

TAB 1

**Approved Minutes
JOINT CRA BOARD AND
CRA ADVISORY BOARD MEETING
JUNE 14, 2011
5:30 P.M.**

Shirley Groover Bryant, CRA Board Presiding Officer

CRA Board Members Present:

Brian Williams, Chair
Mary Lancaster, Vice Chair
Tamara Cornwell
Tambra Varnadore
Alan Zirkelbach

CRA Advisory Board Members Present:

Sia Mollanazar, Chair
Betty Ann Price, Vice Chair
Nick Costides
McArthur Sellars
Charles Smith

Staff and Others Present:

Jeff Burton, CRA Director
Mark Barnebey, City Attorney
Antoinette Kilgore, Administrative Assistant

Mayor Bryant called the meeting to order at 5:36 p.m.

1. JOINT CRA AND CRA ADVISORY BOARD AGENDA APPROVAL

Action: Motion by Nick Costides to approve the June 14, 2011 CRA Advisory Board agenda.
Second by McArthur Sellars.

Vote: Motion carried by unanimous voice vote.

Action: Motion by Brian Williams to approve the June 14, 2011 CRA Board agenda.
Second by Mary Lancaster.

Vote: Motion carried by unanimous voice vote.

2. CONSENT AGENDA

(TAB 1)

A) CRA Advisory Board Minutes: May 10, 2011

Action: Motion by Nick Costides to approve the May 10, 2011 Advisory Board Minutes.
Second by Charles Smith.

Vote: Motion carried by unanimous voice vote.

3. STORE FRONT GRANT #11-07 (620 8TH AVE. W.)

(TAB 2)

Advisory Board

Action: Motion by Nick Costides to recommend approval of the Leo Mills & Associates Store Front Grant request, SFG#11-07, minus the awning, in the amount not-to-exceed \$2,900.00, Seconded by Betty Ann Price.

Vote: Motion failed 2 to 3. (Aye-Costides,Price; Nay-Mollanazar,Smith,Sellars).

Action: Motion by McArthur Sellars to recommend approval of the application as submitted, in an amount not to exceed \$3,658. Seconded by Charles Smith.
Vote: Motion passed 3 to 2. (Aye- Mollanazar, Smith, Sellars; Nay - Costides, Price)

CRA Board

Action: Motion by Alan Zirkelbach, to approve the Leo Mills & Associates Store Front Grant request, SFG#11-07, minus the cost of recovering the existing awning, in an amount not to exceed \$3,392.00. Second by Brian Williams.
Vote: Motion carried by unanimous voice vote.

4. LAMB AND SUTTON PARK REDEVELOPMENT (TAB 3)
Moore 2 Design presented a conceptual plan for the redevelopment of Lamb and Sutton Park.

Action: By consensus, the CRA Advisory Board and CRA Board voiced approval of phase one of the conceptual plan for the redevelopment of Lamb and Sutton Parks, as presented. Estimates for design and construction costs will be presented for approval at future meetings.

5. 5th STREET STREETScape DESIGN (TAB 4)
This project begins the redevelopment of the Downtown Commercial Core District. Part 1 of the project is the design for 5th Street. Part 2 of the project is redeveloping the City Hall parking lot with amenities that will be used in upcoming streetscape projects.

Discussion indicated consensus among board members in favor of the streetscape project concept. More specific information regarding design costs and construction estimates that could be affected by the outcome of grant requests will be presented at a future date for consideration.

6. CRA DIRECTOR'S COMMENTS

Information was provided on utilizing Facebook to advertise the 4th of July concert. The director noted that the "Celebration Center" will be open for VIPs invited to the concert.

An update was given on efforts to tie the Martin Luther King Jr. Park into the linear park trail, to include the need for conducting topographical and wetlands surveys and title searches on the properties involved. It was agreed that approval has already been given to proceed with the effort.

Advisory Board

Action: Motion by McArthur Sellars moved for a recommendation that the director move forward with necessary topographical surveys, wetlands surveys and possible title searches of the properties involved. Second by Charles Smith.
Vote: Motion passed 4 to 1. (Aye—Costides, Mollanazar, Sellars, Smith; Not voting—Price).

An update was provided on the possibility of locating a YMCA facility and pool in the area of the intersection of 10th St. and 10th Avenue and the need for appraisals, title searches and possible environmental surveys on some of the property involved.

Advisory Board

- Action:** Motion by McArthur Sellars to recommend approval of spending up to \$5000 for appraisals and other information needed on land in the southwest corner of 10th Avenue and 10th Street being considered for purchase. Second by Charles Smith.
- Vote:** Motion carried by unanimous voice vote.

7. PRESIDING OFFICER'S COMMENTS

8. CRA BOARD MEMBERS' COMMENTS

Brian Williams – No comment.
Mary Lancaster – Commented on student performances scheduled at the Lincoln School and recognized Chief Wells for his contribution to the program.
Tamara Cornwell - No comment.
Tambra Varnadore - No comment.
Alan Zirkelbach - No comment.

9. CRA ADVISORY BOARD MEMBERS' COMMENTS

Sia Mollanazar – No comment.
Betty Ann Price – No comment.
Nick Costides – Commented on the joint meetings and maybe trying to modify the meeting.
McArthur Sellars – Commented on the Fourth of July plans and a teacher appreciation program planned for August at the New Life church.
Charles Smith – Commented on his concerns about changes made to the proposed YMCA project.

10. PUBLIC COMMENTS FOR CRA AND CRA ADVISORY BOARDS

No additional comments were made.

11. ADJOURNMENT

Brian Williams adjourned the meeting at 8:51 p.m.

Minutes approved by:

Jeff Burton, CRA Director

**DRAFT
CRA BOARD
JUNE 6, 2011
8:00 PM**

CRA Board Members Present

Brian Williams, Chair
Mary Lancaster, Vice Chair
Tamara Cornwell
Tambra Varnadore

CRA Board Members Absent

Shirley Groover Bryant, CRA Board Presiding Officer
Alan Zirkelbach

Staff Present:

Mark Barnebey, City Attorney
Jeff Burton, CRA Director
Jim Freeman, City Clerk
Allen Tusing, Public Works Director
Rick Wells, Chief of Police
Diane Ponder, Deputy Clerk-Administration

Mr. Williams called the meeting to order at 8:00 p.m.

1. CRA BOARD AGENDA APPROVAL

MOTION: Ms. Cornwell moved, Mrs. Lancaster seconded and motion carried 4-0 to approve the June 6, 2011 CRA Board agenda.

Swearing-in of all persons intending to address the CRA Board.

PUBLIC COMMENT: James Hanlon 702 13th Ave. W. reported he had given letter to Mr. Burton regarding the expansion of the CRA revitalization project, requesting that areas from the river to 14th Ave be included in the expansion. Attorney Barnebey confirmed the request can be made by petition or the Board can consider the request during review of the CRA map update. He cautioned that the area as a whole would have to be found to be blighted. Staff discussed past attempts to pave 13th Ave. W., stating that at this time there were not funds available to complete the project. Staff was asked to look at the area and report back their finding at the July 18, 2011 CRA Board meeting.

2. CRA BOARD CONSENT AGENDA

A) Minutes: May 16, 2011

MOTION: Mrs. Lancaster moved, Ms. Varnadore seconded and motion carried 4-0 to approve the June 6, 2011 CRA Board Consent Agenda.

3. CRA MAP UPDATE

Mr. Burton stated that the CRA comments were followed and Lincoln Middle School was added back to the map. He commented on the ability to add churches and mobile home parks to the map because of the possibility that current uses may change in the future and be available for redevelopment.

Mr. Burton informed the Board that only the right-of-way along 8th Ave around the curve on Business Highway 41 has been added to the map. He has been asked to add the right-of-way along Bus 41. He has been asked to also include the section north of that area that is cut by 23rd St. and all the agriculture pasture land that is to the south of the area. The CRA could assist in the development of the pasture land, but the General Fund would lose the developable tax revenue if the land is added to the map. Mr. Freeman stated that after an analysis of the additions and deletions to the map has been completed, the impact will be brought back to the CRA Board for approval of a final recommendation.

Mr. Burton was also asked to consider including the area where 10th Avenue will be expanded.

Mr. Burton confirmed that the map is conceptual and can change before the proposed adoption date of the CRA Plan in October.

It was consensus of the CRA Board to recommend approval of the current version of the CRA map to the City Commission. The map will continue to be brought to the CRA for approval as it is further amended.

4. CRA PLAN SUB PLAN: POLICE DEPARTMENT COMMUNITY POLICING INNOVATION PLAN

Mr. Burton explained that any power the CRA Advisory Board recommends to the CRA Board now has to be accompanied by the sub-plan. He reported the Police Department Community Policing Innovation Plan was unanimously approved by the CRA Advisory Board.

Chief Wells explained that the part-time citizens' patrol will be comprised of City employees who have completed the Citizens Academy to receive appropriate training. Members of the patrol will have no law enforcement authority. He also commented on the close ties that are being developed with the Hispanic community.

He discussed some youth programs that are being developed. He will provide a follow up report on the topic to the CRA Board.

MOTION: Ms. Varnadore moved, Mrs. Lancaster seconded and motion carried 4-0 to approve the Police Department Community Policing Innovation Plan as a sub plan for the draft CRA Plan and forward it to City Commission for approval.

5. OUTSOURCE OF SIGN ORDINANCE

Mr. Burton offered to "walk the sign ordinance through the process", working with the P&Z Board and Code Enforcement. He stated the reason for the offer is so the CRA can incentivize the program. Attorney Barnebey stated it was permissible for the CRA Advisory Board to take over this task because they would concentrate on the signs in the CRA District, which contains most of the City's signage.

Discussion ensued on the lack of enforcement of the current sign ordinance and the need to involve residents and the business community in the process.

It was general consensus of the CRA Board members that the CRA should not be involved in the process, that the sign ordinance should be addressed by Commission.

6. CRA DIRECTOR'S COMMENTS

Mr. Burton gave a brief update on the following CRA projects:

1. Sutton and Lamb Parks Conceptual Design
2. CCNA contracts
3. Martin Luther King Park Design
4. Palmetto Linear Park Trail
5. Pool facility at 10th and 10th
6. Baseball fields
7. CRA Plan and map
8. 8th Avenue and 5th Street Streetscapes
9. 4th of July event
10. Residential Code Compliance
11. Commercial Rent Incentive
12. CDBG in the City Clerk's office
13. CRA Budget
14. Community Policing

Mr. Burton invited the Board to the unveiling of the mural painted by MSA students.

7. PRESIDING OFFICER'S COMMENTS

Eddie Money will be the artist performing at 4th of July event.

8. CRA BOARD MEMBERS' COMMENTS

None

Meeting adjourned at 9:40 p.m.

Minutes approved:

James R. Freeman
City Clerk