



PARID: 2755600000**UGARTE CARLOS D****434 9TH AVE W****ID Block**

Account#	2755600000
T/R/S	34S / 17E / 14
Primary Address Location	434 W 9TH AVE PALMETTO 34221 PL
2002 Census Tract	001300
FEMA Zone Caveat	NOT A FEMA DETERMINATION
FEMA Flood Zone	X/0/N/0189 B/100
Hurricane Evacuation Zone	D
Fire District	FD07-NORTH RIVER FD
Exemption Status	No Exemption
Zoning	CC
Future Land Use	COMC
DOR Use Code	1700
DOR Description	OFFICE BUILDINGS/NONPROF/ONE
Neighborhood Name	PALMETTO PTSW 1/4 OF 14/34/17
Neighborhood Number	1065
CRA District	P-PALMETTO CRA
CDD District	
Neighborhood Group	599
Market Area	05
Zone/Field Reference	1
Route Number	196
Map ID	4B14.7
Acres (If Available)	.5304
Size Disclaimer	Sq foot estimates derived from rounded exterior wall measurements
Number of Units	2
Living/Business area	1682
Total Under Roof	2096
Unit Desc	
Short Legal Desc	BEG AT SE COR OF SW1/4, OF SEC 14, W 140 YDS, N 105 YDS FOR POB, E 110 FT, N 105 FT, W 110 FT, S 105 FT TO POB. [INSERT "LESS 20 FT ON W FOR STREET"] BEG 140 YARDS W AND 105 YARDS
Unit #	
Lot ID	
Block ID	
Subdivision Number	0000000

Subdivision Name
City/County Tax District 0019
Tax District Name 0019 - PALMETTO

TPP Current Year Date Filed
TPP Current Year Extension
Request

Owners

Name
Address UGARTE, CARLOS D
1906 21ST ST W

1 of 2

City PALMETTO
State FL
Zip Code 34221 6136
International Postal Code
Country

VERIFICATION OF STATUS OF UTILITY ACCOUNTS

Date of Request: 9/16/10 Commercial Revitalization Application # SF - 10-07

Customer Service Representative:

Please provide the requested information and return to:

Palmetto CRA

715 4th Street West

Palmetto, FL 34221

Attention: ~~Tanya Lukowiat~~ Jim Silverio

Property Address: 434 9th Ave. West Palmetto, FL

Property Owner Name and Mailing Address:

Carlos D. & Patsy Ugarriz

434 9th Ave. W.

Palmetto, FL 34221

Thank you, Jim

Please indicate with a (✓):

Services provided:

☒ Water

☒ Sewer

☒ Garbage

Status:

☒ Utility Account is paid in full to date

☐ Utility Account is delinquent in the amount of \$ _____ as of _____

Additional comments: (Please note repeated or extended delinquencies as evidenced throughout the past 24 month period.)

Customer Service Representative:

Jessica Becerra

Print Name

J. Beaulieu

Signature

9/17/10

Date

Sep 03 10 02:41p

Sep 03 10 08:57a

City of Palmetto

cragisprinter

9417234576

9417234704

p. 2

p.3

VERIFICATION OF CODE/BUILDING ORDINANCE COMPLIANCE

Date of Request: 9/3/10 Commercial Revitalization Application # SF - 10-07

Please provide the requested information and return to:

Palmetto CRA

715 4th Street West

Palmetto, FL 34221

Attention: ~~Tanya Lukowick~~ Jen Silverio

Property Address: 434 9th Ave. W. Palmetto, FL

Property Owner Name and Mailing Address:

CARLOS D. AND Patsy Ugarte

434 9th Ave. W.

PALMETTO FL 34221

Thank you, Jen

Please indicate with a (v):

☒ Property is within compliance with all applicable codes and building ordinances

☐ Property will be in compliance with all applicable codes and building ordinances upon completion of projected improvements.

☐ Property is not within compliance with applicable codes and building ordinances

Additional comments: (Please note repeated or extended violations as evidenced throughout the past 24 month period.) NO CURRENT OR PENDING

Code Violations

Building/Code Enforcement Representative:

BILL STROUD

Print Name

B. Stroud

Signature

9/3/10

Date