

TAB 1

**DRAFT
CRA BOARD
APRIL 18, 2011
9:30 p.m.**

CRA Board Members

Shirley Groover Bryant, CRA Board Presiding Officer
Brian Williams, Chair
Mary Lancaster, Vice Chair
Tamara Cornwell
Tambra Varnadore
Alan Zirkelbach

Staff Present:

Jeff Burton, CRA Director
Mark Barnebey, City Attorney
Jim Freeman, City Clerk
Allen Tusing, Public Works Director
Rick Wells, Chief of Police
Diane Ponder, Deputy Clerk-Administration

PUBLIC COMMENT: None

Mr. Williams called the meeting to order at 9:30 p.m.

1. CRA BOARD AGENDA APPROVAL

MOTION: Ms. Varnadore moved, Mr. Zirkelbach seconded and motion carried 5-0 to approve the April 18, 2011 CRA Board Agenda.

2. CRA BOARD CONSENT AGENDA

A. Minutes: February 28 and March 7, 2011

MOTION: Ms. Varnadore moved, Ms. Cornwell seconded and motion carried 5-0 to approve the February 28 and March 7, 2011 minutes.

B. Approval of Store Front Grant SFG #11-03 to Douglas Honaker, owner of Florida Commercial Laundry Equipment, Inc., for repair to an area of the concrete parking lot, in an amount not to exceed \$3,903.75. Discussion of the project revealed that the Advisory Board did approve all items on the CRA Agenda. The grant received three bids and it is being awarded to the lowest bidder, Mud Plus, Inc.

MOTION: Mrs. Lancaster moved, Ms. Varnadore seconded and motion carried 5-0 to approve Store Front Grant SFG #11-03 to Douglas Honaker, owner of Florida Commercial Laundry Equipment, Inc., for repair to an area of the concrete parking lot, in an amount not to exceed \$3,903.75.

Presiding Officer Bryant entered the meeting.

C. Approval of Store Front Grant SFG #11-06 to Dr. Amanda Nevin for painting of the exterior structure, and to add motion sensor lights along with landscape lighting, in an amount not-to-exceed \$1,144.76.

D. Approval for a painted mural on the west side of Dr. Nevin's office with funds to come from CRA Community-Murals, in an amount not-to-exceed \$3,000.

Mr. Burton discussed the fact that murals were removed from the Storefront Grant Program. The mural is a separate approval from the Store Front Grant, and now requires approval by the CRA Advisory and CRA Boards. The responsibility for the maintenance of the artwork has not yet been finalized. Mr. Burton discussed Dr. Nevin's agreement to allow art students to paint the mural on her building. The Palmetto Art Center, an approved consultant for the CRA, will oversee the students from Manatee School for the Arts preparing the mural. He assured the CRA Board that the \$3,000 price is a very attractive cost to the CRA.

MOTION: Mr. Zirkelbach moved, Mr. Williams seconded and motion carried 5-0 to approve Store Front Grant SFG #11-06.

Discussion ensued on the fact the proposed mural is modern art and not in keeping with the historical murals that have been erected on buildings to date, how it deviates from the historical style that is being created in the City, and how modern art can enhance the existing murals. Mayor Bryant stated that Dr. Nevin could not stay for the meeting, but she asked that the Mayor convey to the Board that she is in support of both the grant and mural.

MOTION: Mr. Zirkelbach moved, Mr. Williams seconded and motion carried 3-2 to approve Dr. Nevin's mural, not to exceed \$3,000. Ms. Cornwell and Mrs. Lancaster voted no.

E. Approval of Store Front Grant SFG #11-04 to Joseph McClash, owner of property located at 602 10th Street West, for exterior painting, landscaping, restriping and resealing of the parking area to include patching of potholes, in an amount not-to-exceed \$ 6,586.81.

MOTION: Mr. Zirkelbach moved, Ms. Varnadore seconded and motion carried 5-0 approve Store Front Grant SF# #11-04 in an amount not to exceed \$6,586.81.

F. Approval of contract with Jon Moore, Moore 2 Design, to begin conceptual design work for improvements at Sutton Park so they can be bid and completed before the Veteran's Parade. The CRA Advisory Board suggested that Lamb Park should also be designed at the same time. Approval will be subject to the attorney's approval of the contract. CRA will have final approval of the conceptual plan and budget. The survey performed by the Y will be used to assist in developing the conceptual plan. Vicky Moore, Moore 2 Design, stated her firm could do conceptual plans for both Sutton and Lamb Park for a total of \$6,250 (\$2,000 for Lamb Park).

Mayor Bryant recommended a joint meeting with the CRA Advisory Board regarding the conceptual plan prior to any finalization of proposals. She also stated the need to have the plan developed so the revitalization can be completed before the Veterans Parade.

MOTION: Mr. Zirkelbach moved, Mr. Williams seconded and motion carried 5-0 to approve the contract with Jon Moore, Moore 2 Design, to begin conceptual work for improvements at Sutton Park and Lamb Park in an amount not to exceed \$6,250, subject to attorney approval.

3. CRA DIRECTOR'S COMMENTS

Mr. Burton briefly commented on the 5th Streetscape, reporting the Governor has not yet made the appointment to the Basin Board. There is the possibility the project will go directly to the full board in August. The project is still ranked high.

The meeting with the USDA regarding grant funds was very good.

The Chief of Police presented his sub-plan, which was reviewed by the CRA Advisory Board. It is very innovative and creative and embraces Community Policing.

The proposed boundaries of the CRA were distributed. He discussed the additions and deletions that were made. Discussion is on-going regarding new CRA Districts in different areas of the City. He discussed projects that the CRA can fund.

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An update on the July 4th event will be sent to each City Commissioner.

Meeting adjourned at 10:10 p.m.

Minutes approved:

James R. Freeman
City Clerk